



1903 Wilkins | Detroit, MI 48207 | Office (313) 833-1100 | Fax (313) 833-8653 | www.detroitedisonpsa.org
Ralph C. Bland – Superintendent

Student Last Name: _____ Student First Name: _____

Grade Level Applying For: _____ School Year: **2023-2024**

Registration Checklist - Kindergarten



Missing Documentation will be marked only!

- DEPSA Application Cover Sheet**
- Copy of Parent Identification
- Original Birth Certificate
- Immunization Record
- Student Discipline Record Form
- Health Appraisal
- IEP, Psychological Report, Speech Report, MET Report, Exit IEP (2copies) only if applicable
- 504 Plan with medical documentation
- Development History Checklist
- Current Report Card/Progress Report/COR assessment or Pre-school assessment
- District Assessments i.e. NWEA / Ed Performance (K – 8th Grade Applicants)
- Home Language Survey

“Intelligence plus character – that is the goal of true education.”

- Martin Luther King

Comment:

Please contact the Registrar’s Office for any questions at depsaregistrar@mpfeschools.org.



Kindergarten Application Process

2023-2024 Academic School Year

Deadline Friday, March 24, 2023

Please Read Through Carefully

Application Deadline:

1. All applications for admission **must be postmarked or delivered by Friday, March 24, 2023**. Mailed applications can be mailed to the attention of: **The Registrar at Detroit Edison Public School Academy, 1903 Wilkins, Detroit, Michigan 48207**.
2. Parents/Guardians of students interested in applying to DEPSA may obtain applications in the school's Main Office or on school's website at www.detroitedisonpsa.org.
3. **A separate application MUST be submitted for each child who is applying for admission**. DEPSA cannot consider a sibling preference unless each application clearly states the name(s) of sibling(s) either currently enrolled or also applying for admission. DEPSA defines siblings as a brother or sister living within the same household.

Enrollment Procedures for New Students:

1. All complete applications that Detroit Edison Public School Academy receives by 3:30 p.m. on **Friday, March 24, 2023** will be eligible for lottery selection.
2. All applications **must** include a copy of the requested supporting documents (copy of parent's license, Michigan identification card, parent id, or passport, birth certificate—original may be requested, report card/development checklist, eye exam and immunization record and health appraisal. **If for any reason, upon receipt, all information is not complete on the application and/or requested documentation is missing, the application will not be considered for acceptance or waiting list status.**
3. According to state law, all applicants applying for admission for Kindergarten must be age five (5) by September 1st of the year in which they are applying. If any applicant applying for Kindergarten is accepted, but is proven not to be five (5) by the required date, they will automatically be dropped from enrollment.
4. Applicants for grades that are not oversubscribed will be enrolled next, and their siblings will also be given preference. However, preference does not mean your child is guaranteed a slot.
5. **In the event of oversubscribed grades, a random selection lottery will be used to select students. All applicants for grades that are not oversubscribed as of Friday, March 24, 2023 will be automatically enrolled.**
6. Once all slots are filled for any given grade, the remainder of the applicants will be placed on an official Waiting List for that grade in the order in which the name is drawn in the lottery. **If DEPSA receives an application after the deadline, the applicant's name will be added to the end of the Waiting List in the order in which the application is received.**
7. Applicants will receive a **Confirmation Letter by mail or email of acceptance/waiting list status.**



8. If applicants are still on a Waiting List as **of February 7, 2024** of the school year in which they have applied, they must resubmit an application for the following year no later than the deadline. While DEPSA would like to give priority to those applicants who have had their names on the Waiting List for the previous year, the laws governing public school academies prohibit DEPSA from doing so.
9. It is the parent's responsibility to inform the school's Registrar on any changes to their child's application.
10. **In order for a student's name to be changed from what appears on their birth certificate, proper documentation from the court must be submitted.**
11. Any Parent or Guardian who wishes to contest or appeal any aspect of the lottery selection process, may do so in writing to the Board of Directors, Detroit Edison Public School Academy, 1903 Wilkins, Detroit, Michigan 48207.



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2023-2024 KINDERGARTEN APPLICATION

Applicants applying for Kindergarten, must be age 5 by September 1 of the year in which they are applying.

Print or Type

-Student/Parent Information-

Student Last Name _____ Student First Name _____ Middle Name _____

Male Female Date of Birth _____ Age _____ Multi-Birth: Yes No If yes, which birth order _____

Race (Please check one)

African American Asian American Caucasian Hispanic/Mexican Native American Multi-Racial Other: _____

Ethnicity (Please check one) Hispanic Non-Hispanic

Student's Address _____ Apt. No. _____

City _____ State _____ Zip Code _____ Student's Home Phone _____

District of Residency: Wayne Oakland Macomb Other _____

The student lives with: one parent two parents a qualified relative friend(s) an adult that is not the legal guardian alone with no adult

Parent/Guardian Last Name, First Name _____ Relation to Student _____

Parent/Guardian Address _____ Apt. No. _____

City _____ State _____ Zip Code _____

Parent/Guardian Home Phone _____ Parent/Guardian Cell _____

Parent/Guardian Work Number _____ Parent/Guardian Email (required) _____

Parent/Guardian Last Name, First Name _____ Relation to Student _____

Parent/Guardian Address _____ Apt. No. _____

City _____ State _____ Zip Code _____

Parent/Guardian Home Phone _____ Parent/Guardian Cell _____

Parent/Guardian Work Number _____ Parent/Guardian Email (required) _____

Pre-school Currently Attending: _____ City _____ State _____

Did your child participate in a Head Start Program? Yes No

List any Preschool, Day Care or Head Start Program your child attended: _____

Did your child receive: GSRP (Formerly known as MSRP) Head Start Funding? Yes No

Name of the School the child received GSRP: _____

Answer all questions, attach required student records.

Does your student have a past or current IEP? Please attach. (ex. – speech, resource room) Yes No

Does your student receive Special Education Services? Yes No

Does the applicant have a 504 Accommodation Plan? Please Attach? Yes No

Will you need accommodations to successfully participate in the education process and/or program for which you are applying?

If yes, please attach report. Yes No

Is the student receiving ESL services? Yes No If yes, please state reason _____

CIVIL RIGHTS INFORMATION FOR NEW STUDENTS IS REQUIRED FOR COMPLIANCE WITH FEDERAL CIVIL RIGHTS MANDATES.

Please check one - Disability Code

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> 00- Not disabled | <input type="checkbox"/> D- Emotionally Disabled | <input type="checkbox"/> H – Multiply Disabled | <input type="checkbox"/> L – Traumatic Brain Injury |
| <input type="checkbox"/> A – Autistic | <input type="checkbox"/> E- Hard of Hearing | <input type="checkbox"/> I – Orthopedically Impaired | <input type="checkbox"/> M – Visually Impaired |
| <input type="checkbox"/> B- Deaf | <input type="checkbox"/> F – Learning Disabled | <input type="checkbox"/> J – Other Health Impaired | |
| <input type="checkbox"/> C – Deaf-Blind | <input type="checkbox"/> G – Cognitively Impaired | <input type="checkbox"/> K – Speech Impaired | |



Answer all questions, attach required student records.

Is the student's native tongue a language other than English? Yes No What is the language? _____
Is the primary language used in the student's home or environment a language other than English? Yes No
What is the language? _____
Does the student receive bilingual education services? Yes No
Is your child considered a migrant? Yes No
Has your child ever been identified as migrant? Yes No If yes, please list at what school: _____
Does the applicant live with a foster parent? Yes No
Does the applicant have a parent that is active in the military Yes No If yes, please list: _____
Does the student have any allergies? Yes No If yes, please list _____
Is the **applicant** currently eligible for **free** **or reduced lunch?** Yes No
Do you and your student live in a fixed, regular, adequate nighttime residence? Yes No
Do you and the student live in: shelter motel/hotel temporarily with another family in a house, mobile home, or apartment in a car or RV
 at a campsite transitional housing other location: _____

Are any siblings currently attending the Detroit Edison Public School Academy (Note: DEPSA defines siblings as a brother or sister living within the same household)?

(Please check one) Yes No If yes, please list names and current grades below.

Name _____ Grade _____ Name _____ Grade _____
Name _____ Grade _____ Name _____ Grade _____

Are any siblings applying for admissions as NEW applicants to the Detroit Edison Public School Academy for the 2021-2022 school year? (Please check one) Yes No

If yes, please list names and grades.

Name _____ Grade _____ Name _____ Grade _____
Name _____ Grade _____ Name _____ Grade _____

Has the student ever been suspended/expelled from school or does the student have any discipline records? Yes No

If yes, please state reason _____

Parent/Guardian Signature _____ **Date:** _____

The Detroit Edison Public School Academy is a tuition free public school academy open to Michigan's children. With no admissions test, the Detroit Edison Public School Academy will serve students in grades Pre-Kindergarten through Grade 12th Grade that is representative of Michigan's diversity.

The Board of Directors of the Detroit Edison Public School Academy does not discriminate in its student admission procedures or course offerings provided to any student on the basis of race, sex, color creed, national origin, religion or handicapping condition as required by Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disabilities Act of 1990, and the individuals with Disabilities Education Act (IDEA 1997).

FOR OFFICE USE ONLY

Walk-In Faxed Postmark _____ Date Received: _____ Time: _____
 Registration Fee Paid Received By: _____
 Complete Incomplete

Missing Information:

- Birth Certificate Immunization Record Parent Identification Health Appraisal Current Report Card
- Home Language Survey & Student Discipline Record Form District Waiver and Release Form
- Development History Checklist Psychological Report/IEP Speech Report/MET Report/Exit IEP (2copies) only if applicable



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Enrollment & Pupil Services Office ~ depsaregistrar@npfeschools.org

Form for Student Discipline Record

PRINT Child's Name Last, First

Child's Birthdate

Grade in the Fall

STUDENT DISCIPLINE RECORD

History of any student behavior that resulted in being removed from prior school districts must be reported when applying for enrollment. Public Act 211 prohibits students from possessing any weapons at school, at any school activity, or on the way to or from school on a school bus.

Has your child ever been removed from a school for any violations of policies or rules about violent or unmanageable behavior, possession or use of a firearm, dangerous weapon or dangerous device?

If yes, how many times: _____

If yes, please explain: _____

If no, please sign below.

My signature below affirms that my child has not been suspended or expelled from his/her last school for any violations of policies or rules about violent or unmanageable behavior, possession or use of a firearm, dangerous weapons, or dangerous device.

Print Name of Parent/Guardian

Please complete one form per child.

Signature of Parent/Guardian

Date

Address

(____)_____
Phone



Enrollment & Pupil Services Office ~ depsaregistar@npfeschools.org
Form for Home Language

PRINT Child's Name Last, First

Child's Birthdate

Grade in the Fall

HOME LANGUAGE SURVEY

The Detroit Edison Public School Academy records the language background of all students. This information is used by the district to determine the number of children who should be provided bilingual instruction according to Sections 380.1151.1158 of the School Code of 1976, Michigan's bi-lingual Education Law.

Please provide information about your child's language skills.

1. Is your child's native language a language other than English?
 Yes, my child's native language is: _____
 No, my child's first language is English.
2. Is the primary language used in your child's home or environment a language other than English?
 Yes, the primary language is: _____
 No, English is the primary language.
 What are other languages spoken at home: _____

Print Name of Parent/Guardian

Please complete one form per child.

Signature of Parent/Guardian

Date

Address

()
Phone