

Panel X457

FORMER STUDENT
TRANSCRIPT REQUEST FORM
DELTONA HIGH SCHOOL

Office Use Only
Date Sent

NAME MAIDEN NAME ALPHA ID
PHONE # GRADUATION YEAR YEAR OF WITHDRAWAL (if you did not graduate)

Completed graduation requirements during the Summer? Yes No

REQUEST TRANSCRIPT BE SENT ELECTRONICALLY TO THE FOLLOWING SCHOOL(S):

An electronic transcript can be sent if you graduated (or) withdrew after June 2005. Please check the appropriate college or university you would like an electronic transcript sent to. These schools will be able to view your transcript within 1-2 days

Table with 4 columns: School Name, ID Number, School Name, ID Number. Rows include DSC, FAMU, FAU, FGCU, FIU, FLPOLY, FSU (MAIN), SSC, SU, UF (UNDERGRAD), UCF (MAIN), UNF, USF, UWF.

REQUEST HARD COPY TRANSCRIPT - There is a \$1.00 fee for each transcript.

Transcripts will be available for pick up in the Counseling Office within 2-3 days.

Number of (paper) transcripts needed (Do not include electronically submitted transcripts in this number)

I will pick up transcript Mail transcript to the college(s) listed below:

College #1: College #2:
Address: Address:

If the request is to be faxed or emailed, it must be specifically indicated below.

Send transcript via fax or email to:

AUTHORIZATION STATEMENT AND SIGNATURE

I authorize the School District of Volusia County, Florida to release or obtain the information specified above to the agency or individual above.

I understand that as an eligible parent/legal guardian or eligible student who is 18 years of age or attending a post secondary education institution, I have the right to review all records or student information being forwarded to the receiving party prior to release.

I understand that Volusia County Schools cannot guarantee the confidentiality of any information that is sent via fax or email. I further understand that transcripts that are faxed or e-mailed may not be considered official by the receiving agency.

Signature Date
Eligible Parent/Legal Guardian, Student 18 Years of Age or Student Attending Post Secondary Educational Institution