

Wesley T. Doll, Ed.D. Superintendent of Schools

Joseph L. Albin Director of Curriculum, Instruction, & Assessment Shelley L. Hobbs, PCSBA Business Administrator

Anne K. Corwell, Ed.D. Director of Student Services

James D. Van Dyke Director of Technology & Transportation

UPPER ADAMS SCHOOL DISTRICT

161 North Main Street, Biglerville, PA 17307 Phone: (717) 677-7191 Fax: (717) 677-9807 www.upperadams.org

DATE

Dear Parent/Guardian:

We are notifying you that your child has been identified as a **possible close contact** with someone who has tested positive for COVID-19.

The last day of possible exposure was **DATE**.

Upper Adams School District recommends that close contacts follow the guidelines listed below:

- If your child is **NOT** showing any symptoms of COVID-19, he/she can continue to come to school for inperson instruction as normal.
- If your child should develop a fever or show any other symptoms of COVID-19, he/she should stay home from school and you should call your family physician. In addition, please contact your child's school and let them know as soon as possible.
- If you choose to quarantine your child following this exposure, your child's teacher(s) will provide assignments and instructional materials for your child during the length of the quarantine.

We will continue to provide you with regular updates as needed and will continue to provide prompt notification of any COVID-19 or other health-related concerns. We encourage you to contact us with questions and concerns or visit our website at www.upperadams.org for updates.

Please be assured that we are committed to facilitating an optimal in-person learning experience and ensuring the safety of our students and staff. If you have any questions, please call the **NAME OF SCHOOL** office at **717-677-XXXX**.

Thank you for your support in keeping our school community healthy.

Respectfully,

PRINCIPAL NAME
Principal
SCHOOL NAME