

Boston Trinity Academy

Job Description for a part time position as Music / Choir Director

Start Date: August for the 2023-24 School Year

Scope: Music is integral to the school curriculum. Both through required classes and various elective opportunities the program aims to help all students discover and develop a love for making and listening to music. The department aims for a challenging atmosphere achieved through a delight in participation. Excellence is promoted through careful training, performances, and a high level of expectation.

The school seeks a part time choir director to continue to build on the dynamic and engaging music program already in place. Music classes can be taught throughout the middle school and in the 9th and 10th grade. The position's responsibilities will also include directing the upper school choir, as well as planning for and training musicians for the school's weekly chapel service.

Major Responsibilities: The Director will recruit and direct the upper school choir, which rehearses several times a week. He / She will also teach and develop middle school and 9th and 10th grade music classes. The Director will develop a repertoire that is in line with the abilities of the students involved, but which is also constantly seeking to stretch them. The repertoire is at the discretion of the Director but should be consistent with the values of the institution as expressed in the mission. The Director will work with the Performing Art Department Chair and others in the music program, to develop the repertoire, prepare for and organize the concerts, and support performances at other events as required. The Director will also work with the Jazz and Chamber Ensemble directors, Spiritual Life Dean, Drama, and Trinity Institute directors to advise, coordinate, and support their activities in reasonable ways. The Director is expected to be able to accompany the Choirs, when necessary.

Apart from the various preparations necessary for producing dynamic, challenging, and inspiring classes, all teachers have a range of duties.

These include:

- Participation in and contribution to the life of the department and broader faculty whether through discussions about teaching, curriculum, or latest developments in their disciplines;
- Willing and active engagement with students outside of class through open availability for extra help, running an advisory, and running significant extra activities (coaching, advising a club, etc.);
- Willingness to explore and collaborate with fellow department members and the broader faculty to design and run the school's annual interdisciplinary programs which bring justice, leadership and the academic subjects together;
- Other duties that contribute to the smooth running of a busy and engaging school life are expected of all faculty as assigned.

Education and experience: A Bachelor's degree in music is a basic requirement. A Master's degree in one of the following or similar areas is preferred: choral directing, voice training, or vocal music. Experience working with choirs at the high school or middle school age is preferred.

Mission: Boston Trinity Academy educates students from diverse backgrounds in an academically demanding, Christ-centered community, inspiring them to lead lives of faith, integrity, and service.

Teaching culture: Boston Trinity Academy is an independent college prep school entering our 21st year of operations. We aim to provide an education of outstanding quality to a broad cross section of Boston urban and suburban students. We believe that by emphasizing high quality in our programs that we will provide students with the inspiration to commit themselves to doing well in all their subjects and not just ones that they find easiest. We expect students to learn to take academic risks and for faculty to create a learning environment in which students feel comfortable to do so. To that end we seek teachers who are masters of their disciplines and who are willing to maintain the expectation of high achievement. This expectation should be not just with enthusiastic and well-prepared students, of whom we have many, but also with students who are full of uncertainty and fear because of poor academic foundations or who lack the preparation necessary for acting with confidence in unfamiliar situations. The faculty members here are flexible, collegiate, collaborative, and willing to try new ideas, but are also grounded in traditional goals of excellence for all students.

Please send cover letter, resume, and references to Kristopher Loper (Academic Dean) c/o Kirstin Peltz (kpeltz@bostontrinity.org).