

## Board Notes — July 11, 2022

A meeting of the Board of Education of Newton Unified School District 373 convened in open and public session at 7:00 p.m. on Monday, July 11, 2022, in the Board of Education meeting room located at 308 E. 1<sup>st</sup>, Newton, KS.

**Members Present:** Brenna Haines, Luke Edwards, Mallory Morton, Andy Ortiz, Melissa Schreiber, Dayna Steinmetz and Matt Treaster

**Others Present:** Superintendent Fred Van Ranken, Assistant Superintendent Sheila Wendling, Director of Business Dr. David Decker, Administrative Assistant/Board Clerk Joni Jantz, and Director of Communications Carly Stavola

### 1. Opening of Meeting

Mallory Morton called the meeting to order at 7:01 p.m.

Mallory Morton led the Pledge of Allegiance.

— Adopt the agenda as presented.

— Appoint Joni Jantz as Clerk of the Board and Dr. David Decker as Deputy Clerk of the Board for the 2022-23 year.

— Appoint Jane Nichols as Treasurer for the 2022-23 year.

### 2. Comments from the Public

There were no comments.

### 3. Consent Agenda

The board voted to:

— Approve the June 27, 2022 minutes as presented.

— Approve the bills as presented.

— Approve the July 11, 2022 Personnel Report as presented.

Last Name	First Name	Position	Location	Effective Date	Hire	Resignation/ Termination
Hobbs	John	Custodian	NHS	6/3/2022		x
Boyd	Linda	Food Service	CMS	5/18/2022		x
Dominguez	Nathan	Substitute Teacher	District-Wide	6/1/2022		x
Nicodemus	John	Substitute Teacher	District-Wide	7/1/2022		x
Valle	Deanna	Asst. Food Director	NHS	7/7/2022		x
Kusmaul	Emma	3rd Grade Teacher	NR	8/1/2022	x	
Vanderhoof	Alyssa	Principal	Cooper	7/12/2022	x	
Schlegel	Brooke	4th Grade Teacher	Sunset	8/1/2022	x	
Last Name	First Name	Position	Location	Effective Date	Change of Assignment/Transfer	
Mitts	Michelle	Sp. Ed. Para	Cooper	7/6/2022	Substitute Tchr@District-Wide	
Easterday	Kelsey	Substitute Teacher	District-Wide	8/1/2022	Sp. Ed. Para @ HCSEC	
Coppinger	Kaliana	Transportation/SEL Aide	Transportation/SC	7/5/2022	SEL Aide @ SB only	

Resignation/Termination/Transfer/Change of Assignment shall be deemed accepted upon approval of this report by the Board of Education.

— Approve the following appointments, designations and authorizations.

- Appoint Food Service Authorized Representative: Elaine Gaeddert
- Appoint Determining Official for Free and Reduced Priced Meal Applications: Andi Saenz, Renee Phillips, and Elaine Gaeddert

- Appoint Federal Programs and Projects Representatives: Sheila Wendling (Local Consolidated Plan), Reagan Seidl (Early Childhood Pass Through and Title VI B Pass Through), and Dr. David Decker (Secondary Program Improvement)
- Appoint Truancy Reporters: Fred Van Ranken, Superintendent; Caleb Smith, Newton High School Principal; Brian Becker, Newton High School Assistant Principal; Derek Bristol, Newton High School Assistant Principal; Blake Smith, Newton High School Assistant Principal, Tiffany Stephey, Newton High School Assistant Principal; Tyler Swalley, Opportunity Academy Principal; Joey Menninga, Chisholm Middle School Principal; Chad Nulik, Chisholm Middle School Assistant Principal; Brandon Simmelink, Santa Fe 5/6 Center Principal; Lisa Burgess, Santa Fe 5/6 Center Assistant Principal; Megan Nagel, Northridge Elementary Principal; Tenae Alfaro, Slate Creek Elementary Principal; Jana Bohling, South Breeze Elementary Principal; Teresa Tosh, Sunset Elementary Principal; Kate Bremerman, Walton Rural Life Center Principal; Cooper Early Education Center Admin (to be named); and Reagan Seidl, Director of Harvey County Special Education Cooperative.
- Appoint Compliance Coordinator for Homeless Children: Fred Van Ranken
- Appoint KPERS Representative: Jane Nichols
- Appoint Freedom of Information Officer: Fred Van Ranken
- Appoint Federal Anti-Discrimination Compliance Officer: Fred Van Ranken
- Designate Official Newspaper for Legal Publications: The Newton Kansan
- Authorize the Clerk and Treasurer, pursuant to K.S.A. 43-105b 12-105b(e) to pay claims against the District in advance of the regular board meeting in order for the District to benefit from discounts or to avoid assessment of a penalty for late payment.
- Appoint Hearing Officer for Free and Reduced Priced Meal Application Appeals for 2022-23: Fred Van Ranken.
- Appoint Hearing Officer Teams for extended term suspensions and expulsions conducted under the Suspension and Expulsion of Pupils Act, KSA 72-6114, et seq.: see attached list.
- Designate alternate signatories for official Head Start grant paperwork: Fred Van Ranken and Dr. David Decker.
- Authorize purchase of fidelity bonds for the treasurer in the amount of \$100,000.
- Adopt the 1116-hour school year as follows: Kindergarten through Grade 11 - 1116 hours, and Grade 12 - 1086 hours.
- Adopt the state mileage rate of 58.5 cents per mile which is an increase from the current rate of .56 cents.
- Appoint John Robb of Somers, Robb and Robb as USD 373's Legal Counsel.
- Designate May 30, 31, June 1 & 2 as inclement weather make-up days.
- Adopt guidelines for activity funds and gate receipts according to K.S.A. 72-1178.

- Approve the athletic trainer contract with Newton Medical Center as presented.
- Approve the FY22 final transfers as presented.
- Approve the Alio renewal for 2022-23 as presented.
- Approve the KERMP Property Casualty Insurance renewal as presented.

#### **4. Old Business**

##### **General Bond Discussion**

Representatives from DLR, Gravity Works, and McCownGordon were present and discussed findings from their examination of the documents from SJCF and Mauler Engineering as well as their extensive physical inspection of the Santa Fe Campus. This report is available in BoardDocs. Board members discussed options, estimated costs, and timelines of project completion and bond financing.

- Approve proceeding with the restoration of Lindley Hall and Santa Fe 5/6 Center building as presented.

## **2022-23 Handbook Review**

The 2022-23 Newton High School Student Handbook and the Classified Handbook were provided for review and administration will be asking for approval at the July 25 board meeting.

## **HVAC Financing Revision**

— Approve (1) that the Tax-Exempt Master Equipment Lease-Purchase Agreement Exhibit A Equipment Schedule 002 between the district and Signature Public Funding Corp. be approved, effective June 30, 2022; and (2) that the Escrow Deposit Agreement between the district and Signature Bank be approved, effective June 30, 2022; and (3) that the district execute Certificates of Acceptance, Payment Request Forms, and all other certificates, documents, and agreements relating to this transaction; and (4) that the Kansas Mandatory Contract Provisions contained in Contractual Provisions Attachment Form DA146a be waived, effective June 30, 2022; and (5) that David Decker be authorized to close the transaction and execute all required documents on behalf of the district; and (6) that all documents in regard to this transaction, which may have been signed previously, be ratified in full and be given full force and binding effect regardless of the date or order in which they were signed.

## **5. New Business**

The board voted to:

- Adopt Resolution 2023-07-1 Designating Eligible Financial Institutions as depositories.
- Adopt Resolution 2023-07-2 of Authority for Petty Cash Funds, Resolution 2023-07-3 Authorizing Petty Cash Funds for Newton High School and Resolution 2023-07-4 Authorizing Petty Cash Funds for District Office.
- Adopt Resolution 2023-07-5 Waiver of Fixed Asset Accounting and General Accepted Accounting Principles for 2022-23.
- Adopt Resolution 2023-07-6 to Establish Board of Education Meeting Dates, Times and Location as presented.

Monday, July 11, 2022	Monday, July 25, 2022
Monday, August 8, 2022	Monday, August 22, 2022
Monday, September 12, 2022	Monday, September 26, 2022
Monday, October 10, 2022	
Monday, November 14, 2022	
Monday, December 12, 2022	
Monday, January 9, 2023	
Monday, February 13, 2023	
Monday, March 13, 2023	Monday, March 27, 2023
Monday, April 10, 2023	Monday, April 24, 2023
Monday, May 8, 2023	Monday, May 22, 2023
Monday, June 12, 2023	Monday, June 26, 2023
Monday, July 10, 2023	Organizational Meeting
- Adopt Resolution 2023-07-7 to Establish Home Rule by Board of Education.
- Adopt Resolution 2023-07-8 to Rescind Policy Statements in Previous Year's Minutes.
- Adopt Resolution 2023-07-9 for the USD 373 Gift Fund.
- Adopt Resolution 2023-07-10 of Authority for District Account.

- Adopt Resolution 2023-07-11 for Facsimile Signatures.
- Adopt Resolution 2023-07-12 for Activity Funds.
- Adopt Resolution 2023-07-13 of Authority for Newton High School account.
- Appoint Matt Treaster to serve as the board's representative to the KASB Governmental Relations Network for the 2022-23 year, including voting rights for Delegate Assembly.
- Appoint Andy Ortiz to serve as the board's representative to the Special Education Cooperative Board for the 2022-23 year.
- Approve board member appointments to committees for 2022-23 as presented.
  - Education Endowment Committee: Melissa Schreiber
  - Public Building Commission: Matt Treaster
  - District Wellness Committee: Dayna Steinmetz
  - Technology Committee: Luke Edwards, Andy Ortiz
  - Interest-Based Bargaining Team (Negotiations): Luke Edwards, Brenna Haines, Mallory Morton
  - Head Start Policy Council: Mallory Morton
  - Interagency Coordinating Council: Melissa Schreiber

— Approve gift requests as presented.

Donation From	To Building/Dept	Description	Value/Amt
KARSP Foundation Board - Topeka Community Foundation	Harvey County special education students	Donation for autism classroom supplies	\$500.00

### **Graduation Time and Location**

Newton High principal, Caleb Smith, was present to share graduation information with the board. Graduation will be set for the weekend of May 20-21, 2023. Hartman Arena is not available to hold graduation at 2:00 p.m. on Sunday, May 21, but is available in the evening on May 20 or 21. After discussion of possible dates and times, it was decided to have a survey sent out to families with seniors to gain more clarity in making a decision on the date, time and location of graduation.

### **6. Closing of Meeting**

#### **Board Comments**

Andy Ortiz inquired about adding an item to the agenda for discussion in regards to having designated seating at sporting events for students in grades 5-8. Mr. Ortiz will prepare a proposal for discussion at the next board meeting.

#### **Adjournment**

Move to adjourn at 8:38 p.m.

Background information on agenda items may be found in BoardDocs at:

<https://go.boarddocs.com/ks/usd373/Board.nsf/Public>