

**BUCKS COUNTY TECHNICAL SCHOOL
JOINT BOARD COMMITTEE MEETING
September 23, 2019**

The regular meeting of the Bucks County Technical School Joint Board Committee was held on Monday, September 23, 2019, in the Board Room (K108) at the Technical High School and called to order by President, John Allen, at 7:30 p.m.

MEMBERS PRESENT

John Allen, President	Neshaminy
Joe Adamson, First Vice-President	Bristol Borough
Christian Schwartz, Second Vice-President	Pennsbury
Heather Nicholas	Bensalem (alternate for Vanessa Woods)
John Ruszin	Bristol Borough
Kellie Buchanan	Bristol Township
Stacy Gerlach	Bristol Township
Donna Getty	Morrisville
Gary Sanderson	Pennsbury

MEMBERS ABSENT

Kathleen Lesnevec	Bensalem
Joseph Gilleo	Morrisville
Cyndie Bowman	Neshaminy

ALSO PRESENT

Samuel Lee	Superintendent of Record
Leon Poeske	Administrative Director
Henry DeGeorge	Assistant Director
Sharon Rendeiro	Business Administrator/Board Secretary
Ellis Katz, Solicitor	Sweet Stevens Katz and Williams
Patricia Cumberland	Board Treasurer
Theresa Prato	BCTSEA President
Diane Munder	BCIU#22 Representative

After the Pledge of Allegiance, Mr. Allen welcomed the public.

EXECUTIVE SESSION Mr. Allen announced that an Executive Session was held prior to the start of this meeting to discuss a personnel issue.

APPROVAL OF AGENDA A motion was made by Mr. Schwartz, seconded by Mrs. Gerlach, to approve the agenda as presented. Board members unanimously approved the motion (9, 0, 0).

STUDENT REPRESENTATIVE REPORT Nyeji Blay and Ana Zeferino read the attached report.

PROFESSIONAL COUNCIL REPORT Dr. Samuel Lee, Superintendent of Record,

announced that a meeting of the Professional Council was held on Monday, September 16, 2019. The following members were in attendance: Sam Lee (Bensalem), Rose Minniti (Bristol Borough), Jason Harris (Morrisville), Joe Jones (Neshaminy), William Gretzula (Pennsbury) and Leon Poeske (BCTHS).

Discussed were the following items: Dr. Lee will be the point of contact for communicating emergency school closings; new state mandate training requirements for security staff; PA Commission on Crimes and Delinquency (PCCD) grants and how BCTHS does not automatically receive these funds; upcoming BCTHS events: Back To School Night, Manufacturing Day and Occupational Advisory Committee meetings; Capital Improvement financing and the need to look at the Articles of Agreement in order to secure funds for much needed building capital improvements; Career Pathways update; and the 9th grade enrollment with all districts reaching their quota this year.

PUBLIC PARTICIPATION - AGENDA ITEMS None

APPROVAL OF MINUTES A motion was made by Mr. Schwartz, seconded by Mr. Adamson, that the Board approve the Minutes of the August 26, 2019 meeting. Board members unanimously approved the motion (9, 0, 0).

ADMINISTRATIVE DIRECTOR'S REPORT Dr. Leon Poeske, Administrative Director, referred to Student Accounting, the Bucks County Technical High School Newsletter, newspaper articles relative to the Technical School and upcoming events.

Dr. Poeske announced that we had a smooth opening of school.

TREASURER'S REPORT A motion was made by Mr. Schwartz, seconded by Ms. Buchanan, that the Board approve the Financial Reports as of July 2019, subject to audit, as per pp. C1-C13. Board members unanimously approved the motion (9, 0, 0).

A motion was made by Mr. Schwartz, seconded by Ms. Buchanan, that an order be drawn on the Treasurer for payment of the properly approved bills and electronic payments in the amount of \$519,320.63 and release salaries, subject to audit, as per pp. D1-D29. Board members unanimously approved the motion (9, 0, 0).

COMMITTEE REPORTS

P.I.A. COMMITTEE Mr. Adamson, Chairperson, advised that the PIA Committee met this evening and discussed: the results of the lead testing of our drinking water, potential addition of a new course offering (Vet Tech, Sports Medicine, other), Perkins V Grant funding and new reporting requirements, Mrs. Nancy Durkan, Administrative/Financial Services Secretary retiring after 30 years of service, hiring of co-op students, Outdoor Power Equipment instructor attending a national conference, acceptance of a \$5,000 donation, and Policy #204 – Student Attendance on the agenda for approval this evening.

OLD BUSINESS None

NEW BUSINESS A motion was made by Mr. Schwartz, seconded by Mr. Sanderson, to combine motions A-N and approve the following recommendations:

A. Mr. Schwartz read the following motion: Accept the retirement of Administrative/Financial Services Secretary, Nancy Durkan, effective December 2, 2019. Mr. Schwartz thanked Mrs. Durkan for her 30 years of service to BCTHS. Mr. Sanderson stated that he is sad to see Mrs. Durkan go, but wishes her all the best in her retirement.

B. Accept the resignation of long term substitute Special Education teacher, Angelo Monterosso, effective August 21, 2019.

Accept the resignations of regular substitute teachers Peggy Bogarde, Michelle Buonomo, Mark Folkman, Matthew Herman, Jaclyn Kelly and Stephen Waters, effective August 26, 2019.

C. Approve the revised hourly rates for support staff substitutes and students to include the position of Day-to-Day/Everyday Substitute Custodian, effective September 24, 2019, as attached.

D. Approve the transfer of Alan Marietta from substitute custodian to Day-to-Day/Everyday Substitute Custodian, at an hourly rate of \$13.00, effective September 24, 2019.

Approve the transfer of Colin Brugger from Cooperative Education student/Summer Intern to substitute custodian, at an hourly rate of \$10.75, effective September 24, 2019.

E. Approve the employment of part-time Monitor, Debra Renner, at an hourly rate of \$11.89, effective September 24, 2019, pending criminal background checks and completion of new hire paperwork.

Approve the employment of Christopher Panzitta as a regular substitute teacher at a daily rate of \$100.00, effective September 24, 2019, pending completion of new hire paperwork.

Approve the employment of Adam Juraga as an Adult Education Welding instructor at the rate of \$24.50 per hour, effective September 24, 2019 for Fall 2019.

Approve the employment of Cooperative Education student, Keven Graber, for the Facilities Department at the Cooperative Education Technology II rate of \$9.50 per hour, not to exceed the budgeted amount, pending criminal background checks, effective September 24, 2019 for the 2019-20 school year.

F. Approve the continued employment of Cooperative Education student, Zennon Petro, as a Media Center Intern, at the Cooperative Education student rate of \$7.85 per hour for the 2019-20 school year, not to exceed the budgeted amount.

G. Mr. Schwartz read the following motion and commented that the students pay for the trip: Approve an educational field trip for the Drama Club and three (3) chaperones to attend a Broadway Show in New York City, New York on April 24, 2020, pending receipt of parental permission forms, at an approximate cost to the Board of \$300. This date is subject to change.

Mr. Schwartz read the following motion and commented that the students pay for the trip: Approve a field trip for the Reading Olympics Team/Writers' Club and three (3) chaperones to attend a Broadway Show in New York City, New York, on April 8, 2020, pending receipt of parental permission forms, at an approximate cost to the Board of \$200. This date is subject to change.

H. Approve Outdoor Power Equipment instructor, Jeffrey Cesari, to attend the SEMA (Speed Equipment Manufacturing Association) show being held from November 4-8, 2019, in Las Vegas, Nevada. Approximate cost to the Board is \$1,125.00.

Approve Special Education Supervisor, Pegeen Kopera's attendance at the First Annual Bucks County Special Education Administrator's Conference on October 24 and 25, 2019 at the Nassau Inn in Princeton, New Jersey. There is no cost to the Board.

I. Rescind the stipend of \$1,500.00 for Craig Meyers and \$1,500.00 for Shannon Seratch as advisors for SkillsUSA for the 2019-20 school year.

J. Approve a stipend in the amount of \$3,000.00 for Shannon Seratch as advisor of SkillsUSA for the 2019-20 school year.

Approve the prorated stipend in the amount of \$585.00 for Margaret Angelitis to advise and guide School Psychologist, Tracy Marks, per the state approved mentor program, effective October 2019 through the end of the 2019-20 school year.

K. Mr. Schwartz read the following motion: Accept the Teen Parenting grant funded by Maternity Care Coalition and managed through Neshaminy School District to be used for homebound tutoring services for the 2019-20 school year.

Mr. Schwartz read the following motion: Accept the Amendment to 21st Century Community Learning Centers Cohort 9, Year 3, grant in the total amount of \$467,288.00; \$399,900.00 plus the additional amount of \$67,388.00 to provide supplemental services, programs and activities that address either drug and alcohol prevention programs and/or social and emotional learning (SEL) programs, from October 1, 2019 to September 30, 2020, as attached.

- L. Mr. Schwartz read the following motion: Accept a \$5,000.00 donation from the Bucks County Community Foundation for the 2019-20 school year.
- M. Approve the First Amendment to the Agreement dated November 19, 2019 between the Bucks County Technical High School and the Bucks County Intermediate Unit #22, as the program evaluator for the 21st Century Community Learning Center Program, Cohort 8, Years 5 and 6, for the period January 6, 2020 to December 31, 2021, amending the original agreement dated January 15, 2019, as attached.
- N. Approve Policy #204 – Student Attendance in accordance with PDE regulations, as attached.

Board members unanimously approved the motion (9, 0, 0).

CORRESPONDENCE None

OTHER BUSINESS None

PUBLIC PARTICIPATION - NON AGENDA ITEMS None

NEXT MEETING Monday, October 28, 2019, 7:30 p.m.

MOTION TO ADJOURN A motion was made by Mr. Schwartz, seconded by Ms. Buchanan, that the meeting be adjourned at 7:44 p.m. Board members unanimously approved the motion (9, 0, 0).

Respectfully submitted,

Sharon Rendeiro, Secretary

SR:nd

STUDENT REPRESENTATIVES REPORT**Monday, September 23, 2019****STUDENT REPS:**

Dylan Souders, Senior Class President

Nyeji Blay, Senior Vice President

Ana Zeferino – Junior Class President

Isabelle Brodbeck – Junior Class President

- Freshman and Parent Orientation was held on Tuesday, August 27, 2019 from 7:30 am until noon. This was a great opportunity for the 9th grade class to get acclimated with the school. Parents had a brief meeting in the Auditorium to discuss the upcoming year. Refreshments and lunch were served in the Cafeteria.
- Wednesday, August 28, 2019 was our “First Day of the 2019-2020 School Year”. Mr. Robert Azar, our principal, welcomed all the students back and told them how excited he is for the new school year.
- Back to School Night will be held on Thursday, September 26th from 6pm to 8pm. Parents will be given the opportunity to visit their student’s classrooms and meet their academic and technical teachers.
- Our Clubs and Class Meetings are getting started for our 2019-2020 school year. Many of the Districts will be sending Activity Buses which began on Tuesday, September 17th. They run every Tuesday and Thursday afternoon.
- Our guidance department has been arranging colleges to visit BCTHS. Some of the Colleges this month include Johnson & Wales, Pennsylvania Institute of Technology, Penn State University to name a few. Students may sign up and typically visits are 30 to 60 minutes.
- The dates for assemblies for students interested in becoming a Student Ambassador are September 19th & 26th. Student Ambassadors help with middle school tours promoting our school and also help at Open House distributing maps and guidance around the building.
- Each grade had a beginning of the year assembly where they discussed rules and expectations for the school year. A SkillsUSA kickoff was held during this time and students were given an understanding of what SkillsUSA can offer and all of their upcoming trips. Bucks County Technical High School is 100% membership so every student will have access to SkillsUSA curriculum.
- Field Day Friday’s are Back! Staff members have the opportunity to dress down on Fridays for a small donation. This is a great fundraiser for Field Day and our staff enjoys wearing the “Theme of the Day”.
- Our students will be continuing to participate in the “Challenge 5 Campaign”. Bucks County Truancy Taskforce joined with the United Way to challenge all students and their parents/guardians to have no more than 5 absences of any kind for the year. This is a county wide event.

Thank you for supporting our student activities!