

**BUCKS COUNTY TECHNICAL SCHOOL
JOINT BOARD COMMITTEE MEETING
November 25, 2019**

The regular meeting of the Bucks County Technical School Joint Board Committee was held on Monday, November 25, 2019, in the Board Room (K108) at the Technical High School and called to order by President, John Allen, at 7:30 p.m.

MEMBERS PRESENT

John Allen, President	Neshaminy
Joe Adamson, First Vice-President	Bristol Borough
Christian Schwartz, Second Vice-President	Pennsbury
Kathleen Lesnevec	Bensalem
John Ruszin	Bristol Borough
Kellie Buchanan	Bristol Township
Stacy Gerlach	Bristol Township
Donna Getty	Morrisville
Joseph Gilleo	Morrisville
Gary Sanderson	Pennsbury

MEMBERS ABSENT

Heather Nicholas	Bensalem
Cyndie Bowman	Neshaminy

ALSO PRESENT

Samuel Lee	Superintendent of Record
Leon Poeske	Administrative Director
Henry DeGeorge	Assistant Director
Sharon Rendeiro	Business Administrator/Board Secretary
Ellis Katz, Solicitor	Sweet Stevens Katz and Williams
Patricia Cumberland	Board Treasurer
Theresa Prato	PSEA President
Susan Schechter	BCIU#22 Representative

After the Pledge of Allegiance, Mr. Allen welcomed the public.

EXECUTIVE SESSION None.

APPROVAL OF AGENDA A motion was made by Mr. Schwartz, seconded by Mr. Gilleo, to approve the agenda as presented. Board members unanimously approved the motion (10, 0, 0).

STUDENT REPRESENTATIVE REPORT Nyeji Blay and Dylan Souders read the attached report.

PROFESSIONAL COUNCIL REPORT Dr. Samuel Lee, Superintendent of Record, announced that a meeting of the Professional Council was held on Monday, November 18, 2019. The following members were in attendance: Sam Lee (Bensalem), Rose Minniti (Bristol Borough), Melanie Gehrens (Bristol Township), Jason Harris (Morrisville),

Joe Jones (Neshaminy), and Leon Poeske (BCTHS).

Discussed were the following items:

- Open House and Application night was held November 7, 2019.
- The lottery for application review will be held on December 12, 2019.
- A discussion took place on the 9th grade placement process into their permanent Technical classes.
- The Superintendents discussed the new University of Penn study council sessions being held in Philadelphia.
- A discussion on the Bucks County Career Pathway on-going initiative and re-aligning the high school selection booklet by pathways vs. subjects took place.
- A brief discussion took place on the BCTHS Joint Board Committee members for 2020 after the district's reorganization meetings.
- The new requirements on the Perkins V Grant Comprehensive Needs Assessment were discussed.
- The next meeting will be held on Monday, December 9, 2019. The senior culinary students will be providing a luncheon for the group.

PUBLIC PARTICIPATION - AGENDA ITEMS None

APPROVAL OF MINUTES A motion was made by Mr. Schwartz, seconded by Mr. Gilleo, that the Board approve the Minutes of the October 28, 2019 meeting. Board members unanimously approved the motion (10, 0, 0).

ADMINISTRATIVE DIRECTOR'S REPORT Dr. Leon Poeske, Administrative Director, referred to Student Accounting, the Bucks County Technical High School Newsletter, newspaper articles relative to the Technical School and upcoming events.

Dr. Poeske wished the outgoing Board members well and thanked them for their service.

Dr. Poeske thanked Mr. John Allen for his services as Board President.

TREASURER'S REPORT A motion was made by Mr. Schwartz, seconded by Mr. Gilleo, that the Board approve the Financial Reports as of September 30, 2019, subject to audit, as per pp. C1-C17. Board members unanimously approved the motion (10, 0, 0).

A motion was made by Mr. Schwartz, seconded by Mr. Gilleo, that an order be drawn on the Treasurer for payment of the properly approved bills and electronic payments in the amount of \$717,134.01 and release salaries, subject to audit, as per pp. D1-D26. Board members unanimously approved the motion (10, 0, 0).

COMMITTEE REPORTS

P.I.A. COMMITTEE Mr. Adamson, Chairperson, advised that the PIA Committee met this evening. Items discussed were: Retirement, new hires, transfers, field trips, professional development, OAC and General Advisory Committee members, re-appointment of auditing firm, acceptance of audit, approval of attachment for policy

#626, Perkins Needs Assessment meeting, and the BCTHS School Scores/PA Future Ready Index.

AUDIT COMMITTEE Mr. Gilleo announced that an Audit Committee meeting was held on Thursday, November 21, 2019 at 9:00 a.m. in the Administrative Conference Room to review the audit and financial statements for the year ending June 30, 2019, as prepared by auditors Major and Mastro LLC. Those in attendance were: Joe Gilleo, Leon Poeske, Sharon Rendeiro, Pat Cumberland and auditors, Vicki Mastro and Linda Major. The auditors stated that it was a clean audit, with no findings. The audit is on for acceptance as an agenda item this evening.

OLD BUSINESS None

NEW BUSINESS A motion was made by Mr. Schwartz, seconded by Mrs. Gerlach, to combine motions A-L pp. F1-F3 and approve the following recommendations:

- A. Accept the retirement of Social Studies teacher, Robert Harvie, effective January 16, 2020.
- B. Approve the employment of LaShawn Fisher as a regular substitute teacher at a daily rate of \$100.00 per day.

Approve the employment of Adult Education Evening Personnel for the Winter/Spring 2020 semester, pending criminal background checks, as attached.

Approve the employment Aynee Lopez as a temporary full-time custodian to replace Anna Bryan, at an hourly rate of \$15.19, effective November 26, 2019, pending criminal background checks and new hire paperwork.

- C. Approve the transfer of Anna Bryan as a full-time custodian to a temporary full-time Secretary to the Assistant Principal to replace Mary Jane Mucklow at an hourly rate of \$20.98, with a retroactive date of November 18, 2019.

Approve the transfer of Tyler Fortna from a regular substitute teacher to a long term substitute teacher for Ruth Gomes on Column E/Step Entry at a prorated annual salary of \$62,160.00 retroactive to November 5, 2019.

Approve the transfer of Stephen Waters from a regular substitute teacher to a day to day/everyday substitute teacher at a daily rate of \$125.00, effective November 26, 2019.

Approve the transfer of Brian Wurtz from a regular substitute teacher to a day to day/everyday substitute teacher at a daily rate of \$125.00, effective November 26, 2019.

- D. Approve Dental Health Careers teacher, Tracy Brasier, three (3) chaperones and

JOINT BOARD COMMITTEE MEETING

NOVEMBER 25, 2019

thirty seven (37) students to visit the National Museum of Dentistry at the University of Maryland, in Baltimore, Maryland on May 29, 2020. Cost to the Board is \$200.00.

- E. Approve the Bucks County Technical High School General Advisory Council members for the 2019-20 school year, as attached.
- F. Approve the Bucks County Technical High School Occupational Advisory Committee members for the 2019-20 school year, as attached.
- G. Approve the appointment of Major and Mastro, LLC to perform services for the years ending June 2020, 2021 and 2022, at a rate of \$14,500.00 per year. This fee is based on the assumptions that there is no crucial turnover in the finance department and that any new audit requirements issued by the accounting profession would not require an increase in scope of the auditing services.
- H. Approve the participation of Bucks County Technical High School in the Bucks County Intermediate Unit #22 Microsoft Server Product Purchasing Group agreement, as attached.
- I. Accept the attachment to Board Policy #626: Federal Fiscal Compliance, as recommended by the P.I.A. Committee on October 28, 2019.
- J. Accept the Amendment to 21st Century Community Learning Centers Cohort 8, Year 5 grant in the total amount of \$466,988; \$399,600 plus the additional amount of \$67,377 to provide supplemental services, programs and activities that address either drug and alcohol prevention programs and/or social and emotional learning (SEL) programs, from January 6, 2020 to December 31, 2020.
- K. Accept the Audit Report for the fiscal year ending June 30, 2019, as prepared and submitted by Major and Mastro, LLC.
- L. Approve the budgetary transfers in the amount of \$15,900.00 for the 2019-2020 school year.

Board members unanimously approved the motion (10, 0, 0).

CORRESPONDENCE None

OTHER BUSINESS None

PUBLIC PARTICIPATION - NON AGENDA ITEMS None

NEXT MEETING Tuesday, December 17, 2019, 7:30 p.m.

MOTION TO ADJOURN A motion was made by Mr. Schwartz, seconded by Mr.

JOINT BOARD COMMITTEE MEETING

NOVEMBER 25, 2019

Adamson, that the meeting be adjourned at 7:48 p.m. Board members unanimously approved the motion (10, 0, 0).

Respectfully submitted,

Sharon Rendeiro, Secretary

SR:nd

**BUCKS COUNTY TECHNICAL HIGH SCHOOL
JOINT BOARD COMMITTEE**

**STUDENT REPRESENTATIVES REPORT
Monday, November 25, 2019**

STUDENT REPS:

Dylan Souders, Senior Class President
Nyeji Blay, Senior Vice President
Ana Zeferino – Junior Class President
Isabelle Brodbeck – Junior Class Vice President

- Congratulations to the following students who have been chosen as September/October Students of the Month:
9th Grade – Markis Rogers and Ashley Flores
10th Grade – Jake Margerum and Kayla Meriano
11th Grade – Connor Dillon and Meghan Weed
12th Grade – Evan Helstrom and Kennedy Moody
Skills for Life – Chris Enders
- Students are fortunate to have the following days off in November:
November 5th – Election Day
November 11th – Veterans Day
November 27th, 28th and 29th – Thanksgiving Holiday
- November has been a busy month for Middle School tours around the building. Eleven tours were given throughout the month. Approximately 550 students from middle schools came to visit our school for a quick assembly in the auditorium and student ambassadors escorted them around to different technical shops for a close look to see what our school has to offer.
- A ring assembly was held for our 10th grade students from Herff Jones on Wednesday, October 30th. Parents were invited on Monday, November 4th and Wednesday, November 6th from 5:30 to 7:30 for questions, information, and purchasing rings. Packets are also available in the Main Office.
- On Saturday, November 9th the Cosmetology Program held a “Beauty for Hope” event to benefit the Variety Club for their job training program. Thirty Cosmetology students from 11th and 12th grades performed hair, skin, and nail services for approximately 120 clients. The Key Club offered a childcare room for the patrons. They raised \$1,111.
- Open House was held on Thursday, November 7th. Current students from our six sending school districts in 6th, 7th, and 8th grades along with their parents/guardians were invited to tour our school. Our students and teachers did an excellent job promoting BCTHS. The Guidance Department distributed applications and answered questions to potential 9th grade students and their families. Student Ambassadors assisted the large, enthusiastic crowd with maps and directions around the building.

- Student Council announced **“Spirit Week”** in preparation for the Powder Puff Football Game to be held on Tuesday, November 26th:
Monday, Nov. 18th: Meme Monday
Tuesday, Nov. 19th: Tourist Tuesday
Wednesday, Nov. 20th: Workout Wednesday
Thursday, Nov. 21st: Tie Dye Thursday
Friday, Nov. 22nd: FTK (Mini Thon) Friday
Monday, Nov. 25th: Music Monday
Tuesday, Nov. 26th: Powder Puff (Wear Teal or White)
- On Tuesday, November 12th, motivational speaker Jeff Yalden spoke to the 12th grade class on “Positive Decision Making”. He has been presenting to BCTHS seniors for the past ten years. Jeff is known for his assemblies and leadership conferences, and he wow’s his audiences with his heart and passionate delivery. Jeff believes that “if he “touches a heart...the mind will follow”. He encourages our students to “take time to think” and to “dance like nobody’s watching”. Jeff uses humorous and poignant stories to encourage students to: “wake up, dress up and start their day with a purpose”; to be “other centered” rather than self-centered, and; to learn to love the person they see in the mirror each morning.
- Our 9th Grade Class will be hosting a Pancake Breakfast and Vendor Sale on Saturday, December 14th from 8 am until 11 am. The cost is \$8.00. Culinary Arts, and Cosmetology are volunteering their time and cooking expertise to help with this fundraiser.

Thank you for supporting our student activities!