

BUCKS COUNTY TECHNICAL SCHOOL  
JOINT BOARD COMMITTEE MEETING

The regular monthly meeting of the Bucks County Technical School Joint Board Committee was held on Monday, June 22, 2020 by Electronic Communication and called to order by President, Mr. John Ruszin at 7:37 p.m.

**MEMBERS PRESENT:**

|    |  |                  |
|----|--|------------------|
| 1  | John Ruszin, President                   | Bristol Borough  |
| 2  | Christian Schwartz, First Vice-President | Pennsbury        |
| 3  | Kellie Buchanan, Second Vice-President   | Bristol Township |
| 4  | Kim Rivera                               | Bensalem         |
| 5  | Heather Nichols                          | Bensalem         |
| 6  | Gallus Obert                             | Bristol Township |
| 7  | Donna Getty                              | Morrisville      |
| 8  | Joseph Gilleo                            | Morrisville      |
| 9  | John Allen                               | Neshaminy        |
| 10 | Cyndie Bowman                            | Neshaminy        |
| 11 | Gary Sanderson                           | Pennsbury        |

**TOTAL MEMBERS PRESENT: 11**

**MEMBERS ABSENT: 1**

|    |            |                 |
|----|------------|-----------------|
| 12 | Al Pirollo | Bristol Borough |
|----|------------|-----------------|

**ALSO PRESENT:**

| NAME            | AFFILIATION               |
|-----------------|---------------------------|
| Samuel Lee      | Supt. of Record           |
| Leon Poeske     | Admin Director            |
| Sharon Rendeiro | Bus Admin/Board Secretary |

|                     |                    |
|---------------------|--------------------|
| Patricia Cumberland | Board Treasurer    |
| Ellis Katz          | Solicitor          |
| Henry DeGeorge      | Assistant Director |
| Diane Wunder        | IU #22 Rep         |

After the Pledge of Allegiance, Mr. Ruzin welcomed the public.

**EXECUTIVE SESSION** President John Ruzin announced that an Executive Session was held prior to the start of this meeting to discuss the Act 44 School Safety and Security Report.

**APPROVAL OF AGENDA** A motion was made by Christian Schwartz, seconded by John Allen, to approve the agenda as presented. Board members unanimously approved the agenda (11,0,0).

### **PROFESSIONAL COUNCIL REPORT**

Dr. Lee announced that a meeting of the Professional Council was held on Monday, June 15, 2020 through Zoom. The following members were in attendance: Sam Lee (Bensalem School District), Melanie Gehrens (Bristol Township School District), Jason Harris (Morrisville School District), Joe Jones (Neshaminy School District), Rob McGee (incoming Neshaminy Superintendent), Bill Gretzula (Pennsbury School District) and Leon Poeske (BCTHS).

Discussed were the following:

- Upcoming graduation ceremonies that each district did/were doing for their virtual/in person ceremonies for the Class of 2020.
- Summer Staff Protocols and how each district is handling health and safety protocols for 12-month employee schedules for summer months.
- School Re-Opening Plans for Fall 2020.
- State and Local Internship Program (SLIP) grant and employing students for summer projects.

The next meeting is scheduled for Monday, September 21, 2020.

## **PUBLIC PARTICIPATION (Agenda Items)**

None

## **APPROVAL OF MINUTES**

A motion was made by Christian Schwartz, seconded by Joe Gilleo, that the Board approve the Minutes of the May 19, 2020 meeting. Board members unanimously approved the motion. (11,0,0).

## **ADMINISTRATIVE DIRECTORS REPORT**

Student Accounting Dr. Leon Poeske, Administrative Director, referred to Student Accounting, the Bucks County Technical High School Newsletter and newspaper articles relative to the Technical School and upcoming events. Dr. Poeske announced and honored the following BCTHS students that have attained the rank of Eagle Scout this year:

- Aidan Crossland (Senior, Civil Engineering)
- Cody Hewins (Senior, Emergency Services Technology)
- Collin McGuire (Junior, Emergency Services Technology)
- Kyle Salemno (Senior, Mechatronics)
- Matthew Small (Senior, Creative Arts)
- James Sweeney (Senior, Carpentry)

Business Administrator's Budget Update Mrs. Rendeiro, Business Administrator, reported that the Bucks County Technical High School 2020-21 budget in the amount of \$30,714,244 was approved by the Joint Board by a majority vote of all its members (43 ayes, 8 nays, 0 abstentions) and by a vote of two-thirds ( $\frac{2}{3}$ ) of all the member school boards. A summary of the vote results from the Board Secretaries are available on the google drive.

## ITEMS FOR BOARD ACTION

A motion was made by Christian Schwartz, seconded by Joseph Gilleo, that the Board approve the Financial Reports, subject to audit, as per pp. C1-C16. Board members unanimously approved the motion (11,0,0).

A motion was made by Christian Schwartz, seconded by Joseph Gilleo, that an order be drawn on the Treasurer for payment of the properly approved bills and electronic payments in the total amount of \$461,938.42 and release salaries, subject to audit, as per pp. D1-D14. Board members unanimously approved the motion (11,0,0).

## COMMITTEE REPORTS

**P.I.A. Committee:** Mr. Schwartz advised that PIA met this evening. Discussed were the following:

- Action Items:
  - Students working through the SLIP grant, Summer Health and Safety Plan, TAP program, and Grants on for approval (Perkins and SLIP).
- Discussion Items:
  - Articles of Agreement

## **Other Committees:**

None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

A motion was made by Christian Schwartz, seconded by Kellie Buchanan, to combine the motions and approve the following recommendations A-T pp F1-F5:

- A. Approve the employment of Michael Hatrock as an Electronics/Green Energy Technology teacher to replace Al Doman on Column A/Step 4 at an annual salary of \$55,327, effective with the start of the 2020-2021 school year, pending PDE certification and completion of new hire paperwork. (Refer to Addendum #1)

Approve the employment of support staff for after-school and Saturday discipline; the Student Attendance Program, Security, and for after school and co-curricular evening activities, at the approved hourly rate of \$24.75 per the BCTSESPA Agreement. (Refer to Addendum #2)

- B. Approve the transfer of part-time ESL/ELL teacher, Rebecca Hicks to a full time teacher on Column E/Step 12 at an annual salary of \$93,774 in accordance with the BCTSEA Salary Agreement for the 2020-2021 school year.

- C. Approve the continued employment of Alex Gusst as a substitute custodian for the 2020-2021 school year at the approved substitute rate.

Approve the continued employment of Stephen Meckert as a substitute Custodian for the 2020-2021 school year at the approved substitute rate.

Approve the continued employment of Morgan Ryan as a substitute cafeteria worker for the 2020-2021 school year at the approved substitute cafeteria rate.

Approve the continued employment of Morgan Ryan as substitute office staff for the 2020-2021 school year at the approved substitute office staff rate.

Approve the continued employment of Alan Marietta as Day-to-Day/Everyday substitute custodian for the 2020-2021 school year, at the Day-to-Day/Everyday substitute custodian rate.

- D. Approve the summer employment of Dylan Beck, Jocelyn Cicconetti, Mike Duva, Glenn Finfrock, Cameron Gorman, Michael Gryn, Patrick Heasley, Brian Krause, Alex Landaverry, Sarah Martin, Skye McDermott, Damani Miranda, Dylan Patel, Erin Perone, Vera Ramanouskaya, Mike Reilly, Salih Seonony, Daniel Strange, and Alyssa Wambold by Bucks County Technical High School from June 23, 2020 through October 30, 2020, with a possible extension through December 31, 2020, at an hourly rate of \$10.50 through the Bucks County Workforce Development Board's 2020 State/Local Internship Program (SLIP) Demonstration Project (grant), pending all employment paperwork and grant requirements/approvals.
- E. Approve the services of Suzi Sabo as Project Manager of the Bucks County Workforce Development Board 2020 State/Local Internship Program (SLIP) Demonstration Project, at an hourly rate of \$25.00, from June 23, 2020 through October 30, 2020, with a possible extension through December 31, 2020.
- F. Approve the continued services of Hunter Pennypacker, as an Information Technology Assistant, at an hourly rate of \$20.00, for the 2020-2021 school year.
- G. Approve the revisions to the SOAR program, now being held virtually, from June 29, 2020 through July 30, 2020, Monday through Thursday, from 8:00 a.m. to 12:00 p.m., funded by tuition, donations and fundraising efforts, at no cost to the Board. Tuition includes Extended School Year (in the Individualized Education Program) from districts with special needs. Staff employed is contingent upon student registrations in the program. (Refer to Addendum #3)
- H. Approve Skills/USA State Officer Advisor and Special Education teacher, Shannon Seratch to attend the Skills USA Washington Leadership Training Institute in the Washington, DC area from September 19-23, 2020, at an approximate cost to the Board of \$300.00. These dates are subject to change.
- I. Approve the appointment of Andrew Ruppertsberger, D.O. as the school physician for the 2020-2021 school year, at an annual stipend of \$4,000.00.
- J. Approve the employment of all day and evening staff and faculty members of Bucks County Technical High School to work in the customized job training program with business and industry for the year 2020-2021 at no cost to the

Board; to conduct seminars, monitor testing and provide other services as requested, at a rate not to exceed \$50.00 per hour.

- K. Approve all-day school faculty members to perform co-curricular activities beyond the work day and school year during the 2020-2021 school year and compensate them at the approved co-curricular hourly rate per the BCTSEA agreement. Co-curricular activities shall include detention, after-school tutoring, IEP completion, curriculum development, test monitoring, and other services as requested within the approved budget limits.
- L. Approve the hourly rates for support staff substitutes and students, effective July 1, 2020. (Refer to Addendum #4)
- M. Approve the compensation of additional hours for 10-month hourly employees, beyond the agreed upon work calendar(s), at the approved hourly rates, upon explicit prior approval of the Administrative Director, or designee, within approved budget limits.
- N. Approve participation in the PA Department of Education's Bureau of Career & Technical Education Technical Assistance Program (TAP) for the 2020-2021 school year at no cost to the Board.
- O. Accept the Carl D. Perkins Grant for the amount of \$392,491, for the period July 1, 2020 to June 30, 2021 pending final approval of PA Department of Education.

Accept the 2020 State/Local Internship Program (SLIP) Demonstration Project funded through the Local Workforce Development Board in the amount of \$59,147.00 for the period of June 23, 2020 through October 30, 2020, with a possible extension through December 31, 2020.

- P. Approve the TD Bank, Pennsylvania School District Liquid Asset Fund (PSDLAF); Pennsylvania Local Government Investment Trust (PLGIT); the State Treasurer's INVEST Program, INSPIRE Federal Credit Union; PNC Bank, Republic Bank and William Penn Bank as depositories for Bucks County Technical High School funds for the 2020-2021 school year.
- Q. Approve the Health and Safety Plan for the BCTHS Summer Programming. (Refer to Addendum #6)

- R. Approve the Tax-Exempt Purchase Agreement with Apple and Insight Public Sector for four (4) years in the amount of \$74,980.71 annually, priced through PEPPM and US Communities financed through American Capital Financial Services, Inc. subject to solicitor approval.
- S. Approve the budgetary transfers for the 2019-2020 budget in the amount of \$2,560.00. (Refer to Addendum #5)
- T. Authorize the Bucks County Technical High School Business Administrator to make the necessary budgetary transfers within and between accounts without exceeding the total budget for the 2019-2020 school year of \$29,894,030.00

The Board unanimously approved the motion (11,0,0).

**CORRESPONDENCE**

None

**OTHER BUSINESS**

None

**PUBLIC PARTICIPATION (Non-Agenda Items)**

None

**NEXT MEETING Monday, August 24, 2020 at 7:30 p.m.**

**MOTION TO ADJOURN**

A motion was made by Christian Schwartz, seconded by Joseph Gilleo, that the meeting be adjourned at 7:54 p.m. Board members unanimously approved the motion (11,0,0).

Respectfully submitted,



Sharon Rendeiro, Secretary