

BUCKS COUNTY TECHNICAL SCHOOL
JOINT BOARD COMMITTEE MEETING

The regular monthly meeting of the Bucks County Technical School Joint Board Committee was held on **December 15, 2020 by Electronic Communication** and called to order by President, Mr. John Ruszin at 7:30 p.m.

MEMBERS PRESENT:

	NAME	
	John Ruszin	Bristol Borough
	Michael Pallotta	Pennsbury
	Heather Nicholas	Bensalem
	Kellie Buchanan	Bristol Township
	Gallus Obert	Bristol Township
	Kim Rivera	Bensalem
	Donna Getty	Morrisville
	Joseph Gilleo	Morrisville
	John Allen	Neshaminy
	Cyndie Bowman	Neshaminy
	Gary Sanderson	Pennsbury

TOTAL MEMBERS PRESENT: 11

MEMBERS ABSENT: 1

	Steve Cullen	Bristol Borough
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ALSO PRESENT:

	NAME	AFFILIATION
	Samuel Lee	Superintendent of Record
	Leon Poeske	Administrative Director
	Sharon Rendeiro	Bus Administrator/Board Secretary
	Patricia Cumberland	Board Treasurer
	Ellis Katz	Solicitor
	Henry DeGeorge	Assistant Director
	Karen Moyer	Human Resources Coordinator
	John Haney	Supervisor of Information Technology
	Diane Wunder	Bucks County I.U. #22 Representative
	Theresa Prato	BCTSEA President
	Nancy Greco	Administrative Assistant to the Director

After the Pledge of Allegiance, Mr. Ruzin welcomed the public and announced that an Executive Session was held prior to the meeting to discuss a personnel issue.

Mrs. Rendeiro read a correction to New Business agenda Item XI, Letter E Motion should read Recommend the Board approve the furloughing of Support Staff employees in the categories listed below **IF** necessary due to the impact of COVID-19. Specific employees to be furloughed in each job category will be determined by seniority in accordance with the Collective Bargaining Agreement with Bucks County Technical School Educational Support Professionals Association (ESPA-PSEA-NEA). Employees' effective date of furlough will be determined by Administration:

- Job Categories:
Cafeteria
Management Assistants
Monitors
Security/Drivers

APPROVAL OF AGENDA A motion was made by Joseph Gilleo, seconded by Kellie Buchanan, to approve the agenda as presented. Board members unanimously approved the agenda (11,0,0).

PROFESSIONAL COUNCIL REPORT

Dr. Sam Lee advised that a meeting of the Professional Council was held on Friday, December 11, 2020, via Zoom Conferencing. The following members were in attendance: Sam Lee (Bensalem School District), Rose Minniti, (Bristol Borough School District), Melanie Gehrens (Bristol Township School District), Jason Harris (Morrisville School District), Rob McGee (Neshaminy School District) and Leon Poeske (BCTHS). Bill Gretzula (Pennsbury School District) was unable to attend.

The following topics were discussed:

- COVID 19 Protocols from PDE.
 - The Superintendents discussed the new recommendations from the PA Department of Education in November regarding COVID cases in schools and the switch to 100% remote learning if the necessary case investigation, contact tracing and cleaning/ disinfecting cannot be done in a timely manner;
 - There was a discussion on the interpretation of the 14-day mandate;
 - Dr. Poeske shared the COVID Dashboard report that is on the BCTHS website.
- CHOP COVID Testing
 - There has not been any recent information/communication on having CHOP in the schools for voluntary testing.
- BCTHS Quota for the 2021-22 School Year
 - Dr. Poeske shared a chart with two quota scenarios for the Superintendents to view. One scenario with a quota of 425 ninth graders and one scenario with a quota of 400 ninth graders. Dr. Poeske explained the difference in the two scenarios and said that he would be submitting a motion for Board approval for the quota to be set at 425.

- Articles of Agreement
 - Dr Poeske informed the Superintendents that the Articles of Agreement have been approved by all their District Board Members and when all the signature pages have been received, a clean copy will be distributed to them.

The next meeting is scheduled for Monday, January 11, 2021 at 1:00 p.m.

ELECTION OF OFFICERS

A. PRESIDENT

A motion was made by Joseph Gilleo, seconded by Kellie Buchanan, that the Board elect Gary Sanderson, from the Pennsbury School District, as President of the Joint Board for a term of one (1) year, commencing December 15, 2020. Board Members unanimously approved the motion (11,0,0).

The meeting was turned over to President, Gary Sanderson.

B. FIRST VICE PRESIDENT

A motion was made by Heather Nicholas, seconded by John Ruszin Jr., that the Board elect Kellie Buchanan, from the Bristol Township School District, as First Vice-President of the Joint Board for a term of one (1) year, commencing December 15, 2020. Board Members unanimously approved the motion (11,0,0).

C. SECOND VICE PRESIDENT

A motion was made by Kellie Buchanan, seconded by Kim Rivera, that the Board elect Heather Nicholas, from the Bensalem School District, as Second Vice-President of the Joint Board for a term of one (1) year, commencing December 15, 2020. Board Members unanimously approved the motion (11,0,0).

PUBLIC PARTICIPATION (Agenda Items)

None

APPROVAL OF MINUTES

A motion was made by Gallus Obert, seconded by John Allen, that the Board approve the Minutes of the November 23, 2020 meeting. Board members unanimously approved the motion (11,0,0).

ADMINISTRATIVE DIRECTORS REPORT

Student Accounting Dr. Leon Poeske, Administrative Director, referred to Student Accounting, the Bucks County Technical High School Newsletter and newspaper articles relative to the Technical School and upcoming events.

- Dr. Poeske announced that BCTHS will be moving to 100% Virtual learning on Monday, December 21, 2020 through Wednesday, January 13, 2021. BCTHS will return back to 25% Hybrid Model on Thursday, January 14, 2021.
- Dr. Poeske stated that the support staff that would have been furloughed during the 100% virtual learning will be repurposed to other departments.
- The application lottery will now be held virtually on Friday, December 18, 2020, due to the predicted inclement weather.

ITEMS FOR BOARD ACTION

A motion was made by Gallus Obert, seconded by Kim Rivera, that the Board approve the Financial Reports, subject to audit, as per pp. C1-C14. Board members unanimously approved the motion (11,0,0).

A motion was made by Gallus Obert, seconded by Kim Rivera, that an order be drawn on the Treasurer for payment of the properly approved bills and electronic payments in the total amount of \$232,139.40 and release salaries, subject to audit, as per pp. D1-D16. Board members unanimously approved the motion (11,0,0).

COMMITTEE REPORTS

P.I.A. Committee: Ms. Buchanan advised that PIA met this evening.

Discussed were the following Action items on for approval this evening:

- Employment Motions
- Leave of Absence, Transfer, School Nurses
- Freshman class quota of 425 to be set this evening
- Bayada contract on approval for this evening
- 21st Century Grant and related Professional Services Agreements were discussed
- Revised Health and Safety Plan was discussed

A Motion was made out of PIA by Kellie Buchanan, seconded by John Allen, to recommend the Board approve the revised Health and Safety Plan dated 12/15/2020. The motion was approved (11,0,0).

Discussed were the following Discussion items:

- Dr. Poeske discussed the recommendation to move to 100% Virtual from Monday, December 21st through Wednesday, January 13, 2021.
 - 25% hybrid – return date of January 14, 2021.

Other Committees:

None

OLD BUSINESS

None

NEW BUSINESS

A motion was made by Kellie Buchanan, seconded by Heather Nicholas, to combine the motions and approve the following recommendations A-J pp F1-F3:

- A. Approve an unpaid medical leave of absence for Facilitator, Kathleen Krawczun, effective January 19, 2021.
- B. Approve the transfer of Tyler Fortna from long term substitute teacher to day to day/everyday substitute teacher, at a daily rate of \$125, effective January 6, 2021.
- C. Approve the employment of Tina Marie Feijo, Dad to Day/Everyday Substitute Custodian, at the approved hourly rate of \$13.50, effective November 30, 2020.
- D. Approve the employment of school nurses, not to exceed four (4) days each, during the holiday break (December 24, 2020 through January 3, 2021) for the purpose of Coronavirus case management, at their per diem rate.
- E. Approve the furloughing of Support Staff employees in the categories listed below if necessary due to the impact of COVID-19. Specific employees to be furloughed in each job category will be determined by seniority in accordance with the Collective Bargaining Agreement with the Bucks County Technical School Educational Support Professionals Association (ESPA-PSEA-NEA). Employees' effective date of furlough will be determined by Administration:

Job Categories:

Cafeteria
Management Assistants
Monitors
Security/Drivers

- F. Approve the Bucks County Technical High School Occupational Advisory

Committee members for the 2020-2021 school year. (Refer to Addendum #1).

- G. Approve the base number of 425 to be used in the calculation of each district's ninth (9th) grade allocation for the 2021-2022 school year, not to exceed each district's overall quota of students based upon a 1,500 total enrollment.
- H. Approve the contract with BAYADA Home Health Care, Inc. to provide nursing services upon request, at a rate of \$51.00 per hour, effective December 16, 2020 through August 31, 2021, pending legal review. (Refer to Addendum #2).
- I. Accept the 21st Century Community Learning Centers Grant Cohort 8, Year 6, in the amount of \$399,600 for the period January 6, 2021 through December 31, 2021. (Refer to Addendum #3)
- J. Approve the Professional Services Agreement between Bucks County Technical High School and the Ivins Outreach Center for the 21st Century Community Learning Centers Cohort 8, Year 6, for the period of January 6, 2021 through December 31, 2021 at a fee not to exceed \$41,535 per year, funded through the 21st Century Community Learning Centers Cohort 8 Grant. (Refer to Addendum #4)

Approve the Professional Services Agreement between Bucks County Technical High School and The Ivins Outreach Center for the 21st Century Community Learning Centers Cohort 9, Year 4, for a period of October 1, 2020 through September 30, 2021 at a fee not to exceed \$41,535 per year, funded through the 21st Century Communal Learning Centers Cohort 9 Grant. (Refer to Addendum #5)

The Board unanimously approved the motions (11,0,0).

CORRESPONDENCE

None

OTHER BUSINESS

None

PUBLIC PARTICIPATION (Non-Agenda Items)

None

NEXT MEETING Monday, January 25, 2021 at 7:30 p.m.

MOTION TO ADJOURN

A motion was made by Kellie Buchanan, seconded by John Ruszin Jr., that the meeting be adjourned at 7:50 p.m. Board members unanimously approved the motion (11,0,0).

Sincerely,

Sharon Rendeiro
Secretary