

BUCKS COUNTY TECHNICAL SCHOOL
JOINT BOARD COMMITTEE MEETING

The regular monthly meeting of the Bucks County Technical School Joint Board Committee was held on **April 26, 2021 by Electronic Communication and in person** and called to order by President, Mr. Gary Sanderson at 7:31p.m.

MEMBERS PRESENT:

	NAME	
	Gary Sanderson, President (in-person)	Pennsbury
	Kellie Buchanan, 1st Vice President (in-person)	Bristol Township
	Heather Ody, Alternate (in-person)	Bensalem
	John Allen (in-person)	Neshaminy
	Cyndie Bowman (in-person)	Neshaminy
	Donna Getty (virtual)	Morrisville
	Joseph Gilleo (in-person)	Morrisville
	Gallus Obert (in-person)	Bristol Township
	Michael Pallotta (in-person)	Pennsbury
	John Ruszin Jr. (in-person)	Bristol Borough
	Kim Rivera, (virtual)	Bensalem

MEMBERS PRESENT: 11

MEMBERS ABSENT:

	NAME	
	Steve Cullen	Bristol Borough

MEMBERS ABSENT: 1

ALSO PRESENT:

	NAME	AFFILIATION
	Dr. Samuel Lee (virtual)	Superintendent of Record
	Leon Poeske (in-person)	Administrative Director
	Sharon Rendeiro (in-person)	Bus Administrator/Board Secretary
	Patricia Cumberland (virtual)	Board Treasurer
	Ellis Katz (virtual)	Solicitor
	Henry DeGeorge (virtual)	Assistant Director
	Theresa Prato (virtual)	BCTSEA President
	Diane Wunder (virtual)	Bucks County I.U.
	Ron Martino (virtual)	School To Career
	Evan Baker (virtual)	BCTHS Teacher
	John Paone (virtual)	BCTHS Teacher
	April Bates (virtual)	BCTHS Teacher
	John Haney (in-person)	Supervisor of IT
	Lydia Pringle (virtual)	Student Representative

After the Pledge of Allegiance, Mr. Sanderson welcomed the public.

APPROVAL OF AGENDA A motion was made by Joseph Gilleo, seconded by

Kellie Buchanan, to approve the agenda as presented. Board members unanimously approved the agenda (11,0,0).

STUDENT REPRESENTATIVES' REPORT - APRIL 2021

Lydia Pringle , Junior Class Secretary, read the attached report.

PROFESSIONAL COUNCIL REPORT

Dr. Sam Lee advised that a meeting of the Professional Council was held on Monday, April 19, 2021 at Bucks County Technical High School. The following members were in attendance: Sam Lee (Bensalem School District), Rose Minniti, (Bristol Borough School District), Melanie Gehrens (Bristol Township School District), Jason Harris (Morrisville School District), Rob McGee (Neshaminy School District), and Leon Poeske (BCTHS). Bill Gretzula (Pennsbury School District) was unable to attend.

The following topics were discussed:

COVID Management

- Dr. Poeske shared the most recent Bucks County COVID incidence rates.
- Discussion on how the Superintendents are managing COVID cases in their Districts.

2021-2022 School Calendars

- Dr. Poeske shared the draft BCTHS calendar for the 2021-2022 school year. BCTHS plans to use their Flexible Instructional Day (FID) for inclement weather days next year. The calendar is on the agenda for approval at the April 26, 2021 Joint Board Committee Meeting.

BCTHS Proposed 2021-2022 Budget

- Dr Poeske shared a District Revenue Analysis related to the proposed BCTHS 2021-2022 Budget. He gave a brief explanation of the changes from last year and explained the Budget approval process. This is on the agenda for approval at the April 26, 2021 Joint Board Committee Meeting.

Summer Program

- BCTHS will be receiving funds through the SLIP (State/Local Internship Program) Grant. One of the main priorities for the monies will be used on the renovation efforts at the Garden of Reflection 9-11 Memorial in Lower Makefield.

Capital Improvements

- Jamie Lynch, from the D'Huy Engineering Firm, will be providing cost estimates to the BCTS Authority Committee on May 4, 2021. The capital improvements include a new roof, AC unit replacements and a fire alarm system and hope to begin the Summer of 2022.

Senior Activities

- Dr. Poeske shared BCTHS' plans for celebrating the Class of 2021.
- June 9th will be a *Senior Day* with graduation practice, cap & gown distribution, yearbook distribution and a social evening event, "A Night Under the Stars" which will be held outside.
- Graduation is scheduled for June 14, 2021 at the Cure Insurance Arena. Diploma, yard sign and a senior gift "drive-thru" car procession will be held on June 15, 2021.

Diversity, Equity and Inclusion Efforts

- Sam Lee thanked the group for their interest and support of the Diversity, Equity and Inclusion Summit the Bensalem School District is planning on hosting on June 2, 2021. He will get a draft Agenda out to everyone as soon as it is available. There was a discussion about each districts' efforts towards equity in their schools.

The next meeting is scheduled for Monday, May 17, 2021 at 1:00 p.m. in the BCTHS Board Room.

PUBLIC PARTICIPATION (Agenda Items)

None.

ADMINISTRATIVE DIRECTORS REPORT

Student Accounting Dr. Leon Poeske, Administrative Director, referred to Student Accounting, the Bucks County Technical High School Newsletter and newspaper articles relative to the Technical School and upcoming events.

Dr. Poeske announced that BCTHS is in the process of obtaining vaccines for all students 16 years of age and above if they choose to do so. The VIP Pharmacy reached out to BCTHS to let us know that they have the vaccine available.

APPROVAL OF MINUTES

A motion was made by Joseph Gilleo, seconded by Kellie Buchanan, that the Board approve the Minutes of the March 22, 2021 meeting. Board members unanimously approved the motion (11,0,0).

ITEMS FOR BOARD ACTION

A motion was made by Joseph Gilleo, seconded by Kellie Buchanan, that the Board approve the Financial Reports, subject to audit, as per pp. C1-C14. Board members unanimously approved the motion (11,0,0).

A motion was made by Joseph Gilleo, seconded by Kellie Buchanan, that an order be drawn on the Treasurer for payment of the properly approved bills and electronic payments in the total amount of \$517,121.53 and release salaries, subject to audit, as

per pp. D1-D24. Board members unanimously approved the motion (11,0,0).

COMMITTEE REPORTS

P.I.A. Committee:

Ms. Buchanan advised that P.I.A. met this evening. Discussed were the following:

- Action items on for approval.
- Policy on for review.
- Update on in-person learning.
- Senior events scheduled.
- Update on Building Improvements/Capital Project Plan.

Budget Committee:

Mr. Pallotta advised that the Budget Committee met on March 29 and April 12, 2021. After thorough review and discussion, the committee would like to recommend the budget come out of our committee for consideration this evening. The budget reflects a .28% decrease in the net district share from last year's budget.

OLD BUSINESS

None.

NEW BUSINESS

A motion was made by Joseph Gilleo, seconded by Kellie Buchanan, to combine the motions and approve the following recommendations A- O pp. F1 -F4:

- A. Approve a sabbatical leave of absence for restoration of health for Media Center Specialist, Georgette Helbling, effective May 26, 2021.
- B. Approve an extension to the leave of absence for Cafeteria Worker, Nora Marin, through the end of the 2020-2021 school year.

- C. Approve the employment of Kevin Magee as a day to day/everyday substitute teacher at a daily rate of \$125, effective April 15, 2021.

Approve the employment of Anthony D'Emidio as a regular substitute teacher at a daily rate of \$100, effective April 27, 2021, pending criminal background checks and hire paperwork.

Approve employment of temporary Cafeteria worker, Lauren Lear, at an hourly rate of \$11.11, effective April 27, 2021, pending criminal background checks and completion of new hire paperwork.

Approve the employment of Lauren DeSilva as a Day to Day/Everyday substitute Custodian to replace Tina Feijo, at an hourly rate of \$13.00, effective April 27, 2021, pending criminal background checks and completion of new hire paperwork.

- D. Approve the revised salary of long-term substitute Social Studies teacher, Philip Formica, on Column E, Step 1 at a prorated annual salary of \$64,704, retroactive to March 1, 2021.
- E. Approve the stipend for three months, at \$65/month, for Victoria Heintz to advise and guide Kevin Magee, per the state approved mentor program, effective April 15, 2021.
- F. Approve Bucks County Technical High School's 2021-2022 Budget in the amount of \$31,469,644, which includes the Operating, the Post-Secondary, the State and Local Programs and the Federal Programs' budgets, as recommended by the Budget Committee. (Refer to Addendum 1)
- G. Approve the removal of the BCTHS Technical Program CIP codes from the CATS System listed below:

CIP 52.0401 - Administrative Assistant and Secretarial Science, General
CIP 52-1801 - Sales, Distribution and Marketing Operations, General
- H. Approve the revised BCTHS Comprehensive Guidance and Counseling Program. (Refer to Addendum #2)

- I. Approve the 2021-2022 BCTHS Calendar.
(Refer to Addendum #3)
- J. Approve the revised BCTHS 2020-2021 Health and Safety Plan.
(Refer to Addendum #4)
- K. Accept the 2021 State/Local Internship Program (SLIP) Demonstration Project funded through the Local Workforce Development Board in the amount of \$30,000 for the period of May 3, 2021 through August 27, 2021, with a possible extended timeframe.

Accept the Governor's Emergency Education Relief Grant (GEER II, Act 1 of 2021), in the amount of \$439,107, effective March 1, 2021 through June 30, 2022.

Approve the acceptance of the Pennsylvania Department of Education/ Bureau of Career and Technical Education Supplemental Equipment Grant, FA-757-21-0012, of \$123,269.73 to be used by June 30, 2021.

- L. Approve the Legal Services Consultation Agreement between Sweet, Stevens, Katz & Williams LLP and the Bucks County Technical High School per the attached Pool Counsel Agreement during the 2021-2022 school year for a fee of \$5,500. (Refer to Addendum #4)
- M. Approve the PSBA Policy Maintenance Program Participation Agreement effective July 1, 2021 through June 30, 2022, renewing annually as selected by BCTHS on the PSBA membership dues invoice, until such time BCTHS elects to discontinue participation as specified in the attached agreement (Refer to Addendum #5)
- N. Approve the continued participation of the Bucks County Technical High School in the Tri-State Food Service Group for the commodity, manufacturer and market basket bids which includes the approval for a one-year extension of the U.S. Foods Grocery Bid for the 2021-2022 school year.
- O. Approve the budgetary transfers for the 2020-2021 budget in the amount of \$12,354. (Refer to Addendum #6)

The Board unanimously approved the motions (11,0,0).

CORRESPONDENCE

None.

OTHER BUSINESS

None.

PUBLIC PARTICIPATION (Non-Agenda Items)

None.

NEXT MEETING Monday, May 24, 2021 at 7:30 p.m.

MOTION TO ADJOURN

A motion was made by Joseph Gilleo, seconded by Kellie Buchanan, that the meeting be adjourned at 7:49 p.m. Board members unanimously approved the motion (11,0,0).

Sincerely,

Sharon Rendeiro
Secretary