

**Joint Board Committee Meeting at 7:30pm in the Board Room (K108) at the Technical High School (Monday, February 28, 2022)**

Generated by Diane Pallotta on Tuesday, March 1, 2022

**MEMBERS IN ATTENDANCE - Present 8**

Kellie Buchanan, President, Bristol Township School District  
 John Allen, Neshaminy School District  
 Brianna Curran, Bristol Borough School District  
 Adam Kovitz, Neshaminy School District  
 Donna Kelly, Bristol Township School District  
 David Murray, Morrisville School District  
 Gary Sanderson, Pennsbury School District  
 Chip Taylor, Pennsbury School District

**MEMBERS ABSENT - Absent 4**

Steve Cullen, Bristol Borough School District  
 Donna Getty, Morrisville School District  
 Kim Rivera, Bensalem School District  
 Heather Snyder, Bensalem School District

**ALSO IN ATTENDANCE**

Dr. Leon Poeske, Administrative Director  
 Henry DeGeorge, Assistant Director  
 Sharon Rendeiro, Business Administrator/Board Secretary  
 John Haney, I.T. Supervisor  
 Ellis Katz, Solicitor (virtual)  
 Melanie Gehrens, Superintendent of Record  
 Lydia Pringle, Student Representative

**1. OPENING OF MEETING**

- A. Call to Order
  - The Meeting was called to order at 7:30 p.m.
- B. Pledge of Allegiance
- C. Approve Agenda
- Recommended Action: Motion to approve the agenda as presented.
  - A motion was made by Gary Sanderson, seconded by John Allen, to approve the agenda as presented. Board members unanimously approved the agenda (8,0,0).
- D. Opening Remarks by Board President

**2. REPORTS**

- A. Reports: Student Representative Report
  - Lydia Pringle, Senior Class President, read the attached report.
- B. Professional Council Report
  - A meeting of the Professional Council was held on Monday, February 14, 2022 at 1:00 p.m. in the BCTHS Board Room. The following superintendents were present: Sam Lee (Bensalem SD), Melanie Gehrens (Bristol Township SD), Rob McGee (Neshaminy SD), Thomas Smith (Pennsbury SD) and Leon Poeske. Tom Shaffer (Bristol Borough SD) and Sean Haines (Morrisville SD) were unable to attend.
    - The following topics were discussed:
      - COVID Impacts
        - Dr. Poeske shared the latest Bucks County COVID data, indicating the downward trend in positive cases. Some of the Districts are still experiencing bus driver shortages and the lack of subs to fill in for absent drivers.
      - Articles of Agreement
        - The revised Articles of Agreement were sent out to the districts for approval by their Board members on January 25, 2022. Bristol Borough and Morrisville School District board members have approved the revised Articles. Bensalem, Bristol Township, Neshaminy and Pennsbury will have it on their upcoming Agenda for their School Board meetings in February or March.
      - Comprehensive Local Needs Assessment
        - BCTHS will be holding a Comprehensive Local Needs Assessment and Strategic Planning meeting on Thursday, February 24, 2022. The CLNA meeting is a requirement of the Perkins grant and we are due to update our Strategic Plan as required by the PA Department of Education. BCTHS spends most of its Perkins grant money on salaries and benefits for para-educators. The two meetings are being combined since there is so much overlap in the goal of the meetings, along with those who should be involved in the meetings. Mr. Chad Evans, IU, is working with us on creating our Strategic Plan for the next 3 years. Our goals will be: Improve Student Achievement; Increase Support Services for Students; and Improve Operations/Infrastructure.



- Recommended Action: Approve the unpaid leave of absence for Secretary PPS/School to Career, Morgan Ryan, from May 23, 2022 through August 12, 2022.
- C. Approve Transfers
  - Recommended Action: Approve the transfer of Joseph Brymer from Building Substitute Teacher to full-time Instructional Facilitator to replace Nicole Cole, at an hourly rate of \$15.50, with a retroactive effective date of February 14, 2022.
  - Approve the transfer of Nicole Ebinger-Young from a part-time Instructional Facilitator to a temporary full-time Instructional Facilitator to replace Susan Haas, at an hourly rate of \$15.50, with a retroactive effective date of February 14, 2022.
- D. Approve Employment
  - Recommended Action: Approve the employment of Janet Weyna as a part-time Instructional Facilitator, to replace Jason Taylor, at an hourly rate of \$15.50, effective February 28, 2022, pending completion of new hire paperwork and criminal background checks.
- E. Approve Professional Development
  - Recommended Action: Approve Leon Poeske, Administrative Director, to attend the Association of Career and Technical Educations' National Policy Seminar in Arlington, Virginia from March 20 to March 23, 2022, at an approximate cost to the Board of \$1,800.
- F. Approve Participation in Community-Based Project
  - Recommended Action: Approve the participation of the Carpentry class in a community-based project in March 2022, to construct new stairs to the clubhouse for the Fairless Hills Athletic Association, as an educational experience.
- G. Approve Field Trip
  - Recommended Action: Approve a field trip for Electrical Occupations Seniors and two chaperones to tour IBEW Local 269 Training Center in Lawrenceville, NJ on March 16, 2022, pending receipt of parental permission forms, at no cost to the Board.
- H. Accept Grant
  - Accept the SkillsUSA Grant awarded to the Fine Woodworking program, in the amount of \$15,000, for the Training Program Classroom or Lab Upgrade, sponsored by Lowe's, which must be completed by September 15, 2022.
- I. Accept Donation
  - Accept the donation of two 2015 Ford Focus vehicles from the Ford Motor Company for use by the students in the Automotive Technology class.
- J. Approve Policy 610 and Policy 626
  - Recommended Action: Approve the following Policies:
    - Policy 610 - Purchases Subject to Bid Quotation
    - Policy 626 - Federal Fiscal Compliance and Attachment to Policy 626 -Procurement-Federal Programs. (Refer to Addendum #1,2,3.)
- K. Approve Budgetary Transfers
  - Recommended Action: Approve the budgetary transfers for the 2021-2022 budget in the amount of \$2,050.00. (Refer to Addendum #4.)

Board members unanimously approved the motion (8,0,0).

## 8. CORRESPONDENCE

- None

## 9. OTHER BUSINESS

- None

## 10. PUBLIC COMMENT

- None

## 11. NEXT MEETING:

- The next meeting is scheduled for March 28, 2022 at 7:00 p.m.

## 12. ADJOURN

- A. Adjourn
- Recommended Action: Motion to adjourn
  - A motion was made by Adam Kovitz, seconded by Gary Sanderson, that the meeting be adjourned at 7:43 p.m. Board members unanimously approved the motion (8,0,0).