



WEST HARTFORD HISTORIC DISTRICT COMMISSION
Town Hall - Room 308
Monday, February 27, 2023 at 7:30 p.m.
Regular Meeting - Minutes

Commissioners Present:

Pam Howard, Vice-Chair
Andrei Tarutin, Member
Karl Fransson, Alternate
Robert Garry, Alternate
Julie Harris, Alternate
Sherri Schwartz, Alternate

Commissioners Not Present:

Mitch Lewis, Chair
Cynthia Cormier, Member

Vice-Chair Howard called the West Hartford Historic District Commission (“WHHDC”) to Order. Vice-Chair Howard then introduced the Board Commissioners to those in attendance and explained the WHHDC meeting procedures.

NEW APPLICATIONS

1. Vice-Chair Howard introduced the Ellis Certificate of Appropriateness Application (“COA”). **Emma Ellis, owner of 55 West Hill Drive and Kevin Trumbull contractor,** came before the WHHDC to discuss her COA to replace all the exterior house windows with double hung windows in a similar style.
Motion to approve the COA was made.
Seated: Howard, Tarutin, Fransson, Garry, Harris and Schwartz.
Vote: The vote was unanimous to approve.
The **motion carried** and Chair Lewis will inform the Building Department at the next earliest convenience.
2. Vice-Chair Howard introduced the Neumann Certificate of Appropriateness Application (“COA”). **Tracy Neumann and Paul Kershaw, owners of 1563 Boulevard,** came before the WHHDC to discuss their COA to install a rooftop solar panel system to the south facing rooftop of their house.
Motion to approve the COA was made.
Seated: Howard, Tarutin, Fransson, Garry, Harris and Schwartz.
Vote: The vote was unanimous to approve.

The **motion carried** and Chair Lewis will inform the Building Department at the next earliest convenience.

3. Vice-Chair Howard introduced the Lucas Certificate of Appropriateness Application (“COA”). **Charles Lucas, owners of 1590 Boulevard**, came before the WHHDC to discuss his COA to renovate the rear shed entryway to the house which had previously been approved but expired before work could be completed.

Motion to approve the COA was made.

Seated: Howard, Tarutin, Fransson, Garry, Harris and Schwartz.

Vote: The vote was unanimous to approve.

The **motion carried** and Chair Lewis will inform the Building Department at the next earliest convenience.

ADMINISTRATIVE MATTERS

1. **Commissioners’ Concerns and Comments:**

The WHHDC Commissioners would like to discuss education, accessibility and resource information as pertaining to replacement windows in historic districts.

2. **Adjournment: Motion to adjourn the meeting was made Howard. The vote was unanimous to approve. The meeting was adjourned.**



Mitch Lewis Historic District Commission Chair/Secretary