



POCATELLO/CHUBBUCK SCHOOL DISTRICT 25
LEARNING TODAY FOR THE POSSIBILITIES OF TOMORROW

**Administration Office
3115 Pole Line Road
Pocatello, Idaho**

Request for Proposal

SPECIFICATIONS

Food Items 2023-2024

BIDS WITH CONDITIONS WILL NOT BE ACCEPTED

Proposals Due:

April 13, 2023
4:00 P.M.

Bid Opening:

April 14, 2023
10:00 A.M.



POCATELLO/CHUBBUCK SCHOOL DISTRICT 25
LEARNING TODAY FOR THE POSSIBILITIES OF TOMORROW

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
REQUEST FOR PROPOSAL

FOOD SERVICE
FOOD SUPPLY ITEMS 2023-2024

Proposals will be received by the School District 25 Business Office, Bannock County, Idaho at 3115 Pole Line Road, Pocatello, Idaho 83201, until 10:00 AM on April 14, 2023, for Food Service Food Supply Items.

Specifications and additional details, (including bid forms), may be secured at 3115 Pole Line Road, Pocatello, Idaho, 83201 and on the District website at: <https://www.sd25.us/Content/bo-bidding>

All bids must be on the forms furnished, all blank spaces filled in, and signed with the name and address of the Bidder. No unqualified bids will be read.

The Board of Trustees reserves the right to reject any or all bids or to waive any informalities, or to accept the bid or bids deemed best for School District No. 25, Bannock County, Pocatello, Idaho.

Rena Johnson, Clerk
School District No. 25

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March 4, 2023
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IDAHO STATE JOURNAL



POCATELLO/CHUBBUCK SCHOOL DISTRICT 25
LEARNING TODAY FOR THE POSSIBILITIES OF TOMORROW

REQUEST FOR PROPOSAL

FOOD SERVICE, FOOD ITEMS 2023-2024

Sealed bid proposals will be received by a representative of the Board of Trustees of Pocatello/Chubbuck School District No. 25, 3115 Pole Line Road, Pocatello, Idaho 83201, until 10:00 AM on April 14, 2023, related to Food Items 2023-2024.

Bids not delivered by vendors at time of bid opening must be received in mail or in office no later than 4:00 PM on April 13, 2023, the last workday prior to the bid opening.

Specifications or additional details (including bid forms) may be secured from the Pocatello/Chubbuck School District No. 25 Business Office located at 3115 Pole Line Road, Pocatello, Idaho, 83201. All bids must be on the forms furnished, all blank spaces filled in, and signed with the name and address of the Bidder. No unqualified bids will be read.

The Board of Trustees reserves the right to reject any or all bids or to waive any informalities, or to accept the bid or bids deemed best for School District No. 25, Bannock County, Pocatello, Idaho.

GENERAL CONDITIONS OF CONTRACT:

Notices, conditions and specifications issued incident to the proposal to purchase Food Items described herein, together with the purchase policies of Pocatello/Chubbuck School District No. 25, are on file for examination in the Office of the Director of Business Operations, shall form a part of the contract conditions.

NATURE OF CONTRACT:

Specifications are technical for purposes of establishing high standards of line item material purchasing. Bidders shall indicate the manufacturer's brand names where specified in their proposals. All items bid or under contract stipulate there is no guarantee, promise or commitment to any quantity estimated or service to be rendered other than materials, supplies, equipment or labor authorized by direct orders.

Procurement and delivery of items will be on an "as needed basis" according to orders placed by the Food Service Coordinator. Purchase timeframe will be in effect from July 1, 2023 through June 30, 2024. Summer delivery will be required for the summer lunch program.

The Buy American provision was added to the National School Lunch Act (NSLA) by Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 (Public Law 105-336). Section 12(n) to the NSLA (42 USC 1760(n)), requiring school food authorities (SFAs) to purchase, to the maximum extent practicable, domestic commodity or product.

The Buy American provision (7 CFR Part 210.21(d)) is one of the procurement standards SFAs must comply with when purchasing commercial food products served in the school meals programs.

For *unprocessed foods*, the agricultural commodities must be domestic, and for *processed foods* they must be processed domestically using domestic agricultural food components that are comprised of over 51% domestically grown items, by weight or volume. The following are two limited exceptions when non-domestic foods may be purchased:

- The food or food product is not produced or manufactured in the United States in sufficient and reasonably available quantities of a satisfactory quality; or
- Competitive bids reveal the cost of a United States food or food product is significantly higher than the non-domestic product.

If the above exceptions apply to a food product on your bid proposal, fill out the Exception Documentation Worksheet to be submitted with your bid proposal. Fill out **one form for each food item requiring an exception to the Buy American Provision.**

QUALITY OF MATERIALS:

IT IS SPECIFICALLY UNDERSTOOD THAT PRODUCTS OFFERED AT THE TIME OF BIDDING SHALL BE EQUAL TO THOSE SPECIFIED. **Substitutions or major alterations must be indicated upon the proposal sheet at the time of bid submission.**

All pricing will be priced to the unit of measurement specified herein or the bid will not be considered.

SAMPLES must be submitted with the name of Company origin and/or Broker/Manufacturer origin clearly marked on all samples for proper consideration. For best consideration, samples should be submitted by April 7, 2023.

Schools participating in the federal school meal programs are required to purchase domestic commodities and products for school meals to the maximum extent practicable. Domestic commodity or product means an agricultural commodity that is produced in the US and a food product that is processed in the US substantially (at least 51 percent) using agricultural commodities that are produced in the US.

Vendor must affirm their willingness to assert their best and reasonable efforts to ensure compliance with this Federal rule.

Due to the new nutrition standards for Idaho schools, more whole grain items have been added to the menu. Included is some pieces of information to help you determine which items will qualify as a whole grain. To determine this, you will need to refer to the ingredient list, NOT the nutrition information. Please direct all questions regarding whole grain qualification to: Dawn Stone, RD (208)235-3263, stoneda@sd25.us

Terms that do not indicate whole grains:

- | | |
|-------------------------|-----------------------------|
| • Flour | • Rice |
| • Enriched flour | • Rice flour |
| • Wheat flour | • Couscous |
| • Bread flour | • Pearled barley/pot barley |
| • Durum flour | • Multi-grain |
| • Grits | • Stone-ground |
| • Hominy | • Seven-grain |
| • Semolina | • Bran |
| • Cornmeal | |
| • Degerminated cornmeal | |
| • Corn flour | |

INGREDIENTS: WHOLE WHEAT FLOUR (WHOLE GRAIN), WATER, WHEAT GLUTEN, BROWN SUGAR, YEAST, RAISIN JUICE, CANOLA OIL (NON-HYDROGENATED) CULTURED WHEY, SALT, CONTAINS 2% OR LESS OF THE FOLLOWING: SODIUM ACID PYROPHOSPHATE, SODIUM BICARBONATE, VINEGAR, DOUGH CONDITIONERS (ETHOXYLATED MONO-DIGLYCERIDES, SODIUM STEAROYL LACTYLATE, DISTILLED MONOGLYCERIDE, CALCIUM PEROXIDE, ASCORBIC ACID, AZODICARBONAMIDE, ENZYMES), CALCIUM SULFATE, SOY FLOUR, CORN STARCH, YEAST NUTRIENTS (MONOCALCIUM PHOSPHATE). **CONTAINS:**

Terms that do indicate whole grains:

- | | |
|------------------------|----------------------|
| • Whole wheat | • Whole grain barley |
| • Whole oats/oatmeal | • Buckwheat |
| • Whole grain corn | • Tritacale |
| • Whole grain cornmeal | • Bulgur |
| • Popcorn | • Millet |
| • Brown rice | • Quinoa |
| • Wild rice | • Sorghum |
| • Whole rye | |

For all meat/meat alternate products which a vendor bids, provide a copy of the Child Nutrition Label and/or the signed Manufacturer Product Formulation Statement on company letterhead, which is provided by the manufacturer. (Example attached).

CN Label Example

- CN label appears on the regular nutrition fact label
- Has distinctive "CN" border
- Tells how many chicken nuggets must be served to meet the portion size requirement
- Using the meal pattern requirement provider knows exactly how many chicken nuggets are required to be served per child based on their age group



- 1 chicken patty equals 2 oz. of meat/meal alternate
- Meat Equivalent Calculation At Lunch/Supper
 - 1&2 Year olds (1 oz.) = ½ patty
 - 3 to 5 year olds (1.5 oz.) = ¾ patty
 - 6 to 12 year olds (2 oz.) = 1 patty

On the following pages are **examples** of Product Formulation Statements that *must* be provided for all Meat/Meat Alternate, Grain, and Combination Food products. Combination foods *must* include product formulation statements for both Meat/Meat Alternate *and* Grain contribution.

EXAMPLE of Product Formulation Statement for Combination Food item (see pages 6-7):



Formulation Statement for Documenting Grains in School

Product Name: ECTightly Rolled Whole Grain Tortilla With Chicken Chili Filling

Code No: 004569-0821

Manufacturer: TYSON Foods, INC

Case/Pack/Count/Portion Size: 1/72/1 (3.45 oz.) Crisjitos

I. Does the product meet the Whole Grain-Rich Criteria?: Yes No

(Refer to SP 30-2012 Grain Requirements for the National School Lunch Program and School Breakfast Program)

II. Does the product contain non-creditable grains?: Yes No How many grams: 0.19 g

III. Use Policy Memorandum SP 30-2012 Grain Requirements for the National School Lunch Program and School Breakfast Program: Exhibit A to determine if the product fits into Groups A-G, Group H or Group I. (Please be aware that different methodologies are applied to calculate servings of grain component based on creditable grains. Groups A-G use the standard of 16 grains creditable grain per oz eq; Group H uses the standard of 28 grams creditable grain per oz eq; and Group I is reported by volume or weight).

Indicate which Exhibit A Group (A-1) the Product Belongs: B

	Description of Food Buying Guide	Portion Size of Product as Purchased	Weight of one ounce equivalent as listed in SP 30-2012	Creditable Amount*
Grains	WO TORTILLA	1.13	1.00	1.00
Total Creditable Amount				1.000000

¹ (Portion Size) - (Exhibit A weight for one oz eq)

Total Creditable Amount must be rounded down to the nearest quarter (0.25) oz eq. Do not round up.

Total weight (per portion) of product as purchased 3.45 oz.

Total creditable amount of product (per portion) 1.00 oz.

I further certify that the above information is true and correct and that 3.45 ounce portion of this product (ready for serving) provides 1.00 ounce equivalent Grains. I further certify that non-creditable grains are not above the 0.24 oz eq. per portion.

Karen Shank, MS, RDN

Director-Nutrition

Signature

Title

KHrcn Shank, MS, RDN

1/23/2018

(479) 290-3659

Printed Name

Date

Phone Number



Tyson Product Formulation Statement

Product Name: EC Tightly Rolled Whole Grain Tortilla With Chicken Chili Filling

Code No: 024569-0021

Manufacturer: Tyson Foods INC

Case/Pack/Case Portion Size: 12/1 (3.45 oz.) Crispitos

I. Meat/Meat Alternate

Please fill out the chart below to determine the creditable amount of Meat/Meat Alternate

	Description of Food Buying Guide	Ounces per Raw Portion of Creditable Ingredient	Multiply	FBG Yield	Creditable Amount*
Chicken	BONELESS CHICKEN W/SKIN IN NATURAL PROPORTION	1.529 225 9	X	0.70	1.07045813
Total					1.07045813

* Creditable Amount - Multiply ounces per raw portion of creditable ingredient by the FBG Yield information

Total weight (per portion) of product as purchased 3.45 oz.

Total creditable amount of product (per portion) 1.00 oz.

(Reminder: Total creditable amount cannot count for more than the total weight of product.)

I certify that the above information is true and correct and that a 1/2 ounce serving of the above product (ready for serving) contains .1111 ounces of equivalent meat/meat alternate when prepared according to directions.

I further certify that any APP used in the product conforms to the Food and Nutrition Service Regulations (7 CFR Parts 210, 220, 225, 226, Appendix A) as demonstrated by the attached supplier documentation.

Karen Shank, MS, RDW

Director-Nutrition

Signature

Title

Karen Shank, MS, RDW

1/23/2018

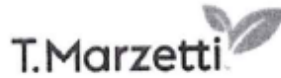
(479) 290-3659

Printed Name

Date

Phone Number

EXAMPLE of Product Formulation Statement for Grain item:



**Formulation Statement for Documenting Grains in School Meals
(Crediting Standards Based on Grams of Creditable Grains)**

Product Name: Short Cut Spaghetti with WG Code No.: 41308 31002
 Manufacturer: Marzetti Frozen Pasta Serving Size: 5oz (140g)
(raw dough weight may be used to calculate creditable grain amount)

I. Does the product meet the Whole Grain-Rich Criteria: Yes X No
(Refer to SP 30-2012 Grain Requirements for the National School Lunch Program and School Breakfast Program.)

II. Does the product contain non- creditable grains: Yes No X **How many grams:**
(Products with more than 0.24 oz equivalent or 3.99 grams for Groups A-G or 6.99 grams for Group H of non-creditable grains may not credit towards the grain requirements for school meals.)

III. Use Policy Memorandum SP 30-2012 Grain Requirements for the National School Lunch Program and School Breakfast Program: Exhibit A to determine if the product fits into Groups A-G (baked goods), Group H (cereal grains) or Group I (RTE breakfast cereals). (Different methodologies are applied to calculate servings of grain component based on creditable grains. Groups A-G use the standard of 16grams creditable grain per oz eq; Group H uses the standard of 28grams creditable grain per oz eq; and Group I is reported by volume or weight.)

Indicate to which Exhibit A Group (A-I) the Product Belongs: H

Description of Creditable Grain Ingredient*	Grams of Creditable Grain Ingredient per Portion ¹	Gram Standard of Creditable Grain per oz equivalent (16g or 28g) ²	Creditable Amount
	A	B	A ÷ B
whole wheat durum	28	28	1.0
enriched durum	28	28	1.0
Total Creditable Amount³			2.0

*Creditable grains are whole-grain meal/flour and enriched meal/flour.
¹ (Serving size) X (% of creditable grain in formula). Please be aware that serving sizes other than grams must be converted to grams.
² Standard grams of creditable grains from the corresponding Group in Exhibit A.
³ Total Creditable Amount must be rounded *down* to the nearest quarter (0.25) oz eq. Do *not* round up.

Total weight (per portion) of product as purchased 5oz (140g)
 Total contribution of product (per portion) 2 oz equivalent

I certify that the above information is true and correct and that a 5 ounce portion of this product (ready for serving) provides 2 oz equivalent Grains. I further certify that non-creditable grains are **not** above 0.24 oz eq. per portion. Products with more than 0.24 oz equivalent or 3.99 grams for Groups A-G or 6.99 grams for Group H of non-creditable grains may not credit towards the grain requirements for school meals.

Signature
Julie Puterbaugh
 Printed Name

Technical Coordinator
 Title
10/4/18 614-268-3722
 Date Phone Number

EXAMPLE of Product Formulation Statement for Meat/Meat Alternate item:

CLOVERDALE FOODS

Product Name: Fully Cooked Roast Beef Bottom Round Sliced Manufacturer Code Number: 125161

Case/Pack/Count/Portion/Size: 12 lb case / 2 lb pkg. / 6 pkgs. per case / 2 oz serving

Meat/Meat Alternate

Description of Credible Ingredients per Food Buying Guide	Ounces per Portion of Credible Ingredient	Multiply	Food Buying Guide Yield	Credible Amount*
Beef Round Roast, fresh or frozen, Outside Without bone 3/4-inch trim (like IMPS #171B)	2.00 oz	x	.65	1.30
		x		
		x		
Total Creditable Amount (A)				1.30 oz.

*Credible Amount - Multiply ounces per raw portion of credible ingredient by the FCG Yield Information.

Alternate Protein Product (APP)

Description of APP, Manufacture's Name, & Code Number	Ounces Dry APP per Portion	Multiply	% of Protein As-Is*	Divide by 18**	Credible Amount***
		x		÷ by 18	
Total Creditable Amount (B)					0.00
Total M/MA Creditable Amount (A + B rounded down to nearest 1/4 oz.)					1.25 oz.

*Percent of Protein As-Is is provided on the attached APP documentation.

**18 is the percent of protein when fully hydrated.

***Credible amount of APP equals ounces of Dry APP multiplied by the percent of protein as-is divided by 18.

Grain/Breads

Does the product meet the Whole Grain-Rich criteria? No
(Refers to SP 30-2012 Grain Requirements for the National School Lunch Program and School Breakfast Program)

Does the product contain non-creditable grains? No
(Products from Group A with more than 0.24 oz equivalent or 3.59 grams of non-creditable grains may not credit towards the grain requirements for school meals.)

Indicate to which Exhibit A Group (A-I) the Product Belongs: N/A

Description of Credible Grain Ingredient*	Grams of credible Grain Ingredient per Portion** A	Gram Standard of Credible Grain per oz equivalent (16g or 28g)*** B	Credible Amount A ÷ B
Total Creditable B/BA Amount (unrounded)			0.000 oz.
Total Creditable Amount (rounded down to the nearest 1/4 oz eq.)****			0.00 oz.

*Creditable grains are whole grain meal/flour and enriched meal/flour

** (Serving size) K % of credible grain is formula. Please be aware that serving sizes other than grams must be converted to grams.

*** Standard grams of credible grain from the corresponding Group in Exhibit A.

**** Total Creditable Amount must be rounded down to the nearest quarter (0.25) oz eq. Do not round up.

Total weight (per portion) of product as purchased 2.00 ounces

Total creditable amount of product (per portion) 1.25 ounces

(Reminder: Total creditable amount cannot count for more than the total weight of product.)

I certify that the above is true and accurate and that a 2.00 ounce serving/portion of the above product contains 1.25 ounces of equivalent meat/meat alternate and 0 ounce equivalent grains when prepared according to directions.

I further certify that any APP used in this product conforms to Food Nutrition Service Regulations (7 CFR 210, 220, 225, 226, Appendix A)


Signature

Product Development/Labeling Specialist
Title

Neil Kienzin
Printed Name

4.19.2018
Date

800.669.9511
Phone Number

Confidentiality notice: This document and the information contained herein is privileged, confidential and legally protected, intended solely to verify that this product meets all regulatory claims. You are hereby notified that any disclosure, dissemination, distribution, copying or other use of this document or its information beyond this sole intention is strictly prohibited.

RESPONSIBILITY OF VENDOR:

Each contractor shall be responsible for the delivery of materials of such quality and in quantities as is specified. The bidder shall submit his bid on the proposal form furnished and shall plainly mark on the envelope:

"BID – FOOD SERVICE FOOD ITEMS 2023-2024
TO BE OPENED ON APRIL 14, 2023 AT 10:00 AM"

Bids not delivered by Vendors at time of bid opening must be received by mail or in office no later than 4:00 PM on April 13, 2023, the last working day before the bid opening to ensure receipt prior to formal bid opening.

Conditional proposals with stipulations will not be accepted. **SPECIAL ORDERS:** All special order items must be identified on your bid proposal. **PRODUCT FORMULATION STATEMENTS** for meat/meat alternate and grain products must be provided at time of bid proposal submission.

DISTRICT REPRESENTATIVE:

Refer all questions to Heather Canfield, Food Service Coordinator at (208) 235-3256 or e-mail at: canfiehe@sd25.us. Contact with other district staff, Board of Trustees, or Administration will be by written permission only.

DELIVERY:

Delivery will be accepted on an “as needed” basis, according to orders placed by the School Food Service Coordinator/Purchaser. No drop shipments will be accepted. All proposals must include the F.O.B. cost of the transportation to the Warehouse of School District No. 25, 3115 Pole Line Road, Pocatello, Idaho.

PAYMENTS:

Vendor will be responsible for invoicing School Food Service at time of delivery for all shipments. Payments will be made within 45 days of product delivery.

OBJECTIONS:

Written objections to specifications or procedures must be received by the clerk, secretary, or other authorized official of the District at least one (1) business day before the date and time upon which proposals are scheduled to be received per Idaho Code Section 68-2806(c).

EVALUATION CRITERIA:

Vendor selection on this project will be evaluated based on the following:

- 1) Price
- 2) Vendor reputation for providing quality materials on a timely basis.
- 3) Vendor who best meets the specified item as listed will be given priority in bidding a specific item.
- 4) Multiple vendors may be awarded individual products when it serves in the best interest of the District.

The contract will be awarded to the lowest responsive and responsible bidder or bid/offer most advantageous to the District with price and other factors considered.

USDA Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
Program.Intake@usda.gov

This institution is an equal opportunity provider.

NOTES CONCERNING REQUEST FOR PROPOSAL:

1. Samples must be submitted with name of company origin before bid opening when any substitution of specified brand name or name or number is made on bid or the bid will not be accepted. For best consideration, samples should be submitted by April 7, 2023.
2. All substitutions must be pre-approved by the Food Service Coordinator before product is shipped.
3. There is no current conflict of interest with School District employees and shall not be going forward with regard to manufacturers, vendors, or representatives of such entities.
4. Any or all items subject to individual market price valuation may be accepted or rejected at the District's discretion. A 30-day notice is to be given to the School Food Coordinator.
5. The School Food Coordinator retains the right of refusal of products due to damage, insufficient use-by dates, non-approved substitutions or major alterations of items.
6. Bid items with the USDA item listed under the ITEM column will be purchased through the awarded process only if the USDA Commodity Program is unable to provide those items as needed.



POCATELLO/CHUBBUCK SCHOOL DISTRICT 25
LEARNING TODAY FOR THE POSSIBILITIES OF TOMORROW

BID PROPOSAL SHEET
FOOD ITEMS 2023-2024

Board of Trustees
School District No. 25
3115 Pole Line Road
Pocatello, ID 83201

Date: _____

We, the undersigned, propose to provide pricing for various line items in connection with Food Service Food Items under the supervision of the Food Service Coordinator and the Director of Business Operations.

Procurement and delivery will be accepted on an "as needed" basis, according to orders placed by the School Food Service Coordinator.

Delivery can begin July 1, 2023.

SPECIFICATIONS MUST BE SUBMITTED AT THE BID OPENING WHEN ANY SUBSTITUTION IS MADE, OR THE BID WILL BE CONSIDERED NON-RESPONSIVE.

The Board of Trustees reserves the right to reject any/or all bids or to waive any informalities, or to accept the bid or bids deemed best for Pocatello/Chubuck School District No. 25, Bannock County, Pocatello, Idaho.

Respectfully submitted,

- Attached is Bidder Certification Form.
- Buy American Provision Exception Worksheet
- Line Item Pricing

Company Name

Authorized Signature / Date

Address

Title

City, State, Zip

Phone / Fax Number

Email



POCATELLO/CHUBBUCK SCHOOL DISTRICT 25

LEARNING TODAY FOR THE POSSIBILITIES OF TOMORROW

BIDDER CERTIFICATION FORM

- 1. Debarment and Suspension – In submitting this bid proposal, we hereby certify that we have not been suspended or in any way excluded from Federal procurement actions by any Federal Agency. We fully understand that if information contrary to this certification subsequently becomes available, such evidence may be grounds for non-award or nullification of a bid contract.
2. Anti-Collusion – In submitting this bid proposal, we hereby certify this proposal was developed and prepared without any collusion with any competing bidder or District employee. The content of this proposal has not been disclosed to any competing or potentially competing bidder prior to the proposal due date and time. Furthermore, no action to persuade any person, partnership or corporation to submit or withhold a bid has been made.
3. Anti-Lobbying – In submitting this bid proposal, we hereby certify that to the best of our knowledge and belief, no appropriated Federal funds have been paid or will be paid by or on behalf of person associated with this proposal to any person for influencing or attempting to influence and officer or employee of any agency, a member of Congress, an office or employee of Congress or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
4. National Sexual Offender Registry – In submitting this bid proposal, you certify to the District that your company will prohibit any persons in your employ who are registered or required to register under the Idaho Sex Offender Registration Act from participation in company business with the District if such participation would require them to be present on school property. You certify further that you have cross checked such employees against the National Sex Offender Registry found at the following web link: http://www.nsopr.gov/

Signed: _____ Date: _____

Name & Title: _____ Phone: _____

Company: _____

Address: _____

City/State: _____

Buy American Provision Exception Documentation Worksheet

Fill out one form for each food item **requiring an exception** to the Buy American Provision

1. Type of Exception: (Check one box only)

- Annual Exception Seasonal Exception One-Time Exception

2. Person completing the worksheet:

Name & Title: _____ Phone: _____

Company: _____

Name of vendor supplying nondomestic commodity or product: _____

3. List the dates for the following:

Vendor informed the SFA about supplying a nondomestic commodity or product: _____

Commodity or product was received by the SFA: (SY), **or** season(s)/month(s), **or** date: _____

4. List the nondomestic item and country of origin (List only one food item per worksheet)

Nondomestic item: _____ Country of origin: _____

5. Which of the two allowable exceptions is being used? (Check at least one box)

- The commodity or product is not produced or manufactured domestically in sufficient and reasonably available quantities of a satisfactory quality.
- Competitive bids reveal the costs of the domestic commodity or product are significantly higher than the nondomestic commodity or product.

6. Provide justification to support the use of one of the two exceptions.

Exceptions based on products not manufactured domestically in sufficient and reasonably available quantities:

Attach a copy of pricing or availability data for **both** domestic and nondomestic commodities or products.

Exceptions on costs being significantly higher:

Attach a copy of pricing or availability data for **both** domestic and nondomestic items.