

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**February 28, 2011**

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**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

The Board Secretary will read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the Ridgewood News, The Record, the Boroughs of Allendale and Upper Saddle River and published on April 16, 2010 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments, at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

| <b>NAME</b>   | <b>PRESENT</b> | <b>ABSENT</b> |
|---|----------------|---------------|
| Mrs. Jean Borzilleri  | _____          | _____         |
| Mrs. Colleen Federer  | _____          | _____         |
| Mrs. Barbara Garand   | _____          | _____         |
| Mrs. Carolee Gravina  | _____          | _____         |
| Dr. Robert Hands  | _____          | _____         |
| Mrs. Lori Loughnane   | _____          | _____         |
| Mr. James Mulanaphy   | _____          | _____         |
| Mrs. Ann Pagano   | _____          | _____         |
| Mrs. Gail Trumbetti   | _____          | _____         |
| Mr. Robert C. Wei   | _____          | _____         |
| <br>  |                |               |
| Mr. Henry Senger (Saddle River Liaison)                           | _____          | _____         |
| <br>  |                |               |
| Ms. Caroline Broder (Student Representative)                      | _____          | _____         |
| Ms. Emma Collins (Student Representative)                         | _____          | _____         |
| <br>  |                |               |
| Mr. John J. Keenan, Superintendent                                | _____          | _____         |
| Mr. Roderic McLaughlin, Business<br>Administrator/Board Secretary | _____          | _____         |

4. **STUDENT REPRESENTATIVE REPORT**
5. **SPECIAL PRESENTATION**
6. **COMMITTEE REPORTS**
7. **LIAISON REPORT**
8. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
9. **ACTION ITEMS FOR Business Agenda for February 28, 2011 :**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator.

- B-1.** Approval of transfers as per attached document.
- B-2.** Approval of the Board Secretary's and Treasurer's reports for the month of January, 2011, as per attached documents.
- B-3.** Approval of the General Ledger Budget Report, as per Board Secretary and Treasurer's reports for the month of January, 2011.
- B-4.** Approval of current bills list (check register), from January 17, 2011 through February 15, 2011, as per attached document.
- B-5.** Approval of minutes, January 24, 2011 and February 7, 2011, Board of Education meeting, Regular Sessions.
- B-6.** Approval of Risk Management Consultant's Agreement, as per attached document.
- B-7.** Approval of the following items relative to the running of the annual school election:  
The board of education hereby establishes that the Annual School Election will be held Tuesday, April 27, 2011 at the following polling locations from the hours of 12:00 noon-9:00 p.m.:

Allendale

District #1 Firehouse

District #2 and #4 Guardian Angel Church

District #3 Borough Hall Council Chamber

Upper Saddle River

District #1 and #2 Cavallini School

District #3 Borough Hall

District #4 and #5 Presentation Church

The board of education further approves that the public hearing on the budget will be held at the regular Board of Education meeting on March 28, 2011 at 8:00 p.m.

Roll Call Vote:

**B-8.** Approval of a Resolution:

**WHEREAS**, Pursuant to *N.J.S.A.* 18A:11-12, in each pre-budget year, the Northern Highlands Regional High School Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

**WHEREAS**, School district travel expenditures include, but are not limited to, all costs for transportation, meals, lodging, and registration or conference fees; and

**WHEREAS**, The board of education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

**WHEREAS**, The board of education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; be it

**RESOLVED**, That the Northern Highlands Regional High School Board of Education hereby establishes the maximum travel expenditure amount for the 2011-2012 school year as \$58,000. The foregoing resolution was adopted on February 28, 2011 by the following Roll Call Vote:

**B-9.** Approval of a Resolution:

**WHEREAS**, there is currently pending a matter before the New Jersey Department of Education, OAL Docket No. EDS 01183-2011N, Agency Reference No. 2011-16704; and

**WHEREAS**, a proposed Stipulation of Settlement has been negotiated between counsel for the Northern Highlands Regional High School Board of Education and counsel for the parents that would fully resolve all outstanding claims, issues and disputes involving the parties; and

**WHEREAS**, the proposed Stipulation of Settlement would avoid a significant expenditure of time and resources on the part of the Board and its officials that would be necessary for the continuation of the pending litigation;

**NOW, THEREFORE BE IT RESOLVED** that at its Board meeting on February 28, 2011, the Board approves the Stipulation of Settlement and authorizes the Board President to execute the written Stipulation of Settlement, as per attached document.

The foregoing resolution was adopted on February 28, 2011 by the following

Roll Call Vote:

**B-10.** Approval of the following staff travel (*accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law*).

Who: Danielle Ferrante  
What: Rutgers Precalculus Conference  
Where: Rutgers University, Busch Campus, Piscataway, NJ  
When: March 18, 2011  
Costs: Registration: \$165.00  
Mileage: 117.20 miles round trip @ .31 per mile (as per GSA guidelines).

Who: Robin Burton  
 What: Workshop “Practical Therapy Techniques for Persistent Articulation Errors: Front Lisp, Lateral Lisp and Distorted “R”.  
 Where: Bureau of Education & Research, New Rochelle, NY  
 When: March 25, 2011  
 Costs: Registration: \$215.00  
 Mileage: 76.2 miles round trip @ .31 per mile (as per GSA guidelines).

Who: Jessica Verdicchio  
 What: NJASSW Spring Institute 2011, School Social Workers: Supporting Children’s Needs.  
 Where: Crowne Plaza Hotel, Monroe Township, NJ  
 When: April 11, 2011  
 Costs: Registration: \$130.00  
 Mileage: 82.44 miles round trip @ .31 per mile (as per GSA guidelines).

Who: Roderic McLaughlin  
 What: NJASBO Professional Development-Financial Planning & Pensions  
 Where: NJASBO, Robbinsville, NJ  
 When: May 4, 2011  
 Costs: Registration: \$75.00  
 Mileage: none requested

Roll Call Vote:

**B-11.** Approval of Settlement Agreement for Student ID # 5466, as per attached document.

Roll Call Vote:

**B-12.** BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education hereby approves for submission to the Executive County Superintendent of Schools a preliminary budget for the 2011-2012 school year as follows:

|                      | <i>Budget</i>       | <i>Local Tax Levy</i> |
|----------------------|---------------------|-----------------------|
| General Fund         | \$24,383,542        | \$18,982,644          |
| Special Revenue Fund | 191,374             | 0                     |
| Debt Service Fund    | <u>\$ 1,236,622</u> | <u>\$ 1,206,436</u>   |
| Totals               | \$25,811,538        | \$20,189,080          |

BE IT FURTHER RESOLVED that on line 133 (Budgeted Withdrawal from Maintenance Reserve) of the FY 2011-2012 Budget shall be included \$170,000.

BE IT FURTHER RESOLVED that the board secretary is hereby authorized to advertise said budget, upon approval, by the Executive County Superintendent of Schools, in accordance with state regulation and prior to the annual public hearing on the budget.

*(Note: Budget on file in the Office of the Business Administrator.)*

Roll Call Vote:

**10. ACTION ITEMS FOR THE Region I Agenda for February 28, 2011 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

Approval to award the following transportation routes for the 2010-2011 school year as per quote:

| Route | Contractor  | Per Diem | Inc/Dec | Aide    |
|-------|-------------|----------|---------|---------|
| Q564  | Lenoirs     | \$111.00 | \$3.00  | \$40.00 |
| Q565  | Aldin Trans | \$160.00 | \$2.00  | \$30.00 |
| Q568  | K&M         | \$110.00 | \$1.00  | \$30.00 |

Roll Call Vote:

**11. ACTION ITEMS FOR Education Agenda for February 28, 2011 BOARD OF EDUCATION MEETING, upon recommendation of the Superintendent:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items (E-1to E-10):

- E-1.** Approval of a new out-of-district Tuition Student, per attachment.
- E-2.** Approval of a change in degree status for ANNE CANZANI, Teacher of Social Studies, from MA, Step 4, \$56,280 to MA+30, Step 4, \$58,865, effective February 1, 2011.
- E-3.** Approval of a change in degree status for LOU DOVIDIO, Teacher of Business Studies, from MA, Step 9, \$71,252 to MA+30, Step 9, \$74,429, effective September 1, 2010.
- E-4.** Approval of the following changes in start dates or FTE:
  - D. ALBANO, Teacher of Art, from .6 to Full-Time, effective February 28, 2011
  - J. KIELY, .6 Teacher of English, starts February 4, 2011
  - S. GOAS, Teacher of English, from .6 to Full-Time, effective February 4, 2011
  - L. HART, Leave of Absence begins February 4, 2011
- E-5.** Approval of a new out-of-district Tuition Student for the 2011-2012 school year at a 50% sibling rate, per attachment.
- E-6.** Approval of a maternity leave of absence for ROSEMARIE MALLOY, Teacher of Mathematics, effective May 11 to June 30, 2011.
- E-7.** Approval of new and revised coaching appointments for the 2010-2011 school year, per attachment.
- E-8.** Appointment of THEODORA SOTIROPOULOS as Business Manager/Producer for the school musical, at a stipend of \$2,569 (Group 4, Step 3), effective immediately.
- E-9.** Accept, with regret, the resignation of WILLIAM COBB, Teacher of Science, effective April 15, 2011 or sooner, for the purpose of retirement.
- E-10.** Accept, with regret, the resignation of RACHEL ZEGAS, Teacher of Social Studies/Psychology, effective April 22, 2011.

Roll Call Vote:

**12. PRINCIPAL'S REPORT**

**13. DISCUSSION ITEMS/SUPERINTENDENT'S REPORT**

**14. BOARD PRESIDENT'S REPORT**

**15. OLD BUSINESS**

**16. NEW BUSINESS**

**17. OPEN TO THE PUBLIC**

**18. EXECUTIVE SESSION**

**19. ADJOURNMENT**

**TIME:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME:

All in Favor: \_\_\_\_\_

All Opposed: \_\_\_\_\_