

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

June 13, 2011

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

The Board Secretary will read the following:

This is the Workshop Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the Ridgewood News, The Record, the Boroughs of Allendale and Upper Saddle River and published on May 13, 2011 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments, at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Anne Goddard	_____	_____
Mrs. Barbara Garand	_____	_____
Mrs. Lisa Jill Webb	_____	_____
Dr. Robert Hands	_____	_____
Mrs. Ann Pagano	_____	_____
Mrs. Lori Loughnane	_____	_____
Mr. James Mulanaphy	_____	_____
Mr. Robert C. Wei	_____	_____
Mrs. Colleen Federer	_____	_____
Mrs. Gail Trumbetti	_____	_____
Mr. Henry Senger (Saddle River Liaison)	_____	_____
Ms. Caroline Broder (Student Representative)	_____	_____
Ms. Emma Collins (Student Representative)	_____	_____
Mr. John J. Keenan, Superintendent	_____	_____
Mr. Roderic McLaughlin, Business Administrator/Board Secretary	_____	_____

4. **STUDENT REPRESENTATIVE REPORT**
5. **COMMITTEE REPORTS**
6. **LIAISON REPORT**
7. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
8. **ACTION ITEMS FOR Business Agenda for June 13, 2011, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator.

- B-1.** Approval of bills list (check register), from May 17, 2011 through June 6, 2011, as per attached document.
- B-2.** RESOLUTION TO APPROVE AN AGREEMENT WITH SOUTH BERGEN JOINTURE COMMISSION

BE IT RESOLVED that the Northern Highlands Regional High School Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2011/2012 school year. The services to be provided include, but are not limited to, the coordinated transportation of non-public, in and out of district special education students, vocational (includes Bergen Tech), regular, field trip, athletics and summer programs.

BE IT FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution, (attachment B-2).

- B-3.** Approval of the following staff travel (*accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law*).

Who: Denise Alfano
What: Syracuse SUPA Forensics Course for Teachers
Where: Syracuse University, 809 Walnut Ave., Syracuse, NY 13210
When: June 27 - July 1, 2011
Costs: Registration: none
Mileage: 434 miles, as per GSA guidelines
Hotel: Sheraton Syracuse University Hotel & Conference Center
4 nights, as per GSA guidelines

Who: Traci Vogel
What: Summer Institute for AP Biology
Where: Middlesex County College, 200 Woodbridge Ave., Edison, NJ 07940
When: August 8-11, 2011
Costs: Registration: \$850.00
Mileage: 288 miles, as per GSA guidelines

Who: Stephen Jochum
What: NACAC National Conference
Where: New Orleans, Louisiana
When: September 21-24, 2011
Costs: Registration: \$240.00
Airfare: \$296.30
Hotel: 4 nights, as per GSA guidelines

Who: John Keenan
What: Florida Virtual School Training
Where: Orlando, Florida
When: July 19-22, 2011
Costs: Registration: fee waived
Airfare: \$300.00 or less
Hotel: 3 nights, as per GSA guidelines
Costs: Meals & Expenses, as per GSA guidelines

Roll Call Vote:

9. ACTION ITEMS FOR THE Business Agenda for the June 27, 2011 BOARD OF EDUCATION MEETING.

RESOLVED: That the Board of Education approves/accepts the following business item(s) in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator.

- a. Approval of transfers.
- b. Approval of the Board Secretary's and Treasurer's reports for the month of May, 2011.
- c. Approval of current bills list (check register).
- d. Approval of minutes, May 23, 2011, Board of Education meeting.
- e. Approval for the Regular School year tuition (2011-12) for student (ID#5873) for the period of September 1, 2011 - June 30, 2012 at Barnstable Academy in the amount of \$41,900.00, as described in his IEP, per attached document.
- f. Approval for the Regular School year tuition (2011-12) for student (ID#5057) for the period of September 1, 2011 - June 30, 2012 at Barnstable Academy in the amount of \$41,900.00, as described in his IEP, per attached document.

- g.** Approval for the Regular School year tuition (2011-12) for student (ID#5055) for the period of September 1, 2011 - June 30, 2012 at Barnstable Academy in the amount of \$41,900.00, as described in his IEP, per attached document.
- h.** Approval for Transition Project Summer Retreat at Camp Mason in Hardwick, NJ, Saturday, August 27 to Sunday, August 28th, 2011.
- i.** RESOLUTION supplementing a maintenance reserve fund pursuant to N.J.S.A 18A:7F-41(6)(b)
WHEREAS, the Northern Highlands Regional High School Board of Education believes the supplementation of its maintenance reserve is consistent with efficient and effective management of district facilities and financial resources; now, therefore, be it

Resolved, that the Northern Highlands Regional High School Board of Education hereby authorizes the supplementation of its maintenance reserve fund in an amount not to exceed \$900,000 pursuant to the authority under N.J.S.A 18A:7F-41(6)(b).
- j.** Approval of the food service management agreement (attach. jA) with Pomptonian Inc. for the 2011-2012 school year and the associated meal price list (attach. jB). The service management fee is \$19,550 for the 2011-2012 school year (1.95% increase from the current year) with a guarantee that the program shall generate a minimum profit pursuant to the referenced contract addendum. (This will be year three of the contract.)
- k.** Approval for the Extended School year tuition (Summer 2011) for student (ID#5389).
- l.** Approval for the Extended School year tuition (Summer 2011) for students (ID#5055), (ID#3541), (ID#4043) and (ID#4123) for the period of July 6, 2011 - July 29, 2011 at the Springboard Program (BCSS) in the Amount of \$4,300.00 per pupil (Total \$17,200.00), as described in their IEP's, as attached document.
- m.** Approval for the tuition (Summer 2011) for student (ID#5389), for the period of July 5, 2011 - August 5, 2011 at Above And Beyond Learning Group as described in his IEP. The total amount for this program is \$2,662.50, as attached document.
- n.** Approval of the Summer Instructional Agreement for student (ID#4606) at the Huntington Learning Center starting July 1st for 8 weeks totaling \$3,843.00, as attached document.
- o.** Approval for the tuition (Summer 2011) for student (ID#4991), at Camp Northwood in Remsen, New York, as described in his IEP, for the period of July 3, 2011 - August 20, 2011, tuition \$5,121.00, as attached document.
- p.** Approval for two contracts for student (ID#5389), who will receive services for Occupational Therapy and Speech & Language Therapy from Richard Rehabilitation Services, Inc. for the month of July, as described in his IEP. These services total \$1,600.00, as attached documents.

- q. Approval for the contract for two students, (ID#4324) and (ID#4284), who will attend ECLC of New Jersey (Summer, 2011 Program) from July 5 through August 1, 2011, as described in their IEP's. The amount for this program is \$4,576.20 per pupil, as attached document.
- r. Approval for the contract for student (ID#5878), who will be receiving a home-based teaching program (self-care skills as well as community programs) for the 2011-12 school year as described in his IEP. The cost is \$1,760.00, as attached document.
- s. Approval for two contracts for student (ID#5389), who will receive services for Occupational Therapy and Speech & Language Therapy from Richard Rehabilitation Services, Inc. for the school year, September 2011 to June 2012, as described in his IEP. These services total \$10,000.00, as per attached documents.
- t. Approval for the regular school year tuition (2011-12) for student (ID#4264) for the period of July 1, 2011 to June 30, 2012 at The Family Foundation School, in the amount of \$75,600.00, as described in his IEP, as attached document.

10. ACTION ITEMS FOR THE Region I Agenda for June 13, 2011, BOARD OF EDUCATION MEETING, upon recommendation of the Superintendent:

_____ moved, and _____ seconded:

R-1. RESOLVED: That the Board of Education approve a \$2000 stipend for summer enrichment planning and coordination for Lisa Rizzo for the 2010-2011 school year.

R-2. Approval to award the following transportation routes for the 2010-2011 school year as per quote:

Route	Contractor	Per Diem	Inc/Dec	Aide
Q582	Town & Country	\$142.90	\$5.00	\$10.00
QE151	Triumph	\$188.51		\$45.00
QE320	Ace	\$191.61		N/A
QE324	First Student	\$181.66		\$45.00
QE332	A-1 Elegant	\$236.80		N.A
QE347	Town & Country	\$182.43		\$45.00
QE421	First Student	\$182.53		\$45.00

Trip	Contractor	Per Bus 2-hour	Per Bus Adjustment
Ath1	Trans-Ed	\$96.00	\$13.75
Ath2	Durham	\$96.00	\$12.00
Ath3	Durham	\$96.00	\$12.00

Roll Call Vote:

11. ACTION ITEMS FOR THE Region I Agenda for June 27, 2011, BOARD OF EDUCATION MEETING, upon recommendation of the Superintendent:

_____ moved, and _____ seconded:

a. Approval to award the following transportation routes for the 2011-2012 school year, as per the bid opening of June 7, 2011:

Route	Contractor	Per Diem	Inc/Dec	Aide
3RHS	D&J	\$99.00	\$4.00	\$60.00
E646	Morgan Educ	\$131.00	\$1.87	\$38.00
E647	Morgan Educ	\$149.00	\$1.87	\$38.00
E648	Scholastic	\$159.00	\$2.00	\$42.00
E649	Morgan Educ	\$119.00	\$1.87	\$30.00
E650	Town & Country	\$86.90	\$10.00	\$10.00
E651	Jaris	\$101.00	\$1.00	\$30.00
E652	Jaris	\$115.00	\$1.00	\$40.00
E653	Morgan Educ	\$79.00	\$1.87	\$28.80
E654	Jaris	\$116.00	\$1.00	\$32.00
E655	Lenoirs	\$130.00	\$3.00	\$40.00
E656	VIP	\$73.00	\$30.00	\$12.00
	JPC			
E657	Transportation	\$88.70	\$1.50	\$40.00
E658	Jaris	\$100.00	\$1.00	\$30.00
	JPC			
E659	Transportation	\$101.37	\$1.50	\$40.00
E660	Jaris	\$103.00	\$1.00	\$40.00
E661	Jaris	\$129.00	\$1.00	\$40.00
E662	Jaris	\$131.00	\$1.00	\$32.00
E663	Morgan Educ	\$131.00	\$1.87	\$37.00
E664	Atteel	\$168.00	\$40.00	\$10.00
NP405	John Leckie	\$139.00	\$2.97	\$45.00

12. ACTION ITEMS FOR Education Agenda for June 13, 2011 BOARD OF EDUCATION MEETING, upon recommendation of the Superintendent:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items (**E-1 to E-12**)

E-1. Approve an unpaid Family Leave for DARCY HOBERMAN, Guidance Counselor, effective June 1, 2011 to June 23, 2011.

E-2. Approve changes in the Job Description for Attendance Secretary from 10-month to 12-month, per attachment.

E-3. Approve the appointment of MARY ANN KOLUCH as a full-time, 12-month Secretary for the 2011-2012 school year at a total annual salary of \$64,177, effective July 1, 2011.

E-4. Approve the 2011-2012 salaries of the following non-aligned staff per attachment: D. CARDEN, J. CARRETTA, P. EMPORELLIS, J. FRANKEL, J. MADHAVASSERIL, O. SOBOLTA.

- E-5.** Accept, with regret, the resignation of LAUREN ZIRPOLI, Assistant Principal, effective July 25, 2011.
- E-6.** Accept, with regret, the resignation of LOU DOVIDIO, Teacher of Business Education, effective June 30, 2011.
- E-7.** Accept, with regret, the resignation of LYNN LUCAS, Teacher of Family and Consumer Science, effective June 30, 2011, for the purpose of retirement.
- E-8.** Approve the appointment of MARC JENKINS as a full-time Teacher of Social Studies for the 2011-2012 school year, at a total annual salary of \$52,000 (BA, Step 3), effective September 1, 2011.
- E-9.** Approve the appointment of RYAN FANELLI as a full-time Teacher of Science for the 2011-2012 school year, at a total annual salary of \$52,000 (BA, Step 3), effective September 1, 2011.
- E-10.** Accept, with regret, the resignation of PURVIK PATEL, Teacher of Applied Technologies, effective June 30, 2011.
- E-11.** Approve G. CARBONE and J. LEDERMAN to receive a DECA stipend of \$1,422 each for the 2010-2011 school year.
- E-12.** Approve the appointment of VICTORIA TULLO, as a full-time Teacher of Business Education for the 2011-2012 school year, at a total annual salary of \$52,000 (MA, Step 1), effective September 1, 2011.
- E-13.** Approve the appointment of PAMELA CARLONI, as a full-time Teacher of Business Education for the 2011-2012 school year, at a total annual salary of \$56,809 (MA, Step 4), effective September 1, 2011.

Roll Call Vote:

13. ACTION ITEMS FOR Education Agenda for June 27, 2011 BOARD OF EDUCATION MEETING, upon recommendation of the Superintendent:

a. Approve the following new and revised Board of Education policies (June 13, 2011 is the first reading of these policies):

- 0142.1 Nepotism Policy
- 1230 Superintendent's Duties (Revised)
- 1522 School-Level Planning (Revised)
- 2132 School District Goals and Objectives (Revised)
- 2461 Special Education/Receiving Schools (Revised)
- 2461 R Special Education/Receiving Schools (Revised)
- 2461.01 R Special Education/Receiving Schools – IEP Implementation (Revised)
- 2461.02 R Special Education/Receiving Schools – Suspension (Revised)
- 2461.03 R Special Education/Receiving Schools – Pupil Records (Revised)
- 2461.04 R Special Education/Receiving Schools – Special Education and Related Services (New)
- 2461.05 R Special Education/Receiving Schools – IEP Compliance (Revised)
- 2461.06 R Special Education/Receiving Schools – Highly Qualified and Appropriately Certified Staff (New)
- 2461.07 R Special Education/Receiving Schools Termination of Placement (New)
- 2461.08 R Special Education/Receiving Schools – In-Service Training (Revised)
- 2461.09 R Special Education/Receiving Schools – Statewide and District-Wide Assessment Programs (New)
- 2461.10 R Special Education/Receiving Schools – Full Educational Opportunity (New)
- 2461.11 R Special Education/Receiving Schools – Staff Consultation (New)
- 2461.12 R Special Education/Receiving Schools – Length of School Day and Academic Year (New)
- 6150 Tuition Income (Revised)

6220 Budget Preparation (Revised)

6620 Petty Cash (Revised)

6820 Financial Reports

Harassment, Intimidation, and Bullying Related Policies and Regulations:

0144 Board member Orientation and Training (Revised)

5350 Pupil Suicide Prevention (Revised)

5512 Harassment, Intimidation and Bullying (Revised)

5512 R Harassment, Intimidation and Bullying (New)

5600 Pupil Discipline/Code of Conduct (Revised)

5600 R Pupil Discipline/Code of Conduct (Revised)

8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse (Revised)

8461 R Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse (Revised)

- b. Abolish Board of Education Policy 2414 - Programs and Services for Pupils in High Poverty and in High Need School Districts (Revised)

14. PRINCIPAL'S REPORT

15. DISCUSSION ITEMS/SUPERINTENDENT'S REPORT

16. BOARD PRESIDENT'S REPORT

17. OLD BUSINESS

18. NEW BUSINESS

19. OPEN TO THE PUBLIC

20. EXECUTIVE SESSION

21. ADJOURNMENT

TIME:

_____ moved, and _____ seconded that the meeting be adjourned.

TIME:

All in Favor: _____

All Opposed: _____