

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

September 12, 2011

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

The Board Secretary will read the following:

This is the Workshop Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the Ridgewood News, The Record, the Boroughs of Allendale and Upper Saddle River and published on May 13, 2011 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments, at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

| NAME | PRESENT | ABSENT |
|---|----------------|---------------|
| Mrs. Anne Goddard | _____ | _____ |
| Mrs. Barbara Garand | _____ | _____ |
| Mrs. Lisa Jill Webb | _____ | _____ |
| Dr. Robert Hands | _____ | _____ |
| Mrs. Ann Pagano | _____ | _____ |
| Mrs. Lori Loughnane | _____ | _____ |
| Mr. James Mulanaphy | _____ | _____ |
| Mr. Robert C. Wei | _____ | _____ |
| Mrs. Colleen Federer | _____ | _____ |
| Mrs. Gail Trumbetti | _____ | _____ |
| | | |
| Mr. Henry Senger (Saddle River Liaison) | _____ | _____ |
| | | |
| Ms. Morgan Lamb (Student Representative) | _____ | _____ |
| Mr. Anuj Chhabra (Student Representative) | _____ | _____ |
| | | |
| Mr. John J. Keenan, Superintendent | _____ | _____ |
| Mr. Roderic McLaughlin, Business Administrator/Board Secretary | _____ | _____ |

4. STUDENT REPRESENTATIVE REPORT

5. COMMITTEE REPORTS

6. LIAISON REPORT**7. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****8. ACTION ITEMS FOR Business Agenda for September 12, 2011, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator.

B-1. Approval of bills list (check register), from August 16, 2011 through September 2, 2011, per attached document.

B-2. Approval of audiological services for student (ID#5242) for the 2011-2012 school year provided by Bergen County Special Services , from July 1, 2011 to June 30, 2012 in the amount of \$925. (Attch. #B-2).

B-3. Approval of life skills coaching services for student (ID#5387) for the 2011-2012 school year provided by Nicole Matano , 2 hours per week from September 1, 2011 to June 30, 2012 at the rate of \$40/hour, not to exceed \$3,440.00. (Attch. #B-3).

B-4. Approval of the 2011 IDEA Basic Grant Application in the amount of \$179,895.

B-5. RESOLUTION FOR LOCAL GOVERNMENT ENERGY AUDIT

WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

WHEREAS, the Governing Body of Northern Highlands Regional High School District has decided to apply to participate in the Local Government Energy Audit Program; and,

WHEREAS, the facilities to be audited are in New Jersey, are owned by the Northern Highlands Regional High School District, are served by a New Jersey regulated public utility, and that the Northern Highlands Regional High School District has not already reserved \$300,000 in the Program this year as of this application; and,

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and,

WHEREAS, upon acceptance into the Program, the Northern Highlands Regional High School District will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Part B application; and,

WHEREAS, the Northern Highlands Regional High School District understands that energy audit work cannot proceed until a Application Approval Notice is received from the Program;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Northern Highlands Regional High School District, approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities; and,

CERTIFICATION

I, Roderic McLaughlin, Board Secretary of the Northern Highlands Regional High School District in the County of Bergen, and the State of New Jersey do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Northern Highlands Regional High School Board of Education at its meeting of September 12, 2011.

B-6. Approval of the following staff travel (*accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law*).

Who: Dianne Bono
What: Syracuse University seminar (Project Advance Spanish Class)
Where: Lubin House, 62nd Street, New York, NY
When: Friday, September 23, 2011
Costs: Registration: free
Mileage: as per GSA guidelines

Who: Rod McLaughlin
What: NJSCPA-Audit and Accounting Update
Where: East Hanover, NJ
When: Wednesday, September 21, 2011
Costs: Registration: \$85
Mileage: as per GSA guidelines

Who: Rod McLaughlin
What: NJSCPA-GAAP Rules Update
Where: Roseland, NJ
When: Friday, October 21, 2011
Costs: Registration: \$269
Mileage: as per GSA guidelines

Who: Jennifer Ferentz
What: NACAC National conference
Where: New Orleans, LA
When: September 21-24, 2011
Costs: Registration: \$345.00
Airfare: \$297.80
Hotel: \$98.00 as per GSA guidelines

Who: Barbara Garand
What: NJSBA Fall Public Relations Forum
Where: Bergen County Community College, Paramus, NJ
When: Tuesday, September 27, 2011
Costs: Registration: \$50
Mileage: as per GSA guidelines

Who: Ann Pagano
What: NJSBA Training Series – Governance II
Where: Piscataway High School, Piscataway, NJ
When: Monday, January 30, 2012
Costs: Registration: free for school board members
Mileage: as per GSA guidelines

Who: Jessica Verdicchio
What: Seminar: Lost, Late & Unprepared: Executive Dysfunction and The Disorganized Child/Adolescent
Where: Holiday Inn, Saddle Brook, NJ
When: Wednesday, November 2, 2011
Costs: Registration: \$189.00
Mileage: No reimbursement requested

Who: Cathy Berberian
What: Seminar: Lost, Late & Unprepared: Executive Dysfunction and The Disorganized Child/Adolescent
Where: Holiday Inn, Saddle Brook, NJ
When: Wednesday, November 2, 2011
Costs: Registration: \$189.00
Mileage: No reimbursement requested

- B-7.** Approval of services, Adolescent DBT Program for student (ID#5387) for the 2011-2012 school year provided by The Koch Center , for 26 weeks in the amount of \$3,135.00. (Attch. B-7).
- B-8.** Approval of Ralph Palacio and Christine Phillips as on call bus drivers for the 2011-2012 school year at \$35.00 per hour. (See attachment E-6 for additional information)
- B-9.** Approval of the appointment of the following substitute custodians for the 2011-2012 school year, subject to criminal history background check, to be paid at the hourly rate of \$12.00: John Biango, Louis Gioia, and Frank Miller. (Attch. B-9)
- B-10.** Approval for the regular school year tuition (2011-12) for students (ID#3906), (ID#3541), (ID#4043), (ID#4123), (ID#4606) and (ID#4991) for the period of September 6, 2011 - June 30, 2012 in the Visions Program and 9/6/11 – June 30, 2012 in the Springboard Program at Bergen County Special Services in the amount of \$306,000.00. (Attch.B-10)

- B-11.** Approval for the regular school year tuition (2011-12) for student (ID#5389), for the period of September 7, 2011 - June 30, 2012 in the Washington Program at Bergen County Special Services in the amount of \$69,300.00. (Attch.B-11)
- B-12.** Approval for the regular school year tuition (2011-12) for student (ID#5879), for the period of September 6, 2011 - June 30, 2012 in the SHIP Program at Bergen County Special Services in the amount of \$64,700.00. (Attch.B-12)

Roll Call Vote:

9. ACTION ITEMS FOR THE Business Agenda for the September 26, 2011 BOARD OF EDUCATION MEETING.

RESOLVED: That the Board of Education approves/accepts the following business item(s) in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator.

- a. Approval of transfers.
- b. Approval of the Board Secretary's and Treasurer's reports for the month of August, 2011.
- c. Approval of current bills list (check register).
- d. Approval of minutes, _____, 2011, Board of Education meeting.

10. ACTION ITEMS FOR Education Agenda for September 12, 2011 BOARD OF EDUCATION MEETING, upon recommendation of the Superintendent:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items (**E-1 to E-8**):

- E-1.** Accept, with regret, the resignation of DEIRDRE PERRELLY, High School Secretary, effective September 9, 2011.
- E-2.** Approve a Maternity Leave for ROBIN BURTON, Speech-Language Specialist, effective November 7, 2011 to June 30, 2012.
- E-3.** Approve the *English Language Services Three-Year Plan for School Years 2011-2014*, per attachment.
- E-4.** Approve the first reading of Board of Education By-Law 0142 - *Board Member Qualifications, Prohibited Acts, and Code of Ethics*.
- E-5.** Approve the 2010 Graduation Statistics:
 1. Total number of pupils graduated: **302**
 2. Number of pupils graduated under the AHSA process: **0**
 3. Total number of pupils denied graduation from the 12th grade class: **3**
 4. The total number of pupils denied graduation from the 12th grade class solely because of failure to pass the HSPA or AHSA, based on the provisions of N.J.A.C. 6A:8-5.1(a)3: **0**

- E-6.** Approve the following EXTRACURRICULAR APPOINTMENTS for the 2011-2012 school year, effective immediately:
- JOSH WEIL as a volunteer wrestling coach.
 - LAURA FLOREZ and ADAM BRUNNER as Assistant Spring Track Coaches, group 2a/step 1.
 - MARY FLORIO as an Advisor for the Literary Magazine, ½ of group 5/step 3.
 - JOE KIELY as Co-Advisor to the Fall play, ½ of group 3/step 1.
 - MICHELLE ARMONDA PADAVANO as Student Athletic Trainer.
 - FLOR MOLINA SANCHEZ as a DECA Assistant Advisor, group 3/step 1.
 - DENISE TALOTTA as Co-Advisor to the Multicultural Awareness Task Force, ½ of group 5/step 3.
 - Resignation of JOANNA PETRITSIS as Spanish Club Advisor.
 - ADAM BRUNNER, JOHN BEATTY and ROBERT CLIFTON and as Co-Advisors for the robotics club, 1/3 each of group 5/step 1.
 - MATT KRZYSIK as Advisor for SADD, group 5/step 1.
- E-7.** Approve the following OVERNIGHT TRIPS for the 2011-2012 school year:
- Model UN:** Brown Model UN trip: November 11-13, 2011; U Penn Model UN trip: January 26-29, 2012; Georgetown Model UN trip: February 16-19, 2012; Cornell Model UN trip: March 29-April 2, 2012.
- Varsity Wrestling:** Sarasota Wrestling Classic; Sarasota, Florida: December 14-18 2011.
- DECA:** State Conference in Cherry Hill, NJ, starting Sunday, March 6 and returning Tuesday, March 8. The DECA International Career Development Conference in Salt Lake City, UT, starting on Friday, April 29 and returning Wednesday, May 4.
- Spring Track:** Penn Relays (if qualify and if they decide to stay overnight) April 25-28.
- E-8.** Approve the appointment of ANNE O'CONNELL-RHODES as a full-time, 12-month Accounts Payable Accountant for the 2011-2012 school year, at a total annual salary of \$40,000 pro-rated, effective September 19, 2011 or sooner.

Roll Call Vote:

11. **PRINCIPAL'S REPORT**
12. **DISCUSSION ITEMS/SUPERINTENDENT'S REPORT**
13. **BOARD PRESIDENT'S REPORT**
14. **OLD BUSINESS**
15. **NEW BUSINESS**
16. **OPEN TO THE PUBLIC**

17. EXECUTIVE SESSION (if needed)

_____ moved, and _____ seconded that the Board move into executive session.

TIME:

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- 1. (Place holder for matter under consideration.)
- 2. (Place holder for matter under consideration.)

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

Roll Call Vote:

18. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME:

All in Favor: _____
All Opposed: _____