

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

February 27, 2012

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

The Board Secretary will read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the Ridgewood News, The Record, the Boroughs of Allendale and Upper Saddle River and published on May 13, 2011 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments, at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Anne Goddard	_____	_____
Mrs. Barbara Garand	_____	_____
Mrs. Lisa Jill Webb	_____	_____
Dr. Robert Hands	_____	_____
Mrs. Ann Pagano	_____	_____
Mrs. Lori Loughnane	_____	_____
Mr. James Mulanaphy	_____	_____
Mr. Robert C. Wei	_____	_____
Mrs. Colleen Federer	_____	_____
Mrs. Gail Trumbetti	_____	_____
Mr. Henry Senger (Saddle River Liaison)	_____	_____
Ms. Morgan Lamb (Student Representative)	_____	_____
Mr. Anuj Chhabra (Student Representative)	_____	_____
Mr. John J. Keenan, Superintendent	_____	_____
Mr. Roderic McLaughlin, Business Administrator/Board Secretary	_____	_____

4. **STUDENT REPRESENTATIVE REPORT**
5. **COMMITTEE REPORTS and PRESENTATION – Mr. Steve Simonetti, Supervisor of Health and Wellness**
6. **LIAISON REPORTS**
7. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
8. **ACTION ITEMS FOR Business Agenda for February 27, 2012, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator.

- B-1.** Approval of transfers. (Attch. B-1)
- B-2.** Approval of the Board Secretary's and Treasurer's reports for the month of January, 2012. (Attch. B-2)
- B-3.** Approval of current bills list (check register), from January 31, 2012 through February 17, 2012. (Attch. B-3)
- B-4.** Approval of the following staff travel (*accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law*).

Who: Brad Siegel
What: Using Edanalyzer Workshop
Where: Foundation for Educational Administration, Monroe Township, NJ
When: Tuesday, March 13, 2012
Costs: Registration: \$75.00
Mileage: as per GSA guidelines

Who: Brad Siegel and Joseph Occhino
What: Teacher Effectiveness Evaluation Workshop
Where: Foundation for Educational Administration, Monroe Township, NJ
When: Friday, April 27, 2012
Costs: Registration: \$147.00
Mileage: as per GSA guidelines

Who: Stephen Jochum
What: College Tour
Where: Salisbury University, Salisbury, MD
When: Thursday & Friday, April 19 - 20, 2012
Costs: Registration: None
Mileage: as per GSA guidelines
Hotel: Provided by college

Who: John Keenan, Joseph Occhino, Robert Petrosino and Brad Siegel
What: Teacher Evaluation System Seminar
Where: Bergen Community College, TEC Building-Room 128, Paramus, NJ
When: Thursday & Friday, April 19 - 20, 2012
Costs: Registration: \$50 per person
Mileage: as per GSA guidelines

Who: Kevin Hughes
What: Crisis Management Training
Where: Staff Training and Development (Goddard), Elwyn, NJ
When: Monday through Wednesday, March 12 - 14, 2012
Costs: Registration: \$260.00
Mileage: as per GSA guidelines
Hotel: as per GSA guidelines

Who: Julie Goldberg
What: Special Technology Conference: Google Day
Where: FEA Conference Center, 12 Centre Drive, Monroe Township, NJ
When: Wednesday, March 14, 2012
Costs: Registration: \$147.00
Mileage: as per GSA guidelines

- B-5.** Approval of JAMIE R. ATCHISON as Facilities Manager for the 2011-12 school year, at the salary of \$75,000.00, pro-rated, effective April 2, 2012. (Attch. B-5)
- B-6.** Approval of the Valley Physician Services Agreement. (Attch. B-6)
- B-7.** Approval of On-Site Education Instruction Services Agreement for student (ID#4784) during the 2011-12 school year from Princeton HealthCare System (PHSC); 10 hours per week at \$65.00 per hour. (Attch. B-7)
- B-8.** Approval of the Risk Management Consultant's Agreement. (Attch. B-8)
- B-9.** Approval of a resolution establishing maximum travel expenditures:
- WHEREAS, Pursuant to *N.J.S.A. 18A:11-12*, in each pre-budget year, the Northern Highlands Regional High School Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and
- WHEREAS, School district travel expenditures include, but are not limited to, all costs for transportation, meals, lodging, and registration or conference fees; and
- WHEREAS, The board of education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and
- WHEREAS, The board of education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; be it
- RESOLVED, That the Northern Highlands Regional High School Board of Education hereby establishes the maximum travel expenditure amount for the 2012-2013 school year as \$58,000.

- B-10.** BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education hereby approves for submission to the Executive County Superintendent of Schools a preliminary budget for the 2012-2013 school year as follows:

	<i>Budget</i>	<i>Local Tax Levy</i>
General Fund	\$25,417,177	\$19,362,297
Special Revenue Fund	194,411	0
Debt Service Fund	<u>\$ 1,141,004</u>	<u>\$ 1,062,464</u>
Totals	\$26,752,592	\$20,424,761

BE IT FURTHER RESOLVED that the board secretary is hereby authorized to advertise said budget, upon approval, by the Executive County Superintendent of Schools, in accordance with state regulation and prior to the annual public hearing on the budget.

(Note: Budget on file in the Office of the Business Administrator.)

- B-11.** Approval of a resolution authorizing a Settlement Agreement and Release:

WHEREAS, there is currently pending a matter before the New Jersey Department of Education, Parents of Student State ID#6989112347 v. Northern Highlands Regional High School Board of Education, OAL Docket No. EDS-14187-11, Agency Reference No. 2012-17809; and
 WHEREAS, a proposed Stipulation of Settlement has been negotiated between counsel for the Northern Highlands Regional High School Board of Education and counsel for the parents that would fully resolve all outstanding claims, issues and disputes involving the parties; and
 WHEREAS, the proposed Stipulation of Settlement would avoid a significant expenditure of Time and resources on the part of the Board and its officials that would be necessary for the continuation of the pending litigation;
 NOW, THEREFORE BE IT RESOLVED that at its Board meeting on February 27, 2012, the Board approves the Settlement Agreement and Release and authorizes Mrs. Barbara Garand, President, to execute the written Agreement.

(Attch. B-11)

Roll Call Vote:

- B-12.** Approval of minutes, January 23, 2012, Board of Education meeting. (Attch. B-12)

Roll Call Vote:

9. ACTION ITEMS FOR THE Business Agenda for the March 12, 2012 BOARD OF EDUCATION MEETING.

RESOLVED: That the Board of Education approves/accepts the following business item(s) in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator.

- b. Approval of current bills list (check register).
- c. Approval of minutes, _____, 2012, Board of Education meeting.

10. ACTION ITEMS FOR Education Agenda for February 27, 2012 BOARD OF EDUCATION MEETING, upon recommendation of the Superintendent:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve the following Education items (E-1 & E-2):

- E-1. Approve the 2011-2012 Nursing Services Plan, per attachment.
- E-2. Approve the following volunteer coaches, effective immediately:
 - JUSTIN GERSTL – Boys Tennis
 - LUKE LANKELIS – Boys Lacrosse
 - MIKE MCCABE – Girls Lacrosse
 - LOU DOVIDIO - Baseball

Roll Call Vote:

11. PRINCIPAL'S REPORT

12. DISCUSSION ITEMS/SUPERINTENDENT'S REPORT

13. BOARD PRESIDENT'S REPORT

14. OLD BUSINESS

15. NEW BUSINESS

16. OPEN TO THE PUBLIC

17. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Harassment, Intimidation and Bullying incident report**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ All Opposed: _____

Roll Call Vote:

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ All Opposed: _____

18. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ All Opposed: _____