

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

August 20, 2012

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

The Board Secretary will read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the Ridgewood News, The Record, the Boroughs of Allendale and Upper Saddle River and published on May 24, 2012 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments, at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Anne Goddard		
Mrs. Barbara Garand		
Mrs. Lisa Jill Webb		
Dr. Robert Hands		
Mrs. Ann Pagano		
Mrs. Lori Loughnane		
Mr. James Mulanaphy		
Mr. Robert C. Wei		
Mrs. Colleen Federer		
Mrs. Gail Trumbetti		
Mr. Henry Senger (Saddle River Liaison)		
(Student Representative)		
(Student Representative)		
Mr. John J. Keenan, Superintendent		
Mr. James Davis, Interim Business Administrator/Board Secretary		

4. **STUDENT REPRESENTATIVE REPORT**
5. **COMMITTEE REPORTS**
6. **LIAISON REPORTS**
7. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
8. **ACTION ITEMS FOR Business Agenda for August 20, 2012, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) B-1 thru B-20 in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of Transfers. (Attch. B-1)
- B-2.** Approval of Secretary's and Treasurer's report for the month of June, 2012 and July, 2012. (Attch. B-2)
- B-3.** Approval of current bills list (check register), from July 9, 2012 through August 14, 2012. (Attch. B-3)
- B-4.** Approval of minutes, July 16, 2012, Board of Education meeting and executive session. (Attch. B-4).
- B-5.** Approval of regular school year tuition (2012-2013) for student (ID#6252), for the period of July 1, 2012 – June 30, 2013 at Community High School in the amount of \$20,094.00. (Attch.B-5)
- B-6.** Approval of contract (2012-2013) for student (ID#5075), for the period of July 1, 2012 – June 30, 2013 at Douglass Developmental Disabilities Center, Division of Outreach Services, Home-Based Program in the amount of \$75,036.00. (Attch.B-6)
- B-7.** Approval of the contract for Home/Hospital Instruction Contract Agreement – Bergen County Special Services/Home Hospital Program (School year 2012-13), \$60 per hour when services are provided. (Attch.B-7)
- B-8.** Approval of regular school year tuition (2012-2013) for student (ID#4463), for the period of September 1, 2012 – June 30, 2013 at Camphill Special School in the amount of \$75,336.00. (Attch.B-8)
- B-9.** Approval of regular school year tuition (2012-2013) for student (ID#6270), for the period of July 1, 2012 – June 30, 2013 at The New England Center For Children, Inc. in the amount of \$355,500.84. (Attch.B-9)

- B-10.** Approval of the contract for speech and language services (School year 2012-13) for student (ID#5879), for the period of July 1, 2012 to June 30, 2013, \$100 per hour 3X/week for one hour each session (3 hrs. total/wk.), for 52 weeks with Jane Ledingham in the amount of \$15,600.00. (Attch.B-10)
- B-11.** **WHEREAS**, the Northern Highlands Regional High School District Board of Education hereby amends the Cafeteria Plan to reflect the requirements of the Federal Patient Protection and Affordable Care Act of 2010, therefore be it
- RESOLVED**, that the Northern Highlands Regional High School District Board of Education for plan years beginning on or after January 1, 2013, sets the maximum limit for the health FSA contributions made via salary reduction not to exceed \$2,500 or the maximum limit established by the plan sponsor, whichever is lesser.
- B-12.** Approval of the service fees (School year 2012-13) for Behavioral and Consulting Services, for Student (ID 5075), from The Missing Piece Parental Support Services, in the amount not to exceed \$10,000. (Attch.B-12)
- B-13.** Approve the appointment of Strasser and Associates, P.C., of Paramus, N.J. as the Attorney to represent John Keenan and Michael Koth, at the rate of \$235 per hour.
- B-14.** Approval of the revised tuition amount of \$9,500.00, for the contract for student (ID#5061), who will attend Camp Lee Mar (Summer, 2012 Program) from June 23 through August 10, 2012, as described in his IEP. On the agenda for May 21, 2012, the amount approved was \$9,250.00.
- B-15.** Approval of the appointment of Donald Binko, Jr. and Stephen Lascari, on call/substitute bus drivers for the 2012-2013 school year, to be paid at the hourly rate of \$20.00 for driving.
- B-16.** **WHEREAS**, The Northern Highlands Regional High School District advertised for bids for Nightly Custodial Services, and
- WHEREAS**, the bids were opened on August 3rd, 2012; and
- NOW THEREFORE BE IT RESOLVED**, that the Northern Highlands Regional High School Board of Education awards the base bid amount of \$ 33,801.96, (includes Specification A {September 2012 – June 2013} and Specification B {Summer 2012}) for the above stated service to CFM Service Corporation, the lowest responsible bidder; and it is
- FURTHER RESOLVED**, that the Northern Highlands Regional High School Board of Education grants the authority to James Davis, School Business Administrator/Board Secretary, to sign a contract with CFM Service Corporation, Inc. for a total contract amount of \$ 33,801.96.
- B-17.** Approval for the 1:1 Aide Contract Agreement for the regular school year (school year 2012-13) for student (ID#5441), for the period of July 1, 2012 to June 30, 2013, at Ridgefield Public School in the amount of \$27,099.55, as described in her IEP. (Attch.B-17)
- B-18.** Approval of the following staff travel (*accommodations note room rate only; occupancy taxes &*

Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).

Who: Lauren Goldberg and Bruce Emra
What: National Council of Teachers of English Annual Convention and Conference on English Leadership
Where: MGM Grand in Las Vegas, Nevada
When: Ms. Goldberg: Thursday, Nov. 15 through Sunday, Nov. 18, 2012
Mr. Emra: Friday, Nov. 16, through Tuesday, Nov. 20, 2012
Costs: Registration: \$240 for Ms. Goldberg, \$405 for Mr. Emra
Hotel: \$149 per night
Mileage: as per GSA guidelines
Parking: TBD
Airline fare: none

- B-19.** **WHEREAS**, The Northern Highlands Regional High School District Administration has determined that there is surplus furniture and equipment (F&E) that can no longer be utilized by the district do to the age, deteriorated state and/or outdated or antiquated nature of the furniture and equipment; and

NOW THEREFORE BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education approves the discard of the types of F&E listed below:

- 30 x 60 desk
- 4 drawer vertical file cabinets
- 5 drawer vertical file cabinets
- Wood bookcases
- Metal bookcases
- Credenza
- Guest chairs
- Televisions, and
- VCR's

and it is

FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education grants the authority to James Davis, School Business Administrator/Board Secretary, to dispose of said F&E by any and all of the following means, including but not limited to the sale, trade/credit or donation, and if necessary refuse disposal of F&E.

- B-20.** Approval of the attached Custodial/Bus Driver stipends for 2012-2013.
(Attch. B-20)
- B-21.** Approval of the contract agreement for Summer, 2012, extended school year tuition – Bergen County Special Services, for any students who participate in a BCSS summer program. Each student's tuition will be approximately \$4,300. (3 students) (Attch.B-21)

B-22. Approval of No Child Left Behind Application

RESOLVED: That the Board of Education approve the submission of the No Child Left Behind Application.

- Approval of the submission of the No Child Left Behind (NCLB) Grant application in the Amount of \$13,819.00.

Title II Part A (Teacher and Principal Training and Recruiting Fund)	\$13,819.00
Title III (English Language Acquisition and Enhancement)	1,307.00

Total Funding:	\$15,126.00
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- Refusal of Title III (English Language Acquisition and Enhancement) funds are part of the NCLB Grant in the amount of \$1,307.00.

Roll Call:

9. ACTION ITEMS FOR THE Business Agenda for the September 10, 2012 BOARD OF EDUCATION MEETING.

RESOLVED: That the Board of Education approves/accepts the following business item(s) in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- a. Approval of current bills list (check register), from Month __, 2012 through _____, 2012.
- b. Approval of minutes, _____, 2012, Board of Education meeting.

10. ACTION ITEMS FOR Education Agenda for August 20, 2012 BOARD OF EDUCATION MEETING, upon the recommendation of the Superintendent:

RESOLVED: That the Board of Education approve/accept the following Education items (E-1 to E-28):

E-1. Approve the Second and Final Reading of the following Board of Education Policies:

- 0151 - Organization Meeting (Revised)
- 0167 - Public Participation in Board Meetings (Revised)
- 2361 - Acceptable Use of Computer Networks/Computers and Resources (Revised)
- 2361R - Regulation
- 2363 - Pupil Use of Privately Owned Technology
- 2431.4 - Prevention & Treatment of Sports Related Concussions & Head Injuries (Revised)
- 2431.4R - Regulation
- 2622 - Pupil Assessment (Revised)
- 3282 - Use of Social Networking Sites (New)
- 4282 - Use of Social Networking Sites (New)
- 6470 - Payment of Claims (Revised)
- 6470R - Regulation

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- E-2.** Approve the transfer of LINDA ROBERTO from Administrative Assistant to the Business Administrator to Guidance Secretary for the 2012-2013 school year, effective October 1, 2012 per attachment.
- E-3.** Approve the appointment of DEBBIE SAUNDERS as Administrative Assistant to the Business Administrator/Board Secretary for the 2012-2013 school year at a total annual salary of \$52,000 pro-rated, effective August 1, 2012.
- E-4.** Approve the appointment of MARY JEAN BADALAMENTI Administrative Assistant to the Superintendent for the 2012-2013 school year at a total annual salary of \$62,500 pro-rated, effective September 1, 2012.
- E-5.** Approve the appointment of SARA BELGIOVINE as a full-time Replacement Teacher of English, effective September 1, 2012 to January 25, 2013, at a total annual salary of \$50,000 pro-rated (BA, Step 1), which may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA.
- E-6.** Approve the appointment of WHITNEY COHN as a new Substitute Teacher for the 2012-2013 school year.
- E-7.** Approve the new job description for TRACY (LAROCCA) RALPH as .6 LDTC for the 2012-2013 school year.
- E-8.** Accept the resignation of ALDO CASCIO as a .6 Teacher of World Languages (Spanish), effective July 24, 2012.
- E-9.** Approve two additional assignments for PETER KOENIGES as .4 Teacher of Health & Physical Education for the 2012-2013 school year, at an additional annual salary of \$31,170 which may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA.
- E-10.** Approve the appointment of LINDSEY PARENT as full-time Replacement Teacher of Mathematics, effective October 16, 2012 to May 1, 2013, at a total annual salary of \$52,000 pro-rated (MA, Step 1), which may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA.
- E-11.** Approve the appointment of AGOSTINA ANDRADE as .6 Teacher of World Languages (Spanish) for the 2012-2013 school year, effective September 1, 2012, at a total annual salary of \$50,000 pro-rated (BA, Step 1), which may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA.
- E-12.** Approve the appointment of KELLY PETERFRIEND as Affirmative Action Officer for Staff, Title IX Coordinator, and 504 Coordinator for the 2012-2013 school year.
- E-13.** Approve the appointment of LILLIAN PURPI as a new Substitute Teacher, Homebound Instructor and Tutor for the 2012-2013 school year.
- E-14.** Approve the appointment of JOANNA RODRIGUEZ as a full-time Replacement Teacher of Art, effective September 1, 2012 to October 12, 2012 and January 2, 2013 to March 11, 2013 at a total annual salary of \$50,000 pro-rated (BA, Step 1), which may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA.

- E-15.** Approve the appointment of JAMES DAVIS as a full-time Business Administrator/Board Secretary, effective September 1, 2012 at a total annual salary of \$152,000 pro-rated.
- E-16.** Approve the appointment of ROBERT COUNCILOR as full-time Replacement Teacher of Health and Physical Education, effective October 1, 2012 (or sooner) to April 15, 2013, at a total annual salary of \$52,000 pro-rated (MA, Step 1), which may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA.
- E-17.** Approve a Change in Degree Status for JENNIFER SAXTON, Guidance Counselor, from MA to MA+30, effective September 1, 2012.
- E-18.** Approve the appointment of DEANNA FRIEDLAND as Transition Project Advisor for the 2012-2013 school year at a stipend of \$3,192 (Group 3, Step 1), which may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA.
- E-19.** Approve the appointment of ROBYN JAFFE as .6 Teacher of Business Education for the 2012-2013 school year, at a total annual salary of \$56,674 pro-rated (MA, Step 6), which may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA.
- E-20.** Approve a Maternity Leave of Absence for DOREEN ALBANO, Teacher of Art, effective January 2, 2013 to March 11, 2013.
- E-21.** Approve the following Athletics appointments, effective immediately:
 JESSICA VERDICCHIO - Volunteer Girls Tennis Coach
 BRIAN VAN SLOOTEN and MATT MIRABITO - Volunteer Boys Basketball Coaches
 KURT ROGERS - Volunteer Winter Track Coach
 TOM VISCARDI - Head Spring Track Coach, step 3/group 2
 EVANA FIORE - Assistant Girls Soccer Coach, step 3/group 3a
 MEREDITH SMOLYN - Volunteer Girls Soccer Coach
 KERRI HEINENMAN - Volunteer Girls Volleyball Coach
- E-22.** Approve the following Extra-Curricular appointments, effective immediately:
 AMY TORCHIA - AP Testing Assistant, step 1/ group 4
 CATHY BERBERIAN - Student Coordinator, step 2/ group 1
 KERRI HEINENMAN - Advisor to the Junior Class, ½ of step 3/group 2
 TEDDI SOTIROPOULOS - Jazz Ensemble Advisor, step 3/group 4
 MERYL PERLMAN - Volunteer Advisor for the Foods Club
 KINA PARK - Musical Scenic Advisor, step 2/group 4
 JOE KIELY - Musical Acting Advisor, step 2/group 4
- E-23.** Approve the following Marching Band appointments, effective immediately:
- | | | |
|---------------------------------------|--------------------|---------------|
| Marching Band: Asst. Director | Evan Kempey | Step 3 |
| Marching Band: Director | Teddi Sotiropoulos | Step 3 |
| Marching Band: Head Color Guard | Danielle Harris | 1/2 of Step 1 |
| Marching Band Head Color Guard | James Riley | 1/2 of Step 3 |
| Marching Band: Music/Visual Tech. | Eric Cruz | Step 1 |
| M Band: Music/Visual Tech. - Arranger | Eric Santo | 1/2 of Step 3 |
| M Band: Music/Visual Tech - Arranger | Ken Magro | 1/2 of Step 3 |

M Band Music/Visual Tech Colin Doherty Step 3
 MARCHING BAND VOLUNTEERS: Emile Hsu, Alex Booth, Ryan Santo, Jess Fitzgerald, Michael Jones, Billy Zarychta, Kathy Santo, Eric Santo, Fred Magro, Cole Marino, Joe Kiely, Philip Murphy, Shelley Axelson, Rich Chiandusse, Charles Yassky.

E-24. Approve the Varsity Wrestling Team Trip to Lyman, Florida 12/20/12 through 12/23/12 for the Lyman Holiday Wrestling Tournament, per attachment.

E-25. Approve the 2012-2013 Student-Parent Handbook, per attachment.

E-26. Approve JENNA SIMON as a Guidance Intern for the 2012-2013 school year, effective September 1, 2012.

E-27. Approve the 2012-2013 Emergency Management Plans, per attachment.

E-28. Approve the Project Graduation Field Trip for the Class of 2013, per attachment.

Roll Call Vote:

11. DISCUSSION ITEMS/SUPERINTENDENT’S REPORT

12. BOARD PRESIDENT’S REPORT

13. OLD BUSINESS

14. NEW BUSINESS

15. OPEN TO THE PUBLIC

16. EXECUTIVE SESSION (if necessary)

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- _____

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____