

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

October 9, 2012

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

The Board Secretary will read the following:

This is the Workshop Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the Ridgewood News, The Record, the Boroughs of Allendale and Upper Saddle River and published on May 24, 2012 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments, at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Anne Goddard		
Mrs. Barbara Garand		
Mrs. Lisa Jill Webb		
Dr. Robert Hands		
Mrs. Ann Pagano		
Mrs. Lori Loughnane		
Mr. James Mulanaphy		
Mr. Robert C. Wei		
Mrs. Colleen Federer		
Mrs. Gail Trumbetti		
Mr. Henry Senger (Saddle River Liaison)		
Lindsay Bishop (Student Representative)		
Justin DeParis (Student Representative)		
Mr. John J. Keenan, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. **STUDENT REPRESENTATIVE REPORTS - SPECIAL PRESENTATION**
Mr. Brad Siegel, Regional Director of Curriculum, Instruction and Assessment.
5. **COMMITTEE REPORTS**
6. **LIAISON REPORTS**
7. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
8. **ACTION ITEMS FOR Business Agenda for October 9, 2012, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-16** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register), from September 17, through September 28, 2012, per attachment.
- B-2.** Approval of minutes, September 24, 2012, Board of Education meeting and executive session, per attachment.
- B-3.** Approval of the Memorandum of Agreement entered into by and between Northern Highlands Regional High School District, the Northern Highlands Education Association and Petar Tzvetanov, custodian, per attachment.
- B-4.** Approval of the following staff travel (*accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law*).

Who: Regina Sikorski
 What: Prism Workshop, Geometer Sketchpad
 Where: Montclair State University, Montclair, NJ
 When: Wednesday, January 30th, 2013
 Costs: Registration: \$100.00
 Mileage: as per GSA Guidelines

Who: Laura Astorina
 What: ACTFL Convention and Expo
 Where: Philadelphia Convention Center, Philadelphia, PA
 When: Saturday, November 17th – Sunday, November 18th, 2012
 Costs: Registration: \$290.00 (non-member ACTFL)
 Hotel: (shared with another staff member)
 Mileage: as per GSA Guidelines

Who: Laura Florez
 What: ACTFL Foreign Language Conference

Where: Philadelphia Convention Center, Philadelphia, PA
When: Saturday, November 17th – Sunday, November 18th, 2012
Costs: Registration: \$198.00 (member ACTFL)
Hotel: \$222.00 (conference hotel – double occupancy)
Mileage: as per GSA Guidelines

Who: Denise Alfano & John Beatty
What: SUPA Forensics Fall Downstate Seminar
Where: Renaissance Westchester Hotel, West Harrison, NY
When: Tuesday, October 23rd, 2012
Costs: Registration: No cost (Mandatory training seminar for SUPA instructors)
Mileage: as per GSA Guidelines

Who: Robert Wei
What: Fall School Law Forum @ NJSBA Workshop
Where: Atlantic City Convention Center, Atlantic City, NJ
When: Thursday, October 25th, 2012
Costs: Registration: \$75.00
Mileage: as per GSA Guidelines

Who: Cathy Berberian
What: Bruised Inside: Bullying & Harassment in NJ Schools
Where: Dept. of Human Services, Hackensack, NJ
When: Tuesday, October 23rd, 2012
Costs: Registration: \$105.00
Mileage: as per GSA Guidelines

- B-5.** Approval of contract for home-based services by Education Incorporated, for student (ID# 4674) for the 2011-2012 school year, from 5/14/12 to 5/28/2012, \$49.00 per hour, 10 hours per week, per attachment.
- B-6.** Approval of contract for home-based services by Education Incorporated, for student (ID# 6223) for the 2012-2013 school year, from 9/5/12 to 9/29/2012, \$49.00 per hour, 10 hours per week, per attachment.
- B-7.** Approval of contract for home-based services by Northwest Area School District, for student (ID# 6088) for the 2012-2013 school year, from 9/17/12 to 10/17/2012, \$47.35 per day, per attachment.
- B-8.** Approval of ROGER GRIFFITH as a Custodian for the 2012-13 school year, at the salary of \$45,207.00, pro-rated, effective October 15, 2012 and additional stipends of \$2,452.00 (Night Foreman) and \$775.00 (Boiler License). The salary may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA, per attachment.
- B-9.** Approval of SALI MEMA, IDAJET SULEJMENI and JULIO SANCHEZ as on-call substitute bus drivers for the 2012-2013 school year at \$20.00 per hour, per attachment.

- B-10. ACCEPTANCE OF RESIGNATION**
RESOLVED, that the Board of Education accept, with regret, the resignation of BRIAN FERRARO, Custodian, effective October 31, 2012, per attachment.
- B-11.** Approval of DANIEL FERNANDEZ as Home Instructor for Student (ID# 5913) for the 2012-2013 school year at \$60.00 per hour, per attachment.
- B-12.** RESOLVED, that the Northern Highlands Board of Education hereby approves the allocation of \$ 13,819 from the fiscal year 2012/13 NCLB Title IIA grant funds to partially offset the salary of Ms. Diane DeVoe, Business Education teacher.
- B-13.** RESOLVED, that the Northern Highlands Board of Education hereby approves the mandatory Bus Evacuation Drills performed during the month of October and organized and conducted by the Principal, Mr. Joseph Occhino with the assistance of the following staff members:
- Mr. Michael Koth
 - Mr. Paul Albarella
 - Ms. Cathy Berberian
 - Mr. Steve Simonetti
- B-14.** Approval of contract for Home Instruction Services Agreement for the 2012-2013 school year from Professional Education Services, Inc. at a rate not to exceed \$60.00 per hour, per attachment.
- B-15.** RESOLVED, that the Northern Highlands Board of Education hereby approves the submission of the fiscal year 2012/13 IDEA grant application, and accepts the allocation of the IDEA Basic amount of \$ 182,996.
- B-16.** Approval of the donation of up to \$ 5,000.00 from the Northern Highlands Sports Association for the intended purpose of acquiring a lightning detection system.

Roll Call:

10. ACTION ITEMS FOR Education Agenda for October 9, 2012 BOARD OF EDUCATION MEETING, upon recommendation of the Superintendent:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items
(E-1 to E-6:

- E-1.** Approve the Semi-Annual District Violence and Vandalism Report, per attachment.
- E-2. IT IS HEREBY RESOLVED** this 9th day of October, 2012 that the Northern Highlands Regional High School Board of Education hereby provides Superintendent of Schools John Keenan that it intends to renew the Employment Agreement between the Board and Mr. Keenan, which Agreement expires June 30, 2013; and it is further

RESOLVED that the Board President convey a copy of this Resolution to the Superintendent of Schools, and that the Board President begin discussions with the Superintendent of Schools; and it is further

RESOLVED that the Board of Education hereby authorizes the Board President to initiate discussions with Mr. Keenan concerning the terms and conditions of the successor Contract of Employment between the Board and the Superintendent of Schools.

E-3. Approve the First Reading of the following Board of Education Policies:

2431 – Policy for Athletic Competition (Revised)

5111 – Policy for Eligibility of Resident/Non-Resident Students (Revised)

E-4. Approve the appointment of MARCIE SCHLANGER as a full-time Replacement Teacher of Math, effective October 15, 2012 to May 5, 2013, at a total annual salary of \$52,000 pro-rated (MA, Step 1), which may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA.

E-5. Approve the appointment of MAUREEN MENAKIS as a full-time Secretary, effective October 10, 2012, or sooner at a total annual salary of \$35,178 pro-rated (Step 1), which may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA.

E.-6. Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.

- 11. PRINCIPAL'S REPORT**
- 12. SUPERINTENDENT'S REPORT**
- 13. BOARD PRESIDENT'S REPORT**
- 14. OLD BUSINESS**
- 15. NEW BUSINESS**
- 16. OPEN TO THE PUBLIC**
- 17. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

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The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

18. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____