

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**January 21, 2013**

**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

The Board Secretary will read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the Ridgewood News, The Record, the Boroughs of Allendale and Upper Saddle River and published on January 11, 2013 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments, at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Mrs. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Lindsay Bishop (Student Representative)		
Justin DeParis (Student Representative)		
Mr. John J. Keenan, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

**4. SPECIAL PRESENTATION: TECHNOLOGY OVERVIEW – Michael Rightmire.**

5. **STUDENT REPRESENTATIVE REPORTS**
6. **COMMITTEE REPORTS**
7. **LIAISON REPORTS**
8. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
9. **ACTION ITEMS FOR Business Agenda for January 21, 2013, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-9** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of transfers, per attachment.
- B-2.** Approval of the Board Secretary and Treasurer's report for the month of December, 2012.
- B-3.** Approval of current bills list (check register) from December 18, 2012 through January 14, 2013, per attachment.
- B-4.** Approval of minutes, January 3, 2013 Board of Education meeting and executive session, per attachment.
- B-5.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Jamie Atchison  
What: OSHA Compliance 2013 Seminar  
Where: Holiday Inn, Saddle Brook, NJ  
When: Wednesday, February 20, 2013  
Costs: Registration: \$179.00  
Mileage: as per GSA Guidelines

Who: Sheila Yallowitz  
What: NJSBA Bargaining Workshop  
Where: Mercerville, NJ  
When: Saturday, January 26, 2013  
Costs: Registration: \$125.00  
Mileage: as per GSA Guidelines

Who: Sheila Yallowitz  
What: NJSBA Student Achievement Workshop  
Where: Haledon, NJ  
When: Tuesday, January 29, 2013

Costs: Registration: no cost  
Mileage: as per GSA Guidelines

Who: Sheila Yallowitz  
What: Governance I Mandated Training Weekend Orientation  
Where: Princeton, NJ  
When: Friday, March 8- Sunday, March 10, 2013  
Costs: Registration: no cost  
Mileage: as per GSA Guidelines

Who: Michael Koth  
What: Lessons Learned from Columbine  
Where: Mahwah, NJ  
When: Friday, February 15, 2013  
Costs: Registration: \$75.00  
Mileage: as per GSA Guidelines

Who: Kelly Peterfriend  
What: Organization & Function of the Flight Team in Schools  
Where: Glen Rock, NJ  
When: Tuesday, February 5, 2013  
Costs: Registration: \$30.00  
Mileage: as per GSA Guidelines

Who: Joanna Petritsis  
What: College Board AP French Workshop  
Where: New York, NY  
When: Monday, January 28, 2013  
Costs: Registration: \$180.00  
Mileage: as per GSA Guidelines

Who: Bob Williams  
What: National Athletic Administrators Conference / Workshop  
Where: Anaheim, CA  
When: Friday, December 13 – Tuesday, December 17, 2013  
Costs: Registration: \$345.00 (Estimate: this is 2012 cost)  
Hotel: Conference hotel – not to exceed \$200 per night for 4 nights  
Airfare: not to exceed \$400.00  
Mileage: as per GSA Guidelines

- B-6.** Approve the reappointment of Hodulik & Morrison, P.A. as district auditor, and the engagement letter applicable to audit services for the school year ending June 30, 2013, per attachment.
- B-7.** Accept a donation of \$1,000 from the Harris family for the Baseball Student Activity fund, per attachment.

- B-8.** Approve the appointment of Educere LLC, Ambler, PA and the attached agreement to provide “educational services” to the district that is being awarded based upon an exception contained in Title 18A, specifically 18A:18A-5A-5 which excludes library and “educational goods and services” from bidding, per attachment.
- B-9.** Approve the appointment of Centric Benefits Consulting, New Providence, NJ as the health benefits advisor to the district effective immediately and until the next annual Organization meeting.

Roll Call:

**9. ACTION ITEMS FOR the Education Agenda for January 21, 2013 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-7**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Approve the appointment of LORI GEIMKE as part time secretary at \$15.00 per hour, effective February 1, 2013 for the 2012 – 2013 school year.
- E-3.** Approve a family leave for JESSICA THOMPSON, Teacher of Art, effective May 8, 2013 or sooner, to October 7, 2013, per attachment.
- E-4.** Approve a change in degree status for PETE KOENIGES, Athletic Trainer from MA to MA+30, effective February 1, 2013 which may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA.
- E-5.** Approve the extension of family leave for CHRISTIE FITZGERALD, Teacher of Health and Wellness, from April 1, 2013 to June 30, 2013.
- E-6.** Approve the extension of the appointment of ROBERT COUNCILOR as Leave Replacement Teacher of Health and Wellness from April 1, 2013 to June 30, 2013.
- E-7.** Approve RICKY DELVA as Substitute Teacher for the 2012-2013 school year.

Roll Call:

- 10. PRINCIPAL’S REPORT**
- 11. SUPERINTENDENT’S REPORT**
- 12. BOARD PRESIDENT’S REPORT**

**13. OLD BUSINESS**

**14. NEW BUSINESS**

**15. OPEN TO THE PUBLIC**

**16. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **School Safety Procedures**
- **Student Residency Issue**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_