

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**November 25, 2013**

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**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

The Board Secretary will read the following:

This is the Regular Meeting of the Northern Highlands Regional High School Board of Education and Notice has been provided as required under the Open Public Meetings Act by having the time, date, place and purpose of said meeting transmitted to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 11, 2013 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments, at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Mrs. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Sohil Khanna (Student Representative)		
Yash Rao (Student Representative)		
Mr. John J. Keenan, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

**4. SPECIAL PRESENTATION:** Business Education Department

**5. STUDENT REPRESENTATIVE REPORTS:**

**6. COMMITTEE & LIASON REPORTS**

7. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**

8. **ACTION ITEMS FOR Business Agenda for November 25, 2013, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-10** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

**B-1.** Approval of transfers, per attachment.

**B-2.** Approval of the Board Secretary and Treasurer's reports for the month of October, 2013.

**B-3.** Approval of current bills list (check register) from November 5, 2013 through November 19, 2013, per attachment.

**B-4.** Approval of minutes, November 11, 2013 Board of Education meeting and executive session, per attachment.

**B-5.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Gary Trotter  
 What: TCNJ Education Interview Days  
 Where: The College of New Jersey, Ewing, NJ  
 When: Friday, April 11, 2014  
 Costs: Registration: \$75.00  
 Mileage: as per NJ OMB Guidelines

Who: Brad Siegel, Amy D'Ambola  
 What: Learning Forward Annual Conference  
 Where: EIRC, Mullica Hill, NJ  
 When: Thursday, February 27, 2014  
 Costs: Registration: \$99 each, \$198 total  
 Mileage: as per NJ OMB Guidelines

Who: John Kuzian  
 What: IED Seminar: Using Technology Tools in the Social Studies Classroom  
 Where: New Providence, NJ  
 When: Wednesday, January 22, 2014  
 Costs: Registration: \$229  
 Mileage: as per NJ OMB Guidelines

Who: John Keenan, Joe Occhino, Brad Siegel, Amy D'Ambola  
 What: BCASA Winter Leadership Institute  
 Where: Bergen Community College, Paramus, NJ

When: Thursday, December 12, 2013  
Costs: Registration: \$20 per person, Total \$80  
Mileage: as per NJ OMB Guidelines

Who: Barbara Garand  
What: Bergen County Meeting, NJSBA  
Where: Fair Lawn High School, NJ  
When: Tuesday, December 3, 2013  
Costs: Registration: no cost  
Mileage: as per NJ OMB Guidelines

- B-6.** Accept the 2012 – 2013 Audit for the year ended June 30, 2013 and the submission of the CAFR (Comprehensive Annual Financial Report) by the firm of Houdulik & Morrison with no recommendations as noted in the attachment.
- B-7.** RESOLVED, that the Northern Highlands Regional High School Board of Education approves the submission of a press box renovation project at the Northern Highlands High School (State Project #3700-050-14-2000) by LAN Associates to the State of New Jersey, Department of Education. This project is not eligible for state funding.
- B-8.** Approval of agreement with Silver Hill Hospital, Inc. for educational instruction services provided to a student, ID 5174, for seventeen days, two hours per day, totaling \$2,040, while that student was a patient, per attachment.
- B-9.** RESOLUTION to Adjust the Budget Submission Calendar for 2014-15:  
WHEREAS, Chapter 202, P.L. 2011 provided that New Jersey School Districts may move their school board elections from April to November, and  
WHEREAS, over 90% of all school districts have chosen to make this change, and  
WHEREAS, the current school budget submission calendar has not been changed or amended to reflect the fact that the majority of New Jersey school districts no longer have budget votes in April, and  
WHEREAS, districts that no longer have an April budget vote would benefit greatly by having more time to prepare and submit their budgets to county offices for review and approval, and  
WHEREAS, proposed legislation (A4300 and S2877) recognizes this benefit by extending budget submission dates for districts with November elections,  
NOW THEREFORE BE IT RESOLVED that the Northern Highlands Regional High School Board of Education, County of Bergen does hereby request their local legislators to press forward and have this legislation (A4300 and S2877) adopted in time to modify the School District Budget Calendar for the 2014-15 School Year, and  
BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to: Governor Chris Christie, NJ Commissioner of Education Chris Cerf, United States Senator Jeffrey Chiesa, United States Senator Robert Menendez, United States Representative Scott Garrett, NJ State Senate President Stephen M. Sweeney, State Senate Assistant Majority Leader Teresa Ruiz, Assembly Representative Speaker Sheila Y. Oliver, Assembly Representative Patrick Diegnan, Senator Gerald Cardinale, Senator Kevin O’Toole, NJ Assembly Representative Scott Rumana, NJ Assembly Representative David Russo, Assembly Representative Holly Schepisi, Assembly Representative Robert Schroeder, New Jersey Association of School Business Officials, New Jersey School Boards Association.

- B-10.** Accept the report of Determination and Award of bid on the sale of school bonds held on November 21, 2013, per attachment.

Roll Call:

**9. ACTION ITEMS FOR the Education Agenda for November 25, 2013 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-4** upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Approve BARBARA BYRNES, TRACEY SAMPSON and ALAN ANNAZONE as Homebound Instructors and Substitute Teachers for the 2013 – 2014 school year, per attachment.
- E-3.** Approve the following Co-Curricular Assignments:
- a.) Approve BRENNAN HEFFERNAN and JEFFREY DODD as Volunteer Advisors to the Outdoor Club.
  - b.) Approve MAXINE ALSTROM as Vocal Coach and Accompanist for the Spring Musical, per attached.
- E-4.** Approve Outdoor Club field trip to Harriman State Park on either 12/8/13 or 12/9/13.

Roll Call:

- 10. PRINCIPAL'S REPORT**
- 11. SUPERINTENDENT'S REPORT**
- 12. BOARD PRESIDENT'S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**
- 16. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Personnel**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_