

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Reorganization / Workshop Meeting**

**January 6, 2014**

**REORGANIZATION AGENDA**

1. **CALL TO ORDER:** The Board Secretary will call the meeting to order.
  
2. **PUBLIC MEETINGS STATEMENT:**  
 The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 11, 2013 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.
  
3. **PLEDGE OF ALLEGIANCE**
  
4. **ADMINISTRATION OF THE OATH OF OFFICE**  
 Pursuant to NJ Statute, re-elected Board Members Robert Hands, Ann Pagano and Robert Wei, and the re-appointed Board Representative from Ho-Ho-Kus, Ellen Marie Walsh will be sworn in by Mr. Davis.

5. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Mrs. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Sohil Khanna (Student Representative)		
Yash Rao (Student Representative)		
Mr. John J. Keenan, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

**6. ANNOUNCEMENT OF ELECTION RESULTS**

Mr. Davis will read the results of the Annual School Election held November 5, 2013:  
Votes for Members of the Board of Education (each for 3 year terms):

Upper Saddle River

Robert Hands	747
Ann Pagano	630
Robert Wei	648

**7. ACCEPTANCE OF ELECTION RESULTS**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded, to accept the results of the November 5, 2013 election, as previously read and as listed above.

Roll Call Vote:

**8. ELECTION OF THE PRESIDENT**

Mr. Davis will ask for nominations for the Office of President of the Board of Education.

Nominated for President: \_\_\_\_\_

By \_\_\_\_\_, and seconded by \_\_\_\_\_.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded to close nominations for President.

Roll Call Vote:

At this time the President will assume the chair.

**9. ELECTION OF THE VICE-PRESIDENT**

The Board President will ask for nominations for the Office of Vice-President of the Board of Education.

Nominated for Vice-President: \_\_\_\_\_

By \_\_\_\_\_, and seconded by \_\_\_\_\_.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded to close nominations for Vice-President.

Roll Call Vote:

**10. APPOINTMENTS AND APPROVALS**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded, to approve the following required appointments and approvals pursuant to NJSA 18A et seq.

- a. Approval of the 2014 Board of Education Meeting Dates, Times and Location, per attachment.

Roll Call Vote:

**11. BOARD COMMITTEES**

The following are standing committees of the Board of Education. Appointment to each Committee is at the discretion of the Board President who also serves as an ex-officio member to all Board Committees.

The Board President will ask that each Board member review the committees listed below and develop a schedule of preferences and submit them by January 15.

COMMITTEES	LIASONS
Finance & Facilities	Sports Association
Personnel	Music & Performing Arts Association
Policy	Scholarship Foundation
Curriculum	Bergen County School Boards
Student Activities	Home & School Association
Negotiations	New Jersey School Boards
Communications	Legislation

**12. ADJOURNMENT OF THE REORGANIZATION MEETING**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Reorganization meeting be adjourned.

1. **CALL TO ORDER:** The Workshop meeting will be called to order by the Board President.

**2. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Personnel**
- **Negotiations**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**3. SPECIAL PRESENTATION**

Mr. Occhino, Principal: NJ State Department of Education 2013 Exemplary Secondary Educator recognitions of Brian Belluzzi, Dean Rayside and Susan Spencer.

**4. STUDENT REPRESENTATIVE REPORTS**

**5. COMMITTEE & LIAISON REPORTS****6. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****7. ACTION ITEMS FOR Business Agenda for January 6, 2014, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-7** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of the Board Secretary and Treasurer's report for the month of November, 2013.
- B-2.** Approval of current bills list (check register) from December 4, 2013 through December 19, 2013, per attachment.
- B-3.** Approval of minutes, December 9, 2013 Board of Education meeting, per attachment.
- B-4.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Bernice Reesbeck  
 What: BERN Seminar: Best Practices in Co-Teaching  
 Where: Bureau of Education and Research, Newark, NJ  
 When: Monday, January 13, 2014  
 Costs: Registration: \$235.00  
 Mileage: as per NJ OMB Guidelines

Who: Jeffrey Dodd  
 What: Syracuse University Project Advance Forensics Science Spring Seminar  
 Where: Syracuse University Conference Center, NY  
 When: Friday, April 25 – Sunday, April 27, 2014  
 Costs: Registration: \$290.00  
 Mileage: as per NJ OMB Guidelines

Who: Sheila Yallowitz  
 What: Bergen County Meeting, NJSBA: Student Achievement PARCC  
 Where: Carlstadt Public School, NJ  
 When: Tuesday, February 4, 2014  
 Costs: Registration: no cost  
 Mileage: as per NJ OMB Guidelines

Who: Sheila Yallowitz  
 What: Bergen County Meeting, NJSBA  
 Where: Maggiano's, Hackensack, NJ  
 When: Tuesday, March 4, 2014

Costs: Registration: no cost  
 Mileage: as per NJ OMB Guidelines

Who: Rosemarie Malloy  
 What: TCNJ Education Interviews  
 Where: TCNJ, Ewing, NJ  
 When: Friday, March 28, 2014  
 Costs: Registration: \$75.00  
 Mileage: as per NJ OMB Guidelines

- B-6.** RESOLVED that Investors Bank, Short Hills, NJ be designated as an approved depository for funds of Northern Highlands Regional High School District and is authorized to accept for deposit to the credit of Northern Highlands Regional High School District in such account or accounts as designated.  
 FURTHER RESOLVED, that the Bank is authorized to make payments from the funds of Northern Highlands Regional High School District on deposit with it, upon and according to the check, draft, bill of exchange, acceptance or other written instrument or direction signed by one of the following designated agents:
  - Business Administrator/Board Secretary
  - Financial Assistant
 FURTHER RESOLVED, that the above authorizations shall continue and remain in full force and effect until notice of their revocation by Resolution of this Board has been received in writing by the bank.
- B-7.** Approval to accept the donation of matte board pieces for our art department from Mr. Kevin ShROUT with an approximate value of \$3,800, per attachment.

Roll Call:

**8. ACTION ITEMS FOR the Education Agenda for January 6, 2014 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-8**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Approve two new out of district Tuition Students for the 2014 – 2015 school year, per attachment.
- E-3.** Approve OLIVIA ANNITTI and ALEXANDRA RUSSELL as substitute teachers for the 2013 – 2014 school year, per attached.
- E-4.** Approve an additional assignment for TOM VISCARDI, JESSICA MENZELLA, CHRISTOPHER BROKING, JENNIFER MONAHAN and MARCIE SCHLANGER for the

purpose of Special Education Leave Replacement from January 6, 2014 to March 3, 2014, per attached.

- E-5.** Approve VALMIRA KABA as Student Teacher of English, effective January 21, 2014 to May 2, 2014.
- E-6.** Approve a family leave for XIN CAI from March 18, 2014 through May 30, 2014, per attachment.
- E-7.** Approve the Marshall Evaluation Summative Rubrics, as follows, per attachment.
- a. Principal/Assistant Principal
  - b. Teaching
  - c. School Nurse
  - d. Guidance Counselor
  - e. Child Study Team Member
  - f. Library/Media Specialist
- E-8.** Abolish the following policies and regulations:
- a. P3142 Nonrenewal of Nontenured Teaching Staff Member
  - b. R3142 Nonrenewal of Nontenured Teaching Staff Member
  - c. P4146 Nonrenewal of Nontenured Support Staff
  - d. R4146 Nonrenewal of Nontenured Support Staff

Roll Call:

9. **PRINCIPAL'S REPORT**
10. **SUPERINTENDENT'S REPORT**
11. **BOARD PRESIDENT'S REPORT**
12. **OLD BUSINESS**
13. **NEW BUSINESS**
14. **OPEN TO THE PUBLIC**
15. **EXECUTIVE SESSION**

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\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**16. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_