

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

March 6, 2014

AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. PUBLIC MEETINGS STATEMENT:

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 10, 2014 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Mrs. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Sohil Khanna (Student Representative)		
Yash Rao (Student Representative)		
Mr. John J. Keenan, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. SPECIAL PRESENTATION: NONE

5. STUDENT REPRESENTATIVE REPORTS

6. COMMITTEE & LIAISON REPORTS

7. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**

8. **ACTION ITEMS FOR Business Agenda for March 6, 2014, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-8** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of current bills list (check register) from February 13, 2014 through, February 28, 2014, per attachment.

B-2. *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Cathy Berberian
 What: Bullying & Special Needs Workshop
 Where: Octagon Office Center, Parsippany, NJ
 When: Friday, April 11, 2014
 Costs: Registration: \$129
 Mileage: as per NJ OMB Guidelines

Who: Michael Menzella
 What: AP Physics 1 Summer Institute
 Where: Rutgers University, New Brunswick, NJ
 When: Monday, July 28 – Thursday, July 31, 2014
 Costs: Registration: \$1,025
 Mileage: as per NJ OMB Guidelines

Who: James Davis
 What: NJASBO Conference
 Where: Borgata Hotel, Atlantic City, NJ
 When: Wednesday, June 4 – Friday, June 6, 2014
 Costs: Registration: \$150
 Hotel: \$228 total for 2 nights
 Mileage: as per NJ OMB Guidelines

Who: Lyle Becourtney
 What: Anxiety Disorders in Children & Adolescents Seminar
 Where: Crowne Plaza, White Plains, NY
 When: Wednesday, March 19, 2014
 Costs: Registration: \$199
 Mileage: as per NJ OMB Guidelines

B-3. BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education does hereby approve an agreement with the **Region 1/Mahwah Board of Education**, a Coordinated

Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the **2014 / 2015** school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this resolution.

- B-4.** Approval of amendment to internet service agreement with Cablevision Lightpath, Inc. for increased band width, commencing July 1, 2014 in the amount of \$3,500 per month, per attachment.
- B-5.** WHEREAS, the Northern Highlands Regional High School District is the owner of certain surplus property which is no longer needed for public use; and
WHEREAS, the Northern Highlands Regional High School District Board of Education are desirous of selling said surplus property in an “as is” condition without express or implied warranties.
NOW THEREFORE, be it RESOLVED by the Northern Highlands Regional High School District Board of Education of Northern Highlands Regional High School District in Allendale, New Jersey authorizes the sale of a 2002 Dodge Dump Truck to Waldwick Auto Service Center for the sum of \$1,500.
- B-6.** WHEREAS, the Northern Highlands Regional High School District is the owner of a KitchenAid Dishwasher, 1998, model KUDM24SEBL5 which is no longer needed for public use; and
WHEREAS the Northern Highlands Regional High School District Board of Education is desirous of disposing of said surplus property,
NOW THEREFORE, be it RESOLVED by the Northern Highlands Regional High School District Board of Education of Northern Highlands Regional High School District in Allendale, New Jersey to dispose of said dishwasher to borough recycling.
- B-7.** BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education hereby **approves a preliminary budget for the 2014-2015 school year as follows:**

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$26,936,737	\$20,144,534
Special Revenue Fund	\$ 161,000	0
Debt Service Fund	\$ <u>1,343,596</u>	\$ <u>1,286,637</u>
Totals	\$28,441,333	\$21,431,171

BE IT FURTHER RESOLVED that the board secretary is hereby authorized to advertise said budget, in accordance with state regulation and prior to the annual public hearing on the budget.

- B-8. RESOLUTION authorizing execution and delivery of the Grant Agreement for the projects listed below:**

WHEREAS, the Northern Highlands Regional High School Board of Education **authorizes the School Business Administrator/Board Secretary to execute and deliver to the School Development Authority (SDA)** upon receipt of the Offer Letter from the SDA regarding Section 15 Regular Operating District (ROD) grants for the three (3) approved ROD grants the

required documentation (forms, checklists and other documents as specified by the SDA) for their review and approval **for the project numbers and scope listed below**, and

BE IT FURTHER RESOLVED for the Delegation of Authority to School Business Administrator for supervision of the School Facilities Project:

WHEREAS, the Northern Highlands Regional High School Board of **Education delegates the authority to the School Business Administrator to supervise the School Facilities projects** listed below (same three approved ROD grants referenced above), and

WHEREAS, the Local Share for the three projects listed below shall be funded through the use of the Capital Reserve Account, the Northern Highlands Regional High School Board of Education **approves the use of Capital Reserve funds for the purposes specified below relative to the scope of these three projects, and**

WHEREAS, the February 2014 Board Secretary Report supports and shows that sufficient funds are available for the Local Share in the Capital Reserve Account (Balance Sheet section) for these projects, and the School Business Administrator has signed the February Board Secretary Report and he has **certified the balance of \$1,126,103.80 available in the Capital Reserve Account** is sufficient as well as to the accuracy and exactness of the report, and

WHEREAS, the Northern Highlands Regional High School Board of Education states that the board of education has previously by board resolution **changed the School Board Members' annual election from April to November,**

NOW, THEREFORE, BE IT RESOLVED that the Northern Highlands Board of Education **approves all of the aforementioned as it pertains to the three (3) projects listed below:**

Project Number	Scope	Local Share
3700-050-13-6002-G04	Valve Replacement and Water Softener Installation	\$140,700
3700-050-14-1004-G04	Drainage Improvements	\$109,620
3700-050-14-1006-G04	Security System Upgrades	\$ 64,680

Roll Call:

9. ACTION ITEMS FOR the Education Agenda for March 6, 2014 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-5**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

E-1. Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.

E-2. Approve one new out of district Tuition Student for the 2014 – 2015 school year, per attachment

- E-3.** Approve CHIUNG CHEN as Replacement Teacher of Chinese from March 10, 2014 – May 30, 2014 (or sooner), at a salary of \$60, 670 (MA, Step 5) pro-rated, per attachment.
- E-4.** Approve the following Athletic / Co-Curricular Assignments:
 - a.) Approve ALAN ANNAZONE as Volunteer Assistant Lacrosse Coach.
 - b.) Approve KAREN CASH as Part-Time Volunteer Assistant Golf Coach.
- E-5.** Approve KAREN CASH as a Substitute Teacher for the 2013 – 2014 school year, per attached.

Roll Call:

- 10. PRINCIPAL’S REPORT**
- 11. SUPERINTENDENT’S REPORT**
- 12. BOARD PRESIDENT’S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**
- 16. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Personnel**
- **Negotiations**
- **NHEA Grievance**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____