

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

October 20, 2014

AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. PUBLIC MEETINGS STATEMENT:

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 10, 2014 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Mrs. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Julia Corrison (Student Representative)		
Josh Greenberg (Student Representative)		
Mr. John J. Petrelli, Interim Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. SPECIAL PRESENTATION: Mr. Philip Leib, English Department – Word acquisition with emphasis on diction, context and authentic encounters with new vocabulary.

5. STUDENT REPRESENTATIVE REPORTS

6. COMMITTEE & LIAISON REPORTS**7. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****8. ACTION ITEMS FOR Business Agenda for October 20, 2014, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-10** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of transfers, per attachment.

B-2. Approval of the Board Secretary and Treasurer's report for the month of September 2014.

B-3. Approval of current bills list (check register) from October 1, 2014 through October 14, 2014, per attachment.

B-4. *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Michael Koth

What: Multi-Hazard Emergency Planning for Schools

Where: Bergen County Emergency Operations Center, Mahwah, NJ

When: Thursday, November 13 – Friday, November 14, 2014

Costs: Registration: no cost

Mileage: as per NJ OMB Guidelines

Who: Jennifer Ferentz

What: Campus Tours: Villanova, Haverford, West Chester, Franklin & Marshall

Where: Villanova, Haverford, West Chester, Lancaster, PA

When: Thursday, November 6 – Friday, November 7, 2014

Costs: Registration: no cost

Hotel: Hawthorne Suites \$89 for one night

Mileage: as per NJ OMB Guidelines

Who: Tiffany Cohen

What: NSTA National Conference on Science Education

Where: Chicago, IL

When: Thursday, March 12 – Saturday, March 14, 2015

Costs: Registration: \$255

Airfare: approximately \$300

Hotel: Hyatt Regency (conference hotel) \$202 per night

Mileage: as per NJ OMB Guidelines

Who: Dan O'Kane, Bob Petrosino

What: Vietnam Era Forum: Vietnam as a Usable Past

Where: Vietnam Era Museum & Educational Center, Holmdel, NJ

When: Friday, October 17, 2014
Costs: Registration: no cost
Mileage: as per NJ OMB Guidelines

Who: Tara Madigan
What: 2014 Girls High School All American Soccer Match
Where: Raleigh, NC
When: Thursday, November 11 – Sunday, November 14, 2014
Costs: Airfare: approximately \$265
Mileage: as per NJ OMB Guidelines

Who: Kelly Peterfriend, Jennifer Ferentz
What: Legal One Workshop: Section 504 of Rehabilitation Act
Where: FEA, Monroe Township, NJ
When: Monday, February 9, 2015
Costs: Registration: \$150 each, \$300 total
Mileage: as per NJ OMB Guidelines

B-5. Approval of Regular school year tuition (2014-2015) for a student, (ID 5601) at the Bergenfield Alternative High School for the period September 4, 2014 through September 21, 2014, as described in their IEP, in the amount of \$28,442 pro-rated, totaling \$1,896, per attachment.

B-6. RESOLUTION FOR SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN:
Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of Northern Highlands Regional High School are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Northern Highlands Regional High School hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Northern Highlands Regional High School in compliance with Department of Education requirements.

B-7. Resolution Authorizing Disposal of Surplus Property:

WHEREAS, the Northern Highlands Regional High School District is the owner of Ford Tractor which is no longer needed for public use; and
WHEREAS, the Northern Highlands Regional High School District Board of Education are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Northern Highlands Regional High School District Board of Education of Northern Highlands Regional High School District in Allendale, New Jersey authorizes the sale of said property to Wanamaker Enterprises Inc. in the amount of \$1,000 (best offer received).

- B-8.** Approval to accept donation of \$500 made by Morgan Stanley for The Highland Fling on behalf of one of their employees and Northern Highlands graduate, Jennifer Kang, per attachment.
- B-9.** WHEREAS, Northern Highlands Regional High School District has determined to move forward with the EMEX Reverse Auction in order procure natural gas for Northern Highlands Regional High School District; and
WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of natural gas supply service for public use through the use of an online auction service; and
WHEREAS, Northern Highlands Regional High School District will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and
WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and
WHEREAS, the auction will be conducted pursuant to the Act; and
WHEREAS, if the auction achieves a price of \$0.830/therm or less for a 12 month term, a price of \$0.850/therm or less for an 18 month term, or a price of \$0.0820/therm or less for a 24 month term; Northern Highlands Regional High School District may award a contract to the winning supplier for the selected term, and be it.
FURTHER RESOLVED, that the Business Administrator of the Northern Highlands Regional High School District is hereby authorized to execute on behalf of the Northern Highlands Regional High School District any natural gas contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.830/therm or less for a 12 month term, a price of \$0.850/therm or less for an 18 month term, or a price of \$0.0820/therm or less for a 24 month term; Northern Highlands Regional High School District may award a contract to the winning supplier for the selected term.
- B-10.** RESOLUTION OF THE BOARD OF EDUCATION OF THE NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL DISTRICT IN THE COUNTY OF BERGEN, NEW JERSEY DIRECTING THE UNDERTAKING OF A CONTINUING DISCLOSURE REVIEW AND AUTHORIZING PARTICIPATION IN THE "MUNICIPALITIES CONTINUING DISCLOSURE COOPERATION" INITIATIVE OF THE DIVISION OF ENFORCEMENT OF THE U.S. SECURITIES EXCHANGE COMMISSION

WHEREAS, the Board of Education of the Northern Highlands Regional High School District, in the County of Bergen, New Jersey (the "Issuer") has previously issued one or more series of bonds and or notes, including in the past five (5) years pursuant to one or more preliminary and final official statements (collectively, the "Bonds"); and

WHEREAS, in connection with the issuance of such Bonds, the Issuer covenanted with Bondholders to provide certain secondary market information on an annual basis to the Nationally Recognized Municipal Securities Information Repositories (pre-2009) and to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port (2009 to present) ("EMMA"), including, but not limited to, audited financial statements, budgets, other financial and operating data and ratings changes; and

WHEREAS, the Securities and Exchange Commission (the "SEC") has recently focused attention on what it alleges is widespread failure of local government issuers across the nation to meet their continuing disclosure obligations and misrepresentation through material misstatements in an official statement (innocently, inadvertently or otherwise) of past compliance with continuing disclosure obligations; and

WHEREAS, in an effort to remedy these perceived issues, the SEC has implemented the Municipalities Continuing Disclosure Cooperation Initiative (the "MCDC"), a limited-time program ending at 12:00 a.m. on December 1, 2014, that encourages issuers of municipal bonds, including the Issuer, to self-report possible material misstatements or omissions, made in the past five (5) years in an official statement regarding compliance with prior continuing disclosure obligations; and

WHEREAS, by participating in the MCDC, issuers agree to accept certain non-monetary penalties, in lieu of unknown, and, potentially significant monetary and non-monetary penalties the SEC has threatened on issuers that do not participate in the MCDC, should the SEC determine that an issuer has made material misstatements in an official statement regarding compliance with prior continuing disclosure obligations; and

WHEREAS, by participating in the MCDC, issuers agree to accept the following penalties, if imposed by the SEC (i) compliance with a cease and desist order in which the issuer neither admits nor denies the findings of the SEC, (ii) implementation of policies, procedures and training regarding continuing disclosure obligations, (iii) compliance with all existing continuing disclosure undertakings, (iv) cooperation with any further SEC investigation, (v) disclosure of settlement terms in any final official statement issued within five years of the date of institution of the proceedings, and (vi) production to the SEC of a compliance certificate regarding the applicable undertakings on the one year anniversary of the proceedings; and

WHEREAS, the Issuer desires to conduct a disclosure review which will (i) summarize the results of the Issuer's prior compliance with its secondary market disclosure obligations and (ii) compare those results to the statements made by the Issuer in its official statements regarding past compliance (the "Disclosure Review"); and

WHEREAS, the Issuer further desires to retain the services of disclosure specialist to conduct the Disclosure Review; and

WHEREAS, based on the results of the Disclosure Review, and weighing the known, non-monetary penalties that may come through the Issuer's participation in the MCDC versus the unknown, and, by all accounts, potentially significant monetary and non-monetary penalties the SEC has threatened on issuers that do not self-report, the Issuer further desires to delegate to the Chief Financial Officer, in consultation with the Issuer's general counsel, bond counsel, auditor and other finance professionals, the power to prepare and submit all documentation required to enter the Issuer's Bond issues into the MCDC, as necessary;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE ISSUER, AS FOLLOWS:

Section 1. The Issuer hereby authorizes completion of the Disclosure Review.

Section 2. The Issuer hereby authorizes the Chief Financial Officer to engage the services of a disclosure specialist to complete the Disclosure Review; provided that the award of any contract in connection therewith meets the requirements of Issuer's applicable public contracting laws.

Section 3. In the event the Disclosure Review reveals that the Issuer may have made a material misstatement regarding the Issuer's compliance with prior continuing disclosure undertakings, the Issuer hereby authorizes and directs the Chief Financial Officer to prepare and submit all documentation necessary to enter the Issuer's applicable Bond issues into the MCDC.

Section 4. Any action taken by the Chief Financial Officer, or any other officer of the Issuer, with respect to the Disclosure Review, the engagement of a disclosure specialist and participation in the MCDC is hereby ratified and confirmed.

Section 5. This resolution shall take effect immediately.

Roll Call:

9. **ACTION ITEMS FOR the Education Agenda for October 20, 2014 BOARD OF EDUCATION MEETING:**

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-9**, upon the recommendation of the Interim Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Approve CARLY K. ORDEN as a full time Teacher of Mathematics beginning October 16, 2014 at a salary of \$58,010 (MA, Step1), pro-rated for the 2014 – 2015 school year, per attachment. This supersedes resolution E-16, June 23, 2014.
- E-3.** Approve a presentation by the Bergen County Prosecutor's Office regarding opiate addiction on November 21, 2014, per attachment.
- E-4.** Accept the Teacher Marshall Rubric, revised for the 2014 – 2015 school year, per attachment.
- E-5.** Approve GINA SICOLA as a .6 Teacher of Applied Technologies beginning October 16, 2014 at a salary of \$53,715 (BA, Step1), pro-rated for the 2014 – 2015 school year, per attachment.
- E-6.** Approve the Activities related to Week of Respect, October 6 – 10, 2014, per attachment.
- E-7.** Approve the activities related to Red Ribbon Week, October 20 – 24, 2014, per attachment.
- E-8.** Approve the second and final reading of the following Board Policy:
 - a.) 3211.01 Board of Education Members and Administration Contracting with School Staff Members for Private Work – Policy.
- E-9.** Approve the New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance and Facilities Check List for the 2014 – 2015 school year, per attachment.

Roll Call:

10. PRINCIPAL’S REPORT

11. INTERIM SUPERINTENDENT’S REPORT

12. BOARD PRESIDENT’S REPORT

13. OLD BUSINESS

14. NEW BUSINESS

15. OPEN TO THE PUBLIC

16. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- Status of negotiations with Administrators
- Pending lawsuit: Nossen v. Northern Highlands
- Contract negotiations for professional services

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____