

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

December 8, 2014

AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. PUBLIC MEETINGS STATEMENT:

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 10, 2014 in the Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Mrs. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Julia Corrison (Student Representative)		
Josh Greenberg (Student Representative)		
Mr. John J. Petrelli, Interim Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. SPECIAL PRESENTATIONS:

Mr. Robert Morrison, NHRHS District Auditor
Technology, Technology Site Visit Committee

5. STUDENT REPRESENTATIVE REPORTS

6. COMMITTEE & LIAISON REPORTS**7. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****8. ACTION ITEMS FOR Business Agenda for December 8, 2014, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-8** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of transfers as per attached document.

B-2. The Board Secretary and Treasurer's Reports for the month of November 2014 will be approved at the January 5, 2015 Board of Education meeting.

B-3. Approval of current bills list (check register) from November 12, 2014 through December 3, 2014, per attachment.

B-4. Approval of minutes, November 3 and November 17, 2014, Board of Education meetings and executive sessions, per attachments.

B-5. *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Jennifer Kuo

What: Lehigh Valley Counselor Tour (Lehigh, Lafayette, Muhlenberg, Moravian, Cedar Crest and DeSales)

Where: Lehigh Valley, PA

When: Sunday, April 12 – Wednesday, April 15, 2015

Costs: Registration: \$25

Mileage: as per NJ OMB Guidelines

B-6. Approval of proposal from Strauss Esmay Associates, LLP to upload the Northern Highlands Regional High School District's revised Bylaw, Policy & Regulation Manuals onto Northern Highlands DISTRICTOnline for a contract amount of \$1,000, per attachment.

B-7. Accept the 2013 – 2014 Audit for the year ended June 30, 2014 and the submission of the CAFR (Comprehensive Annual Financial Report) and the AMR by the firm of Hodulik & Morrison, P.A. with no recommendations pertaining to the annual audit.

B-8. Approval of Appropriation of Unreserved Fund Balance:

WHEREAS, in accordance with the provisions of N.J.A.C. 6A:23A-13.3(d)6, the district may, by board resolution, adjust revenues from the year end excess surplus calculation, and appropriate said funds in the subsequent fiscal year without Commissioner approval; and

NOW, THEREFORE, BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education, accept the recommendation of the School Business Administrator and approve the adjustment of excess Extraordinary Aid revenue from fiscal year 2013-14 surplus calculation, and further, approve the appropriation of said funds in fiscal year 2014-15 in order to offset unbudgeted expenditures or costs in excess of the original budget as follows:

1) 11-000-100-567 (Tuition-Out of State)	\$ 70,000
2) 11-000-218-104 (Salaries-Guidance)	\$ 41,000
3) 11-000-223-320 (Professional Development-Staff)	\$ 10,000
4) 11-000-230-331 (Legal Fees-Admin)	\$ 10,000
5) 11-000-230-339 (Professional Fees-Admin)	\$ 11,000
6) 11-000-261-420 (Maintenance-Services)	<u>\$ 43,000</u>
	\$185,000 – Total Amount

Roll Call:

9. ACTION ITEMS FOR the Education Agenda for December 8, 2014 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-11**, upon the recommendation of the Interim Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Accept, with regret, the resignation of LAURA QUINN effective December 1, 2014 per attached.
- E-3.** Approve SUSAN SPENCER as Assessment Coordinator for ACT and ACT ASPIRE in accordance with the Northern Highlands Education Association combined Master Agreement at a stipend of \$2,861 (Group 4) for the 2014 – 2015 school year.
- E-4.** Approve EMILY HARMON for a Student Practicum (Ramapo College) to observe Mathematics Classes, for spring semester 2015, per attached.
- E-5.** Approve the dates of the revised dates of the overnight field trip;
 - 1. Belles, SingStrong Event, Chicago, IL. (April 10, 2015 – April 12, 2015).
- E-6.** Approve PHILIP HAMMERSHLAG, ELIZABETH HOMAN, ZACHARY LISELLA, KRISTEN ALEXANDER as Substitute Teachers for 2014 – 2015 school year, per attached.
- E-7.** Approve a family leave for DENISE TALOTTA, Guidance Counselor from February 20, 2015 till May 1, 2015, per attachment.
- E-8.** Approve TARA WEISS as part-time Front Desk Security Aide at a rate of \$13.00 per hour, effective December 15, 2014 for the 2014 – 2015 school year, per attached.

- E-9.** Approve a family leave for ANNE CANZANI, from March 9, 2015 till January 15, 2016, per attachment.
- E-10.** Approve the following Athletic/Co-Curricular assignments for the 2014 – 2015 school year per attached:
- a.) JUSTIN TRALONGO and JOEL DESTASO as co-assistant winter track coaches at a shared stipend of \$5,762 (Group 3a).
 - b.) ROBERT LEET as Assistant Marching Band Advisor at a stipend of \$1,673 (Group5).
 - c.) KIMBERLY HAYES as Assistant Fencing Coach at a stipend of \$5,051 (Group 5a)
 - d.) JAKE KAPLAN as Volunteer Ice Hockey Coach.
 - e.) ANDREW LING and KYLE LINARES as Volunteer Assistant Boys’ Basketball Coaches.
 - f.) LAURA ROKOSZAK as Director of Spring Musical at a stipend of \$6,335 (Group 1).
 - g.) JOSEPH KIELY as Producer/Business manager at a stipend of \$2,861 (Group 4).
 - h.) PATRICK BRENNAN as Set Constructor at a stipend of \$2,861 (Group 4).
 - i.) JESSICA VERDICCHIO and CAROLYN ROKOSZAK as Co- Choreographers at a shared stipend of \$2,861 (Group 4).
 - j.) GINA SICOLA as Set Decorator/Designer at a stipend of \$2,861 (Group 4).
 - k.) KRISTEN ALEXANDER as Musical Acting Coach at a stipend of \$2,861 (Group 4).
 - l.) BARRY SPATZ as Accompanist at a stipend of \$1,673 (Group 5).
 - m.) PATRICK BRENNAN as Crew/Costumes Coordinator at a stipend of \$1,673 (Group 5).
 - n.) TYLER ADEL as Orchestral Director at a stipend of \$2,861 (Group 4).
- E-11.** Approve an additional assignment for LINDSEY PARENT, MARCIE SCHLANGER, CARYN SCHANSTINE, JOHN QUINN, Teachers of Mathematics for the purpose of Maternity Leave Replacement from January 5, 2015 through May 15, 2015, per attached.

Roll Call:

- 10. PRINCIPAL’S REPORT**
- 11. INTERIM SUPERINTENDENT’S REPORT**
- 12. BOARD PRESIDENT’S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**
- 16. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- Legal matter - pending lawsuit: Nossen v. Northern Highlands
- Legal matter – possible settlement

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____