

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

March 9, 2015

AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. PLEDGE OF ALLEGIANCE

PUBLIC MEETINGS STATEMENT:

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 9, 2015 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Julia Corrison (Student Representative)		
Josh Greenberg (Student Representative)		
Mr. John J. Petrelli, Interim Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. SPECIAL PRESENTATION: Mr. Robert Merrilees, Business Education Department.

5. STUDENT REPRESENTATIVE REPORTS

6. COMMITTEE & LIAISON REPORTS**7. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****8. ACTION ITEMS FOR Business Agenda for March 9, 2015, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-7** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Interim Superintendent and Business Administrator:

B-1. Approval of the Board Secretary and Treasurer's Reports for the month of January, 2015.

B-2. Approval of current bills list (check register) from February 19, 2015 through March 3, 2015, per attachment.

B-3. Approval of minutes for the following meetings and special meetings, per attachments: January 21 (special), January 22 (special), February 11 (workshop & executive session), February 23 (regular meeting and executive session) and March 4, 2015 (special).

B-4. *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Cathy Berberian

What: Institute for Brain Potential Seminar: "Calming an Overactive Brain"

Where: Holiday Inn, Hasbrouck Heights, NJ

When: Friday, March 13, 2015

Costs: Registration: \$79

Mileage: as per NJ OMB Guidelines

B-5. BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education hereby approves a preliminary budget for the 2015-2016 school year as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$27,565,069	\$20,547,424
Special Revenue Fund	\$ 201,000	0
Debt Service Fund	\$ <u>1,509,393</u>	\$ <u>1,393,214</u>
Totals	\$29,275,462	\$21,940,638

BE IT FURTHER RESOLVED that the board secretary is hereby authorized to advertise said budget, in accordance with state regulation and prior to the annual public hearing on the budget.

B-6. WHEREAS, The Northern Highlands Regional High School District will go out to bid this spring for the various projects listed below:

- Repair of exterior pre-cast panels
- Additional electrical panels
- New emergency generator for boilers in Science wing
- Add-ons for main building generator

- HVAC upgrades to Room 100
- Architect/Engineer services applicable to the above projects

AND WHEREAS, N.J.A.C. 6A:23A-14.2(d) provides that a district board of education, as appropriate, may by resolution withdraw funds from the maintenance reserve account and appropriate such funds into the required maintenance account lines any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan, and

WHEREAS, the Northern Highlands Regional High School Board of Education has identified these renovation projects as requiring additional required maintenance activities and it finds such activities essential to the efficient and effective management of district facilities and financial resources; now, therefore, be it

RESOLVED, that the Northern Highlands Regional High School Board of Education hereby authorizes the withdrawal of \$440,000 from its maintenance reserve fund for the aforementioned projects and engineering services.

- B-7.** Approval of the renewal of the food service management agreement with Pomptonian Inc. for the 2015-16 school year, including the following terms and conditions:
- Pomptonian Inc. shall receive, in addition to the costs of operation, a fee of \$21,690.00 to compensate the food service management company for administrative and management costs.
 - This fee shall be billed in ten (10) monthly installments of \$2,169.00 per month as a cost of operation.
 - Northern Highlands Regional High School guarantees the payment of such costs and fee to Pomptonian Inc.
 - A per meal administrative/management fee shall apply to all vended meals receipts deposited in Northern Highlands' account. All vended meals receipts deposited into Northern Highlands' account shall be divided by (\$1.00) to arrive at a meal equivalent. The administrative/management fee charged for vended meals will be (\$.10) per meal equivalent.
 - Pomptonian Inc. guarantees the Northern Highlands Regional High School a minimum profit of \$25,000.00 for school year 2015-2016.
- B-8.** Discussion of improvement of portable athletic field lighting.

Roll Call:

9. ACTION ITEMS FOR the Education Agenda for March 9, 2015 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-5**, upon the recommendation of the Interim Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Approve the following new textbook, per attachment:
- Imaginez, 3rd Edition, Author: Severine Champeny, Publisher: Vista Higher Learning, Copyright Date: 2016, Course: French IV Honors, Grade Levels: 10-12

E-3. Approve Megan Cullen, as school trip nurse for the DECA’s International Career Development Conference in Orlando, Florida from April 24-29, 2015, at a rate of \$275.00 per day, pending required documentation, per attachment.

E-4. Approve the following Athletic /Co –Curricular Assignments, per attachments:
a) Approve Pam Carloni as Assistant Softball Coach (50% Group 3A)
b) Approve Mary Lardiere as Assistant Softball Coach (50% Group 3A)
c) Approve Melanie Greco as Assistant Girls Soccer Coach (Group 3A)
d) Approve David Soule Volunteer Assistant Boys Lacrosse Coach

E-5. Approve ANDREW LIEB as Long Term Leave Replacement History Teacher from March 10, 2015 to June 30, 2015 at an annual salary of \$53,715.00 (BA, Step 1) prorated, per attachment.

Roll Call:

10. PRINCIPAL’S REPORT

11. INTERIM SUPERINTENDENT’S REPORT

12. BOARD PRESIDENT’S REPORT

13. OLD BUSINESS

14. NEW BUSINESS

15. OPEN TO THE PUBLIC

16. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- Student residency issues
- Personnel – Administrative Assistant

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____