

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting Agenda

April 28, 2015

AGENDA

- 1. CALL TO ORDER:** The Board President will call the meeting to order.

- 2. PUBLIC MEETINGS STATEMENT:**
 The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 9, 2015 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

- 3. PLEDGE OF ALLEGIANCE**

- 4. ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Julia Corrison (Student Representative)		
Josh Greenberg (Student Representative)		
Mr. John J. Petrelli, Interim Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		
Mr. David Rubin, Attorney		

5. SPECIAL PRESENTATIONS:

English Department

Budget Presentation by James Davis, Business Administrator

6. STUDENT REPRESENTATIVE REPORTS**7. COMMITTEE & LIAISON REPORTS****8. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****9. ACTION ITEMS FOR Business Agenda for April 28, 2015, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-7** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Interim Superintendent and Business Administrator:

B-1. Approval of transfers as per attached document.

B-2. Approval of the Board Secretary and Treasurer's Reports for the month of March, 2015.

B-3. Approval of current bills list (check register) from April 8, 2015 through April 16, 2015, per attachment.

B-4. *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Laura Astorina

What: International Society for Technology in Education 2015 Convention

Where: Pennsylvania Convention Center, Philadelphia, PA

When: Saturday, June 27, 2015

Costs: Registration: \$113

Mileage: as per NJ OMB Guidelines

B-5. Approval of Regular School year (2014-15) tuition for a student (ID 5601) for the period April 13, 2015 – June 30, 2015 at Lakeview Learning Center in the amount of \$62,229.60 (pro-rated) as described in the student's IEP, per attachment.

B-6. BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education hereby adopt the budget for the 2015-2016 school year as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$27,565,069	\$20,547,424
Special Revenue Fund	\$ 201,000	0
Debt Service Fund	\$ <u>1,509,393</u>	\$ <u>1,393,214</u>
Totals	\$29,275,462	\$21,940,638

BE IT FURTHER RESOLVED, that the General Fund tax levy \$20,547,424 is approved to support the General Fund and \$1,393,214 to support Debt Service, for the 2015-2016 school year budget.

B-7. Construction Project Bid Award

WHEREAS, on April 21, 2015 the Northern Highlands Regional High School Board of Education conducted a public bid opening for the award of an Air Conditioning System Upgrades in the Science Wing Project (State plan # 3700-050-14-1008) which yielded the following two low bids for consideration:

Contractor	Base Bid	Alternates: 52A+52G+52H +52I+52J+52K	Total Bid
Pattman Plumbing, Heating & Air Conditioning, Inc.	\$641,100	\$90,200	\$731,300
Teo Technologies, Inc.	\$738,000	\$77,600	\$815,600

and;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education, pending review and approval from LAN Associates and the Board Attorney, awards the contract for the Air Conditioning System Upgrades in the Science Wing to Pattman Plumbing, Heating & Air Conditioning, Inc. in the total contract lump sum of \$731,300.

BE IT FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education grants the authority to James Davis, Business Administrator, to sign a contract with Pattman Plumbing, Heating & Air Conditioning, Inc.

Roll Call:

10. ACTION ITEMS FOR the Education Agenda for April 28, 2015 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-10**, upon the recommendation of the Interim Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Approve the second reading of the following Board of Education Policy and Regulation which has been revised:
 1. School-Sponsored Publications Policy – 2432
 2. School-Sponsored Publications Regulation – R2432
- E-3.** Approve the first reading of the following Board of Education Policies, Regulations and By-Laws:
 - 3000 Policies
 - 3125 Employment of Teaching Staff Members
 - 3125.2 Employment of Substitute Teachers

- 3142 Nonrenewal of Nontenured Teaching Staff Member
 - 3144 Certification of Tenure Charges
 - 3144.12 Certification of Tenure Charges - Inefficiency
 - 3144.3 Suspension Upon Certification of Tenure Charge
 - 3211.3 Consulting Outside the District
 - 3212 Attendance
 - 3218** Substance Abuse
 - 3221* Evaluation of Teachers
 - 3222* Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
 - 3223 Evaluation of Administrators, Excluding Principals and Assistant Principals
 - 3224 Evaluation of Principals, Assistant Principals, and Director of Curriculum & Instruction
 - 3230 Outside Activities
 - 3240 Professional Development for Teachers and School Leaders
 - 3351 Health Workplace Environment
 - 3372 Teaching Staff Member Tenure Acquisition
 - 3373 Tenure Upon Transfer or Promotion
 - 3374 Tenure Upon Transfer to an Underperforming School
 - 3437 Military Leave
 - 3439 Jury Duty
- *Added – online version does NOT have adopted date
**New Policy from Alert 205

3000 Regulations

- R3142 Nonrenewal of Nontenured Teaching Staff Members
 - R3144 Certification of Tenure Charges
 - R3211.3 Consulting Outside the District
 - R3218**Substance Abuse
 - R3221* Evaluation of Teachers
 - R3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
 - R3223 Evaluation of Administrators, Excluding Principals and Assistant Principals
 - R3224 Evaluation of Principals, Assistant Principals, and Director of Curriculum & Instruction
 - R3240 Professional Development for Teachers and School Leaders
 - R3425.1 Modified Duty Early Return to Work Program-Teaching Staff Members
- *Added – online version does NOT have adopted date
**New Regulation from Alert 205

- E-4.** Approve the first reading to abolish the following Board of Education Policies, Regulations and By Laws:
- R3223.1 Evaluation of Nontenured Administrators- Replaced with R3223 & R3224
 - R3223.2 Evaluation of Tenured Administrators- Replaced with R3223 & R3224
 - P3440 Job Expenses- Replaced with Policy 6471
 - R3440 Travel Expenses- Replaced with Regulation 6471
- E-5.** Approve the first reading of the following Board of Education Policy Citation Updates:
- 3111 Creating Positions
 - 3124 Employment Contract
 - 3141 Resignation
 - 3146 Conduct of Reduction in Force
 - 3152 Withholding an Increment

- 3160 Physical Examination
- 3161 Examination for Cause
- 3244 In-Service Training

E-6. Reappoint the following non tenured teaching staff (4 year for tenure) for the 2015-2016 school year. Salary may be adjusted upon approval of a new Master Agreement between the Board of Education and the NHEA.

1. Courtney Rojas – Teacher of Art
2. Sara Belgiovine – (From .6 to .8) Teacher of English
3. Tyler Adel – (From 1.0 to .6) Teacher of Music
4. Gina Sicola – (From .6 to .8) Teacher of Applied Technologies
5. Shawna Lagan – Teacher of Science
6. Lindsey Parent – Teacher of Math
7. Tony LaRocca – Teacher of Math
8. Jillian Scheschuk – Teacher of Math
9. Lynsey Bradley – Teacher of Math
10. Carly Orden – Teacher of Math
11. Diane DeVoe – (From 1.0 to .8) Teacher of Business Education
12. Anne Rutkowski – School Nurse / Wellness and Health
13. Joseph Lucci - .8 Teacher of World Language (Latin)
14. Laura Florez – Teacher of World Language
15. Suad Torres – Teacher of World Language
16. Agostina Andrade – Teacher of World Language
17. Jeffrey D’Ella – Teacher of Social Studies

E-7. Reappoint the following non tenured teaching staff to a tenured teaching contract for the 2015-2016 school year, per attachment. Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.

1. Alison Cilurzo - Teacher in Family and Consumer Science
2. Julianne Downes – (From 1.0 to .6) Teacher in Family and Consumer Science
3. Kimberly Hayes - Teacher of English
4. Joseph Kiely - Teacher of English
5. June Yoo - Teacher of Mathematics

E-8. Reappoint the following non-tenured Supervisor (4 years for tenure) for the 2015-2016 school year. Salary may be adjusted upon approval of a new Master Supervisor Contract with the Board of Education.

1. Tiffany Cohen

E-9. Reappoint the following Supervisor to a tenured Supervisor contract for the 2015-16 school year, per attachment. Salary may be adjusted upon approval of a new Master Supervisor Contract with the Board of Education.

1. Kelly Peterfriend – Supervisor of School Counseling

E-10. Approve the appointment of SUSAN SCHIMPF as Part time Substitute Activity and Building and Grounds Office Assistant from April 27, 2015 or sooner, for at least six (6) weeks, but no longer than June 23, 2015 at a rate of \$15.00 per hour not to exceed 25 hours per week.

Roll Call:

- 11. PRINCIPAL’S REPORT**
- 12. INTERIM SUPERINTENDENT’S REPORT**
- 13. BOARD PRESIDENT’S REPORT**
- 14. OLD / NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**
- 16. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____