

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Workshop Meeting**

**May 11, 2015**

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**AGENDA**

**1. CALL TO ORDER:** The Board President will call the meeting to order.

**2. PLEDGE OF ALLEGIANCE**

**PUBLIC MEETINGS STATEMENT:**

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 9, 2015 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Julia Corrison (Student Representative)		
Josh Greenberg (Student Representative)		
Mr. John J. Petrelli, Interim Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

**4. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- Presentation - special education
- Personnel – employee disciplinary updates

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**5. SPECIAL PRESENTATION – Family and Consumer Science**

**6. STUDENT REPRESENTATIVE REPORTS**

**7. COMMITTEE & LIAISON REPORTS**

**8. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**

**9. INTERIM SUPERINTENDENT’S REPORT**

**10. ACTION ITEMS FOR Business Agenda for May 11, 2015, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-7** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Interim Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from April 17, 2015 through May 6, 2015, per attachment.
- B-2.** Approval of minutes for the April 13 and April 28, 2015 meetings and executive sessions, per attachments:
- B-3.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Robin Burton  
 What: PESI Workshop: Social Skills for Building Social Competence  
 Where: Parsippany, NJ  
 When: Tuesday, July 21, 2015  
 Costs: Registration: \$189.99 (early registration rate)  
 Mileage: as per NJ OMB Guidelines

Who: Lauren Goldberg  
 What: NCTE Annual Convention (presenter)  
 Where: Minneapolis, MN  
 When: Thursday, November 19 – Sunday, November 22, 2015  
 Costs: Registration: \$125 (early student member rate)  
 Airfare: approx. \$490  
 Hotel: \$173 per night (conference hotel)  
 Mileage: as per NJ OMB Guidelines

**B-4.** Approval of payment of the application fee in the amount of \$500 for a student (ID 6006), per attachment.

**B-5.** Approval of the appointment of RONALD MARIANI as On Call Bus Driver at hourly rate of \$23.00 for the 2014-2015 school year, per attachment, pending completion of required documentation.

**B-6. Rejection of Previously Awarded Construction Bid**

**WHEREAS**, on February 10, 2015, the Northern Highlands Regional High School District accepted bids for roof replacement work at Northern Highlands Regional High School; and **WHEREAS**, Chris Anderson Roofing had listed the amount of “\$50,000.00” on alternate #1 for the bid in its bid package, but it failed to specify whether that amount an “add” or a “deduct” for alternate #1; and

**WHEREAS**, Chris Anderson Roofing specified that their bid submission for alternate #1 was intended to be a deduct; and

**WHEREAS**, at the time this clarification was received, Chris Anderson Roofing had no knowledge of the amount of any of the other bidders’ base bids or bids on alternates; and

**WHEREAS**, by crediting Chris Anderson Roofing’s alternate #1 bid as a deduct and accepting the alternate #3 deduct, Chris Anderson Roofing became the low bidder; and

**WHEREAS**, on this basis the Northern Highlands Board of Education awarded the bid to Chris Andersen Roofing and Erecting Co., Inc. on February 23, 2015; and

**WHEREAS**, in accordance with the provision of the Public Schools Contract Law, N.J.S.A. 18A:18A-22, it has now been determined that the bid received from Chris Andersen Roofing & Erecting co., Inc. contained a fatal defect in not specifying that the amount for alternate # 1 was a deduct,

**NOW THEREFORE BE IT RESOLVED**, that the Northern Highlands Regional High School Board of Education rejects the bid from Chris Andersen Roofing and Erecting Co., Inc. for the roof replacement project.

**B-7. Construction Project Bid Award**

**WHEREAS**, on February 10, 2015 the Northern Highlands Regional High School Board of Education conducted a public bid opening for the award of a Roof Project Summer 2015 which yielded the following bid for consideration:

<b>Contractor</b>	<b>Base Bid</b>	<b>Alternate #1</b>	<b>Alternate #3</b>	<b>Total Bid</b>
	<i>80 Mil TPO</i>	<i>80 Mil PVC</i>	<i>Deletion of nailed base sheet</i>	
E.R. Barrett, Inc.	\$1,344,340	Add \$45,075	Deduct \$79,820	\$1,309,595

and;

**WHEREAS**, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

**NOW, THEREFORE BE IT RESOLVED**, that the Northern Highlands Regional High School Board of Education, with review and approval from ARMM Associates and the Board Attorney, awards the contract for the Roof Project Summer 2015 to E.R. Barrett, Inc. in the total contract amount of \$1,309,595.

**BE IT FURTHER RESOLVED**, that the Northern Highlands Regional High School Board of Education grants the authority to James Davis, Business Administrator, to sign a contract with E.R. Barrett, Inc.

Roll Call:

**11. ACTION ITEMS FOR the Education Agenda for May 11, 2015 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

**RESOLVED:** That the Board of Education approve/accept the following Education items, **E-1** through **E-12**, upon the recommendation of the Interim Superintendent, effective immediately following the completion of required certification and documentation:

**E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.

**E-2.** Approve the second reading of the following Board of Education Policies, Regulations and By-Laws:

3000 Policies

3125 Employment of Teaching Staff Members

3125.2 Employment of Substitute Teachers

3142 Nonrenewal of Nontenured Teaching Staff Member

3144 Certification of Tenure Charges

3144.12 Certification of Tenure Charges - Inefficiency

3144.3 Suspension Upon Certification of Tenure Charge

3211.3 Consulting Outside the District

3212 Attendance

3218\*\* Substance Abuse

3221\* Evaluation of Teachers

3222\* Evaluation of Teaching Staff Members, Excluding Teachers and Administrators

3223 Evaluation of Administrators, Excluding Principals and Assistant Principals

3224 Evaluation of Principals, Assistant Principals, and Director of Curriculum & Instruction

3230 Outside Activities

3240 Professional Development for Teachers and School Leaders

3351 Health Workplace Environment

3372 Teaching Staff Member Tenure Acquisition

3373 Tenure Upon Transfer or Promotion

3374 Tenure Upon Transfer to an Underperforming School

3437 Military Leave

3439 Jury Duty

\*Added – online version does NOT have adopted date

\*\*New Policy from Alert 205

3000 Regulations

R3142 Nonrenewal of Nontenured Teaching Staff Members

R3144 Certification of Tenure Charges

R3211.3 Consulting Outside the District

R3218\*\*Substance Abuse

R3221\* Evaluation of Teachers

R3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators

R3223 Evaluation of Administrators, Excluding Principals and Assistant Principals

R3224 Evaluation of Principals, Assistant Principals, and Director of Curriculum & Instruction

R3240 Professional Development for Teachers and School Leaders

R3425.1 Modified Duty Early Return to Work Program-Teaching Staff Members

\*Added – online version does NOT have adopted date

\*\*New Regulation from Alert 205

**E-3.** Approve the second reading to abolish the following Board of Education Policies, Regulations and By Laws:

R3223.1 Evaluation of Non tenured Administrators- Replaced with R3223 & R3224

R3223.2 Evaluation of Tenured Administrators- Replaced with R3223 & R3224

P3440 Job Expenses- Replaced with Policy 6471

R3440 Travel Expenses- Replaced with Regulation 6471

**E-4.** Approve the second reading of the following Board of Education Policy Citation Updates:

3111 Creating Positions

3124 Employment Contract

3141 Resignation

3146 Conduct of Reduction in Force

3152 Withholding an Increment

3160 Physical Examination

3161 Examination for Cause

3244 In-Service Training

**E-5.** Approve the reappointment of the following Administrators and Supervisors for the 2015-2016 school year, effective July 1, 2015:

J. Occhino, M. Koth, R. Williams, T. Buono, B. Emra, R. Malloy, R. Petrosino, S. Simonetti

**E-6.** Approve the reappointment of the following certified staff for the 2015-2016 school year. Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.

*Faculty:* L. Ajalat, A. Albanese, D. Albano, P. Albarella, C. Aldea, R. Amatuzzi, Y. Antigua, L. Astorina, G. Bach, S. Barrett, A. Baumann, J. Beatty, L. Becourtney, B. Belluzzi, C. Berberian, P. Brennan, C. Broking, S. Buchbaum, R. Burton, X. Cai, G. Carbone, P. Carloni, S. Cerelli, L. Chiang, L. Cioffi, R. Clifton, C. D'Elia, G. deLorenzo, J. DeStaso, V. DiNallo, R. Fanelli, J. Ferentz, D. Ferrante, M. Florio, D. Friedland, F. Gilli, J. Goldberg, L. Goldberg, J. Gornell, G. Grant, H. Hammel, L. Hayne, B. Heffernan, K. Heinemann, J. Intermaggio, S. Jochum, J. Kaminski, P. Koeniges, M. Krzysik, J. Kuo, J. Kuzian, S. LaMotta, M. Lardiere, J. Lederman, P. Leib, C. Locurto, T. Madigan, M. McCabe, R. Meizys, J. Menzella,

M. Menzella, R. Merrilees, J. Monahan, A. Mugno, D. O’Kane, A. Pascale, T. Paster, M. Perlman, J. Petritsis, J. Quinn, C. Rabadan, E. Rakowski, T. Ralph, D. Rayside, K. Rogers, L. Rokoszak, E. Sandhusen, C. Schanstine, S. Scheese, K. Schumacher, D. Scrivanich, D. Simonetti, M. Sklar, R. Smith, T. Sotiropoulos, S. Spencer, M. Stone, D. Talotta, J. Thompson, A. Torchia, J. Tralongo, V. Tullo, K. Vargo, J. Verdicchio, T. Viscardi, T. Vogel, C. Volpe, D. Walsh, T. Walsh, L. Whalen, T. Witkowski, J. Wodnick, M. Zungoli, E. Zushma.

- E-7.** Accept, with regret, the resignation of JULIANNE DOWNES, Teacher in Family and Consumer Science effective June 22, 2015, per attachment.
- E-8.** Approve an unpaid family leave of absence without benefits for CHRISTINA FITZGERALD, Teacher of Health and Wellness from September 1, 2015 through June 30, 2016, per attachment.
- E-9.** Approve the following Athletic / Co-Curricular Assignment, per attachment:
1. Approve Michael Milone for Spring Track Assistant Coach (25% of Stipend - \$1,657.75)
- E-10.** Approve an additional assignment for TONY LAROCCA, RICH SMITH, CARYN SCHANSTINE, HALLIE HAMMEL and JILLIAN SCHESCHUK for the purpose of Family Leave of Absence for June Yoo, Teacher of Mathematics, from June 1, 2015 to June 19, 2015, per attachment.
- E-11.** Approve MARIA ADE as Substitute Teacher for the 2014 – 2015 school year, per attachment.
- E-12.** Approve five (5) new out of district Tuition Students for the 2015- 2016 school year, per attachments.

Roll Call:

12. **BOARD PRESIDENT’S REPORT**
13. **OLD BUSINESS**
14. **NEW BUSINESS**
15. **OPEN TO THE PUBLIC**
16. **EXECUTIVE SESSION**

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TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_