

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

September 28, 2015

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.

2. **PUBLIC MEETINGS STATEMENT:**
The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 9, 2015 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Brian O'Connor (Student Representative)		
Grace Travers (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. **SPECIAL PRESENTATION:** Joseph Occhino and Michael Koth - Drug Survey Results
English Department - Summer Reading Presentation

5. **STUDENT REPRESENTATIVE REPORTS**

6. COMMITTEE & LIAISON REPORTS**7. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****8. ACTION ITEMS FOR Business Agenda for September 28, 2015, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-7**, in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of transfers, per attachment.

B-2. Approval of the Board Secretary and Treasurer's report for the month of August 2015.

B-3. Approval of current bills list (check register) from September 3, 2015 through, September 21, 2015, per attachment.

B-4. Approval of minutes, September 8, 2015 Board of Education meeting, per attachment.

B-5. *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Laura Astorina
 What: 8th Annual Symposium on Teaching Italian
 Where: The Coccia Institute, Montclair State University, NJ
 When: Friday, October 23, 2015
 Costs: Registration: \$50.00
 Mileage: as per NJ OMB Guidelines

Who: Mike McCabe
 What: NJ Council for Social Studies
 Where: Rutgers University, Piscataway, NJ
 When: Wednesday, October 21, 2015
 Costs: Registration: \$80.00
 Mileage: as per NJ OMB Guidelines

Who: Pamela Carloni, Diane DeVoe
 What: Seminar for HS Educators on Business & Financial Responsibility
 Where: Wharton School, University of Pennsylvania, PA
 When: Friday, November 13 – Sunday, November 15, 2015
 Costs: Registration: no cost
 Mileage: as per NJ OMB Guidelines

Who: Tiffany Cohen
What: NSTA Regional Conference (STEM focused)
Where: Philadelphia, PA
When: Thursday, November 12 – Saturday, November 14, 2015
Costs: Registration: \$190
Hotel: Philadelphia Marriott Downtown (HQ), \$228/night, total \$456
Mileage: as per NJ OMB Guidelines

Who: Kelly Peterfriend, Denise Talotta, Steve Jochum
What: NJSPA Workshop: Addressing Student Mental Health Issues
Where: NJSPA Monroe Township, NJ
When: Monday, October 26, 2015
Costs: Registration: \$150.00 each, \$450 total
Mileage: as per NJ OMB Guidelines

Who: Cathy Berberian, Thomas Buono, Robin Burton
What: Autism New Jersey Conference
Where: Atlantic City, NJ
When: Friday, October 16, 2015
Costs: Registration: \$275.00 each, \$825 total
Mileage: as per NJ OMB Guidelines

Who: Steven Simonetti
What: NJCAHPE and NJPSA Meeting
Where: NJSPA Monroe Township, NJ
When: Tuesday, October 13, 2015
Costs: Registration: no cost
Mileage: as per NJ OMB Guidelines

Who: Bob Williams
What: DAANJ /NJSIAA Athletic Directors' Workshop
Where: Golden Nugget, Atlantic City, NJ
When: Monday, March 21 - Friday, March 25, 2016
Costs: Registration: not to exceed \$400.00
Mileage: as per NJ OMB Guidelines

Who: Brad Siegel
What: National Science Teachers Association Regional Conference
Where: Philadelphia, PA
When: Thursday, November 12 – Saturday, November 14, 2015
Costs: Registration: \$225
Hotel: Club Quarters \$170/night, total \$340
Parking: \$40/night, total \$80
Mileage: as per NJ OMB Guidelines

- B-6.** Approval and acceptance of 2015 BCUA Environmental Awareness Grant in the amount of \$1,000 which will be used for Environmental Awareness Club project(s) per attachment.

B-7. Construction Project Bid Rejection

WHEREAS, on September 24, 2015 the Northern Highlands Regional High School Board of Education conducted a public bid opening for the award of the Athletic Field Coaches' Viewing Area project which yielded the following two bids for consideration:

Contractor	Base Bid
B. Puntasecca Contractors, Inc.	\$164,000
GK Fotinos LLC	\$224,375

and;

WHEREAS, in accordance with the provision of the Public Schools Contract Law, N.J.S.A. 18A:18A-22, the Northern Highlands Board of Education has determined that the bids received do not conform to the specifications for the following reasons:

- The lowest bid substantially exceeds the cost estimates provided by the project architect, LAN Associates, Inc.
- The other bidder used the incorrect bid form and was disqualified because of a fatal defect, NOW THEREFORE BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education rejects all bids for the project.

Roll Call:

9. ACTION ITEMS FOR the Education Agenda for September 28, 2015 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-14**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

E-1. Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.

E-2. Approve Northern Highlands Regional High School Board of Education Goals for the 2015- 2016 school year, per attachment.

BOE GOAL #1: Complete negotiations with supervisory staff.

BOE GOAL #2: Prepare for and initiate negotiations for sending-receiving contracts.

BOE GOAL #3: Implement the strategic planning process during 2015-2016 school year.

E-3. Approve Northern Highlands Regional High School District Goals for the 2015- 2016 school year, per attachment.

DISTRICT GOAL #1: Improve student instruction on authentic, performance-based assessments as measured by a review of all unit evaluations.

DISTRICT GOAL #2: All teachers will infuse interactive technology in preparation for successful implementation of the 1:1 initiative.

DISTRICT GOAL #3: Continue to enhance the technology infrastructure to increase secure and reliable electronic access for all users.

DISTRICT GOAL #4: Continue to monitor and support student wellness through guidance and instructional programs and fostering a healthy school environment.

DISTRICT GOAL #5: Continue the development and fulfillment of a long range plan to address current and future facility improvements that will provide increased safety, security and efficiency.

- E-4.** Approve the first reading of the following Board of Education Policies and Regulation updates, per attachment.

Policy 3322 - Teaching Staff Members/Staff Member's Use of Personal Cellular Telephones/Other Communication Devices

Policy 4322 - Support Staff Members/Staff Member's Use of Personal Cellular Telephones/Other Communication Devices

Policy 5330 - Students/Administration of Medication

Policy 5339 - Students/Screening for Dyslexia

Policy 5615 - Students/Suspected Gang Activity

Policy 5756 - Students/Transgender Students

Policy 8820 - Operations/Opening Exercises/Ceremonies

Regulation R3221 - Teaching Staff Members/Evaluation of Teachers (M)

Regulation R3222 - Teaching Staff Members /Evaluation of (Non) Teaching Certified Staff Members, Excluding Teachers and Administrators (M)

Regulation R5330 - Students/Administration of Medication

- E-5.** Approve the Annual District Nursing Services Plan for the 2015-2016 school year, per attachment.
- E-6.** Approve the New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance and Facilities Check List for the 2015 - 2016 school year, per attachment.
- E-7.** Approve the appointment of DEANNA FRIEDLAND as Title 1 Coordinator and Parent Liaison for the 2015 – 2016 school year at a rate of \$6,335 (Group 1, Stipend position).
- E-8.** Approve the appointment of JOHN KAMINSKI Title 1 After School Homework Support - Language Arts for the 2015- 2016 school year, at a rate of \$6,335 (Group 1, Stipend position).
- E-9.** Approve the appointment of JILLIAN SCHESCHUK Title 1 After School Homework Support - Mathematics for the 2015- 2016 school year, at a rate of \$6,335 (Group 1, Stipend position).
- E.10.** Approve the following Athletic/Co-Curricular assignments for the 2015-2016 school year, per attachment.
1. LISA HAYNE as Highlands Cares Assistant (Group 4 \$2,861)
 2. GINA MANGRAVITE as Interact Advisor (Group 5 \$1,673/Paid by Rotary Club)
 3. KATIE HINCHEN as Assistant Winter Track Coach (Group 3a \$5,923)
 4. KATIE HINCHEN as Assistant Spring Track Coach (Group 2a \$6,817)
 5. THOMAS WALSH as Head Wrestling Coach (Group 2 \$9,225)
 6. EDGAR GIRTAIN as Music Jazz Ensemble Advisor (Group 4 \$2,861)
 7. KYLE KUBICKI as Assistant Marching Band Advisor (Group 5 \$1,673)
 8. RAZ BLAU as Assistant Winter Track Coach (1/2 of Group 3a \$2,961.50)

E-11. Approve KERRI BERGIN, PATRICK ERSTLING and JAMIE KASPER as Substitute Teachers for the 2015-2016 school year, per attachment.

E-12. Approve (1) out of District Tuition Student for the 2016-2017 school year, per attachment.

E-13. Approve the following job description, per attachment.

- 1. Executive Director of Curriculum, Instruction, and Assessment

E-14. Approve a change in title and salary for BRADLEY SIEGEL, effective October 1, 2015 to Executive Director of Curriculum, Instruction and Assessment, at a total salary of \$157,000 prorated.

Roll Call:

10. PRINCIPAL’S REPORT

11. SUPERINTENDENT’S REPORT

12. BOARD PRESIDENT’S REPORT

13. OLD BUSINESS

14. NEW BUSINESS

15. OPEN TO THE PUBLIC

16. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- Negotiations - Supervisors Negotiations
- Personnel- Staffing Positions

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME:

All in Favor: _____ Opposed: _____