

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Reorganization / Workshop Meeting

January 4, 2016

REORGANIZATION AGENDA

1. **CALL TO ORDER:** The Board Secretary will call the meeting to order.

2. **PUBLIC MEETINGS STATEMENT:**
 The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 9, 2015 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **PLEDGE OF ALLEGIANCE**

4. **ADMINISTRATION OF THE OATH OF OFFICE**
 Pursuant to NJ Statute, re-elected Board Members James Mulanaphy and Sheila Yallowitz and the re-appointed Board Representative from Ho-Ho-Kus, Ellen Marie Walsh, will be sworn in by Mr. Davis.

5. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		X
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Brian O'Connor (Student Representative)		
Grace Travers (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

6. ANNOUNCEMENT OF ELECTION RESULTS

Mr. Davis will read the results of the Annual School Election held November 3, 2015:
Votes for Members of the Board of Education (each for 3 year terms):

Allendale

James Mulanaphy 572

Gail Trumbetti 529

Upper Saddle River

Sheila Yallowitz 542

7. ACCEPTANCE OF ELECTION RESULTS

_____ moved, and _____ seconded, to accept the results of the November 3, 2015 election, as previously read and as listed above.

Roll Call Vote:

8. ELECTION OF THE PRESIDENT

Mr. Davis will ask for nominations for the Office of President of the Board of Education.

Nominated for President: _____

By _____, and seconded by _____.

_____ moved, and _____ seconded to close nominations for President.

Roll Call Vote:

At this time the President will assume the chair.

9. ELECTION OF THE VICE-PRESIDENT

The Board President will ask for nominations for the Office of Vice-President of the Board of Education.

Nominated for Vice-President: _____

By _____, and seconded by _____.

_____ moved, and _____ seconded to close nominations for Vice-President.

Roll Call Vote:

10. APPOINTMENTS AND APPROVALS

_____ moved, and _____ seconded, to approve the following required appointments and approvals pursuant to NJSA 18A et seq.

- a. Approval of the 2016 Board of Education Meeting Dates, Times and Location, per attachment.

Roll Call Vote:

11. BOARD COMMITTEES

The following are standing committees of the Board of Education. Appointment to each Committee is at the discretion of the Board President who also serves as an ex-officio member to all Board Committees.

The Board President will ask that each Board member review the committees listed below, develop a schedule of preferences and submit them by January 15.

COMMITTEES	LIASONS
Finance & Facilities	Sports Association
Personnel	Music & Performing Arts Association
Policy	Scholarship Foundation
Curriculum	Bergen County School Boards
Student Activities	Home & School Association
Negotiations	New Jersey School Boards
Communications	Legislation

12. ADJOURNMENT OF THE REORGANIZATION MEETING

_____ moved, and _____ seconded that the Reorganization meeting be adjourned.

Roll Call Vote:

1. **CALL TO ORDER:** The Workshop meeting will be called to order by the Board President.

2. **SPECIAL PRESENTATION:** NONE

3. **STUDENT REPRESENTATIVE REPORTS**

4. **COMMITTEE & LIAISON REPORTS**

5. **PRINCIPAL’S REPORT**

6. **SUPERINTENDENT’S REPORT**

7. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**

8. **ACTION ITEMS FOR Business Agenda for January 4, 2016, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-9** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of current bills list (check register) from December 10, 2015 through December 21, 2015, per attachment.

B-2. *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Agostina Andrade
What: Annual Conference: Foreign Language Educators of New Jersey
Where: Hyatt Regency, New Brunswick, NJ
When: Saturday, February 27, 2016
Costs: Registration: \$115.00
Mileage: as per NJ OMB Guidelines

Who: Kelly Peterfriend, Rosemarie Malloy, Tiffany Cohen
What: NJASA/FEA 2016 Women's Leadership Conference
Where: FEA Conference Center, Monroe Township, NJ
When: Wednesday, March 9, 2016
Costs: Registration: \$174.00 each, total \$522.00
Mileage: as per NJ OMB Guidelines

Who: Jennifer Ferentz
What: Counselor Open House High Point University
Where: High Point University, High Point, NC
When: Wednesday, March 16 - Friday, March 18, 2016
Costs: Airfare & hotel paid for by High Point University
Mileage: as per NJ OMB Guidelines (to airport)

Who: Jason Grabelsky
What: Annual Conference: Association of Student Assistance Professionals
Where: Atlantic City, NJ
When: Wednesday, February 24 – Friday, February 26, 2016
Costs: Registration: \$295.00
Mileage: as per NJ OMB Guidelines

Who: Jennifer Kuo
What: University of California, Irvine Counselor Fly In
Where: UC - Santa Barbara, Pepperdine University, UC - Irvine, CA
When: Monday, February 15 – Saturday, February 20, 2016
Costs: Flights and 2 nights hotel covered by UC Irvine
Hotel (Santa Barbara) \$161 plus tax for 2 nights, totaling \$322 plus tax
Hotel (Malibu) \$151 plus tax for 1 night
Rental Car for 2/15/16 - 2/20/16: \$120.53
Mileage: as per NJ OMB Guidelines

Who: Alexandra Chicherchia, Eileen Rakowski
What: NGSS Professional Development Workshop
Where: Raritan Valley Community College, NJ
When: Tuesday, March 15, 2016
Costs: Registration: \$125.00 each, total \$250.00
Mileage: as per NJ OMB Guidelines

- B-3.** Approval to accept proposal from LAN Associates for architecture / engineering services for upgrades to the auditorium ceiling lighting, stage lighting and sound in the amount of \$40,900, per attachment.
- B-4.** Approval of an outside Psychoeducational Evaluation for a student (ID 5075) by the Pathway Corporation in the amount of \$1,000, per attachment.
- B-5.** Approval to accept the donation of Benjamin Moore paint and faux finishes for use by the theatre and art departments from Ramsey Hardware with an approximate retail value of \$8,750, per attachment.
- B-6.** Approval of 1:1 Instruction for a student (ID 6806) beginning January 5, 2016 through the end of the school year in the amount of \$3,431.64, per attachment.
- B-7.** Approval of settlement agreement and release regarding placement for a student (ID 6517), per attachment.
- B-8. RESOLUTION OF THE BOARD OF EDUCATION OF THE NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL DISTRICT IN THE COUNTY OF BERGEN, NEW JERSEY APPROVING THE USE OF COMPETITIVE CONTRACTING FOR THE SOLICITATION OF BIDS FOR A SOLAR POWER PURCHASE AGREEMENT AND AUTHORIZING OTHER MATTERS IN CONNECTION THEREWITH**

WHEREAS, the Board of Education of the Northern Highlands Regional School District in the County of Bergen, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby) desires to contract with a vendor for a power purchase agreement (the “Solar PPA”) involving the installation of solar panels on the Northern Highlands Regional High School and/or site (the “Solar Project”) an effort to reduce energy costs of the School District; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1(j) and (k), the Board may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for concessions, and also for the operation, management or administration of other services, with the approval of the Division of Local Government Services in the New Jersey Department of Community Affairs (the “Division”); and

WHEREAS, the Division has, by its Local Finance Notice (LFN 2009-10) dated June 12, 2009, authorized the use of competitive contracting (in accordance with, in relevant part, N.J.S.A. 18A:18A:4.1 through 4.5) for solar power purchase agreements, pursuant to either N.J.S.A. 18A:18A-4.1(j) or (k); and

WHEREAS, the Board desires to use competitive contracting to procure the above mentioned specialized services;

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(a), the Board is required to adopt a resolution authorizing the use of competitive contracting; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(b), 4.4 and 4.5, the competitive contracting process, including the preparation of a request for proposal documentation (the “Solar RFP”), solicitation of proposals, and award of a contract based upon the methodology set forth in the aforesaid Solar RFP, must be administered by the Board’s purchasing agent; and

WHEREAS, in connection with such Solar PPA, and pursuant to Local Finance Notice 2009-10, the Board is required, to amend its Long Range Facilities Plan, to the extent required, to incorporate the Solar Project; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Northern Highlands Regional High School District in the County of Bergen, New Jersey, pursuant to the aforesaid statutes as follows:

1. The Board hereby authorizes a competitive contracting process for the solicitation of bids for the Solar PPA, including the distribution of a Solar RFP in connection therewith.
2. Legal and architectural/engineering solar professionals (the “Solar Professionals”) duly appointed by the Board are hereby authorized to undertake the respective, legal, engineering and financial services to draft and distribute such Solar RFP, evaluate such Solar PPA bids and to negotiate/finalize a Solar PPA with a selected solar provider, to the extent awarded by the Board.
3. The Solar Professionals are hereby authorized and directed, to the extent not otherwise already accomplished, to submit an application to the New Jersey Department of Education to amend the School District’s Long Range Facility Plan to include the Solar Project, to the extent it is not incorporated therein.
4. The Board hereby authorizes and directs the Superintendent and the Business Administrator/Board Secretary to appoint a committee to evaluate the Solar PPA bids and to report same to the Board.
5. The President, Vice-President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transaction contemplated by this resolution, and the Solar RFP. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with the Board’s Solar Professionals, shall be conclusive, and no further ratification or other action by the Board shall be required with respect thereto
6. This resolution shall take effect immediately.

B-9. RESOLUTION OF THE BOARD OF EDUCATION OF THE NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL DISTRICT IN THE COUNTY OF BERGEN, NEW JERSEY APPROVING THE USE OF COMPETITIVE CONTRACTING FOR THE SOLICITATION OF BIDS FOR AN ENERGY SERVICES COMPANY IN CONNECTION WITH AN

ENERGY SAVINGS PLAN AND AUTHORIZING OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the Board of Education of the Northern Highlands Regional School District in the County of Bergen, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby) desires to contract with an Energy Services Company (“ESCO”) for Energy Savings Plan (the “ESP”) involving the installation of Energy Conservation Measures at the Northern Highlands Regional High School and/or site in an effort to reduce energy costs of the School District; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1(j) and (k), the Board may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for concessions, and also for the operation, management or administration of other services, with the approval of the Division of Local Government Services in the New Jersey Department of Community Affairs (the “Division”); and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.6, the Board is authorized to utilize competitive contracting for energy savings plans, pursuant to N.J.S.A. 18A:18A-4.1; and

WHEREAS, the Board desires to use competitive contracting to procure the above mentioned specialized services;

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(a), the Board is required to adopt a resolution authorizing the use of competitive contracting; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(b), 4.4 and 4.5, the competitive contracting process, including the preparation of a request for proposal documentation (the “ESP RFP”), solicitation of proposals, and award of a contract based upon the methodology set forth in the aforesaid ESP RFP, must be administered by the Board’s purchasing agent; and

WHEREAS, in connection with such ESP PPA, and pursuant to Local Finance Notice 2009-11 (dated June 12, 2009) and Local Finance Notice 2001-17 (dated June 16, 2011), the Board is required, to amend its Long Range Facilities Plan, to the extent required, to incorporate the ESP; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Northern Highlands Regional High School District in the County of Bergen, New Jersey, pursuant to the aforesaid statutes as follows:

1. The Board hereby authorizes a competitive contracting process for the solicitation of bids for the ESP PPA, including the distribution of an ESP RFP in connection therewith.
2. Legal, architectural/engineering, and finance professionals (the “ESP Professionals”) duly appointed by the Board are hereby authorized to undertake the respective, legal, engineering and financial services to draft and distribute such ESP RFP, evaluate such ESP PPA bids and to negotiate/finalize a ESP PPA with a selected ESCO, to the extent awarded by the Board.
3. The ESP Professionals are hereby authorized and directed, to the extent not otherwise already accomplished, to submit an application to the New Jersey Department of Education to amend

the School District's Long Range Facility Plan to include the ESP Project, to the extent it is not incorporated therein.

4. The Board hereby authorizes and directs the Superintendent and the Business Administrator/Board Secretary to appoint a committee to evaluate the ESP PPA bids and to report same to the Board.
5. The President, Vice-President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transaction contemplated by this resolution, and the ESP RFP. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with the Board's ESP Professionals, shall be conclusive, and no further ratification or other action by the Board shall be required with respect thereto
6. This resolution shall take effect immediately.

Roll Call:

9. ACTION ITEMS FOR the Education Agenda for January 4, 2016 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-7**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Approve the completion of a three year Comprehensive Equity Plan Needs Assessment and the Comprehensive Equity Plan Forms, per attachment.
- E-3.** Approve Maternity Leave of Absence for CAROL VOLPE, Teacher of Science for the 2016- 2017 school year, per attachment.
- E-4.** Approve extending the Leave of Absence for ANNE CANZANI, Teacher of Social Studies from January 15, 2016 through the end of the 2015-2016 school year, per attachment.
- E-5.** Approve extending the appointment of KYLE WENGERTER as Leave of Absence Replacement for Teacher of Social Studies from January 15, 2016 through the end of the 2015-2016 school year, per attachment.
- E-6.** Approve the following field trips for the 2015 - 2016 school year as follows:
 - a.) Music Department, Wind Ensemble and Choir
 - Ho-Ho-Kus, Brookside, Cavallini, Paramus Park Mall: 12/21/15

- b.) Mock Trial Competition
 - Hackensack Superior Court, Hackensack: 1/5/16, 1/12/16, 1/19/16
- c.) Regional DECA Competition
 - Ramapo College, Mahwah: 1/6/16 (Snow date: 1/7/16)
- d.) CAD 2
 - Triangle Manufacturing, Upper Saddle River: 1/7/16, 1/8/16
- e.) Outdoors Club
 - Sterling Forest, Orange County NY: 1/9/16
- f.) DECA
 - Oasis, Paterson: 1/11/16
- g.) AP Art History
 - Metropolitan Museum of Art, NYC: 1/12/16
- h.) Varsity Debate Team Tournament
 - Glen Rock: 1/12/16
 - Ramsey: 2/9/16
 - Ramapo: 3/3/16
 - Pascack Hills: 3/31/16
 - Location TBD: Makeup date: 4/1/16
- i.) JV Debate Team Tournament
 - Ramapo: 2/4/16
 - Ramsey: 3/9/16
 - Location TBD: Makeup date: 4/1/16
 - Frisch School, Paramus: Awards Dinner: 4/19/16

E-7. Approve the receipt of one out of district Tuition Student for the 2016-2017 school year, per attachment.

Roll Call:

- 10. BOARD PRESIDENT’S REPORT
- 11. OLD/NEW BUSINESS
- 12. OPEN TO THE PUBLIC
- 13. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

14. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____