

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**March 21, 2016**

---

**AGENDA**

**1. CALL TO ORDER:** The Board President will call the meeting to order.

**2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 8, 2016 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Brian O'Connor (Student Representative)		
Grace Travers (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

**4. SPECIAL PRESENTATION:** Tiffany Cohen, Carol Volpe and Eileen Rakowski - Digital Portfolios

**5. STUDENT REPRESENTATIVE REPORTS**

6. **COMMITTEE & LIAISON REPORTS**
7. **PRINCIPAL'S REPORT**
8. **SUPERINTENDENT'S REPORT**
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR Business Agenda for March 21, 2016, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-10**, in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of transfers, per attachment.
- B-2.** Approval of the Board Secretary and Treasurer's reports for the month of February 2016.
- B-3.** Approval of current bills list (check register) from March 2, 2016 through March 15, 2016, per attachment.
- B-4.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Laura Vargo  
 What: Maryland / Washington DC College Tours  
 Where: Loyola, America, George Washington and Georgetown Universities  
 When: Monday, April 11 – Friday, April 15, 2016  
 Costs: Registration: no cost  
 Hotel: no cost  
 Mileage: as per NJ OMB Guidelines

Who: Pam Frey, Debbie Saunders  
 What: CDK Systems Personnel Meeting  
 Where: Hawk Pointe Golf Club, Washington, NJ  
 When: Thursday, May 5, 2016  
 Costs: Registration: no cost  
 Mileage: as per NJ OMB Guidelines

Who: Ileana Sing, Brad Siegel  
 What: Workshop: The Art of Coaching  
 Where: New York, NY  
 When: Thursday, September 22- Friday, September 23, 2016  
 Costs: Registration: \$700 each, totaling \$1,400  
 Mileage: as per NJ OMB Guidelines

Who: Kelly Peterfriend  
What: George Mason University Patriot Fly In  
Where: Alexandria, Virginia  
When: Sunday, April 3- Tuesday, April 5, 2016  
Costs: Registration: no cost  
Hotel: no cost  
Mileage: as per NJ OMB Guidelines

- B-5.** Approval of the renewal of the food service management agreement with The Food Service Management Company (Pomptonian Inc.) for the 2016-17 school year, including the following terms and conditions:
- Pomptonian Inc. shall receive, in addition to the costs of operation, a fee of twenty one thousand six hundred ninety dollars (**\$21,690.00 – no increase from 2015-16**) to compensate the food service management company for administrative and management costs.
  - This fee shall be billed in ten (10) monthly installments of \$2,169.00 per month as a cost of operation.
  - Northern Highlands Regional High School guarantees the payment of such costs and fee to Pomptonian Inc.
  - A per meal administrative/management fee shall apply to all vended meals receipts deposited in Northern Highlands' account. All vended meals receipts deposited into Northern Highlands' account shall be divided by (\$1.00) to arrive at a meal equivalent. The administrative/management fee charged for vended meals will be (\$.10) per meal equivalent.
  - Pomptonian Inc. guarantees the Northern Highlands Regional High School a **minimum profit of \$25,000.00** for school year 2016-2017.
- B-6.** Accept, with regret, the resignation of QUEADY MILANO, Custodian, effective June 30, 2016, for the purpose of retirement, per attachment.
- B-7.** Approval to accept the donation of \$2,000 from the Allendale Recreation Commission for Transition Project, per attachment.
- B-8.** Approval to accept the donation of \$2,600 from the Saddle River Valley Junior Women's Club to fund Northern Highlands Wellness Day, per attachment.
- B-9.** BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education does hereby approve an agreement with the **South Bergen Jointure Commission**, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period **2016 / 2017** school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.  
BE IT FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.
- B-10.** In accordance with N.J.A.C. 6A:23A-7.3, the Northern Highlands Regional High School Board of Education establishes the pre-budget maximum travel expenditure (which includes all staff development costs such as attendance at conferences/seminars/workshops}, inclusive of all registration costs, hotel accommodations, reimbursable meals, mileage or other travel related

costs permissible by and in accordance with state statute and Board policy, for the 2016-2017 fiscal year applicable to all staff, including administrators, supervisors, faculty as well as other school district staff that are required to travel, and members of the Board of Education, and furthermore that the school district shall not exceed the amount listed below:

- **\$67,600**

Furthermore, in accordance with N.J.S.A. 18A:19-1, the Northern Highlands Regional High School Board of Education authorizes an annual maximum amount per employee for regular business travel only (as defined in N.J.A.C. 6A:23A-1.2) for which board approval is not required to be established at \$ 1,500.00. Moreover, the Board authorizes attendance at in-state professional development activities for which the registration fee does not exceed \$ 150.00 per employee or board member, and all mileage reimbursement requests do not require board approval if the only expenditure related to the staff development activity or attendance at a workshop/seminar or conference is for the reimbursement of mileage.

**NOTE:** For Board information only – The FY 2015-2016 annual budget amount was \$66,425 and the amount expended as of March 16, 2016 is \$31,705.

**And** it is further moved that the Board of Education establishes the following as the maximum dollar limit for professional services. Should it become necessary to exceed the maximum amount listed, the Board of Education may adopt an increase through formal Board action through the transfer of funds resolution, as recommended by the Superintendent.

Account Description	2016-17 Projected
Professional Services- ABA and other extraordinary services	\$285,000
Professional Services - Speech and OT/PT	\$114,000
Attorney Fee	\$75,000
Purchased Prof. Ed. Services – Instruction	\$54,957
Professional Services – Staff Development	\$37,000
Purchased Tech Services – Instruction	\$22,500
School Auditor	\$20,750
Purchased Tech Services – Business	\$15,000
Health Services	\$11,000

Roll Call:

**11. ACTION ITEMS FOR the Education Agenda for March 21, 2016 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

**RESOLVED:** That the Board of Education approve/accept the following Education items, **E-1** through **E-6**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.

- E-2.** Approve the following new textbooks, per attachment.
- *Themes*, Author: Genevieve Delfosse, Eliane Kurbegov, Parthena Draggett, Publisher: Vista Higher Learning, Copyright Date: 2016, Course: AP French Language and Culture, Grade Level(s): 11 or 12
  - *Revista, four edition*, Author: Jose A. Blanco, Publisher: Vista Higher Learning, Copyright Date: 2014, Course: Honors Spanish IV, Grade Level(s): 11
  - *Principles of Life*, Author: David M. Hillis, D. Sadava, R. Hill, M. Price, Publisher: Sinauer Associates, Inc., Copyright Date: 2014, Course: AP Biology, Grade Level(s): 12
  - *Child Development: Early Stages Through Age 12*, Author: Celia Anita Decker, Publisher: Goodheart - Wilcox Publisher, Copyright Date: 2016, Course: Child Development, Grade Level(s) 10-12
- E-3.** Approve the following field trips for the 2015-2016 school year as follows:
- a. Fine Arts and Creative Writing Students - Teen Arts Festival and Showcase
    - Bergen Community College, NJ: 5/20/16
  - b. Yearbook Club - Theme/Design: 2017 Yearbook
    - Rutgers University, NJ: 5/18/16
  - c. Honors Humanities Classes
    - Helen Hayes Theater, NYC: 5/18/16
- E-4.** Approve the following list of advisors/chaperones/school nurse for overnight field trips as follows:
- Johns Hopkins Model UN: February 18-21, 2016  
Advisor: JOHN KAMINSKI  
Chaperones: AMY TORCHIA and JESSICA VERDICCHIO  
(\$850 per person for 4 days)  
School Nurse: ANTOINETTE MARTIN (\$1,100 for 4 days)
- A Cappella Competition: April 8-10, 2016  
Advisor: THOMAS PASTER  
Chaperone: THEODORA SOTIROPOULOS (\$700 for 3 days)
- E-5.** Approve JOSE MADHAVASSERIL and KEITH MIGLIORINO (pending fingerprint/medical clearance) to supervise the Wellness Center for after school and evening Community use, effective March 22, 2016 to June 30, 2016, at a rate of \$21.00 per hour.
- E-6.** Approve SHERRY HANS and BERNICE REESBECK as Substitute Teacher and/or Homebound Instructor /Tutor for the 2015-2016 school year, per attachment.

Roll Call:

**12. BOARD PRESIDENT'S REPORT**

**13. OLD BUSINESS**

**14. NEW BUSINESS**

**15. OPEN TO THE PUBLIC**

**16. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Negotiations – Supervisors Contract**
- **Legal - Field Lights**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_