

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Workshop Meeting**

**June 6, 2016**

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**AGENDA**

1. **CALL TO ORDER:** The Board President will call the meeting to order.
  
2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**  
The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 8, 2016 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Brian O'Connor (Student Representative)		
Grace Travers (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. **SPECIAL PRESENTATION - Retirement Recognition for Mrs. Carol D'Elia**
  
5. **STUDENT REPRESENTATIVE REPORTS**

6. **COMMITTEE & LIAISON REPORTS**
7. **PRINCIPAL'S REPORT**
8. **SUPERINTENDENT'S REPORT**
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR Business Agenda for June 6, 2016, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-24** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Interim Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from May 11, 2016 through June 1, 2016, per attachment.
- B-2.** Approval of the Board Secretary and Treasurer's Reports for the Month of April, 2016.
- B-3.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*
- Who: Agostina Andrade, Laura Astorina  
 What: World Language Technology Institute  
 Where: Pascack Valley Regional High School  
 When: Monday, August 22 – Friday, August 26, 2016  
 Costs: Registration: \$149  
 Mileage: as per NJ OMB Guidelines
- Who: Lauren Zucker  
 What: Mindfulness-Based Stress Reduction Training  
 Where: New York, NY  
 When: TBD in 2016-17 - Course is one evening per week (2.5 hours/evening) for 8 weeks & one weekend day  
 Costs: Registration: \$400-\$495  
 Mileage: as per NJ OMB Guidelines
- B-4.** Approval of SOAR Experience summer program for a student (ID 20078) for the period July 11 – August 19, 2016 in the amount of \$4,000 as described in the student's IEP, per attachment.
- B-5.** Approval of SAMANTHA JUDGE as 2016 summer tutor for a student (ID 6713), as described in their IEP, for a total of approximately 60 hours at the rate of \$45/hour, per attachment.
- B-6.** Approval of agreement with Silvergate Prep to provide homebound instruction in the 2015-2016 school year for a student (ID 6574), 10 hours/week, \$60/hour, per attachment.

- B-7.** RESOLVED, that the Northern Highlands Board of Education approves the purchase of Library Furniture and Charging Stations from Promedia Technology Services, Inc. through **Educational Data Services, Inc. # 7022** in the total **revised** amount of **\$71,404** as detailed below:
- Charging Stations for Cafeteria \$24,051
  - Learning Commons Area \$22,942
  - Agile Learning Space \$22,411
  - Installation \$ 2,000
- B-8.** Approval of contract between Northern Highlands Regional High School Board of Education and the Northern Highlands Supervisors' Association for the period July 1, 2015 through June 30, 2020, per attachment.
- B-9.** RESOLVED, that the Northern Highlands Board of Education approves the purchase of Furniture and installation from Promedia Technology Services, Inc. through **Educational Data Services, Inc. # 7022** in the total amount of **\$43,003** as detailed below:
- Room 217 \$18,811
  - Room 125 \$24,192
- B-10.** RESOLVED: That the Board of Education approve the submission of the No Child Left Behind Application and the acceptance of the allocation of funds as follows:
- |  |             |
|--|-------------|
| Title I Part A (Basic, Concentration, Targeted & EFIG)               | \$58,247.00 |
| Title II Part A (Teacher and Principal Training and Recruiting Fund) | \$12,817.00 |
| Total Funding:   | \$71,064.00 |
- B-11.** Approval of Conductive Education Services (School Year 2015-2016) for a student (ID 6712), with Eva Herczegh in the REVISED amount of \$10,515, per attachment.
- B-12.** Approval of Occupational Therapy Services from Invo HealthCare Associates for the period July 1, 2016 through June 30, 2017 for a student (ID 7580), as described in their IEP, in the approximate amount of \$9,672, per attachment.
- B-13.** Approval of occupational therapy services by Region II (PVR) for a student (ID 7490), for the period July 1, 2015 through June 30, 2016, totaling approximately \$3,000, as described in their IEP, per attachment.
- B-14.** Approval of agreement with Valley Health Medical Group to provide DOT testing services for the period July 1, 2016 through July 1, 2018, per attachment.
- B-15.** Approval of the appointment of JAMES BOYLE as Part-Time (24.5 hours/week) Bus Driver / Custodian at hourly rate of \$25.00 for the 2016-2017 school year, effective September 1, 2016, per attachment, pending completion of required documentation.
- B-16.** Approval of the appointment of MICHAEL NIEMANN as a substitute custodian for the 2016-2017 school year, to be paid at the hourly rate of \$15.00.
- B-17.** Approval of the appointment of BESNIK TURKA as a substitute custodian and substitute bus driver for the 2016-2017 school year, to be paid at the hourly rate of \$15.00 for custodial work and \$23 for bus driving, per attachment, pending completion of required documentation.

- B-18.** Approval of the appointment of SCOTT MACMILLAN as a part-time, unpaid summer intern with the Buildings & Grounds department, per attachment.
- B-19.** Approval of agreement with Empire Beauty School to provide one year of educational services for the 2016-17 school year to a student (ID 6454) at a cost not to exceed \$9,000 and parental agreement regarding same, per attachment.
- B-20.** Approval of settlement agreement for placement of a student (ID 6610), per attachment. The cost to the district for this placement is approximately \$21,500 for the 2015-16 school year and \$48,000 for the 2016-17 school year.
- B-21.** Approval of a donation in the amount of \$525 to the American Cancer Society through the generosity of some Northern Highlands staff members' participation in Relay For Life.
- B-22.** WHEREAS, the Roof Replacement project, authorized on September 24, 2013 has been completed and no additional expenditures relating to this project are anticipated, and
- WHEREAS, the Roof replacement project was fully funded by school bonds issued December 10, 2013, and
- WHEREAS, there remains \$18,638.06 of unexpended bond proceeds for the Roof Replacement project, which may be transferred with Board of Education approval to the Debt Service Fund in order to reduce the total amount of property taxes required to meet scheduled payment of principal and interest on the Roof Replacement Bonds,
- NOW THEREFORE, BE IT RESOLVED, by the Northern Highlands Regional High School Board of Education that the unexpended balance of \$18,638.06, being no longer necessary for the purpose for which the Bonds were issued, is hereby transferred to the Debt Service Fund and is to be used to reduce the total amount of property taxes required to meet scheduled payment of principal and interest on the Roof Replacement Bonds.
- B-23.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of 190 Docks for Surface Pro 3, Surface Pro 4 and Surface Books from **GovConnection** in the amount of **\$28,042.10**, per attachment. Two (2) quotes were obtained.
- B-24.** Accept with regret, the resignation of ROGER GRIFFITH, as Custodian, effective June 30, 2016, per attachment.

Roll Call:

**11. ACTION ITEMS FOR the Education Agenda for June 6, 2016 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-21**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

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- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Approve the **second reading** of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.
- P2422 Health and Physical Education
  - P2431 Athletic Competition
  - P5111 Eligibility of Resident/Nonresident Students
  - P5310 Health Services
  - P5330.01 Administration of Medical Marijuana
  - P5332 Do Not Resuscitate Orders
  - P5460 High School Graduation
  - P6163 Advertising on School Property
  - P8462 Reporting Potentially Missing or Abused Children
  - R2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
  - R5111 Eligibility of Resident/Nonresident Students
  - R5310 Health Services
  - R5330.01 Administration of Medical Marijuana
  - R8462 Reporting Potentially Missing or Abused Children
  - Bylaw 0167 Public Participation in Board Meetings
  - Bylaw 0168 Recording Board Meetings
- E-3.** Approve the District Professional Development Plan from July 1, 2016 to June 30, 2017, per attachment.
- E-4.** Approve the Marshall Summative Rubrics for the Evaluation System for the 2016-2017 school year.
- E-5.** Approve a change in the World Language Level from Enriched to Advanced effective for the 2016-2017 school year.
- E-6.** Approve the appointment of ALEXANDRA FALCONE as Teacher of Mathematics for the 2016-2017 school year, effective September 1, 2016 to June 30, 2017 at a total salary of \$56,195. (BA, Step 1), per attachment.
- E-7.** Approve the appointment of ANTHONY SAGLIOCCA as Teacher of Business Education for the 2016-2017 school year, effective September 1, 2016 to June 30, 2017 at a total salary of \$57,785. (BA, Step 4), per attachment.
- E-8.** Approve the appointment of SUSAN JENSEN as Teacher of Family and Consumer Science for the 2016-2017 school year, effective September 1, 2016 to June 30, 2017 at a total salary of \$62,575. (BA, Step 8), per attachment.
- E-9.** Approve the appointment of JOSEPH ZOBEL as School Counselor for the 2016-2017 school year, effective September 1, 2016 to June 30, 2017 at a total salary of \$60,490. (MA, Step 2), per attachment.

- E-10.** Approve the appointment of RYAN FANELLI, TONY LAROCCA and KURT ROGERS as Technology Assistants for the summer, up to a maximum of 720 hours, at a rate of \$21.00 per hour not to exceed \$15,120.
- E-11.** Approve the appointment of KIM HAYES (NH), MARGARET JUSINSKI (HHK), STEFANIE STRAUS (ALL), MIKE PADILLA (USR), DANIELLE ANDERSEN (USR), MELISSA DEBOER (USR), MIKE MCCABE (NH), DOREEN ALBANO (NH), JESSICA MENZELLA (NH), AMY TORCHIA (NH), PAM KOUTRAKOS (ALL), EILEEN RAKOWSKI (NH), ALISON BAIER (ALL), LAURA SARSTEN (HHK), ALI AUTERI (HHK), DEVON JOY (USR), HELEN VEGA (USR), CATHY DANAHY (ALL), ELLEN VIVINO (ALL), KRISTEN SCHUMACHER (NH), ERIKA ZECCARDI (USR), TIFFANY COHEN (NH), JOE KIELY (NH), COURTNEY AJAMIAN (HHK), PATTY POLICASTRO (USR), MARY MEIER (HHK), AMY D'AMBOLA (USR), JESSICA VERDICCHIO (NH), LAUREN ZUCKER (NH), JULIE GOLDBERG (NH) as instructors at a rate of \$550. per course for Professional Development for the 2016-2017 school year, effective July 1, 2016.
- E-12.** Approve the appointment of LAURA FLOREZ (NH), SARITA COOK-KELTY (ALL), ADRIANA RIVEROS (HHK), CAREY GORALSKI (USR), MARCI TITUNIK (USR), ALICIA GIAMMANCO (USR), MELISSA DEBOER (USR), GINA SICOLA (NH), KELSEY SNEDEKER (ALL), ANN LOCASIO (ALL), NOELLE FAZIO (USR), CAYLA CASEY (USR), PAMELA KOUTRAKOS (ALL) as instructors at a rate of \$1,000. per week and KATHERINE CINQUEGRANA (HHK) and LISA LOPICCOLO (USR) as nurses at a rate of \$800. per week for the Quad District Summer Explorations Program for August, 2016.
- E-13.** Approve a salary adjustment for DINA SIMONETTI, Teacher of Physical Education/Health from BA, OG1 to BA, Step 16 effective September 1, 2016.
- E-14.** Approve a salary adjustment for JOSEPH INTERMAGGIO, Teacher of English from BA, OG1 to BA, Step 16 effective September 1, 2016.
- E-15.** Approve a change in degree status for TONY LAROCCA, Teacher of Mathematics from BA to MA effective September 1, 2016.
- E-16.** Approve a change in degree status for CHRISTOPHER BROKING, Teacher of Special Education from MA to MA+30 effective September 1, 2016.
- E-17.** Approve a change in degree status for DEAN RAYSIDE, Teacher of Mathematics from MA to MA+30 effective September 1, 2016.
- E-18.** Approve a change in degree status for STEVEN CERELLI, Teacher of Special Education from MA to MA+30 effective September 1, 2016.
- E-19.** Approve a change in degree status for MICHELE ZUNGOLI, Teacher of Special Education from MA+30 to MA+60 effective September 1, 2016.
- E-20.** Approve an overnight field trip for Transition Project to attend Camp Lakota, Chappaqua NY from Sunday, August 21, 2016 to Monday, August 22, 2016, per attachment.

**E-21.** Approve the following list of advisors/chaperones/school nurse, as listed below:

NAME	EVENT	DATE	NUMBER OF HOURS	RATE PER HOUR
JOHN BEATTY	Transition Project	8/21-22/16	2 day overnight trip	No cost to district
SARA BELGIOVINE	Transition Project	8/21-22/16	2 day overnight trip	No cost to district
BRIAN BELLUZZI	Transition Project	8/21-22/16	2 day overnight trip	No cost to district
BRENNAN HEFFERNAN	Transition Project	8/21-22/16	2 day overnight trip	No cost to district
MARY LARDIERE	Transition Project	8/21-22/16	2 day overnight trip	No cost to district
DEAN RAYSIDE	Transition Project	8/21-22/16	2 day overnight trip	No cost to district
NURSE - BAYADA	Transition Project	8/21-22/16	2 day overnight trip	\$800 cost to district

Roll Call:

- 12. **BOARD PRESIDENT’S REPORT**
- 13. **OLD BUSINESS**
- 14. **NEW BUSINESS**
- 15. **OPEN TO THE PUBLIC**
- 16. **EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- **Personnel - CSA Evaluation**
- **Personnel – CSA and BA Merit Goals**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_