

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

July 13, 2016

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.

2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 8, 2016 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. **SPECIAL PRESENTATION: NONE**

5. **STUDENT REPRESENTATIVE REPORTS: NONE**

6. **COMMITTEE & LIAISON REPORTS**

7. **PRINCIPAL'S REPORT**

8. **SUPERINTENDENT'S REPORT**
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR Business Agenda for July13, 2016, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-22**, in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of transfers, per attachment.
- B-2.** Authorize the School Business Administrator / Board Secretary to verify that the cash account contained in the Board Secretary's Report is in agreement with the Treasurer's Report for June 30, 2016 and submit both reports to the County by August 1, 2016 as mandated.
- B-3.** Approval of current bills list (check register) from June 15, 2016 through, July 7, 2016, per attachment.
- B-4.** Minutes of the June Board of Education meetings will be approved at the August Board of Education meeting.
- B-5. Withdrawal from Maintenance Reserve**
WHEREAS, The Northern Highlands Regional High School District requested quotes for various summer renovation projects and engineering services for site work improvements, and

N.J.A.C. 6A:23A-14.2(d) provides that a district board of education, as appropriate, may by resolution withdraw funds from the maintenance reserve account and appropriate such funds into the required maintenance account lines any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan, and

WHEREAS, the Northern Highlands Regional High School Board of Education has identified these renovation projects as requiring additional required maintenance activities and it finds such activities essential to the efficient and effective management of district facilities and financial resources; now, therefore, be it

RESOLVED, that the Northern Highlands Regional High School Board of Education hereby authorizes the withdrawal of \$75,000 from its maintenance reserve fund for the renovation of a bathroom (B-21), and installation of epoxy flooring (B-20).
- B-6.** Approval of CATHRYN GAUR to provide speech therapy services to a student (ID 7580) for the 2016-2017 school year, as described in their IEP, two sessions per week, at the rate of \$105/session, totaling approximately \$10,920, per attachment.

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- B-7.** Approval of KERRI THORNE as 2016 summer tutor for a student (ID 5509), as described in their IEP, for a total of approximately 20 hours at the rate of \$60/hour, totaling \$1,200, per attachment.
- B-8.** Approval of agreement to reimburse the parents of a student (ID 20034) for 4 sessions of Anat Baniel Method (ABM) Physical Therapy, \$250 per session, totaling \$1,000, per attachment.
- B-9.** Approval of 1:1 Aide for the Bergen County Special Services Extended School Year Program (July 5 - July 29, 2016) for a student (ID 6712), as described in their IEP, for a total of 19 days at the rate of \$124.59/day, totaling \$2,367.21, per attachment.
- B-10.** Approval of registration for a student (ID 20034) to attend Pony Power for programs in Summer 2016 and Fall 2016 as described in their IEP, in the total REVISED amount of \$1,655 (\$510 for summer, \$1,020 for fall, \$125 insurance fee).
- B-11.** Approval of Regular school year tuition (2016-2017), for a student, (ID 7578) at Celebrate the Children School for the period September 1, 2016 through June 30, 2017, in the amount of \$97,524 which includes a 1:1 aide @ \$27,000, as described in their IEP, per attachment.
- B-12.** Approval of summer tuition for a student (ID 20447) to attend Sage Day Summer 2016 Program for 5 weeks, June 27 – July 29, 2016, as described in the student’s IEP, in the amount of \$3,100, per attachment.
- B-13.** Approval of Bergen County Special Services as provider of audiological services for a student, (ID 17434) as described in their IEP, for an amount not to exceed \$940.00, per attachment.
- B-14.** Approval of summer tuition for two students (ID 6712 and 5389) to participate in a Bergen County Special Services summer program, July 5 – July 29, 2016, as described in the students’ IEPs, in the amount of approximately \$4,900 each totaling \$9,800, per attachment.
- B-15.** Approval of additional services for the 2016-2017 school year for two students (ID 6712 and 5389) who attend Bergen County Special Services Programs (Visions and Washington respectively), in the amount of \$4,100 total for both students, per attachment.
- B-16.** Approval of individual instruction in Environmental Biology by a Pascack Valley Regional High School faculty member for a student, (ID 7585) as described in their IEP, during the period January 5 – June 20, 2016, in the amount of \$2,595, per attachment.
- B-17.** Approval of Amendment to the Agreement with Delta Dental, effective July 1, 2016 through June 30, 2017, per attachment.
- B-18.** RESOLVED, that the Northern Highlands Board of Education hereby approves the submission of the fiscal year 2016-17 IDEA grant application, and accepts the allocation of the IDEA Basic amount of \$221,651.
- B-19.** Approval of ROGER GRIFFITH as an On-Call Bus Driver and On-Call Custodian for the 2016-17 school year at the applicable rates of \$23 per hour for bus driving and \$15 per hour for custodial work.

- B-20.** RESOLVED, that the Northern Highlands Board of Education authorize the installation of epoxy flooring in four rooms by The Gillespie Group through Middlesex Regional Educational Services Commission (MRESC) #65MCESCCPS in the amount of \$51,871.50.
- B-21.** RESOLVED, that the Northern Highlands Board of Education authorize the renovation of a bathroom by Murray Builders, LLC. at a cost of \$24,000, per attachment. Two (2) quotes were obtained.
- B-22.** RESOLVED, that the Northern Highlands Board of Education approves a new ten (10) year Send-Receive Tuition Agreement between the Ho-Ho-Kus and Northern Highlands boards of education for the period commencing July 1, 2016 through June 30, 2026 as per the attached agreement, and

Furthermore, this new ten year agreement replaces the unexpired agreement with an original term from July 1, 2008 through June 30, 2018.

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for July 13, 2016 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-14**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Accept and affirm the 2015-2016 Annual Harassment, Intimidation, & Bullying Self-Assessment report, per attachment.
- E-3.** Accept and affirm the 2015-2016 Semi-Annual District Violence and Vandalism report, per attachment.
- E-4.** Approve the **first reading** of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.

- P 1140** Affirmative Action Program (M) (Revised)
P 1220 Employment of Chief School Administrator (M) (Revised)
P 1310 Employment of School Business Administrator/Board Secretary (Revised)
P 1523 Comprehensive Equity Plan (M) (Revised)
P 1530 Equal Employment Opportunities (M) (Revised)
R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)
P 1550 Affirmative Action Program for Employment and Contract Practices (M) (Revised)
P & R 2200 Curriculum Content (M) (Revised)
P 2260 Affirmative Action Program for School and Classroom Practices (M) (Revised)
P & R 2411 Guidance Counseling (M) (Revised)

P & R 2423	Bilingual and ESL Education (M) (Revised)
P 2610	Educational Program Evaluation (M) (Revised)
P 2622	Student Assessment (M) (Revised)
P 3111	Creating Positions (Revised)
P 3124	Employment Contract (Revised)
P 3125	Employment of Teaching Staff Members (M) (Revised)
P 3125.2	Employment of Substitute Teachers (Revised)
P & R 3126	District Mentoring Program (Revised)
P 3141	Resignation (Revised)
P & R 3144	Certification of Tenure Charges (Revised)
P 3159	Teaching Staff Member/School District Reporting Responsibilities (Revised)
P 3231	Outside Employment as Athletic Coach (Revised)
P 3240	Professional Development for Teachers and School Leaders (M) (Revised)
R 3240	Professional Development for Teachers and School Leaders (Revised)
P 4159	Support Staff Member/School District Reporting Responsibilities (Revised)
P 5305	Health Services Personnel (Revised)
R 5330	Administration of Medication (M) (Revised)
P 5339	Screening for Dyslexia (M) (Revised)
P 5350	Student Suicide Prevention (Revised)
R 5350	Student Suicide (Revised)
P 5460	High School Graduation (M) (Revised)
P 5514	Student Use of Vehicles on School Grounds (Revised)
P 5750	Equal Educational Opportunity (M) (Revised)
P 5755	Equity in Educational Programs and Services (M) (Revised)
P 7481	Unmanned Aircraft Systems (UAS also known as Drones) (New)
P & R 8441	Care of Injured and Ill Persons (M) (Revised)
P 8454	Management of Pediculosis (New)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 9541	Student Teachers/Interns (Revised)

E-5. Approve the abolishment of the following Board of Education Policies, Regulations and Bylaws.

P & R 3244 **In-Service Training (M) (Abolished)**

R 5514 **Student Use of Vehicles (Abolished)**

E-6. Approve and *Authorize* payment to SCOT BECKERMAN, Superintendent, for successful completion and approval by the Department of Education/Interim Superintendent of Schools and Northern Highlands Board of Education, for the Attained Qualitative and Quantitative Merit Goals (5 in total) in accord with the Superintendent's 2015-2016 employment contract at an amount of \$21,977.50.

E-7. Approve and *Authorize* payment to JAMES DAVIS, Business Administrator/Board Secretary, for successful completion and approval by the Department of Education/Interim Superintendent of Schools and Northern Highlands Board of Education, for the Attained Quantitative Merit Goal in accord with the Business Administrator/Board Secretary's 2015-2016 employment contract at an amount of \$5,518.

- E-8.** Approve the submission to the Department of Education/Interim County Superintendent of Schools, of the 3 Quantitative Merit Goals (3.33% each or \$4,867.50 per goal) and 2 Qualitative Merit Goals (2.5% each or \$3,687.50 per goal) for SCOT BECKERMAN, Superintendent, in accord with the Superintendent's 2016-2017 employment contract, per attachment.
- E-9.** Approve the submission to the Department of Education/Interim County Superintendent of Schools, of the Quantitative Merit Goal (3.33% or \$5,620.89) for JAMES DAVIS, Business Administrator/Board Secretary, in accord with the Business Administrator/Board Secretary's 2016-2017 employment contract, per attachment.
- E-10.** Approve the appointment of RICHARD SMITH as PARCC Testing Assistant for the 2016-2017 school year, effective September 1, 2016 at a rate of \$2,861. (Group 4, Stipend Position)
- E-11.** Approve the appointment of AMY LEDLOW and SEAN MCCANN as Substitute Teachers and/or Homebound Instructor/Tutor for the 2016-2017 school year, per attachment.
- E-12.** Approve a change in degree status for RICHARD SMITH, Data Base Coordinator and Teacher of Mathematics from MA+30 to MA+60 effective September 1, 2016.
- E-13.** Approve the receipt of the out of district Tuition Student List for the 2016-2017 school year, per attachment.
- E-14.** Approve the Equivalency Application for revisions to the Marshall Evaluation system, per attachment.

Roll Call:

- 12. BOARD PRESIDENT'S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**
- 16. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. BOARD RETREAT: moderated by Matt Lee, NJSBA representative.

18. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____