

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

October 10, 2016

AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 8, 2016 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
William Downs (Student Representative)		
Lauren Wright (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. SPECIAL PRESENTATION: Michael Koth - HIB Self-Assessment Report
Semi-Annual District Violence and Vandalism Report

5. STUDENT REPRESENTATIVE REPORTS

6. **COMMITTEE & LIAISON REPORTS**
7. **PRINCIPAL'S REPORT**
8. **SUPERINTENDENT'S REPORT**
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR Business Agenda for October 10, 2016, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-14** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from September 13, 2016 through October 5, 2016, per attachment.
- B-2.** Approval of minutes, September 6 and September 19, 2016, Board of Education meetings, per attachment.
- B-3.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Kelly Peterfriend
 What: NJSCA Fall Conference
 Where: Rider University, Lawrence Township, NJ
 When: Friday, October 14, 2016
 Costs: Registration: \$99
 Mileage: as per NJ OMB Guidelines

Who: Kelly Peterfriend
 What: George Mason University Fly-In
 Where: George Mason University, Fairfax, VA
 When: Sunday, November 13 – Tuesday, November 15, 2016
 Costs: Registration, hotel & airfare – no cost
 Mileage: as per NJ OMB Guidelines

Who: Joanna Petristsis
 What: Global Education Forum
 Where: Loew's Philadelphia Hotel, Philadelphia, PA
 When: Friday, October 14 – Saturday, October 15, 2016
 Costs: Registration: \$389
 Hotel: Loew's Philadelphia \$199 + tax/night for one night
 Mileage: as per NJ OMB Guidelines

Who: Gina Sicola
What: iSTEM Conference & Expo
Where: William Paterson University, Wayne, NJ
When: Friday, October 21, 2016
Costs: Registration: \$150
Mileage: as per NJ OMB Guidelines

Who: Theodora Sotiropoulos
What: AP Music Theory Institute
Where: Westminster Choir College, Princeton, NJ
When: Monday, July 25- Friday, July 29, 2016
Costs: Registration: \$845
Mileage: as per NJ OMB Guidelines

- B-4.** Approval of agreement for a student (ID 6711) to receive Weekly Therapeutic Social Skills Group Therapy from West Bergen Mental Healthcare for the period July 1, 2016 – June 30, 2017, \$65/session, as described in the student’s IEP, totaling approximately \$2,730, per attachment.
- B-5.** Approval of Regular school year tuition (2016-2017) for two students (IDs 7366 and 7585), for the period of September 1, 2016 – June 15, 2017 at Pascack Valley Regional High School District (RISE Program) as described in their IEPs, in the amount of \$38,985 each, totaling \$77,970, per attachment.
- B-6.** Approval of Regular school year tuition (2016-2017) for three students (IDs 7490, 7066 and 6614), for the period of September 1, 2016 – June 15, 2017 at Pascack Valley Regional High School District (L.L.D. High School Program) as described in their IEPs, in the amount of \$36,114 each, totaling \$108,342, per attachment.
- B-7.** Approval of Regular School year tuition (2016-2017) for a student (ID 6727) for the period September 1, 2016 – June 15, 2017 at Pascack Valley Regional High School District (Park Academy Program), in the amount of \$38,985, as described in their IEP, per attachment.
- B-8.** Approval of Regular School year tuition (2016-2017) for a student (ID 20078) to attend Bergen County Technical High School in Paramus, in the amount of \$26,700, as described in their IEP.
- B-9.** Approval of Regular School year tuition (2016-2017) for a student (ID 20432) to attend Bergen County Technical High School in Teterboro, in the amount of \$14,976, as described in their IEP.
- B-10.** Approval of Regular School year tuition (2016-2017) for a student (ID 20435) for the period July 1, 2016 – June 30, 2017 at Northern Valley Regional High School District (Access Program), in the amount of \$72,461, as described in their IEP, per attachment.
- B-11.** Approval of Regular School year tuition (2016-2017) for a student (ID 5990) for the period September 7, 2016 – June 22, 2017 at Ramapo Indian Hills Regional High School District (New Horizons Program), in the estimated amount of \$29,332, as described in their IEP, per attachment. The amount is estimated as tuition will be adjusted once the Ramapo Indian Hills Regional High School District has completed their salary negotiations.

B-12. Approval of the appointment of Security Benefit/NEA Retirement Program as an additional provider of 403 (b) plans to employees of Northern Highlands.

B-13. Submission of Comprehensive Maintenance Plan

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of Northern Highlands Regional High School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Northern Highlands Regional High School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Northern Highlands Regional High School District in compliance with Department of Education requirements.

B-14. RESOLUTION OF THE BOARD OF EDUCATION OF THE NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL DISTRICT IN THE COUNTY OF BERGEN, NEW JERSEY APPROVING THE ENERGY SAVINGS PLAN AND AUTHORIZING THE REQUEST FOR LEASE PURCHASE BIDS TO FINANCE ALL OF A PORTION OF THE IMPROVEMENTS COMPRISING THE SCHOOL DISTRICT’S ENERGY SAVINGS PLAN

WHEREAS, the Board of Education of the Northern Highlands Regional High School District in the County of Bergen, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby) has, pursuant to N.J.S.A. 18A:18A-4.6, (the “ESP Law”), determined to undertake an energy savings plan; and

WHEREAS, the Board has appointed Honeywell International (“Honeywell”) to develop an Energy Savings Plan (the ESP”) pursuant to the ESP Law; and

WHEREAS, Honeywell has developed an ESP based upon a scope of projects including individual energy conservation measures (“ECM’s”) and including annual energy and operational savings and a proposed cash flow pro forma including the savings from a solar power purchase agreement which was previously bid and awarded by the Board (the “ESP”); and

WHEREAS, in accordance with the ESP Law, the Board seeks to appoint Whitman Engineering to act as a “third party verifier” in order to verify the savings set forth in the ESP; and

WHEREAS, upon third party verification, the ESP, as verified, will be submitted to the New Jersey Board of Public Utilities for approval; and

WHEREAS, the Board has determined that the energy savings generated from ESP will be sufficient to cover the cost of the program’s ECM’s set forth in the ESP, and, therefore, has determined to implement the ESP pursuant to N.J.S.A. 18A:18A-4.6 et seq. and to finance the ESP through the issuance of energy savings obligations authorized as a lease purchase agreement pursuant to N.J.S.A. 18A:18A-4.6(c); and

WHEREAS, in order to continue to move the ESP forward, the Board seeks to (i) approve and adopt the ESP, subject to 3rd party verification and BPU approval; (ii) authorize Whitman Engineering to act as third party verifier; and (iii) authorize the seeking of bids for the lease purchase financing of the ECM's and other costs of the ESP.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL DISTRICT IN THE COUNTY OF BERGEN, NEW JERSEY AS FOLLOWS:

SECTION 1. The Board hereby approves and adopts the ESP subject to and conditioned upon third party verification and BPU approval.

Upon BPU approval, the ESP, as approved by the Board shall be posted on the School District's website in accordance with law.

SECTION 2. Upon BPU approval, the Board hereby awards a contract to Honeywell to provide and install, in accordance with the ESP Law, the ECM's set forth in the approved ESP in an amount not to exceed \$4,500,000. The Board additionally authorizes the execution and delivery of a contract with Honeywell with respect to same and with respect to Honeywell's proposed guaranty of energy savings, upon review and advice of counsel.

SECTION 3. Within 20 day of the execution of the contract with Honeywell, the Business Administrator shall submit such contract to the Office of the State Controller, as required by law and shall publish the Notice of Contract Award in accordance with N.J.S.A.10A:18A-4.1.

SECTION 4. The Board hereby appoints Whitman Engineering as the third party verifier.

SECTION 5. The School District's Long Range plan is amended to reflect the projects set forth in the ESP and such amendment shall be submitted to the New Jersey Department of Education.

SECTION 6. Honeywell is hereby authorized and directed to submit the projects set forth in the ESP to the New Jersey Department of Education as "Other Capital Projects".

SECTION 7. The Board hereby authorizes and directs the distribution of a request for bids for a lease purchase agreement in an amount not to exceed \$5,050,000 to finance the improvements set forth in the ESP. Phoenix Advisors, LLC and Wilentz, Goldman & Spitzer, P.A., are hereby authorized to draft and distribute such request for bids. The Business Administrator/Board Secretary is hereby authorized award the lease purchase agreement upon the advice of Phoenix Advisors, LLC. The Board hereby authorizes (i) the execution and the delivery of the Lease and other related documents, including an Escrow Agreement, and (ii) the performance by the Board of its obligations under the Lease and the Escrow Agreement, both to be dated the date of closing. The Board further authorizes and directs the Board President (or in every instance where the Board President is authorized to execute a document under this Resolution the same such authority shall also be given to the Vice President), and the School Business Administrator/ Board Secretary to approve any non-material changes, additions or deletions to the Lease and the Escrow Agreement as may be necessary in the judgment of the Board's Bond Counsel. The Lease sets forth, among other things, the lease payments of the Board and their respective amounts. In all respects, the Lease shall be consistent with the terms of this Resolution. The Board President and the School Business Administrator/ Board Secretary are hereby authorized and directed to execute and to deliver on behalf of the Board each of the agreements referred to in this Resolution and such other agreements and certificates as may be necessary to complete the transaction contemplated by the Lease and the Board President and School Business Administrator/ Board Secretary are hereby authorized and directed to take, on behalf of the Board, such other actions as shall be necessary and appropriate to accomplish the lease purchase financing of the ESP in accordance with the terms of the Lease and this Resolution and pursuant to the terms of the agreements and the instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereof.

SECTION 8. The Board hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease.

SECTION 9. The Board reasonably expects to reimburse its expenditure of ESP Costs paid prior to the issuance of the Lease with proceeds of the Lease. This resolution is intended to be and hereby is a declaration of the Board's official intent to reimburse the expenditure of ESP Costs paid prior to the issuance of the Lease with the proceeds of the Lease, in accordance with Treasury Regulations §150-2. The maximum principal amount of the Lease expected to be issued to finance the ESP is \$5,050,000. The ESP Costs to be reimbursed with the proceeds of the Lease will be "capital expenditures" in accordance with the meaning of Section 150 of the Code. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Code. The proceeds of the Lease used to reimburse the Board for ESP Costs, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of the Lease or another issue of debt obligations of the Board, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1). All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the Lease is paid, or (ii) the date the ESP is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

SECTION 10. This resolution shall take effect immediately.

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for October 10, 2016 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-14**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Approve the *revised* Three-Year Technology Plan for Digital Learning from July 1, 2016 through June 30, 2019, per attachment.
- E-3.** Approve the appointment of CHUNG-YI LIN as Teacher of Physics for the 2016-2017 school year, effective October 11, 2016 to June 30, 2017 at a total salary of \$56,195 (BA, Step 1), prorated, per attachment.
- E-4.** Approve JENNIFER FERENTZ, STEPHEN JOCHUM, JENNIFER KUO, MICHAEL STONE, DENISE TALOTTA and JOSEPH ZOBEL, as proctors for make-up final exams, administered on designated Saturdays, for the 2016-2017 school year, at a rate of \$25.00 per hour, for an estimated cost not to exceed \$200.

- E-5.** Approve and adopt a new Student Activity Club, “The Wellness Club”, operated on a volunteer/non-financial support basis, effective for the 2016-2017 school year.
- E-6.** Approve the following Athletic/Co-Curricular assignments for the 2016-2017 school year.
1. DOUG FREIDMAN as Wellness Club Volunteer
 2. LAURA FLOREZ as Political Action Club Volunteer (Replacement for John Kaminski)
- E-7.** Approve the following field trips/overnight field trips for the 2016-2017 school year:
- a.) Creative Writing Class: Poetry Festival
 - NJ Performing Arts Center, Newark NJ: 10/21/16
 - b.) S.A.D.D.: Student Presentations for Red Ribbon Week
 - Cavallini Middle School, Upper Saddle River NJ: 10/25/16 or 10/26/16
 - c.) DECA: Regional Conference
 - Ramapo College of NJ, Mahwah NJ: 01/09/17; Snow date: 01/10/17
 - d.) Science Class/Semester I Oceans: Marine Environment Study
 - Edwin B. Forsythe National Wildlife Refuge: Brick NJ: 10/17/16
 - e.) Italian Club: Italian Cuisine and Culture
 - A Mano Ristorante, Ridgewood NJ: 11/3/16
 - f.) Rutgers Classes: Demonstration on Medical Surgery
 - Liberty Science Center, Jersey City NJ: 12/9/16
 - g.) Varsity and JV Debate League: Debate Tournament
 - Paramus High School, Paramus NJ: 10/7/16 (Judges’ Clinic)
 - Pascack Valley High School, Hillsdale NJ: 11/17/16
 - Paramus High School, Paramus NJ: 12/15/16
 - Glen Rock High School, Glen Rock NJ: 1/12/17
 - Ramsey High School, Ramsey NJ: 2/7/17
 - Ramapo High School, Franklin Lakes NJ: 03/02/17
 - Pascack Hills High School, Montvale NJ: 03/30/17
 - Pascack Hills High School, Montvale NJ: 11/2/16 (JV)
 - Pascack Valley High School, Hillsdale NJ: 12/8/16 (JV)
 - Ramapo High School, Franklin Lakes NJ: 02/15/17 (JV)
 - Ramsey High School, Ramsey NJ: 3/14/17 (JV)
 - h.) STEAM: Engineering Career Day
 - NJIT, Newark NJ: 12/2/16
 - i.) Quiz Bowl/Academic Team
 - Leonia High School, Leonia NJ: 12/10/16
 - Ridgewood High School, Ridgewood NJ: 1/14/17
 - j.) Boomerang Project: Winter Retreat /Overnight Trip
 - Ocean Place, Long Branch NJ: 1/14-15/17
 - k.) Model Congress: Simulation of Law Making Process /Overnight Trip
 - Sheraton Philadelphia University City Hotel, PA: 3/30 -4/2/17
 - l.) Fashion Club: Tour Campus and Observe Classes
 - Fashion Institute of Technology, NYC: 11/14/16
 - m.) Hiking Club: Hiking the NJ/NY Loop Trails
 - Millstone Trail, Ramapo Mountain State Forest NJ: 10/16/16
 - Van Slyke Castle Point Trail, Ramapo Mountain State Forest NJ: 10/30/16
 - Harriman State Park, Bear Mountain Circle NY: 11/5/16

- Harriman State Park, Bear Mountain Circle NY: 11/20/16

E-8. Approve all Northern Highlands Staff as chaperones, as necessary, for the 2016-2017 school year as follows:

- DECA State Conference chaperones (not to exceed 15 chaperones, as needed, which include advisors), for overnight field trip, from 2/21-23/17, at the NHEA rate, for an estimated cost not to exceed \$10,500.
- DECA International Career Development Conference chaperones (not to exceed 10 chaperones, as needed, which include advisors), for overnight field trip, from 4/25-30/17, at the NHEA rate, for an estimated cost not to exceed \$11,500.

E-9. Approve the following list of advisors/chaperones/school nurse, as listed below:

NAME	EVENT	DATE	AMOUNT TO BE PAID
STEVEN SIMONETTI	Rutgers Class to Liberty Science Center	12/9/16	\$11 cost of admission
PETER KOENIGES	Rutgers Class to Liberty Science Center	12/9/16	\$11 cost of admission
JOEL DESTASO	Rutgers Class to Liberty Science Center	12/9/16	\$11 cost of admission
LAURA ASTORINA	Italian Club	11/3/16	No cost to district
LAURA FLOREZ	Italian Club	11/3/16	No cost to district
ENZA SARDELLA	Italian Club	11/3/16	No cost to district
JOHN WODNICK	Creative Writing Class	10/21/16	No cost to district
JULIE GOLDBERG	Creative Writing Class	10/21/16	No cost to district
MARY FLORIO	Creative Writing Class	10/21/16	No cost to district
LISA CHIANG	Creative Writing Class	10/21/16	No cost to district
MERYL PERLMAN	Fashion Club	11/14/16	No cost to district
BRENNAN HEFFERNAN	Boomerang Project: Overnight Trip	1/14-15/17	Stipend position
BRIAN BELLUZZI	Boomerang Project: Overnight Trip	1/14-15/17	Stipend position
MARY LARDIERE	Boomerang Project: Overnight Trip	1/14-15/17	Stipend position
SARA BELGIOVINE	Boomerang Project: Overnight Trip	1/14-15/17	Stipend position
JOHN BEATTY	Boomerang Project: Overnight Trip	1/14-15/17	Stipend position
DEAN RAYSIDE	Boomerang Project: Overnight Trip	1/14-15/17	Stipend position
JENNIFER LEDERMAN	Boomerang Project: Overnight Trip	1/14-15/17	Stipend position
LOIS FARESE	DECA State Conference: Overnight Trip	2/21-23/17	Stipend position
ZACH LISELLA	DECA State Conference: Overnight Trip	2/21-23/17	\$640.
ANTOINETTE MARTIN/Nurse	DECA State Conference: Overnight Trip	2/21-23/17	\$700.
LOIS FARESE	DECA International Career Development Conference: Overnight Trip	4/25-30/17	Stipend position
ZACH LISELLA	DECA International Career Development Conference: Overnight Trip	4/25-30/17	\$1000.
ANTOINETTE MARTIN/Nurse	DECA International Career Development Conference: Overnight Trip	4/25-30/17	\$1650.
JEFFREY D'ELIA	Model Congress: Overnight Trip	3/30-4/2/17	Stipend position

E-10. Approve all Northern Highlands Staff as event workers, as necessary, for the 2016-2017 school year as follows:

- Event workers for Open House on Saturday, October 8, 2016 at \$200.00 per person for an estimated cost not to exceed \$2,400.

- E-11.** Approve the appointment of OLIVIA ROSS, KEVIN WOOD, EMILY HITE, CELINE BELEKDANIAN, CAMILLE LICINI and ANNA RIMLAND for the 2016-2017 school year, to maintain the message board located at the entrance to the school at a stipend of \$5.00 for every update, per attachment.
- E-12.** Approve the receipt of two (2) out of district Tuition Student(s) for the 2016-2017 school year, per attachment.
- E-13.** Approve the appointment of JACQUELINE PAIZIS as Substitute(s) Teacher(s) and/or Homebound Instructor(s)/Tutor(s) for the 2016-2017 school year.
- E-14.** Approve JACQUELINE PAIZIS for Fairleigh Dickinson University Student Teaching Internship in Mathematics from January 3, 2017 to January 20, 2017, per attachment.

Roll Call:

- 12. BOARD PRESIDENT’S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**
- 16. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- **Legal Matters - Litigation Updates**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

- 17. ADJOURNMENT**

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____