

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**November 21, 2016**

**AGENDA**

1. **CALL TO ORDER:** The Board President will call the meeting to order.
2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**  
The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River and published on January 8, 2016 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Dr. Robert Hands		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mr. Henry Senger (Saddle River Liaison)		
William Downs (Student Representative)		
Lauren Wright (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. **SPECIAL PRESENTATION:** School Counselors: College Visitation Opportunities
5. **STUDENT REPRESENTATIVE REPORTS**

6. **COMMITTEE & LIAISON REPORTS**
7. **PRINCIPAL'S REPORT**
8. **SUPERINTENDENT'S REPORT**
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR Business Agenda for November 21, 2016, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-8** in accordance with NJSBA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of transfers, per attachment.
- B-2.** Approval of the Board Secretary and Treasurer's report for the month of October, 2016.
- B-3.** Approval of current bills list (check register) from November 2, 2016 through November 15, 2016, per attachment.
- B-4.** Approval of minutes, October 24 and November 7, 2016 Board of Education meetings, per attachment.
- B-5.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Ann Pagano  
 What: NJSBA Bergen County Meeting  
 Where: Holiday Inn, Hasbrouck Heights, NJ  
 When: Tuesday, December 6, 2016  
 Costs: Registration: no cost  
 Mileage: as per NJ OMB Guidelines

Who: Brad Siegel, Ileana Sing  
 What: Northeast Conference on Teaching Foreign Language  
 Where: New York Hilton Midtown, New York, NY  
 When: Friday, February 10 – Saturday, February 11, 2017  
 Costs: Registration: \$195 each, total \$390  
 Hotel: NY Hilton \$209/night/pp, 2 nights, \$836 + taxes & fees  
 Mileage: as per NJ OMB Guidelines

Who: Christine Ferrarie  
 What: NJSBA 3 Rs for New Board Members  
 Where: Riverview School, Denville, NJ  
 When: Thursday, December 8, 2016

Costs: Registration: no cost  
Mileage: as per NJ OMB Guidelines

Who: Christine Ferrarie  
What: NJSBA New Member Orientation Weekend Conference  
Where: Chauncey Conference Center, Princeton, NJ  
When: Friday, March 10 – Sunday, March 12, 2017  
Costs: Registration: no cost  
Mileage: as per NJ OMB Guidelines

- B-6.** WHEREAS, in accordance with the provisions of N.J.A.C. 6A:23A-13.3, the district may, by board resolution, adjust revenues from the year end excess surplus calculation, and appropriate said funds in the subsequent fiscal year without Commissioner approval; and

NOW, THEREFORE, BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education, accept the recommendation of the School Business Administrator and approve the **adjustment of excess Extraordinary Aid revenue** from fiscal year **2015-16** excess surplus calculation, and further, **approve the appropriation** of said funds in fiscal year **2016-17** in order to offset unbudgeted or costs in excess of the original budget as follows:

1)	11-000-100-566	\$50,000 (Tuition)
2)	11-000-217-320	\$25,000 (Extraordinary Svc.)
3)	11-000-230-331	\$33,000 (Legal)
4)	11-000-251-330	\$13,500 (Prof. Fees)
5)	11-000-261-420	\$ 9,100 (Maintenance Svc.)
6)	11-000-262-520	\$ 1,900 (Insurance)
7)	11-000-263-420	\$15,500 (Grounds Svc.)
8)	11-190-100-610	\$87,000 (Supplies)

**\$235,000 – Total Amount Appropriated**

- B-7.** Approval of payment of \$75/day to a Northern Highlands bus driver who drives the Allendale – Bergen Academies route and a Special Education route as it pertains to the morning run, effective December 1, 2016 through June 30, 2017.

**B-8.** RESOLUTION for the LEASE PURCHASE of NEW SCHOOL BUS

RESOLVED, that the Northern Highlands Board of Education (Board) needs to replace a 54 passenger school bus (Vehicle), and  
WHEREAS, the Board authorizes the School Business Administrator to prepare a specification pertaining to the acquisition of the vehicle, and  
WHEREAS, the School Bus Administrator is authorized to obtain lease purchase financing in order to acquire the vehicle, and  
WHEREAS, the School Business Administrator is authorized to order the vehicle once financing has been secured, and  
WHEREAS, the School Business Administrator is authorized to acquire the vehicle providing that the purchase is in compliance with NJ State Public Contract Law,  
NOW, THEREFORE, BE IT RESOLVED, that the School Business Administrator is directed to process all the required documents in order to secure financing and acquire the vehicle, and the Board will approve the actual financing at the next Board meeting.

Roll Call:

**11. ACTION ITEMS FOR the Education Agenda for November 21, 2016 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-6**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

**E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.

**E-2.** Approve the **second reading** of the 2017-2018 school calendar, per attachment.

**E-3.** Approve an additional assignment for JENNIFER MONAHAN at a rate of \$63.07 per day, THOMAS VISCARDI at a rate of \$64.17 per day, THOMAS WALSH at a rate of \$64.17 per day, CHRISTOPHER BROKING at a rate of \$64.17 per day, and STEVEN CERELLI at a rate of \$60.88 per day, for the purpose of Leave Replacement Teacher of Special Education from January 19, 2017 to May 23, 2017.

**E-4.** Approve the following field trips/overnight field trips for the 2016-2017 school year:

a.) Band and Choir: Music Competition (Overnight Trip)

- Disney World, Orlando FL: 3/23-26/17

b.) Baseball Team: Team Training (Overnight Trip)

- Disney Wide World of Sports Complex, Orlando FL: 3/10-15/17

c.) CAD2 Classes: Engineering Application and Study

- Triangle Manufacturing, USR NJ: 1/11/17 and 1/18/17

**E-5.** Approve the following list of advisors/chaperones/school nurse, as listed below:

NAME	EVENT	DATE	AMOUNT TO BE PAID
TEDDI SOTIROPOULOS	Band & Choir	3/23-26/17	No Cost to District
TOM PASTER	Band & Choir	3/23-26/17	No Cost to District
DANIELLE HARRIS	Band & Choir	3/23-26/17	\$850
DENISE REGAN	Band & Choir	3/23-26/17	\$850
GARY BACH	Band & Choir	3/23-26/17	\$850
PAUL ALBARELLA	Baseball Team	3/10-15/17	No Cost to District
ROBERT MERRILEES	Baseball Team	3/10-15/17	No Cost to District
TONY LAROCCA	Baseball Team	3/10-15/17	No Cost to District
AL MUGNO	CAD2 Class	1/11/17& 1/18/17	No Cost to District

**E-6.** Approve the appointment of MARIE CLAIR YOUNG as Substitute(s) and/or Homebound Instructors(s)/Tutor(s) for the 2016-2017 school year, per attachment.

Roll Call:

**12. BOARD PRESIDENT'S REPORT**

**13. OLD BUSINESS**

**14. NEW BUSINESS**

**15. OPEN TO THE PUBLIC**

**16. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

• **Legal Matters – Litigation Updates**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_