

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

June 5, 2017

AGENDA

- 1. CALL TO ORDER:** The Board President will call the meeting to order.

- 2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
 The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on April 7, 2017 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Jennifer Connolly (Saddle River Liaison)		
William Downs (Student Representative)		
Lauren Wright (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

- 4. SPECIAL PRESENTATION:** Public Hearing – Superintendent Contract

- 5. STUDENT REPRESENTATIVE REPORTS**

6. COMMITTEE & LIAISON REPORTS
7. PRINCIPAL'S REPORT
8. SUPERINTENDENT'S REPORT
9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS
10. ACTION ITEMS FOR Business Agenda for June 5, 2017, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-17** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from May 12, 2017 through, May 26, 2017, per attachment.
- B-2.** Approval of minutes, May 1 and May 15, 2017 Board of Education meetings and executive session, per attachments.
- B-3.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Lauren Zucker
 What: NCTE Annual Convention 2017
 Where: St. Louis, MO
 When: Thursday, November 16 - Sunday, November 19, 2017
 Costs: Registration: \$135
 Airfare: ~ \$360 RT
 Hotel: Embassy Suites (conf. hotel) \$194/night for 3 nights, total ~\$686 inc. tax

Mileage: as per NJ OMB Guidelines
 Who: Sue Spencer
 What: 2017 Character Education Lab Educator Summit
 Where: Philadelphia, PA
 When: Friday, July 14 – Saturday, July 15, 2017
 Costs: Registration: \$100
 Hotel: Air BnB \$124.50/night for 2 nights, total \$249
 Mileage: as per NJ OMB Guidelines

- B-4.** Approval of the following student custodians at the hourly rate shown, for summer 2017 and the 2017-18 school year, effective immediately, following completion of required documentation where applicable:

Christine Griffith	\$9.50	Brian Sayre	\$8.50
James Griffith	\$9.50	Zachery Tyler	\$8.50
John Griffith	\$8.50	Michael Vidals-Reyes	\$9.00
Glendi Mema	\$8:50		

- B-5.** Approval of Neuropsychological Testing for a student (ID 7077) by Dr. Lori Catania, in an amount not to exceed \$3,200, per attachment.
- B-6.** Approval of summer tuition for a student (ID 20447) to attend Sage Day Summer 2017 Program for 5 weeks, June 26 – July 28, 2017, as described in the student’s IEP, in the amount of \$3,200, per attachment.
- B-7.** Approval of Regular School year (2016-17) tuition for a student (ID 6878) for the period May 19, 2017 – June 30, 2017 at Sage Day in Rochelle Park, in the annual amount of \$55,980, pro-rated, as described in the student’s IEP, per attachment.
- B-8.** Approval of extended school year and Regular School year tuition (2017-18) at David Gregory School for a student (ID 7152) in the amount of \$56,088.90 as described in the student’s IEP, per attachment. A 1:1 Aide fee of \$38,220.00 is included in the contract under extraordinary services bringing the total contract amount to \$94,308.90.
- B-9.** RESOLVED, that the Northern Highlands Board of Education hereby approves the submission of the fiscal year 2017-18 IDEA grant application, and accepts the allocation of the IDEA Basic amount of \$224,725.
- B-10.** RESOLUTION TO APPROVE LEASE-PURCHASE FINANCING FOR SCHOOL BUS and MAINTENANCE VEHICLE
Whereas, the School Business Administrator was authorized by the Northern Highlands Board of Education (Board) at May 15, 2017 meeting to obtain lease purchase financing in order to acquire a new bus and maintenance vehicle, and
Whereas, the School Business Administrator solicited financing and obtained quotes for a 4 year lease purchase agreement,
NOW THEREFORE BE IT RESOLVED, that the Board approve the lease proposal received from U.S. Bancorp Government Leasing and Finance, Inc. for a four (4) year term and with a nominal annual rate of 2.594%.
AND BE IT FURTHER RESOLVED, that the School Business Administrator is directed to execute the required documents in order to secure financing and acquire the bus and vehicle.
- B-11.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of a 2017 Ford F-450 from Beyer Ford through State of New Jersey Contract #A88214, in the total amount of \$47,059, per attachment.
- B-12.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of a 2018 Thomas 24 passenger School Bus from H.A. DeHart & Son, Inc. through HCESC Award 17-01B, in the total amount of \$57,735.60, per attachment.

- B-13.** RESOLVED, that the Northern Highlands Board of Education authorize a project to replace the fencing for the baseball field by SportaFlex, LLC at a total cost of \$7,864. Two (2) quotes were obtained.
- B-14.** RESOLVED, that the Northern Highlands Board of Education authorize a project to renovate the Varsity Baseball field by Advanced Athletic Services, a division of Bob Viersma & Sons, LLC at a total cost of \$27,450. Two (2) quotes were obtained.
- B-15.** In accordance with N.J.A.C. 18A:18A-42.2 the Board of Education establishes the following as the maximum dollar limit for professional services. Should it become necessary to exceed the maximum amount listed, the Board of Education may adopt an increase through formal Board action through the transfer of funds resolution, as recommended by the Superintendent.

Account Description	2017-18 Projected
Professional Services- ABA and other extraordinary services	\$353,000
Professional Services – Speech and OT/PT	\$128,000
Attorney Fee	\$75,000
Purchased Tech Services – Instruction	\$43,600
Professional Services – Staff Development	\$37,000
Purchased Prof. Ed. Services – Instruction	\$29,925
School Auditor	\$21,000
Purchased Tech Services – Business	\$15,000
Health Services	\$13,000

B-16. Construction Project Bid Award

WHEREAS, on May 31, 2017 the Northern Highlands Regional High School Board of Education conducted a public bid opening for the award of an Athletic Field Lighting Improvement Project, DOE Project # 3700-050-17-4000, which yielded the following two bids for consideration:

Contractor	Base Bid	Add Alternate
Quality Electrical Const. Co.	\$377,000	\$7,300
FAI-GON Electric Inc.	\$415,000	\$15,000

and;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education, as reviewed and approved by Boswell Engineering and the Board Attorney, awards the contract for the Athletic Field Lighting Improvement Project to Quality Electrical Const. Co. in the total contract lump sum of \$384,300.

BE IT FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education grants the authority to James Davis, Business Administrator, to sign a contract with Quality Electrical Const. Co.

- B-17.** RESOLVED, that the Northern Highlands Board of Education authorize the exterior painting and renovation of 1,768 hallway lockers by The Locker Man at a cost not to exceed \$34,000. Three (3) quotes were obtained.

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for June 5, 2017 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-12**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Approve the Annual District Mentoring Plan for the 2017-2018 school year, per attachment.
- E-4.** Approve the Marshall Summative Evaluation System for the 2017-2018 school year, including individual rubrics for teacher, principal, supervisor, counselor, nurse, librarian, and child study team staff.
- E-5.** Approve the NJ Department of Education Equivalency Application for revisions to the Marshall Evaluation System, per attachment.
- E-6.** Approve and Authorize payment to SCOT BECKERMAN, Superintendent, for successful completion and approval by the Department of Education/Interim Superintendent of Schools and Northern Highlands Board of Education, for the Attained Qualitative and Quantitative Merit Goals (5 in total) in accord with the Superintendent's 2016-2017 employment contract at an amount of \$21,977.50.
- E-7.** Accept with regret, the retirement of MARY ANN KOLUCH, Secretary, effective August 1, 2017, per attachment.
- E-8.** Approve a new position for a Special Education Aide for the 2017-2018 school year, effective September 1, 2017 to June 30, 2018.
- E-9.** Approve the appointment of JONATHAN SCHMITT as Special Education Aide for the 2017-2018 school year, effective September 1, 2017 to June 30, 2018 at a total salary of \$19,811, per attachment.
- E-10.** Approve the following field trips/overnight field trips for the 2016-2017 school year.
- a) Animal Conservation Club: Donation to animal shelter
- PATCH Animal Shelter, Pompton Lakes NJ: 5/25/17
- E-11.** Approve the following list of advisors/chaperones/school nurse, as listed below:

NAME	EVENT	DATE	AMOUNT TO BE PAID
MEREDITH SKLAR	Animal Conservation Club	5/25/17	No cost to district
JOSEPH INTERMAGGIO	Senior Class Trip	5/22/17	No cost to district
LINDSEY PARENT	Senior Class Trip	5/22/17	No cost to district

E-12. Approve MIKAKO NISHIMURA for Ramapo College School Counseling Internship for the 2017-2018 school year, from September 1, 2017 to May 31, 2018, per attachment.

Roll Call:

12. BOARD PRESIDENT’S REPORT

13. OLD / NEW BUSINESS

14. OPEN TO THE PUBLIC

15. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- Personnel Matters

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

16. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____