

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

October 2, 2017

AGENDA

- 1. CALL TO ORDER:** The Board President will call the meeting to order.

- 2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
 The Superintendent will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on April 7, 2017 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

- 3. ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Jennifer Connolly (Saddle River Liaison)		
Kate Federer (Student Representative)		
Bridget Holle (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		X

- 4. SPECIAL PRESENTATION**

- 5. STUDENT REPRESENTATIVE REPORTS**

6. COMMITTEE & LIAISON REPORTS
7. PRINCIPAL'S REPORT
8. SUPERINTENDENT'S REPORT
9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS
10. ACTION ITEMS FOR Business Agenda for October 2, 2017, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-16**, in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from September 14, 2017 through September 28, 2017, per attachment.
- B-2.** Approval of minutes, September 18, 2017, Board of Education meeting, per attachment.
- B-3.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Anthony Sagliocca
 What: DECA Boot Camp
 Where: Kean University, Union, NJ
 When: Friday, October 6, 2017
 Costs: no cost
 Mileage: as per NJ OMB Guidelines

Who: Kelly Peterfriend, Jennifer Ferentz, Jennifer Kuo, Steve Jochum, Denise Talotta, Mike Stone, Joe Zobel
 What: Team Building Professional Development
 Where: Cipher Seeker, Waldwick, NJ
 When: Monday, October 9, 2017
 Costs: \$253.57 total for all
 Mileage: as per NJ OMB Guidelines

Who: Michael Koth
 What: BC Association of School Security Professionals
 Where: HUMC Health Wellness Center, Maywood, NJ
 When: Wednesday, October 11, 2017
 Costs: no cost
 Mileage: as per NJ OMB Guidelines

Who: Michael Koth
What: SNAP Conference & Luncheon
Where: The Venetian, Garfield, NJ
When: Thursday, October 19, 2017
Costs: no cost
Mileage: as per NJ OMB Guidelines

Who: Brad Siegel
What: NJSBA 2017 Convention (Conference approved by the NJ Dept. of Education)
Where: Atlantic City Convention Center, Atlantic City, NJ
When: Monday, October 23 – Thursday, October 26, 2017
Costs: Registration: \$1,500 (included in group registration which is already paid)
Hotel: Resorts Casino Hotel for 10/25/17 @ \$109/night
Mileage: as per NJ OMB Guidelines

Who: Denise Talotta and Joe Zobel
What: College Visits: Muhlenberg & Cedar Crest College
Where: Allentown, PA
When: Friday, November 3, 2017
Costs: no cost
Mileage: as per NJ OMB Guidelines

Who: Denise Talotta
What: College Visits: Marywood University & University of Scranton
Where: Scranton, PA
When: Thursday, November 9, 2017
Costs: no cost
Mileage: as per NJ OMB Guidelines

Who: Susan Spencer
What: RCHA Teachers Seminar: American Cultures of Adolescence
Where: Rutgers Center for Historical Analysis, New Brunswick, NJ
When: Friday, November 17, 2017
Costs: Registration: \$35
Mileage: as per NJ OMB Guidelines

Who: Michael Menzella
What: US Lacrosse National Convention
Where: Baltimore, MD
When: Friday, January 19 – Sunday, January 21, 2018
Costs: Registration - \$90
Hotel: Hilton Baltimore (conference hotel) \$139/night, 2 nights, total \$278
Mileage: as per NJ OMB Guidelines

Who: Bob Williams
What: DAANJ / NJSIAA Annual Workshop
Where: Atlantic City, NJ
When: Monday, March 12 – Friday, March 16, 2018
Costs: Registration – TBD (not to exceed \$400)

Hotel: Golden Nugget (conference hotel) TBD, not to exceed \$300
Mileage: as per NJ OMB Guidelines

- B-4.** Approval of agreement with Region II (Pascack Valley Regional) for Special Education parents who may attend ABA Analysis Parent Training Workshops during the 2017-2018 school year in the amount of \$200/family/child, per attachment.
- B-5.** Approval of Regular School year tuition (2017-2018) for a student (ID 20452) for the period September 7, 2017 – June 30, 2018 at The Calais School, in the amount of \$61,959.60, as described in their IEP, per attachment.
- B-6.** Approval of Occupational Therapy evaluations for two students (ID 7580 and 20452) by Bergen Pediatric Therapy Center, LLC in the amount of \$695 each, totaling \$1,390, per attachment.
- B-7.** Approval of outside psychiatric evaluation for a student (ID 20432) by North Jersey Health & Wellness, LLC in the amount of \$1,000, per attachment.
- B-8.** Approval of Regular school year tuition (2017-2018) for two students (IDs 7366 and 7585), for the period of August 30, 2017 – June 14, 2018 at Pascack Valley Regional High School District (RISE Program) as described in their IEPs, in the amount of \$44,871 each, totaling \$89,742, per attachment.
- B-9.** Approval of Regular school year tuition (2017-2018) for four students (IDs 21406, 21035, 21052 and 7066), for the period of August 30, 2017 – June 14, 2018 at Pascack Valley Regional High School District (L.L.D. High School Program) as described in their IEPs, in the amount of \$37,876 each, totaling \$151,504, per attachment.
- B-10.** Approval of agreement for a student (ID 21357) to receive Program Coordination by a BCBA facilitated by Above & Beyond Learning Group LLC, as described in his IEP, for the period October 1, 2017 – June 30, 2018, per attachment. The total for this service is approximately \$3,720 plus travel expenses of \$0.565/mile and a \$300 administrative fee.
- B-11.** Approval of Regular School year tuition (2017-2018) for a student (ID 5990) for the period September 7, 2017 – June 21, 2018 at Ramapo High School – New Horizons Program, in the amount of \$23,063, as described in their IEP, per attachment.
- B-12.** Approval of Clifford Singer, Saddle River District employee, to provide half day 1:1 aide services for a student (ID 6914) at no cost to Northern Highlands, per attachment.
- B-13.** Approval of Marilyn Jones, Saddle River District employee, to provide Physical Therapy sessions, 30 minutes/week, for a student (ID 6914) at no cost to Northern Highlands, per attachment.
- B-14.** Approval of Transition Services (2017-2018) for a student, (ID 6268) through BCSS-Educational Enterprises Division for 4 hours weekly, as described in their IEP, in the amount of \$12,304, per attachment.
- B-15.** Approval of the substitute certified athletic trainer's agreement with SD Gameday, LLC for the 2017-2018 school year, per attachment.

B-16. Resolution Authorizing the Northern Highlands Regional High School Board of Education to enter into the NJSBA’s Cooperative Pricing Agreement (E8801-ACESCPS)

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-4.1a authorizes district boards of education to competitively contract for procurement of proprietary computer software and services; and

WHEREAS, the New Jersey School Boards’ Association (NJSBA), N.J.S.A.18A:6-45 et seq., on behalf of its membership has competitively contracted to procure on an aggregated basis digital and electronic products and services, E-Rate Consulting and Processing Services, and other technology products and programs to enhance Members’ readiness for Future Ready Schools, as well as energy aggregation services, supplies and materials, time and materials; and other such services and products as two or more participating local boards in the system agree can be purchased on a cooperative basis; and

WHEREAS, N.J.S.A. 18A:18A-11 authorizes local district boards of education to enter into cooperative pricing agreements; and

WHEREAS, the NJSBA CPS has offered voluntary participation in a cooperative pricing system for the aggregate purchase of products and services; and

WHEREAS, the Northern Highlands Regional High School Board of Education in the county of Bergen, State of New Jersey, desires to participate in the NJSBA TEC Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED, by the Northern Highlands Regional High School Board of Education, county of Bergen, State of New Jersey as follows:

- This RESOLUTION shall be known and may be cited as the “NJSBA Cooperative Pricing Resolution of the Northern Highlands Regional High School Board of Education”
- Pursuant to the provision of N.J.S.A. 18A:18A-11, James Davis, Business Administrator, is hereby authorized to enter into the NJSBA TEC Cooperative Pricing System Agreement.
- The New Jersey School Boards Association shall be responsible for complying with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and all other applicable laws in connection with the preparation, bidding, negotiation and execution of contracts in connection with the NJSBA Cooperative Pricing System.
- This resolution shall take place immediately upon passage.

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for October 2, 2017 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-15**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

E-1. Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.

E-2. Accept and affirm the Monthly Student Suspension report, per attachment.

E-3. Approve the **second** reading of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.

P 2700 Services to Nonpublic School Students (M) (Revised)

P & R 7100 Long-Range Facilities Planning (M) (Revised)
P & R 7101 Educational Adequacy of Capital Projects (Revised)
P 7102 Site Selection and Acquisition (Revised)
R 7102 Site Selection and Acquisition (New)
P 7130 School Closing (Revised)
P 7300 Disposition of Property (Revised)
R 7300.2 Disposition of Land (Revised)
R 7300.3 Disposition of Personal Property (Revised)
R 7300.4 Disposition of Federal Property (Revised)

E-4. Approve the following Job Descriptions, per attachment.

1. Accounts Payable Clerk
2. Activity Advisor
3. Administrative Assistant – Confidential
4. Administrative Assistant – NHEA
5. Affirmative Action Officer
6. Anti-Bullying Coordinator
7. Anti-Bullying Specialist
8. Assistant Coach
9. Assistant Principal
10. Athletic Director
11. Athletic Trainer
12. Bus Driver
13. Business Administrator
14. Campus Receptionist
15. Campus Security
16. Computer Technician
17. Custodian
18. Database Coordinator
19. Director of Special Education
20. District Technology Manager
21. Early Learning Center
22. Executive Director of Technology
23. Executive Director of Curriculum
24. Facilities Manager
25. Financial Assistant to the Business Administrator
26. Food Service Cashier
27. Food Service Cook
28. Food Service Director
29. Food Service Manager
30. Head Coach
31. K-12 Regional Curriculum Coordinator
32. Learning Disabilities Teacher Consultant
33. Media Specialist
34. Nurse
35. Planetarium Supervisor
36. Principal
37. School Counselor

38. School Psychologist
39. Secretary – NHEA
40. Social Worker
41. Special Education Aide
42. Speech-Language Specialist
43. Student Assistant Counselor
44. Student Coordinator
45. Substitute Coverage Coordinator
46. Superintendent
47. Supervisor
48. Teacher
49. Title I After School Homework Support
50. Title I Coordinator and Parent Liaison
51. Title IX Compliance Officer
52. Volunteer Coach

- E-5.** Approve the Professional Development Plan for Scot Beckerman, Superintendent, from July 1, 2017- June 30, 2020, per attachment.
- E-6.** Approve the Planetarium Fee Schedule effective for the 2017-2018 school year, per attachment.
- E-7.** Approve the following field trips/overnight field trips for the 2017-2018 school year.
- a.) Italian Honors Class: Michelangelo Divine Draftsmen and Designer Exhibit
 - The Metropolitan Museum of Art, NYC: 1/26/18
 - b.) STEM: North Jersey STEM Competition
 - Ramsey High School, Ramsey NJ: 12/7/17
 - c.) Italian Club: Italian Cuisine and Culture
 - Primo Amore Bistro, Hawthorne NJ: 1/10/18
 - d.) Graphic Design Class: Tour Graphic Design Offices and Observe Designers
 - NY Times Magazine and CBX, NYC: 3/19/18
 - e.) DECA: State Competition (Overnight trip)
 - Harrah’s Atlantic City, Atlantic City NJ: 2/27/18 - 3/1/18
 - f.) DECA: International Competition (Overnight trip)
 - Location TBD, Atlanta GA: 4/21/18 - 4/25/18
- E-8.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE	AMOUNT TO BE PAID
ENZA SARDELLA	Italian Honors Class	1/26/18	No cost to district
LAURA ASTORINA	Italian Honors Class	1/26/18	No cost to district
AL MUGNO	STEM	12/7/17	No cost to district
GREG DELORENZO	STEM	12/7/17	No cost to district
LAURA ASTORINA	Italian Club	1/10/18	No cost to district
ENZA SARDELLA	Italian Club	1/10/18	No cost to district
LAURA FLOREZ	Italian Club	1/10/18	No cost to district
BOB PETROSINO	Italian Club	1/10/18	No cost to district
AGOSTINA ANDRADE	Italian Club	1/10/18	No cost to district
DOREEN ALBANO	Graphic Design Class	3/19/18	No cost to district

- E-9.** Approve all Northern Highlands Staff, Substitutes and Coaches as chaperones, as necessary, for the 2017-2018 school year as follows.
- DECA State Competition chaperones (not to exceed 15 chaperones/nurse, as needed, which include advisors), for an overnight field trip, from 2/27/18 - 3/1/18, at the NHEA rate, for an estimated cost not to exceed \$9,500.
 - DECA International Competition chaperones (not to exceed 10 chaperones/nurse, as needed, which include advisors), for an overnight field trip, from 4/21/18 - 4/25/18, at the NHEA rate, for an estimated cost not to exceed \$11,500.
- E-10.** Approve and adopt one (1) new Student Activity Club “Can We All Just Get Along (CWAJGA)” operated on a volunteer/non-financial support basis, effective for the 2017-2018 school year.
- E-11.** Approve the following Athletic/Co-Curricular assignments for the 2017-2018 school year.
1. LAURIE AJALAT as Can We All Just Get Along (CWAJGA) Volunteer Advisor
 2. ALEXANDRA CHICHERCHIA as Girl Up Volunteer Advisor (Replacement for K. Hayes)
- E-12.** Approve ALLISON LAWLOR as Substitute Teacher for the 2017-2018 school year, per attachment.
- E-13.** Approve ALEXA MARKEL for Montclair State University Student Teaching Internship in School Counseling for the 2017-2018 school year, for the Spring semester, 16 weeks for 22-23 hours each week, per attachment.
- E-14.** Approve the receipt of one (1) out of district Tuition Student for the 2017-2018 school year, per attachment.
- E-15.** Approve a Leave of Absence (FMLA) for THOMAS ABSALOM, Special Education Aide, effective September 28, 2017.

Roll Call:

- 12. BOARD PRESIDENT’S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**
- 16. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____