

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

December 11, 2017

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.

2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on April 7, 2017 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Jennifer Connolly (Saddle River Liaison)		
Kate Federer (Student Representative)		
Bridget Holle (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. **SPECIAL PRESENTATIONS:**
Mr. Robert Morrison, Hodulik & Morrison, P.A., Auditor: Results of the NHRHS Audit and the Scope of the Annual Audit.

5. **STUDENT REPRESENTATIVE REPORTS**

6. COMMITTEE & LIAISON REPORTS
7. PRINCIPAL'S REPORT: NONE
8. SUPERINTENDENT'S REPORT
9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS
10. ACTION ITEMS FOR Business Agenda for December 11, 2017, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-10** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of transfers, per attachment.
- B-2.** Approval of the Board Secretary and Treasurer's report for the month of November 2017.
- B-3.** Approval of current bills list (check register) from November 17 through December 6, 2017, per attachment.
- B-4.** Approval of minutes, November 20, 2017, Board of Education meeting, per attachment.
- B-5.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Jose Madhavasseril, Ryan Fanelli and Michael McCabe
 What: TechSpo 2018
 Where: Harrah's Resort, Atlantic City, NJ
 When: Thursday, January 25 – Friday, January 26, 2018
 Costs: Registration - \$425 each, total \$1,275
 Hotel: \$99/night each, 1 night (DOE waiver)
 Mileage: as per NJ OMB Guidelines

Who: Lindsey Parent, Dean Rayside, Brad Siegel and Ileana Sing
 What: AMTNJ Conference "Fostering Growth Mindsets in Every Classroom"
 Where: Ramada Hotel, Monroe Township, NJ
 When: Wednesday, February 7, 2018
 Costs: Registration - \$164 x 2 (members), \$179 x 2 (non-members), total \$686
 Mileage: as per NJ OMB Guidelines

Who: Daniel Cazes
 What: 2018 PARCC Mandatory District Coordinator Training.
 Where: Birchwood Manor, Whippany, NJ
 When: Thursday, March 1, 2018
 Costs: Registration – no cost
 Mileage: as per NJ OMB Guidelines

Who: Richard Smith
What: 2018 PARCC Mandatory District Coordinator Training.
Where: Forsgate Country Club, Monroe Township, NJ
When: Monday, March 5, 2018
Costs: Registration – no cost
Mileage: as per NJ OMB Guidelines

Who: Justin Tralongo
What: “Decoding Cancer” Workshop
Where: Meadowlands Environmental Research Institute, Lyndhurst, NJ
When: Wednesday, March 28, 2018
Costs: Registration - \$200
Mileage: as per NJ OMB Guidelines

Who: Michael Stone
What: 2018 Palmetto’s Finest Spring Tour
Where: South Carolina
When: Sunday, April 8 – Wednesday, April 11, 2018
Costs: Registration – no cost
Airfare: approx. \$115 (after \$300 credit from tour)
Mileage: as per NJ OMB Guidelines

Who: Jennifer Kuo
What: Virginia Private Colleges Tour
Where: Richmond, VA
When: Wednesday, April 11 – Saturday, April 14, 2018
Costs: Registration - \$80
Mileage: as per NJ OMB Guidelines

- B-6.** Approval of Laura Bejot to provide Occupational Therapy services to a student (ID 7580) for the 2017-2018 school year, 2 sessions/week at the rate of \$120/session, totaling approximately \$10,560, as described in their IEP, per attachment.
- B-7.** Approval of Revised contract with Bergen County Special Services as provider of audiological services during the 2017-2018 school year for a student, (ID 21034) as described in their IEP, for an amount not to exceed \$1,880 (\$940 increase over amount approved on July 17, 2017), per attachment.
- B-8.** Accept the 2016 – 2017 Audit for the year ended June 30, 2017 and the submission of the CAFR (Comprehensive Annual Financial Report) and the AMR by the firm of Hodulik & Morrison, P.A. with no recommendations pertaining to the annual audit. Therefore, no Corrective Action Plan (CAP) is required.
- B-9.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of Surface 4 Urban Armour Gear Cases from SHI International Corp. at a cost of \$7,750. Two (2) quotes were obtained.

- B-10.** Approval of keynote speaker and presenters for Quad District Professional Development Workshop on January 15, 2018 as detailed below:
- Keynote Speaker: Mary Cowhey (author, teacher, presenter) for \$2,000 plus travel expenses
 - Presenter: Christine Kang, Project Sunshine for \$500
 - Presenter: Cary Simpson, Only Make Believe for \$500

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for December 11, 2017 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-15**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Accept and affirm the 2017-2018 Live Streaming Memorandum of Understanding, per attachment.
- E-4.** Accept and affirm the 2017-2018 Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff, per attachment.
- E-5.** Approve and adopt the 2018-2019 Curriculum Guide, per attachment.
- E-6.** Approve the **second** reading of the 2018-2019 School Calendar, per attachment.
- E-7.** Approve the **second** reading of the following Job Description, per attachment.
1. School Safety Specialist
- E-8.** Accept with regret, the resignation of BRIAN BELLUZZI, Teacher of English, effective January 30, 2018, per attachment.
- E-9.** Accept with regret, the retirement of THOMAS ABSALOM, Special Education Aide, effective December 1, 2017, per attachment.
- E-10.** Approve the appointment of KIMBERLY HAYES, Teacher of English, for the 2017-2018 school year, effective February 12, 2018 or sooner to June 30, 2018 at a total salary of \$82,825 (MA+60, Step 11) prorated, per attachment.
- E-11.** Approve the appointment of MATTHEW JIMENEZ, Special Education Aide, for the 2017-2018 school year, effective January 9, 2018 or sooner to June 30, 2018 at a total salary of \$19,811 prorated, per attachment.

- E-12.** Approve an in-field doctorate degree stipend to LAUREN ZUCKER, Teacher of English, in the amount of \$1,000 prorated to \$600, effective January 1, 2018.
- E-13.** Approve the following field trips/overnight field trips for the 2017-2018 school year.
- a.) Quiz Bowl: National History Bee
 - Ridgewood High School, Ridgewood NJ: 1/13/18
 - b.) Chinese Class: Chinese Culture and Cuisine
 - Chinatown, NYC: 3/20/18
 - c.) Chinese Club: Chinese Culture and Cuisine
 - Joyce Chinese Restaurant, River Edge NJ: 1/18/18
 - d.) Student Council: Tomorrows Children's Fund
 - Hackensack University Medical Center, Hackensack NJ: 12/12/17
 - e.) Highlands Heroes and Fashion Club: Clothing Drive
 - Oasis Women's Shelter, Paterson NJ: 1/10/18
 - f.) AP Art History Classes and AP European History Classes: Art Exhibit
 - The Metropolitan Museum of Art, NYC: 1/22/18
 - g.) Italian Club: Italian Culture and Cuisine
 - Don Antonio Restaurant and Broadhurst Theatre, NYC: 3/16/18
 - h.) Spanish Club: Live Performance: Latin History by John Leguizamo
 - Studio 54, NYC: 2/20/18

- E-14.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
JOHN GORNELL	Quiz Bowl	1/13/18	No cost to district
XIN CAI	Chinese Class	3/20/18	No cost to district
XIN CAI	Chinese Club	1/18/18	No cost to district
TOM WITKOWSKI	Student Council	12/12/17	No cost to district
JENNIFER KUO	Highlands Heroes/Fashion Club	1/10/18	No cost to district
JENNIFER FERENTZ	Highlands Heroes/Fashion Club	1/10/18	No cost to district
DEANNA FRIEDLAND	Highlands Heroes/Fashion Club	1/10/18	No cost to district
SUSAN SPENCER	AP Art History	1/22/18	No cost to district
KRISTA CARPINO	AP Art History	1/22/18	No cost to district
FRANK GILLI	AP Art History	1/22/18	No cost to district
SARA BELGIOVINE	AP Art History	1/22/18	No cost to district
KIM KENDER	AP Art History	1/22/18	No cost to district
JENNIFER MONAHAN	AP Art History	1/22/18	No cost to district
LAURA ASTORINA	Italian Club	3/16/18	No cost to district
ENZA SARDELLA	Italian Club	3/16/18	No cost to district
ROBERT PETROSINO	Italian Club	3/16/18	No cost to district
SARA BUCHBAUM	Italian Club	3/16/18	No cost to district
AGOSTINA ANDRADE	Italian Club	3/16/18	No cost to district
LAURA FLOREZ	Spanish Club	2/20/18	No cost to district

- E-15.** Approve the receipt of one (1) Out of District Tuition Student for the 2018-2019 school year, per attachment.

Roll Call:

12. BOARD PRESIDENT'S REPORT

13. OLD BUSINESS

14. NEW BUSINESS

15. OPEN TO THE PUBLIC

16. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____