

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

June 25, 2018

AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, and published on January 5, 2018 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Jennifer Connolly (Saddle River Liaison)		
Kate Federer (Student Representative)		
Bridget Holle (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. SPECIAL PRESENTATION

5. STUDENT REPRESENTATIVE REPORTS

6. COMMITTEE & LIAISON REPORTS
7. PRINCIPAL'S REPORT
8. SUPERINTENDENT'S REPORT
9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS
10. ACTION ITEMS FOR Business Agenda for June 25, 2018, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-18** in accordance with NJSBA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of transfers, per attachment.
- B-2.** Approval of the Board Secretary and Treasurer's reports for the month of May 2018.
- B-3.** Approval of current bills list (check register) from June 15, 2018 through June 20, 2018, per attachment.
- B-4.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*
 - Who: Board Members
 - What: NJSBA 2018 Convention (Conference approved by the NJ Dept. of Education)
 - Where: Atlantic City Convention Center, Atlantic City, NJ
 - When: Monday, October 22 – Thursday, October 25, 2018
 - Costs: Registration: \$1,500 (group registration by June 30) **OR** \$300 per person
Hotel: NJSBA has retained a block of rooms at a number of hotels, per guidelines and waivers by the NJ Dept. of Education
 - Mileage: as per NJ OMB Guidelines
- B-5.** Approval of Regular and extended school year tuition (2018-2019), for a student, (ID 7580) at Educational Partnership for Instructing Children (EPIC) for the period July 1, 2018 through June 30, 2019, as described in their IEP, in the amount of \$107,706.90, per attachment.
- B-6.** Approval of Regular school year tuition (2018-2019), including extended school year, for a student, (ID 21357) at Garden Academy for the period July 5, 2018 through June 30, 2019, as described in their IEP, in the amount of \$126,997.50, per attachment.
- B-7.** Approval of JEWANN JOHNSON to provide services to a student (ID 21357) for the 2018-2019 school year, 7 hours per week for 52 weeks at the rate of \$70/hour, totaling approximately \$25,480, per attachment.

- B-8.** Approval of Regular and extended School year (2018-2019) tuition for a student (ID 20452) for the period July 9, 2018 – June 30, 2019 at the Calais School, in the amount of \$73,720.50, as described in the student’s IEP, per attachment.
- B-9.** Approval of the Northern Highlands Sports Association donating monies, equipment, supplies etc. under the approval and supervision of the Athletic Director for the 2018-2019 school year.
- B-10.** RESOLVED, that the Northern Highlands Board of Education authorize the replacement of Science Wing Trane RTU-4 compressor by Trane at a cost of \$14,888. Two (2) quotes were obtained.
- B-11.** RESOLVED, that the Northern Highlands Board of Education authorize the upgrade of the Security Camera Server by AVS Technology at a cost of \$36,679.94. Two (2) quotes were obtained.
- B-12.** RESOLVED, that the Northern Highlands Board of Education authorize the upgrade of the Classroom Audio Visual system (Classroom Cleanup) by Keyboard Consultants, Inc. through ESCNJ #65MCESCCPS, in the amount of \$11,700.
- B-13.** RESOLVED, that the Northern Highlands Board of Education approve a three year service agreement for Non-Hazardous Waste Removal with Waste Management of New Jersey, Inc. at a cost of \$1,498.62 per month. Two (2) quotes were obtained.
- B-14.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of lumber for the 2018-2019 school year for the Applied Technology Department from Kuiken Brothers Company, Inc. at a cost of \$8,399. Two (2) quotes were obtained.
- B-15.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of a new File Cabinets (fireproof and non-fireproof) for the Counseling Department from Office Concepts Group at a cost of \$32,621. Three (3) quotes were obtained.
- B-16.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of a new File Cabinets (fireproof and non- fireproof) for the Special Services Department from Office Concepts Group at a cost of \$34,935. Three (3) quotes were obtained.
- B-17. Transfer of Current Year Surplus to Capital and Emergency Reserves**
WHEREAS, N.J.A.C. 18A:21-2 and N.J.A.C. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and
WHEREAS, the Northern Highlands Regional High School Board of Education wishes to deposit anticipated current year surplus into reserve accounts at year end, and
WHEREAS, the Northern Highlands Regional High School Board of Education has determined that up to a maximum of \$840,000 is available for such purpose of transfer as detailed below,
- **\$ 665,000 to Capital Reserve**
 - **\$ 175,000 to Emergency Reserve**

NOW THEREFORE BE IT RESOLVED by the Northern Highlands Regional High School Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers consistent with all applicable laws and regulations.

B-18. Approve the following Year-end Resolutions:

- The Business Administrator be authorized to process invoices for payment for the current fiscal year with Board Confirmation at the next regular meeting
- The Business Administrator be authorized to make account transfers that may be needed to close out the fiscal year with Board confirmation at the next meeting
- Move that all outstanding warrants in all accounts as of December 31, 2017 be cancelled

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for June 25, 2018 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-20**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Accept and affirm the Annual Harassment, Intimidation, & Bullying Self-Assessment report, for the 2017-2018 school year, per attachment.
- E-4.** Accept and affirm the 2017-2018 Semi-Annual Student Safety Data System District Report (SSDS) which combines and replaces the formally known Electronic Violence and Vandalism Reporting System and the Harassment, Intimidation and Bullying-Investigations, Trainings and Programs System, to be submitted and certified no later than July 16, 2018 as per NJDOE guidelines, per attachment.
- E-5.** Approve the **first** reading of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.

P & R 1550	Equal Employment/Anti-Discrimination Practices (M) (Revised)
P 2431	Athletic Competition (M) (Revised)
R 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
P 2431.8	Varsity Letters for Interscholastic Extracurricular Activities (M) (New)
P & R 5350	Student Suicide Prevention (M) (Revised)
P 5533	Student Smoking (M) (Revised)
P 5535	Passive Breath Alcohol Sensor Device (Revised)
P & R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
P 8462	Reporting Potentially Missing or Abused Children (M) (Revised)

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- E-6.** Approve Northern Highlands' sponsorship of athletic competition in the following sports: cross country, field hockey, football, gymnastics, soccer, tennis, volleyball, basketball, cheering, bowling, fencing, ice hockey, swimming, winter track, wrestling, baseball, softball, lacrosse, golf and outdoor track for the 2018-2019 school year.
- E-7.** Approve the Summer Athletic Facility Usage /Team Workout/ Youth Sports Camp Schedule and the Master NHRHS Athletic Schedule for the 2018-2019 school year, per attachment.
- E-8.** Approve the Master List Calendar of Events for the 2018-2019 school year, per attachment.
- E-9.** Approve the following Co-Curricular Assignments for the 2018-2019 school year, per attachment.
- E-10.** Approve the following Athletic Assignments for the 2018-2019 school year, per attachment.
- E-11.** Approve new and returning Substitute Teachers, Nurses and Homebound Instructors/Tutors for the 2018-2019 school year, per attachment.
- E-12.** Approve the following Stipend Positions, created for Title 1 Grant Funds, for the 2018- 2019 school year, as follows.
1. Title 1 After School Homework Support – Science
 2. Title 1 After School Homework Support – World Languages
- E-13.** Approve the revised Job Description as follows, per attachment.
1. Title 1 After School Homework Support – (Language Arts, Mathematics, Science, and World Languages)
- E-14.** Approve ROBIN BURTON, for the preparing and writing of grant for the No Child Left Behind Application/ESSA for the 2018-2019 school year, at a rate of \$45 per hour not to exceed \$1,000.
- E-15.** Approve the appointment of ROBIN BURTON as Title 1 Coordinator and Parent Liaison for the 2018-2019 school year at a rate of \$6,335 (Group 1, Stipend Position). Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.
- E-16.** Approve the appointment of JOHN KAMINSKI as Title 1 After School Homework Support - Language Arts for the 2018-2019 school year, at a rate of \$6,335 (Group 1, Stipend position). Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.
- E-17.** Approve the appointment of JILLIAN SCHESCHUK as Title 1 After School Homework Support – Mathematics for the 2018-2019 school year, at a rate of \$6,335 (Group 1, Stipend position). Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.
- E-18.** Approve the receipt of the out of district Tuition Student List for the 2018-2019 school year, per attachment.

- E-19.** Approve the receipt of two (2) out of district Tuition Students for the 2018-2019 school year, per attachment.
- E-20.** Authorize Dr. Scot Beckerman, Superintendent, to make personnel decisions on new hires and offer contracts for the 2018-2019 school year in consultation with the Board President, during the summer months.

Roll Call:

12. BOARD PRESIDENT’S REPORT

13. OLD BUSINESS

14. NEW BUSINESS

15. OPEN TO THE PUBLIC

16. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- Personnel

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____