

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**December 10, 2018**

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**AGENDA**

1. **CALL TO ORDER:** The Board President will call the meeting to order.
  
2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**  
The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 5, 2018 in the Ridgewood News and The Record and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Jennifer Connolly (Saddle River Liaison)		
Katherine Murray (Student Representative)		
Caroline Ryan (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. **SPECIAL PRESENTATION:**  
Retirement Recognition - Ann Karpinecz, Administrative Assistant /Guidance Department
  
5. **STUDENT REPRESENTATIVE REPORTS**

**6. COMMITTEE & LIAISON REPORTS****7. PRINCIPAL'S REPORT:****8. SUPERINTENDENT'S REPORT****9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****10. ACTION ITEMS FOR Business Agenda for December 10, 2018, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-9** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

**B-1.** Approval of transfers, per attachment.

**B-2.** The Board Secretary and Treasurer's Report for the month of November 2018 will be approved at the January 2, 2019 Board of Education meeting.

**B-3.** Approval of current bills list (check register) from November 16 through December 6, 2018, per attachment.

**B-4.** Approval of minutes, November 5 and November 19, 2018, Board of Education meetings and executive session, per attachments.

**B-5.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Diane DeVoe, George Carbone, Jennifer Lederman, Anthony Sagliocca,  
Zachary Lisella

What: DECA Advisors Meeting

Where: Ramapo college, Mahwah, NJ

When: Thursday, December 13, 2019

Costs: Registration – no cost

Mileage: as per NJ OMB Guidelines

Who: Kimberly Hayes

What: Courses required for Structured Learning Experience (Option 2) certification

Where: Rutgers Online Courses

When: n/a

Costs: Registration – \$800 for three courses

Mileage: n/a

Who: Meryl Perlman & Elizabeth Duch

What: Ed Camp for FCS Teachers of New Jersey

Where: Northern Valley Regional High School, Demarest, NJ

When: Monday, January 21, 2019  
Costs: Registration – no cost  
Mileage: as per NJ OMB Guidelines

Who: Rob Clifton  
What: Vibrations & Waves Workshop for AP Physics I  
Where: Northern Valley Regional High School, Demarest, NJ  
When: Thursday, January 24, 2019  
Costs: Registration – \$80  
Mileage: as per NJ OMB Guidelines

Who: Jennifer Ferentz  
What: Lynn University Counselor Program, Florida Atlantic University, Nova Southeastern University  
Where: Boca Raton, FL  
When: Wednesday, January 30 – Friday, February 1, 2019  
Costs: Airfare & accommodation – no cost  
Mileage: as per NJ OMB Guidelines

Who: Jose Madhavasseril  
What: TechSpo 2019  
Where: Harrah's Resort, Atlantic City, NJ  
When: Thursday, January 31 – Friday, February 1, 2019  
Costs: Registration - \$450  
Hotel: \$95/night, 1 night (DOE waiver)  
Mileage: as per NJ OMB Guidelines

Who: Kelly Peterfriend  
What: Section 504 – Updated Guide to Identifying & Planning for Students with Disabilities in the Schools  
Where: Parsippany, NJ  
When: Friday, February 22, 2019  
Costs: Registration – \$199  
Mileage: as per NJ OMB Guidelines

Who: Bob Williams  
What: NJSIAA / DAANJ Annual Meeting & Workshop  
Where: Golden Nugget, Atlantic City, NJ  
When: Monday, March 11 – Friday, March 15, 2019  
Costs: Registration - \$375  
Hotel: \$91/night, 3 nights only totaling \$273 plus resort fees (has DOE waiver)  
Mileage: as per NJ OMB Guidelines

Who: Catherine Hinchon (both days), Alex Chicherchia, Sara Magretto, Ryan Fanelli & Andrea Pascale  
What: Argument Driven Inquiry Workshop  
Where: Fair Lawn High School, Fair Lawn, NJ  
When: Tuesday, March 26 & Wednesday, March 27, 2019  
Costs: Registration – \$619 (for 6 teachers over 2 days)  
Mileage: as per NJ OMB Guidelines

- B-6.** Approval of Regular School year tuition (2018-2019) for a student (ID 22904) for the period November 12, 2018 – June 30, 2019 at Passaic Valley Regional High School Washington Program, in the amount of \$58,962 as described in their IEP, per attachment.
- B-7.** RESOLVED, that the Northern Highlands Board of Education accepts the report of the mandatory Bus Evacuation Drills performed on November 19, 2018 on the Front Circle and organized and conducted by the Vice-Principal, Mr. Michael Koth and Mr. Joseph Occhino. Allendale and Upper Saddle River Police departments were made aware of the drill and invited to observe.
- B-8.** Approval of the “Goose Patrol” for 2018-2019 as performed by volunteer community members on the Northern Highlands campus.
- B-9.** Accept, with regret, the resignation of HARRY SHORTWAY, JNR. as Part-time Bus Driver effective November 28, 2018, per attachment.

Roll Call:

**11. ACTION ITEMS FOR the Education Agenda for December 10, 2018 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-19**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Accept and affirm the Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2018-2019 school year, per attachment.
- E-4.** Accept and affirm the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2018-2019 school year, per attachment.
- E-5.** Accept and affirm the Title I Performance Report for the 2017-2018 school year, per attachment.
- E-6.** Approve the 2019-2020 School Calendar, per attachment.
- E-7.** Accept with regret, the resignation of MARYLOU CORBETT, Administrative Assistant/Special Services, effective January 1, 2019, per attachment.
- E-8.** Approve the transfer of AMI SHAH from Secretary /Business Office to Secretary /High School office for the 2018-2019 school year, effective January 18, 2019 or sooner to June 30, 2019, at current salary, per attachment. Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.

- E-9.** Approve the appointment of CHRISTINE SHIREY, Administrative Assistant /Special Services, for the 2018-2019 school year, effective January 14, 2019 or sooner to June 30, 2019 at a total salary of \$46,218 (prorated), per attachment. Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.
- E-10.** Approve Leave of Absence for JESSICA MENZELLA, Teacher of Special Education, with an anticipated date of April 1, 2019 or sooner to May 15, 2019 in which 8 sick days before and 20 sick days after will be used. Then effective May 16, 2019 to June 24, 2019 in which a Family Leave of Absence will take effect, per attachment.
- E-11.** Approve Leave of Absence for AMY PIERRET, Teacher of English, with an anticipated date of May 6, 2019 or sooner to June 24, 2019 in which 15 sick days before and 20 sick days after will be used, per attachment.
- E-12.** Approve Leave of Absence for BRENNAN HEFFERNAN, Teacher of Social Studies, effective February 25, 2019 or sooner to March 15, 2019 in which a Family Leave of Absence will be in effect, per attachment.
- E-13.** Approve sixth assignments for Teacher of Special Education (Leave Replacement), for STEVEN CERELLI at a rate of \$62.27 per day, JENNIFER MONAHAN at a rate of \$64.17 per day, STACEY LAMOTTA at a rate of \$64.17 per day, SAMANTHA JUDGE at a rate of \$50.04 per day and MICHELE ZUNGOLI at a rate of \$64.17 per day, effective April 1, 2019 or sooner to June 24, 2019. Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.
- E-14.** Approve the following field trips/overnight field trips for the 2018-2019 school year.
- a.) Highlands Heroes Club: Outreach program
    - Brookside School, Allendale NJ: 12/12/18
    - Ho-Ho-Kus School Ho-Ho-Kus NJ: 12/12/18
    - Cavallini Middle School, USR NJ: 12/13/18
  - b.) Debate Team: Competition
    - Paramus High School, Paramus NJ: 12/13/18
    - Glen Rock High School, Glen Rock NJ: 1/10/19
  - c.) CAD2: Engineering Application and Study
    - Triangle Manufacturing, USR NJ: 1/9/19
  - d.) Honors Engineering: Alternative Technologies Application and Study
    - PSE&G Bergen Generating Facility, Ridgefield NJ: 3/13/19
  - e.) Math Department: Math Contest
    - NHRHS/Cafeteria: 12/12/18
    - NHRHS/Cafeteria: 2/7/19
  - f.) Mock Trial: Competition
    - Hackensack Superior Court, Hackensack NJ: 1/2/19, 1/9/19, 1/16/19 and 1/23/19
  - g.) AP Economics: Study of forecasting and investing
    - Bloomberg Tower, NYC: Date to be determined in May, 2019
  - h.) Fed Challenge: Student Orientation and Competition
    - Federal Reserve Bank of NY: Dates to be determined in February, March and April, 2019

- i.) Music Department: Holiday Concert and Lunch
  - Brookside School, Allendale NJ: 12/19/18
  - Ho-Ho-Kus School, Ho-Ho-Kus NJ: 12/19/18
  - Cavallini Middle School, USR NJ: 12/19/18
  - Paramus Park Mall, Paramus NJ: 12/19/18
- j.) Chinese Class: Chinese Lunar New Year Celebration Event
  - Rutgers University, New Brunswick NJ: 2/16/19

**E-15.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
JENNIFER FERENTZ	Highlands Heroes	12/12/18, 12/13/18	No cost to district
JOSEPH INTERMAGGIO	Debate Team	12/13/18, 1/10/19	No cost to district
AL MUGNO	CAD2	1/9/19	No cost to district
AL MUGNO	Honors Engineering	3/13/19	No cost to district
ROSEMARIE MALLOY	Math Department	12/12/18, 2/7/19	No cost to district
TONY LAROCCA	Mock Trial	1/2/19, 1/9/19, 1/16/19 1/23/19	No cost to district
DONNA SCRIVANICH	AP Economics	TBD in May, 2019	No cost to district
TBD	AP Economics	TBD in May, 2019	No cost to district
TBD	AP Economics	TBD in May, 2019	No cost to district
DONNA SCRIVANICH	Fed Challenge	TBD in February, March, April 2019	No cost to district
THOMAS PASTER	Music Department	12/19/18	No cost to district
KYLE KUBICKI	Music Department	12/19/18	No cost to district
MATT BILYK	Music Department	12/19/18	No cost to district
XIN CAI	Chinese Class	2/16/19	No cost to district
JENNIFER SIMONE	UPenn Model Congress	3/28-31/19	\$850 Additional chaperone needed
JOHN WODNICK	Honors Modern Fiction Classes	4/3/19	No cost to district Additional chaperone needed

**E-16.** Approve the rescission of the following Athletic/Co-Curricular assignment for the 2018-2019 school year.

1. AMY PIERRET as AP Testing Assistant (Group 4, \$2,861)

**E-17.** Approve the following Athletic/Co-Curricular assignments for the 2018-2019 school year. Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.

1. AMY PIERRET as AP Testing Assistant (1/2 Group 4, \$1,430.50 each)
2. ROBIN BURTON as AP Testing Assistant (1/2 Group 4, \$1,430.50 each)
3. JOSEPH TORRES as Volunteer Assistant Boys Basketball Coach

**E-18.** Approve the appointment of JOSEPH TORRES and NIHARIKA BHATIA as Substitute Teachers for the 2018-2019 school year, per attachment.

**E-19.** Approve the receipt of one Exchange Student for the 2018-2019 school year, per attachment.

Roll Call:

**12. BOARD PRESIDENT’S REPORT**

**13. OLD BUSINESS**

**14. NEW BUSINESS**

**15. OPEN TO THE PUBLIC**

**16. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- **Negotiations**
- **Legal**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_