

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**May 20, 2019**

**AGENDA**

**1. CALL TO ORDER:** The Board President will call the meeting to order.

**2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 5, 2019 in The Record and January 11, 2019 in The Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Katherine Murray (Student Representative)		
Caroline Ryan (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

**4. SPECIAL PRESENTATION:**

Kim Hayes: Option 2 School Year Overview and Planned Initiatives.

**5. STUDENT REPRESENTATIVE REPORTS**

6. COMMITTEE & LIASON REPORTS
7. PRINCIPAL'S REPORT
8. SUPERINTENDENT'S REPORT
9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS
10. APPOINTMENTS AND APPROVALS

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded, to approve the following required appointments and approvals, **A through Z and a through i**, through pursuant to NJSA 18A et seq.

#### **2019-2020 APPOINTMENTS AND APPROVALS**

A. Policies and By-Laws

Approval of Board of Education Policies and By-Laws as on file with the Board Secretary, and as recently reviewed and approved through the consulting firm of Strauss Esmay. *It is understood that all of the policies contained therein are subject to continuing review and revision by the Board of Education.*

B. Approval of the 2019 - 2020 Curriculum Guide

Approval of the 2019 - 2020 Curriculum Guide and Course Content Outlines as contained in the Quad District Google Drive folders.

C. Authorized Signatures

Approval to designate the President of the Board of Education, or in the absence thereof, the signature of the Vice-President; the Secretary of the Board of Education and the Treasurer of School Funds, or in the absence of the Treasurer the Deputy Treasurer, as Officers authorized to sign checks and drafts of the Board of Education. Approval of the Principal, Assistant Principal, Director of Athletics and Business Administrator to sign Student Activity checks.

D. Open Public Meetings Act and Official Newspaper

Approval, in compliance with NJSA 10:4-18, of the Open Public Meetings Act Resolution.

Approval of THE RIDGEWOOD NEWS as the Official Newspaper of the Northern Highlands Regional High School Board of Education, with THE RECORD being the alternate.

E. Code of Ethics

Acceptance of the New Jersey School Boards Association Board Member Code of Ethics as adopted at the May 10, 1975 Delegate Assembly of the New Jersey School Board Association.

F. Secretary to the Board of Education

Approve the appointment of James Davis as Secretary of the Board of Education effective July 1, 2019 through June 30, 2020 and that the Board Secretary instead of the Treasurer of School Monies is authorized to invest district funds and make all deposits for the district.

G. Treasurer of School Monies

Approve the appointment of M. Alissa Mayer as Treasurer of School Monies for the 2019 – 2020 school year for a fee of \$ **3,000**.

**H. Board Attorney**

Approval of contract to provide legal services and appointment of James L. Plosia, Esq. of Plosia Cohen LLC of Chester, N.J. as Board Attorney for the 2019-2020 school year, per attachment.

**I. Benefit Agent**

Approve the appointment of Centric Benefits Consulting, New Providence, N.J. as Benefit Consultant for the 2019-2020 school year.

**J. Auditor and Dissemination Agent**

Approval of the appointment of Hodulik & Morrison, P.A., 1102 Raritan Avenue, Highland Park, N.J. as auditors for the 2019–2020 school year and Board Dissemination Agent for the 2019-2020 school year, per attachment.

**K. Board Officials**

Approval to appoint/reappoint the following Board Officials for the 2019-2020 school year:

ADA Coordinator	Thomas Buono
Affirmative Action Officer (Students)	Lyle Becourtney
Affirmative Action Officer (Staff)	Kelly Peterfriend
Affirmative Action Team	Kelly Peterfriend, Joseph Occhino, Kathy Travers, Kimberley Hayes, Thomas Witkowski
AHERA Coordinator	Jamie Atchison
Anti-Bullying Coordinator	Michael Koth
Anti-Bullying Specialist	Kelly Peterfriend
Asbestos Management Officer	Jamie Atchison
Chemical Hygiene Officer	Tiffany Cohen
Custodian of Public Records	James Davis
Data Coordinator	Richard Smith
Division of Child Protection & Permanency (DCPP) Liaison	Jessica Verdicchio
Health & Safety Officer	Michael Koth
Hepatitis B Contact Person	Anne Rutkowski
Homeless Liaison Officer	Cathy Berberian
Integrated Pest Management (IPM) Coordinator	Jamie Atchison
Internal Air Quality Coordinator	Jamie Atchison
Law Enforcement Liaison	Michael Koth
Public Agency Compliance Officer (PACO)	James Davis
School Medical Officer	Valley Health Services
School Safety Specialist	Michael Koth
Section 504 Compliance Officer	Michael Koth
Section 504 Coordinator	Kelly Peterfriend
Title IX Coordinator	Kelly Peterfriend
Working Papers: Issuing Officer	Kelly Peterfriend

**L. Environmental Consultant**

Approve the appointment of RK Environmental, Phillipsburg, N.J. as Environmental Consultant for the 2019-2020 school year.

M. Fixed Asset Appraisal Firm

Approve the appointment of AM Consultants to provide Fixed Asset Appraisal update services for the 2019-2020 school year.

N. Risk Management Consultant

Approval of Thomas Fallon of Thomas B. Fallon Insurance Agency as the Risk Management Consultant to NESBIG for the 2019-2020 school year.

O. Qualified Purchasing Agent (QPA)

Approval of James Davis, who possesses the designation of Qualified Purchasing Agent (QPA), to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A-18A-2b. The **bid threshold** is \$ **40,000.00** in accordance with N.J.S.A 18A:18-A-3.

P. Staff Investment Services:

403B Plans:

ASpire Financial  
 Union Central Life Insurance Company  
 AXA Equitable Life Insurance Company  
 The Legend Group  
 Security Benefits

457B Plan:

AXA Equitable Life Insurance Company

Section 125 Health FSA Plan and Premium Only Plan:

Ameriflex

BE IT RESOLVED, to limit the number of 403B Plan providers to a maximum of five.

Q. Payment of Bills Between Board Meetings

Approval of the Business Administrator and Superintendent to pay bills in between Board meetings due to contractual obligations, lease obligations or if legally required to make a payment prior to the Regular monthly meeting in accordance with Board Policy.

R. Chart of Accounts

Approval of the School Business Administrator to make changes necessary/required based upon guidance/directive from the New Jersey Department of Education.

S. Transfers between Board Meetings

Approval of the Superintendent, or designee, to approve such line item budget transfers as are necessary between Board of Education meetings; and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

T. Architect/Engineer of Record

Approval of LAN Associates, 445 Godwin Avenue, Suite 9, Midland Park, NJ as the Northern Highlands Regional High School District's Architect/Engineer of record for the 2019-2020 School year.

U. Continuing Disclosure Agent / Municipal Advisor of Record

Approval of agreement for Continuing Disclosure Agent Services with Phoenix Advisors, LLC and appointment of same as Independent Registered Municipal Advisor of Record for the 2019-2020 school year, per attachment.

V. Labor Relations Attorney

Approval of contract with Schenck, Price, Smith & King, LLP of Florham Park, N.J. to provide legal services related to labor and negotiations for the 2019-2020 school year, per attachment.

W. Tax Payment Schedule

Approval of the tax payment schedule for the 2019-2020 school year for the Boroughs of Allendale and Upper Saddle River and authorization for the Business Administrator to submit said schedule to the Boroughs of Allendale and Upper Saddle River, per attachment.

X. Petty Cash Funds

Approval of Petty Cash funds in the following amounts and maximum single expenditures:

- Principal's account: \$ 200, maximum single expenditure \$ 50;
- Superintendent's account: \$ 200, maximum single expenditure \$ 50;
- Business Administrator's account: \$ 400, maximum single expenditure \$ 75.

Y. Parliamentary Procedures

Approval of Roberts' Rules of Order, Newly Revised, to govern the Board of Education in its deliberations and acts in all cases in which it is not inconsistent with statutes of the State of New Jersey, rules of the State Board of Education.

Z. Travel & Professional Development

Approval of regular official business travel (registration, mileage and/or meals & incidentals) at a cost not to exceed \$ 150 per employee or Board member.

a. Big North Athletic Conference (BNC)

Approval of the appointment of Mr. Robert Williams, Athletic Director, and Mr. Joseph Occhino, Principal, as the district's representatives to the BNC for the 2019-2020 school year.

b. School Emergency Management Guide

Adoption of the district's School Emergency Management Plan for the school year 2019-2020.

c. Parent Associations – Additional Insured

Approval of the addition of Northern Highlands parent associations / organizations as "additional insureds" under school district policies for fund raisers or events sponsored by these associations / organizations for the benefit of Northern Highlands Regional High School. Said parent associations / organizations to include, but not be limited to, the Northern Highlands Home and School Association, the Northern Highlands Sports Association, the Northern Highlands Music and Performing Arts Association and Project Graduation.

d. Nursing Services

Approval of Bayada Home Health Care, Inc., 299 Market Street, Suite 210, Saddle Brook, NJ to provide substitute nursing services for the 2019-2020 school year in the event that our school nurse is absent for the day. Rate is \$ 60.00 per hour for Registered Nurse services. Contract attached.

e. Montclair State University Affiliation Agreement

Approval of the affiliation agreement between Montclair State University and Northern Highlands Regional High School for Clinical Instruction, (Internship) to promote excellence in education and patient care and contribute to the professional growth and development of students in Athletic Training.

- f. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS PURSUANT TO N.J.S.A. 18A:18A-10A.  
 WHEREAS, the Northern Highlands Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7:29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the state by the Division of Purchase and Property in the Department of the Treasury; and  
 WHEREAS, the Northern Highlands Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and  
 WHEREAS, the Northern Highlands Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now therefore, be it RESOLVED, the Northern Highlands Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2019-2020 school year pursuant to all conditions of the individual State contracts; and be it further  
 RESOLVED, that the Northern Highlands Board of Education Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.
- g. Maximum Limits for Parental Reimbursement  
 Approval of maximum limits for parental reimbursement for independent evaluations for the period July 1, 2019 through June 30, 2020, per attachment.
- h. Physician Services  
 Approval of Valley Physician Services to provide physician services for the 2019-2020 school year for a fee of \$ **14,000** per annum.
- i. Employee Assistance Agreement  
 Approval of agreement with Good Samaritan Hospital's Employee Assistance Program for the 2019-2020 school year in the amount of \$ 20/employee, totaling approximately \$ **3,260**.

Roll Call:

**11. ACTION ITEMS FOR Business Agenda for May 20, 2019, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-26** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

**B-1.** Approval of transfers, per attachment.

**B-2.** Approval of the Board Secretary and Treasurer's report for the month of April, 2019.

**B-3.** Approval of current bills list (check register) from May 6, 2019, through May 16, 2019, per attachment.

- B-4.** Approval of minutes, May 6, 2019, Board of Education meeting and executive session, per attachments.
- B-5.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*
- Who: Susan Spencer  
What: SUPA Mandatory Spring Semester Training  
Where: Lubin House, New York, NY  
When: Thursday, May 30, 2019  
Costs: Registration: no charge  
Mileage: as per NJ OMB Guidelines
- Who: Eileen Rakowski, Tiffany Cohen, Ileana Sing, Kimberley Markus  
What: GLAM Workshop  
Where: Bergen Community College Center, Lyndhurst, NJ  
When: Monday, June 3, 2019  
Costs: Registration – No cost  
Mileage: as per NJ OMB Guidelines
- Who: Peter Koeniges  
What: National Athletic Trainers Association Convention  
Where: Mandalay Bay Convention Center, Las Vegas, NV  
When: Monday, June 24 – Thursday, June 27, 2019  
Costs: Registration: \$270  
Airfare: \$605 RT  
Hotel: Mandalay Bay \$219/night for 3 nights, totaling \$657 plus fees.  
Mileage: as per NJ OMB Guidelines
- B-6.** Approval of summer tuition for a student (ID 7578) to attend the Developmental Center for Children and Families, LLC (Limitless Summer Program) for the period July 10 – August 9, 2019, as described in the student’s IEP, in the amount of \$ 10,130, per attachment.
- B-7.** Approval of summer tuition for a student (ID 22708) to attend West Bergen Mental Health Care SOAR Experience Program for 2 weeks, July 8 – July 19, 2019, as described in the student’s IEP, in the amount of \$ 1,500, per attachment.
- B-8.** Approval of summer tuition for a student (ID 22708) to attend The Bergen County NJ Bounce Out the Stigma Basketball Program for the period, August 5 – August 9, 2019, as described in the student’s IEP, in the amount of \$ 350, per attachment.
- B-9.** Approval of summer tuition for a student (ID 23226) to attend the Craig School Summer Program for the period July 8 – August 2, 2019, as described in the student’s IEP, in the amount of \$ 4,100, per attachment. This total includes speech and language services at \$150/hour.
- B-10.** Approval of parent reimbursement for a life skills coach for a student (ID 6265), as described in her IEP, 20 hours at \$70/hour for the total amount of \$ 1,400, per attachment.

- B-11.** Approval of 2019 Summer Program tuition for a student (ID 20447) for the period June 24 – July 26, 2019 at Sage Day in Rochelle Park, in the amount of \$ 3,440, as described in the student’s IEP, per attachment.
- B-12.** Approval of 2019 Summer Program tuition for a student (ID 22828) for the period June 24 – July 26, 2019 at Sage Day in Rochelle Park, in the amount of \$ 3,440, as described in the student’s IEP, per attachment.
- B-13.** Approval of Regular school year tuition (2018-2019) for a student (ID 21274) for the period April 9 – June 30, 2019 at Auldern Academy, in the amount of \$ 22,960, as described in the settlement agreement, per attachment.
- B-14.** Approval of ANDREINA VILORIO HERRERA as part time bus driver/custodian at the rate of \$28 per hour effective July 1 through August 31, 2019.
- B-15.** Approval of payment of \$ 75/day to a Northern Highlands bus driver who drives the Allendale – Bergen Academies route and a Special Education route as it pertains to the morning run, for the 2019-2020 school year.
- B-16.** Approval of the following on-call staff for 2019-2020 school year:
- On-call custodians JAROSLAW (JERRY) BIELECKI at the rate of \$ 15.50 per hour and CHRISTOPHER KOSKI at the rate of \$ 16.00 per hour.
  - On-call bus drivers ROGER GRIFFITH, CORNELIUS VAN VLAANDEREN at the rate of \$ 23 per hour.
- B-17.** Approval of the following student custodians at the hourly rate shown, for summer 2019 and the 2019-20 school year, effective immediately, following completion of required documentation where applicable:

Nyinchay Changrak	\$ 9.50	Erick Narvaez	\$ 9.00
Michael Fleming	\$ 9.00	Krtim Shah	\$ 9.00
John Griffith	\$ 10.00	Michael Vidals-Reyes	\$ 10.00

- B-18.** RESOLVED, that the Northern Highlands Board of Education authorize a carpet removal and VCT installation project in Room 220 by **Bako Construction & Restoration, Inc.** for a total cost of **\$ 25,200**. Four (4) quotes were obtained. **This is a FY 2020 project and is funded by Maintenance Reserve.**
- B-19.** RESOLVED, that the Northern Highlands Board of Education authorize the renovation of two (2) bathrooms by **Ris Construction Corp.** for the total cost of **\$ 69,330**. Three (3) quotes were obtained and Ris Construction Corp is the **Primary EdData vendor. This is a FY 2020 project and is funded by Maintenance Reserve.**
- B-20.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase and installation of lock down roller shades (148 units) from **S&M Interiors, LLC** for a total cost of **\$ 10,860**. **This is a FY 2020 project and two (2) quotes were obtained.**
- B-21.** RESOLVED, that the Northern Highlands Board of Education authorize a bathroom floor recoating project by **Aslan Coatings** for a total cost of **\$ 10,450**. **This is a FY 2020 project and three (3) quotes were obtained.**



- B-22.** RESOLVED, that the Northern Highlands Board of Education approve a proposal from **Perennial Services LLC** for lawn care services (fertilizers, crabgrass prevention, weed and insect control) for the 2019-20 year beginning July 1, 2019 (**FY 2020**), in the total amount of **\$ 17,802. Two (2) quotes were obtained.**
- B-23.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of ten (10) window A/C units from **Derby Appliances** at a total cost of **\$ 6,500. This is a FY 2020 project and four (4) quotes were obtained.**
- B-24.** RESOLVED, that the Northern Highlands Board of Education approve the award of a **one-year contract with JANI-KING** of New Jersey, Fairfield NJ regarding **Nightly Custodial Services** (all bathrooms and locker rooms) for the 2019-2020 school year at an annual cost of **\$ 38,100. Three quotes were solicited.**
- B-25.** RESOLUTION OF THE BOARD OF EDUCATION OF THE NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL DISTRICT IN THE COUNTY OF BERGEN, NEW JERSEY, APPOINTING A LESSOR RELATING TO THE **LEASE PURCHASE OF VARIOUS EQUIPMENT** (COMPUTERS, SCHOOL BUS, PICK-UP TRUCK, RIDE ON MOWER) IN AN **AMOUNT NOT TO EXCEED \$ 321,000** AND RELATED MATTERS IN CONNECTION THEREWITH

WHEREAS, The Board of Education of the Northern Highlands Regional High School District in the County of Bergen, New Jersey (the "Board") seeks to acquire various items consisting of computer equipment and other equipment (the "Project") at a cost not to exceed \$ 321,000; and

WHEREAS, the Board intends to finance such Project through a tax-exempt, lease purchase financing in an aggregate amount not exceeding \$ 321,000 (the "Lease Purchase Financing"); and

WHEREAS, the Board sought bids for such Lease Purchase Financing; and

WHEREAS, the Board, on May 16, 2019, received one (1) bid for the Lease Purchase Financing; and

WHEREAS, the **bid of US Bancorp Government Leasing & Finance, Inc.** ("US Bancorp") was the sole bidder to the Board; and

WHEREAS, the Board seeks to execute a lease purchase agreement (the "Lease") for the Lease Purchase Financing with US Bancorp Government Leasing & Finance, Inc. in its capacity as lessor and in accordance with its bid as set forth below; and

WHEREAS, the Board desires to set forth the basic financial terms to be incorporated into the Lease and authorize the preparation, the execution and the delivery of the Lease and certain other agreements necessary or incidental to the transactions contemplated thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL DISTRICT IN THE COUNTY OF BERGEN, NEW JERSEY, as follows:

SECTION 1. The Board hereby approves to finance the acquisition and installation of the Project and other related costs and hereby awards the financing to US Bancorp Government Leasing & Finance, Inc. (as defined above). The interest rate per annum, the principal maturities and the other terms of the financing shall be as described in the Lease and shall be consistent with the bid submitted on May 16, 2019 (the "Bid"). In accordance with the Bid the **interest rate shall be 2.4917% for the five-year term** or as otherwise indexed in the Bid.

SECTION 2. The Board hereby authorizes (i) the execution and the delivery of the Lease and other related documents, including an Escrow Agreement, and (ii) the performance by the Board of its obligations under the Lease and the Escrow Agreement, both to be dated the date of respective closing. The Board further authorizes and directs the Board President (or in every instance where the Board President is authorized to execute a document under this Resolution the same such authority shall also be given to the Vice President), and the Business Administrator or Assistant Business Administrator to approve any non-material changes, additions or deletions to the Lease and the Escrow Agreement as may be necessary in the judgment of the Board's Bond Counsel. The Lease sets forth, among other things, the lease payments of the Board and their respective amounts. In all respects, the Lease shall be consistent with the terms of this Resolution.

SECTION 3. In exchange for its authorization and execution of the Lease, the Board will receive an aggregate amount not to exceed \$ 321,000, which will be used to finance the Project and other related costs. Lease payments under the Lease may occur on one or more dates, provided that the final lease payment shall not extend beyond the date which is five (5) years from the closing date.

SECTION 4. The Board President and the Business Administrator and Assistant Business Administrator are hereby authorized and directed to execute and to deliver on behalf of the Board each of the agreements referred to in Section 2 of this Resolution and such other agreements and certificates as may be necessary to complete the transaction contemplated by the Lease and the Board President and Business Administrator and Assistant Business Administrator are hereby authorized and directed to take, on behalf of the Board, such other actions as shall be necessary and appropriate to accomplish the lease purchase financing of the Project in accordance with the terms of the Lease and this Resolution and pursuant to the terms of the agreements and the instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereof.

SECTION 5. The Board hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease.

SECTION 6. This Resolution shall take effect immediately upon its adoption.

- B-26.** Approval of the "Goose Patrol" for the 2019-2020 school year as performed by volunteer community members on the Northern Highlands campus.

Roll Call:

**12. ACTION ITEMS FOR the Education Agenda for May 20, 2019 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-26** upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Approve an increase in the daily rate for Substitute Nurses from \$150. to \$175., for the 2019-2020 school year, effective September 1, 2019.
- E-4.** Approve the revised salary for the following Non-Aligned Staff, for the 2019-2020 school year, effective July 1, 2019 to June 30, 2020, per attachment.  
  
Financial Assistant to Business Administrator - JOANNE FRANKEL  
Administrative Assistant to BA/Board Secretary - DEBORAH SAUNDERS  
Director of Special Education - THOMAS BUONO
- E-5.** Approve the McKinney-Vento Education of Homeless Children and Youth Program, LEA General Intent to Collaborate for the 2019-2020 school year, per attachment.
- E-6.** Accept and affirm the Statement of Assurance certifying compliance with the Professional Development Plan requirements, for the 2019-2020 school year, to be filed electronically through the NJ Department of Education.
- E-7.** Accept with regret, the retirement of BRUCE EMRA, Supervisor, effective June 30, 2019, per attachment.
- E-8.** Accept with regret, the resignation of JENNIFER KUO, School Counselor, effective June 30, 2019, per attachment.
- E-9.** Accept with regret, the resignation of KURT ROGERS, Teacher of Science, effective June 30, 2019, per attachment.
- E-10.** Approve a Leave of Absence for LAUREN ZUCKER, Teacher of English, with an anticipated date of September 30, 2019 or sooner/later to October 29, 2019 or sooner/later in which 20 sick days or less will be used before and 20 sick days after. Then effective on or about October 30, 2019 to January 28, 2020 in which a Family Leave of Absence will take effect, per attachment.
- E-11.** Approve one sixth assignment for STEVEN CERELLI, Teacher of Special Education, at a rate of \$12,000, for the 2019-2020 school year, effective September 4, 2019 to June 24, 2020.
- E-12.** Approve one sixth assignment for MICHELE ZUNGOLI, Teacher of Special Education, at a rate of \$12,000, for the 2019-2020 school year, effective September 4, 2019 to June 24, 2020.

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- E-13.** Approve one sixth assignment for STACEY LAMOTTA, Teacher of Special Education, at a rate of \$12,000, for the 2019-2020 school year, effective September 4, 2019 to June 24, 2020.
- E-14.** Approve one sixth assignment for JENNIFER MONAHAN, Teacher of Special Education, at a rate of \$12,000, for the 2019-2020 school year, effective September 4, 2019 to June 24, 2020.
- E-15.** Approve one sixth assignment for JESSICA MENZELLA, Teacher of Special Education, at a rate of \$12,000, for the 2019-2020 school year, effective September 4, 2019 to June 24, 2020.
- E-16.** Approve one sixth assignment for ALBERT ALBANESE, Teacher of Applied Technology, at a rate of \$12,000, for the 2019-2020 school year, effective September 4, 2019 to June 24, 2020.
- E-17.** Approve one sixth assignment for ELIZABETH DUCH, Teacher of Family and Consumer Science, at a rate of \$12,000, for the 2019-2020 school year, effective September 4, 2019 to June 24, 2020.
- E-18.** Approve one sixth assignment for MERYL PERLMAN, Teacher of Family and Consumer Science, at a rate of \$12,000, for the 2019-2020 school year, effective September 4, 2019 to June 24, 2020.
- E-19.** Approve one sixth assignment for JESSICA THOMPSON, Teacher of Art, at a rate of \$10,688, for the 2019-2020 school year, effective September 4, 2019 to June 24, 2020.
- E-20.** Approve one sixth assignment for DOREEN ALBANO, Teacher of Art, at a rate of \$11,093, for the 2019-2020 school year, effective September 4, 2019 to June 24, 2020.
- E-21.** Approve the appointment of RYAN FANELLI, ANTHONY SAGLIOCCA and PHILLIP HAMMERSHLAG as Technology Assistants for the summer, up to a maximum of 720 hours, at a rate of \$21.00 per hour not to exceed \$15,120.
- E-22.** Approve the following Athletic/Co-Curricular assignments for the 2019-2020 school year.
1. HALLIE HAMMEL as Freshman Class Advisor/Class of 2023 (Group 5, \$1,673)
  2. NICKOLETTE DRIESSE as Girls Soccer Coach (Group 3, \$9,208)
  3. VINCENT PORTA as Volunteer Girls Soccer Coach
- E-23.** Approve the following field trips/overnight field trips for the 2018-2019 school year.
- a.) Highlands Heroes: 8<sup>th</sup> Grade Outreach program
    - Brookside School, Allendale NJ: 5/15/19
    - Ho-Ho-Kus School, Ho-Ho-Kus NJ: 5/24/19
    - Cavallini School, Upper Saddle River NJ: 6/12/19
  - b.) Highland Heroes: Health/Wellness: Seniors transitioning to College
    - Body Positive Works: Saddle River NJ: 6/12/19
  - c.) Choir, Jazz Band, Art and Creative Writing Classes: Bergen Teen Arts Festival
    - Bergen Community College, Paramus NJ: 5/17/19
  - d.) Spanish Club: Columbian Cuisine and Culture
    - Noches de Colombia Restaurant, Nanuet NY: 6/13/19

**E-24.** Approve the following list of advisors/chaperones/school nurse, as listed below:

NAME	EVENT	DATE	AMOUNT TO BE PAID
JENNIFER FERENTZ	Highland Heroes	5/15/19 5/24/19 6/12/19	No cost to district
MEREDITH SKLAR	Art Class	5/17/19	Substitute Cost
JULIE GOLDBERG	Art Class	5/17/19	Substitute Cost
KRISTA CARPINO	Art Class	5/17/19	Substitute Cost
THOMAS PASTER	Choir	5/17/19	Substitute Cost
KYLE KUBICKI	Jazz Band	5/17/19	Substitute Cost
SVEA BARRETT	Creative Writing Class	5/17/19	Substitute Cost
LAURA AZEVEDO	Spanish Club	6/13/19	No cost to district

**E-25.** Approve THOMAS MANOBIANCO as Substitute Teacher for the 2018-2019 school year, per attachment.

**E-26.** Approve fee request to attend the Bergen County Association of School Administrators GLAM Consortium Event for the QUAD Curriculum Office - Superintendents and Teachers, to participate in an Assessment Study Group on June 3, 2019 at Bergen Community College Conference Center, Lyndhurst NJ in the amount of \$2,484.20, per attachment.

Roll Call:

13. **BOARD PRESIDENT'S REPORT**
14. **OLD BUSINESS**
15. **NEW BUSINESS**
16. **OPEN TO THE PUBLIC**
17. **EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Personnel – CSA Evaluation**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**18. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_