

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

October 7, 2019

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.

2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 5, 2019 in The Record and January 11, 2019 in The Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Katie Corren (Student Representative)		
Megan Cromie (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		

4. **SPECIAL PRESENTATION**

5. **STUDENT REPRESENTATIVE REPORTS**

6. COMMITTEE & LIAISON REPORTS
7. PRINCIPAL'S REPORT
8. SUPERINTENDENT'S REPORT
9. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS
10. ACTION ITEMS FOR Business Agenda for October 7, 2019 BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-13**, in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of transfers, per attachment.
- B-2.** The Board Secretary and Treasurer's report for the month of September 2019 will be approved at the November 4, 2019 meeting.
- B-3.** Approval of current bills list (check register) from September 20, 2019 through October 3, 2019, per attachment.
- B-4.** Approval of minutes, September 9 and September 23, 2019, Board of Education meetings, per attachments.
- B-5.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Robin Knutelsky, Shawna Lagan, Ileana Sing and Zachary Stephens
 What: Growth Learning Assessment Mindset (GLAM) Workshop
 Where: Cresskill Community Center, Cresskill, NJ
 When: Friday, October 11, 2019
 Costs: Registration – no cost
 Mileage: as per NJ OMB Guidelines

Who: Celina Poggiogalle, Enza Sardella
 What: Teaching Italian Symposium: Enriching Your Classroom with Digital Media
 Where: Montclair State University, Upper Montclair, NJ
 When: Friday, October 25, 2019
 Costs: Registration – \$50 each, total \$100
 Mileage: as per NJ OMB Guidelines

Who: Michael Koth
 What: SNAP Conference 2019
 Where: The Venetian, Garfield, NJ

When: Tuesday, October 29, 2019
Costs: Registration – no cost
Mileage: as per NJ OMB Guidelines

Who: Joe Occhino, Robin Knutelsky, Kelly Peterfriend, Jason Grabelsky, Steve Simonetti, Dean Rayside
What: School Climate Transformation Project Fall Conference
Where: Rutgers University, Livingstone, NJ
When: Wednesday, October 30, 2019
Costs: Registration – no cost
Mileage: as per NJ OMB Guidelines (carpooling)

Who: Karla Idunate
What: Workshop: Fill Your Toolbox! Ideas for the World Language Classroom
Where: Northern Valley Regional High School, Old Tappan, NJ
When: Wednesday, December 18, 2019
Costs: Registration –\$200
Mileage: as per NJ OMB Guidelines

Who: Michael Menzella
What: US Lacrosse National Convention
Where: Philadelphia, PA
When: Friday, January 10 – Sunday, January 12, 2020
Costs: Registration - \$95 + \$55 Membership
Hotel: Philadelphia Marriott (conference hotel) \$170/night, 2 nights, total \$340
Mileage: as per NJ OMB Guidelines

Who: Karla Idunate
What: Workshop: Comprehensible Input Through the Three Modes of Communication
Where: Northern Valley Regional High School, Old Tappan, NJ
When: Wednesday, February 12, 2020
Costs: Registration –\$200
Mileage: as per NJ OMB Guidelines

- B-6.** Approval of settlement agreement in regard of placement of a student (ID 21192), per attachment.
- B-7.** Approval of one hour of in-service training for staff who are part of a student's (ID 21034) educational team. Approximately 11 teachers will attend at the rate of \$21 each for the hour, totaling \$231, per attachment.
- B-8.** Approval to accept proposal from LAN Associates for architecture / engineering services for replacement of the Tennis Courts, per attachment.
- B-9.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of a 2019 Ford Transit 350XL from H.A. DeHart & Son, Inc. through HCESC Award for TRANS 9-11, in the total amount of \$56,480, per attachment.

- B-10.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of a 2007 Thomas 54 passenger bus from H.A. DeHart & Son, Inc. in the total amount of \$8,500. Multiple quotes were obtained for buses of similar years and mileage.
- B-11.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of hardware for the breezeway gates from Accredited Lock Supply Company at a total cost of \$6,482.76. Two (2) quotes were obtained.
- B-12.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of base license and support for FortiGate 1100E Firewall from Atrion Communications Resources, Inc. at a total cost of \$25,915.10. Two (2) quotes were obtained.
- B-13.** RESOLVED, that the Northern Highlands Board of Education approve that all outstanding checks from the Student Activities Account prior to May 1, 2019 be cancelled.

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for October 7, 2019 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-10**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Approve the first reading of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.

P & R 1642	Earned Sick Leave Law (M) (New)
P 3159	Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
P & R 3218	Use, Possession, or Distribution of Substances (M) (Revised)
P & R 4218	Use, Possession, or Distribution of Substances (M) (Revised)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P 5517	School District Issued Student Identification Cards (Revised)
P & R 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
P & R 7440	School District Security (M) (Revised)
P 8600	Student Transportation (M) (Revised)
R 8600	Student Transportation (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 8670	Transportation of Special Needs Students (M) (Revised)
P 9210	Parent Organizations (Revised)
P 9400	Media Relations (Revised)

- E-4.** Accept with regret, the retirement of JAMES DAVIS, Business Administrator/Board Secretary, effective January 1, 2020, per attachment.
- E-5.** Approve a Leave of Absence for JESSICA THOMPSON, Teacher of Art, with an anticipated date of April 13, 2020 or sooner to September 11, 2020 or sooner/later, per attachment.
- E-6.** Approve MARC O'CONNELL and MARWIN RAPKIN as Substitute Teachers and REBECCA SETTAR as Substitute Nurse, for the 2019-2020 school year, per attachment.
- E-7.** Approve the following field trips/overnight field trips for the 2019-2020 school year.
- a.) DECA: State Conference (Overnight Trip)
 - Harrah's Resort, Atlantic City NJ: 3/2/20 -3/4/20
 - b.) DECA: International Career Development Conference (Overnight Trip)
 - Omni Nashville Hotel, Nashville Tennessee: 4/28/20 -5/3/20
 - c.) DECA: Innovations and Entrepreneurship Conference (Overnight Trip)
 - Renaissance Washington DC Downtown Hotel, DC: 11/14/19 -11/17/19;
Alternate date: 11/15/19 -11/17/19
 - d.) Baseball Team: Team Training (Overnight Trip)
 - Disney Wide World of Sports Complex, Orlando FL: 3/20/20 -3/25/20
 - e.) Girls Lacrosse Team: Team Building and Preparation for Season (Overnight Trip)
 - Syracuse, NY or Cape May, NJ (Destination to be confirmed): 3/13/20 -3/15/20;
Alternate date: 3/20/20 -3/22/20
 - f.) Spring Track Team: Track Meet (Overnight Trip)
 - University of Pennsylvania, Philadelphia PA: 4/22/20 -4/25/20
 - g.) Spring Track Team: State Track Meet (Overnight Trip)
 - Central Regional High School, Bayville NJ: 6/5/20 -6/6/20
 - h.) Hockey Team: Team Building and Training (Overnight Trip)
 - Lake Placid Olympic Center, Lake Placid NY: 11/6/19 -11/8/19
 - i.) Model UN: Conference for High School Students (Overnight Trip)
 - Brown University, Providence RI: 11/8/19 -11/10/19
 - j.) Model UN: Conference for High School Students (Overnight Trip)
 - Yale University; Omni Hotel, New Haven CT: 1/23/20 -1/26/20
 - k.) Model Congress: Conference for High School Students (Overnight Trip)
 - University of Pennsylvania, Philadelphia PA: 3/26/20 -3/29/20
 - l.) Three Students: Interscholastic Conference
 - Pascack Valley High School, Hillsdale NJ: 10/4/19
 - m.) Newspaper Club/The Fling: Garden State Scholastic Press Association Workshop
 - Rutgers University; Busch Campus Center, Piscataway NJ: 10/28/19
 - n.) Honors Anatomy & Physiology and Honors Dynamics of Healthcare Classes: Live Surgery
 - Liberty Science Center, Jersey City NJ: 12/10/19
 - o.) Fishing Club: Techniques and Equipment for Fly Fishing
 - Streams of Dreams Fly Shop, Upper Saddle River NJ: 10/15/19
 - p.) Gay & Straight Alliance: Bergen Community College LGBT Youth Leadership Summit
 - Bergen Community College, Paramus NJ: 10/10/19

E-8. Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE	AMOUNT TO BE PAID
ZACHERY LISELLA	DECA	3/2/20 -3/4/20	No cost to district
JENNIFER LEDERMAN	DECA	3/2/20 -3/4/20	No cost to district
GEORGE CARBONE	DECA	3/2/20 -3/4/20	No cost to district
DIANE DEVOE	DECA	3/2/20 -3/4/20	No cost to district
ANTHONY SAGLIOCCA	DECA	3/2/20 -3/4/20	No cost to district
DONNA SCRIVANICH	DECA	3/2/20 -3/4/20	\$300
BOB MERRILEES	DECA	3/2/20 -3/4/20	\$300
LOIS FARESE	DECA	3/2/20 -3/4/20	\$400
REBECCA SETTAR, Nurse	DECA	3/2/20 -3/4/20	Not to exceed \$450
ZACHERY LISELLA	DECA	4/28/20 -5/3/20	No cost to district
JENNIFER LEDERMAN	DECA	4/28/20 -5/3/20	No cost to district
GEORGE CARBONE	DECA	4/28/20 -5/3/20	No cost to district
DIANE DEVOE	DECA	4/28/20 -5/3/20	No cost to district
ANTHONY SAGLIOCCA	DECA	4/28/20 -5/3/20	No cost to district
ROSEMARIE MALLOY	DECA	4/28/20 -5/3/20	\$1150
LAURA ROKOSZAK	DECA	4/28/20 -5/3/20	\$1150
LOIS FARESE	DECA	4/28/20 -5/3/20	\$1150
REBECCA SETTAR, Nurse	DECA	4/28/20 -5/3/20	Not to exceed \$900
ZACHERY LISELLA	DECA	11/14/19 -11/17/19 Alternate date: 11/15/19 -11/17/19	No cost to district
JENNIFER LEDERMAN	DECA	11/14/19 -11/17/19 Alternate date: 11/15/19 -11/17/19	No cost to district
GEORGE CARBONE	DECA	11/14/19 -11/17/19 Alternate date: 11/15/19 -11/17/19	No cost to district
DIANE DEVOE	DECA	11/14/19 -11/17/19 Alternate date: 11/15/19 -11/17/19	No cost to district
ANTHONY SAGLIOCCA	DECA	11/14/19 -11/17/19 Alternate date: 11/15/19 -11/17/19	No cost to district
LOIS FARESE	DECA	11/14/19 -11/17/19 Alternate date: 11/15/19 -11/17/19	\$850 Alternate cost: \$700
REBECCA SETTAR, Nurse	DECA	11/14/19 -11/17/19 Alternate date: 11/15/19 -11/17/19	Not to exceed \$600
PAUL ALBARELLA	Baseball Team	3/20/20 -3/25/20	No cost to district
BOB MERRILEES	Baseball Team	3/20/20 -3/25/20	No cost to district
TONY LAROCCA	Baseball Team	3/20/20-3/25/20	No cost to district
MICHAEL MENZELLA	Girls Lacrosse Team	3/13/20-3/15/20 Alternate date: 3/20/20-3/22/20	No cost to district
SASHA DUCH	Girls Lacrosse Team	3/13/20-3/15/20 Alternate date: 3/20/20-3/22/20	No cost to district
MICHAEL MCCABE	Girls Lacrosse Team	3/13/20-3/15/20 Alternate date: 3/20/20-3/22/20	No cost to district
THOMAS VISCARDI	Spring Track Team	4/22/20-4/25/20	No cost to district
JOHN QUINN	Spring Track Team	4/22/20-4/25/20	No cost to district
CATHERINE HINCEN	Spring Track Team	4/22/20-4/25/20	No cost to district
DOMINICK RAGUSEO	Spring Track Team	4/22/20-4/25/20	No cost to district
TOM WALSH	Spring Track Team	4/22/20-4/25/20	No cost to district
THOMAS VISCARDI	Spring Track Team	6/5/20-6/6/20	No cost to district
JOHN QUINN	Spring Track Team	6/5/20-6/6/20	No cost to district
CATHERINE HINCEN	Spring Track Team	6/5/20-6/6/20	No cost to district
DOMINICK RAGUSEO	Spring Track Team	6/5/20-6/6/20	No cost to district

TOM WALSH	Spring Track Team	6/5/20-6/6/20	No cost to district
JASON BESWICK	Hockey Team	11/6/19-11/8/19	No cost to district
SCOTT GROSSMAN	Hockey Team	11/6/19-11/8/19	No cost to district
RANDY VELISCHEK	Hockey Team	11/6/19-11/8/19	No cost to district
PHIL CINDRICH	Hockey Team	11/6/19-11/8/19	No cost to district
JOHN KAMINSKI	Model UN	11/8/19-11/10/19	No cost to district
JOHN KAMINSKI	Model UN	1/23/20-1/26/20	No cost to district
JENNIFER SIMONE	Model Congress	3/26/20 -3/29/20	No cost to district
KYLE WENGERTER	Model Congress	3/26/20 -3/29/20	\$850
FRANK GILLI	Three Students to attend Conference	10/4/19	No cost to district
JOHN KAMINSKI	Newspaper Club/The Fling	10/28/19	No cost to district
STEVE SIMONETTI	Honors Anatomy & Physiology Class	12/10/19	No cost to district
JOEL DESTASO	Honors Anatomy & Physiology Class	12/10/19	No cost to district
PETER KOENIGES	Honors Anatomy & Physiology Class	12/10/19	No cost to district
TBD	Honors Anatomy & Physiology Class	12/10/19	No cost to district
MATTHEW KRZYSIK	Fishing Club	10/15/19	No cost to district
JASON GRABELSKY	Gay & Straight Alliance	10/10/19	No cost to district

E-9. Approve the agreement from Ramapo College of New Jersey to provide Senior Option and Dual Enrollment credits, effective for the 2019-2020 school year, per attachment.

E-10. Approve the location for Project Graduation Field Trip for the Class of 2020, per attachment.

Roll Call:

12. BOARD PRESIDENT'S REPORT

13. OLD BUSINESS

14. NEW BUSINESS

15. OPEN TO THE PUBLIC

16. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____