

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Workshop Meeting**

**November 4, 2019**

**AGENDA**

**1. CALL TO ORDER:** The Board President will call the meeting to order.

**2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**

The Superintendent will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 5, 2019 in The Record and January 11, 2019 in The Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Ann Pagano		
Mrs. Gail Trumbetti		
Ms. Ellen Marie Walsh		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Katie Corren (Student Representative)		
Megan Cromie (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Mr. James Davis, Business Administrator/Board Secretary		<b>X</b>

**4. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Personnel (SBA/BS)**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

5. **SPECIAL PRESENTATION:** Dr. Scot Beckerman: ACT Testing Data
6. **STUDENT REPRESENTATIVE REPORTS**
7. **COMMITTEE & LIAISON REPORTS**
8. **PRINCIPAL'S REPORT**
9. **SUPERINTENDENT'S REPORT**
10. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
11. **ACTION ITEMS FOR Business Agenda for November 4, 2019 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-13**, in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of the Board Secretary and Treasurer's report for the month of September, 2019.
- B-2.** Approval of current bills list (check register) from October 4, 2019 through October 31, 2019, per attachment.
- B-3.** Approval of minutes, October 7, 2019, Board of Education meeting per attachment.
- B-4.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Kristy Fuller  
What: NJRID Biennial Conference

Where: Holiday Inn Clark, Clark, NJ  
When: Saturday, November 16, 2019  
Costs: Registration: \$95  
Mileage: as per NJ OMB Guidelines

Who: Sara Buchbaum, Agostina Trass  
What: ACTFL 2019 Convention  
Where: Walter E. Washington Convention Center, Washington, DC  
When: Friday, November 22 – Sunday, November 24, 2019  
Costs: Registration: \$365 each, total \$730  
Train fare: \$156 each, total \$312  
Hotel: Marriot Marquis (conference hotel) \$271/night each for 2 nights, total \$1,084  
Mileage: as per NJ OMB Guidelines

Who: Robert Wei  
What: NJSBA Delegate Assembly  
Where: Mercer Community College Conference Center, West Windsor, NJ  
When: Saturday, November 23, 2019  
Costs: Registration: no cost  
Mileage: as per NJ OMB Guidelines

Who: Michael Koth  
What: NCBRT – Campus Emergency Prevention Response & Recovery Workshop  
Where: Paramus Life Safety Center, Paramus, NJ  
When: Monday, December 9, 2019  
Costs: Registration: no cost  
Mileage: as per NJ OMB Guidelines

Who: Natasha Collova  
What: Science Argument Driven Inquiry Workshop  
Where: Kearny High School, Kearny, NJ  
When: Tuesday, February 4, 2020  
Costs: Registration: \$104  
Mileage: as per NJ OMB Guidelines

- B-5.** RESOLVED, that the Northern Highlands Board of Education accepts the reports of the mandatory Bus Evacuation Drills performed during the month of October and organized and conducted by the Vice-Principal, Mr. Michael Koth, with the assistance of the following staff members, Mr. Paul Albarella, Ms. Cathy Berberian and school bus drivers. Allendale and Upper Saddle River Police departments were made aware of the drill and invited to observe. Drills were conducted during each physical education class on October 16 and 17, 2019 in the student parking lot.
- B-6.** Approval of Bright Morning Consulting to provide a two-day train-the-trainer program. This program will prepare Quad K-12 administrators and teacher leaders to facilitate professional development on MLK Day for all staff on cultivating emotional resilience, per attachment. The training program will be held on December 17 and 18, 2019, in the amount of \$16,020 to be split amongst each of the Quad Districts. The amount includes coaching and a training materials fee.

- B-7.** Approval of JUDY LOBIANCO of HPE Solutions, LLC, to provide three Health and Physical Education Standards-Based Instructional Practices workshops on 12/12/19, 1/9/20 and 1/15/20, in the amount of \$3,000 for the Quad school district. This workshop is for the K-8 members of the Quad only and there is no cost for Northern Highlands.
- B-8. Submission of Comprehensive Maintenance Plan**  
**Whereas**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and  
**Whereas**, the required maintenance activities as listed in the attached document for the various school facilities of Northern Highlands Regional High School District are consistent with these requirements, and  
**Whereas**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,  
**Now Therefore Be It Resolved**, that the Northern Highlands Regional High School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Northern Highlands Regional High School District in compliance with Department of Education requirements.
- B-9. Whereas**, a contract for Nightly Custodial Services for the 2019-2020 school year was awarded to Jani-King of New Jersey on May 20,2019, and  
**Whereas**, Jani King of New Jersey is not able to fulfill this contract,  
**Now Therefore Be It Resolved**, that the Northern Highlands Board of Education rescind the award of the 2019-2020 Nightly Custodial Services Contract to Jani-King of New Jersey, and  
**Be It Further Resolved**, that the Northern Highlands Board of Education award the 2019-2020 Nightly Custodial Services Contract to Eastern Services of Fairfield, NJ, for the period on or about November 5, 2019 through June 30, 2020 at the cost of \$3,200 per month. Multiple quotes were solicited.
- B-10.** Approval to accept the donation of the LED Field Lighting for the lower field from the Sports Association.
- B-11.** Approval of purchase of HP Peripherals from Shi International Corp. in the amount of \$5,955.70, through NJSBA E-8801-ACESCPS.
- B-12.** Approval of purchase, installation and programming of cameras for the cafeteria from AVS Technology in the total amount of \$38,335.32. Two quotes were obtained. The equipment is funded by the Cafeteria Account.
- B-13.** Approval of purchase of a Tooth Rake Assembly from Storr Tractor Co. in the amount of \$1,293.60, through Bergen Co-op Bid #18-07.

Roll Call:

**12. ACTION ITEMS FOR the Education Agenda for November 4, 2019 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-10**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Approve the second reading of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.
- P & R 1642 Earned Sick Leave Law (M) (New)
  - P 3159 Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
  - P & R 3218 Use, Possession, or Distribution of Substances (M) (Revised)
  - P & R 4218 Use, Possession, or Distribution of Substances (M) (Revised)
  - P 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
  - P 5517 School District Issued Student Identification Cards (Revised)
  - P & R 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
  - P & R 7440 School District Security (M) (Revised)
  - P 8600 Student Transportation (M) (Revised)
  - R 8600 Student Transportation (Revised)
  - P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
  - R 8630 Emergency School Bus Procedures (M) (Revised)
  - P 8670 Transportation of Special Needs Students (M) (Revised)
  - P 9210 Parent Organizations (Revised)
  - P 9400 Media Relations (Revised)
- E-4.** Accept with regret, the retirement of STEVEN SIMONETTI, Supervisor, effective June 30, 2020, per attachment.
- E-5.** Approve and adopt a new Student Activity Club "Game Development Club" operated on a volunteer/non-financial support basis, effective for the 2019-2020 school year.
- E-6.** Approve the rescission of the following Athletic/Co-Curricular assignments for the 2019-2020 school year.
- FRANK GILLI as French Club Advisor (Full Group 5, \$1,673)
- E-7.** Approve the following Athletic/Co-Curricular assignments for the 2019-2020 school year.
- FRANK GILLI as French Club Co-Advisor (1/2 Group 5, \$836.50 each)
  - SIDONIE VILQUIN-KING as French Club Co-Advisor (1/2 Group 5, \$836.50 each)
  - CELINA POGGIORGALLE as Italian Club Advisor (Full Group 5, \$1,673)
  - XIAOYAN LIU as Chinese Club Advisor (Full Group 5, \$1,673)
  - THOMAS MANOBIANCO as Assistant Fencing Coach (Full Group 4a, \$6,789)
  - GUY MICKEY HUNT as Assistant Boys Basketball Coach (1/2 Group 2a, \$3,602 each)
  - JONATHAN SCHMITT as Assistant Boys Basketball Coach (1/2 Group 2a, \$3,602 each)
  - DANIELLE WALSH as Volunteer Advisor for Game Development Club
  - KIM HAYES as Volunteer Advisor for Nutrition Club

- E-8.** Approve the following field trips/overnight field trips for the 2019-2020 school year.
- a. Boomerang Project: Winter Retreat for Ambassadors (Overnight Trip)
    - Ocean Place, Long Branch NJ: 1/26/20 -1/27/20
  - b. Jazz Band: Invitation to Perform and Jazz History and Culture (Overnight Trip)
    - Performance in several locations, Drury Inn & Suites, New Orleans LA: 3/20/20 -3/22/20
  - c. Highlands Voices: Participation in a Movie Production
    - Downtown Music Studios, NYC: 11/9/19, 11/21/19
  - d. Spanish Club: Cuban Cuisine
    - Casual Habana Café, West Milford NJ: 11/20/19
  - e. JV/Varsity Debate Team: North Jersey Debate League Competitions
    - Pascack Valley High School, Hillsdale NJ: 11/14/19, 12/5/19
    - Paramus High School, Paramus NJ: 12/12/19
    - Glen Rock High School, Glen Rock NJ: 1/8/20
    - Indian Hills High School, Oakland NJ: 2/11/20, 3/3/20
    - Pascack Hills High School, Montvale NJ: 11/19/19, 3/19/20
    - Ramsey High School, Ramsey NJ: 3/11/20
  - f. French Classes: French Impressionists Exhibit
    - Metropolitan Museum of Art, NYC: 12/10/19
  - g. CAD 2: Engineering Application and Study
    - Triangle Manufacturing, USR NJ: 1/7/20

- E-9.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
SARA BELGIOVINE CAPONE	Boomerang Project	1/26-27/20	No cost to district
JOHN BEATTY	Boomerang Project	1/26-27/20	No cost to district
DEAN RAYSIDE	Boomerang Project	1/26-27/20	No cost to district
MARY LARDIERE	Boomerang Project	1/26-27/20	No cost to district
JOE KIELY	Boomerang Project	1/26-27/20	No cost to district
BRENNAN HEFFERNAN	Boomerang Project	1/26-27/20	No cost to district
NURSE/TBD	Boomerang Project	1/26-27/20	\$550
KYLE KUBICKI	Jazz Band	3/20-22/20	No cost to district
TBD	Jazz Band	3/20-22/20	No cost to district
REGINA GUARNACCIA	Jazz Band	3/20-22/20	No cost to district
THOMAS PASTER	Highlands Voices	11/9/19, 11/21/19	No cost to district
LAURA AZEVEDO	Spanish Club	11/20/19	No cost to district
JOSEPH INTERMAGGIO	Debate Team	11/14/19, 12/5/19, 12/12/19, 1/8/20, 2/11/20, 3/3/20, 11/19/19, 3/19/20, 3/11/19	No cost to district
JOHN WODNICK	Debate Team	11/19/19, 12/5/19, 2/11/20, 3/11/20	No cost to district
SIDONIE VILQUIN-KING	French Classes	12/10/19	No cost to district
FRANK GILLI	French Classes	12/10/19	No cost to district
AL MUGNO	CAD 2	1/7/20	No cost to district
STEVE SIMONETTI	CAD 2	1/7/20	No cost to district
CARYN BESWICK	Hockey Team	11/6/19-11/8/19	No cost to district

- E-10.** Approve REGINA GUARNACCIA and RICHARD MICALLEF as Substitute Teachers for the 2019-2020 school year, per attachment.

Roll Call:

**13. BOARD PRESIDENT'S REPORT**

**14. OLD BUSINESS**

**15. NEW BUSINESS**

**16. OPEN TO THE PUBLIC**

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_