

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Reorganization / Workshop Meeting

January 6, 2020

REORGANIZATION AGENDA

- 1. CALL TO ORDER:** The Superintendent will call the meeting to order.
- 2. PUBLIC MEETINGS STATEMENT:**

The Superintendent will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 5, 2019 in The Record and January 11, 2019 in The Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five-minute time period.
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADMINISTRATION OF THE OATH OF OFFICE**

Pursuant to NJ Statute, newly elected Board Member Lisa Halperin and re-elected Board Members Christine Ferrarie and Robert Wei will be sworn in by Dr. Beckerman.
- 5. ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mrs. Lisa Halperin		
Ms. Amy Langevin		
Mr. James Mulanaphy		
Mrs. Gail Trumbetti		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Katie Corren (Student Representative)		
Megan Cromie (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

6. ANNOUNCEMENT OF ELECTION RESULTS

Dr. Beckerman will read the results of the Annual School Election held November 5, 2019. Votes for Members of the Board of Education (3 seats, each for 3 year terms):

<u>Upper Saddle River</u>	
Christine Ferrarie	1369
Robert Wei	1216
Lisa Halperin	996
Adam J. Clark	585

7. ACCEPTANCE OF ELECTION RESULTS

_____ moved, and _____ seconded, to accept the results of the November 5, 2019 election, as previously read and as listed above.

Roll Call Vote:

8. ELECTION OF THE PRESIDENT

Dr. Beckerman will ask for nominations for the Office of President of the Board of Education.

Nominated for President: _____

By _____, and seconded by _____.

_____ moved, and _____ seconded to close nominations for President.

Roll Call Vote:

At this time the President will assume the chair.

9. ELECTION OF THE VICE-PRESIDENT

The Board President will ask for nominations for the Office of Vice-President of the Board of Education.

Nominated for Vice-President: _____

By _____, and seconded by _____.

_____ moved, and _____ seconded to close nominations for Vice-President.

Roll Call Vote:

10. APPOINTMENTS AND APPROVALS

_____ moved, and _____ seconded, to approve the following required appointments and approvals pursuant to NJSA 18A et seq.

a. Secretary to the Board of Education

Approve the appointment of Sue Anne Mather as Secretary of the Board of Education effective January 1, 2020 through June 30, 2020 and that the Board Secretary instead of the Treasurer of

School Monies is authorized to invest district funds and make all deposits for the district.

b. Qualified Purchasing Agent (QPA)

Approval of Sue Anne Mather, who possesses the designation of Qualified Purchasing Agent (QPA), to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A-18A-2b. The bid threshold is \$ 40,000.00 in accordance with N.J.S.A 18A:18-A-3.

c. Board Officials

Approval to appoint the following Board Officials for the 2019-2020 school year:

Custodian of Public Records	Sue Anne Mather
Public Agency Compliance Officer (PACO)	Sue Anne Mather

d. Approval of the 2020 Board of Education Meeting Dates, Times and Location, per attachment

Roll Call Vote:

11. BOARD COMMITTEES

The following are standing committees of the Board of Education. Appointment to each Committee is at the discretion of the Board President who also serves as an ex-officio member to all Board Committees.

The Board President will ask that each Board member review the committees listed below, develop a schedule of preferences and submit them by January 13.

COMMITTEES	LIAISONS
Finance & Facilities	Sports Association
Personnel	Music & Performing Arts Association
Policy	Scholarship Foundation
Curriculum	Bergen County School Boards
Student Activities	Home & School Association
Negotiations	New Jersey School Boards
Communications	Legislation
	Project Graduation
	Garden State Coalition of Schools

12. ADJOURNMENT OF THE REORGANIZATION MEETING

_____ moved, and _____ seconded that the Reorganization meeting be adjourned.

Roll Call Vote:

1. **CALL TO ORDER:** The Workshop meeting will be called to order by the Board President.
2. **SPECIAL PRESENTATION:** Board Training – Matt Lee, NJSBA Representative
3. **STUDENT REPRESENTATIVE REPORTS**
4. **COMMITTEE & LIAISON REPORTS**

- 5. **PRINCIPAL’S REPORT**
- 6. **SUPERINTENDENT’S REPORT**
- 7. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
- 8. **ACTION ITEMS FOR Business Agenda for January 6, 2020, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-12** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of the Board Secretary and Treasurer’s report for the month of November, 2019.
- B-2.** Approval of current bills list (check register) from December 6, 2019 through January 2, 2020, per attachment.
- B-3.** Approval of minutes, December 9, 2019, Board of Education meeting, per attachment.
- B-4.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Sara Belgiovine
 What: TCNJ Literary Conference
 Where: TCNJ, Ewing Township, NJ
 When: Friday, December 6, 2019
 Costs: Registration - \$175
 Mileage: as per NJ OMB Guidelines

Who: Michael Koth, Bob Williams
 What: After School Sports & Special Events Security Workshop
 Where: Bergen Community College, Lyndhurst, NJ
 When: Thursday, January 9, 2020
 Costs: Registration – no cost
 Mileage: as per NJ OMB Guidelines

Who: Sheila Yallowitz
 What: NJSBA Guide to Safer Schools in New Jersey
 Where: Rutgers Continuing Education Center, Somerset, NJ
 When: Thursday, January 16, 2020
 Costs: Registration – no cost
 Mileage: as per NJ OMB Guidelines

Who: Ryan Fanelli
What: AP Environmental Science Roundtable
Where: Westwood High School, Westwood, NJ
When: Monday, January 20, 2020
Costs: Registration – no cost
Mileage: as per NJ OMB Guidelines

Who: Traci Vogel
What: AP Biology Roundtable
Where: Westwood High School, Westwood, NJ
When: Monday, January 20, 2020
Costs: Registration – no cost
Mileage: as per NJ OMB Guideline

Who: Zach Stephens, John Wodnick
What: MSU Theatre of the Oppressed Workshop
Where: Montclair State University, Montclair, NJ
When: Wednesday, February 12 – Thursday, February 13, Saturday, February 15 – Sunday, February 16, 2020
Costs: Registration – \$250 each, total \$500
Mileage: as per NJ OMB Guidelines

Who: Kyle Kubicki, Tom Paster
What: NJ Music Educators Education Association Convention
Where: AC Convention Center, Atlantic City, NJ
When: Thursday, February 20 – Saturday, February 22, 2020
Costs: Registration - \$180 each, totaling \$360
Hotel: Sheraton AC Convention Center \$139/night each, 2 nights only totaling \$556 plus resort fees (has DOE waiver)
Mileage: as per NJ OMB Guidelines

Who: Sue Spencer
What: Mandatory Training for NJ SLA Test Coordinators
Where: Birchwood Manor, Whippany, NJ
When: Wednesday, February 26, 2020
Costs: Registration – no cost
Mileage: as per NJ OMB Guidelines

Who: Jason Grabelsky
What: 34th Annual ASAP Conference
Where: Ocean Resort, Atlantic City, NJ
When: Wednesday, February 26 – Friday, February 28, 2020
Costs: Registration - \$325
Hotel: \$59/night for 1 night, plus resort fees (has DOE waiver)
Mileage: as per NJ OMB Guidelines

Who: Bob Williams
What: NJSIAA / DAANJ Annual Meeting & Workshop
Where: Golden Nugget, Atlantic City, NJ
When: Monday, March 16 – Friday, March 20, 2020
Costs: Registration - \$375 + \$125 course fee totaling \$500
Hotel: \$89/night, 3 nights only totaling \$267 plus resort fees (has DOE waiver)
Additional night at personal expense
Mileage: as per NJ OMB Guidelines

Who: Rosemarie Malloy, Tiffany Cohen
What: TCNJ Interview Day
Where: TCNJ, Ewing, NJ
When: Friday, March 27, 2020
Costs: Registration – \$100
Mileage: as per NJ OMB Guidelines

- B-5.** Approval of Home Instruction (10 hours per week) for the 2019-2020 school year for a student (ID 21192), at the rate of \$60/hour, totaling approximately \$1,200, as described in their IEP, per attachment.
- B-6.** Approval of Home Instruction (10 hours per week) for the 2019-2020 school year for a student (ID 21293), at the rate of \$60/hour totaling approximately \$600, as described in their IEP, per attachment.
- B-7.** Approval of an outside psychiatric evaluation for a student (ID 22608) conducted by Dr. Lisa Kotler in the amount of approximately \$1,500, per attachment.
- B-8.** Accept the 2018 – 2019 Audit for the year ended June 30, 2019 and the submission of the CAFR (Comprehensive Annual Financial Report) and the AMR by the firm of Hodulik & Morrison, P.A. with no recommendations pertaining to the annual audit. Therefore, no Corrective Action Plan (CAP) is required.
- B-9.** Approval of Kimberley Griffiths, Youth, Teen & Family Director and Mental Health Instructor with the Montclair YMCA, to provide three 1-hour training sessions to the Northern Highlands staff. The training program will be part of our February 19, 2020 Professional Development Day which will assist teachers with identifying at-risk students in the classroom and how to better address the mental health needs of their students. The training program cost is \$750 and includes training and materials.
- B-10.** Approval of MIGUEL APONTE as a Full Time Custodian for the 2019-2020 school year effective January 20, 2020, at the annual salary of \$44,145 (pro-rated), pending completion of required paperwork, per attachment.
- B-11.** Rescission of the approval of the appointment of ANDREINA VILORIO HERRERA as a Part-time Bus Driver / Custodian (not to exceed 24.5 hours/week for 10 months) for the 2019-2020 school year, effective January 1, 2020, to be paid at the hourly rate of \$ 28.00. Ms. Vilorio-Herrera will continue to be employed as an on-call bus driver as approved on November 18, 2019.

- B-12.** Approval to accept a donation of \$20,000 from The Conestoga Road Foundation to be shared equally between the Future Architects & Engineers Program and the Student Wellness Program, per attachment.

Roll Call:

9. ACTION ITEMS FOR the Education Agenda for January 6, 2020 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-20**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Accept and affirm the 2019-2020 Semi-Annual School Safety Data System District Report, to be submitted and certified no later than January 31, 2020, as per NJDOE guidelines, per attachment.
- E-4.** Approve the revised location for Project Graduation Field Trip for the Class of 2020, per attachment.
- E-5.** Approve the following new positions, effective for the 2020-2021 school year.
1. Director of Wellness and Special Projects
 2. Teacher of Health and Wellness (.5)
- E-6.** Approve the following Job Description, effective for the 2020-2021 school year, per attachment.
1. Director of Wellness and Special Projects
- E-7.** Approve a revised Leave of Absence for LAUREN ZUCKER, Teacher of English, from a return date of January 30, 2020 to a return date of March 13, 2020, per attachment.
- E-8.** Approve an extension for EVAN BARANOWSKI, Teacher of English (Leave Replacement), for leave coverage from January 30, 2020 to March 13, 2020.
- E-9.** Accept with regret, the resignation of ILEANA SING, K-12 Regional Curriculum Coordinator, effective February 2, 2020, per attachment.
- E-10.** Accept with regret, the retirement of DINA SIMONETTI, Teacher of Health and Wellness, effective June 30, 2020, per attachment.
- E-11.** Accept with the regret, the retirement of SUZANNE EVDOKIMOFF, Paraprofessional, effective February 1, 2020, per attachment.

- E-12.** Approve the appointment of KAREN CASH, Paraprofessional, for the 2019-2020 school year, effective February 3, 2020 to June 30, 2020, at a total salary of \$20,000 prorated, per attachment.
- E-13.** Approve the following Athletic/Co-Curricular assignments for the 2019-2020 school year.
 - KAREN CASH as Girls Golf Coach (Group 5, \$6,678)
 - EMMA BOLTON as Volunteer Girls Lacrosse Coach
- E-14.** Approve JOSHUA SWITALA for Ramapo College of New Jersey Student Teacher Placement for Social Studies (student teaching/practicum) for the 2019-2020 school year, from January 7, 2020 to May 8, 2020, per attachment.
- E-15.** Approve the appointment of EMILI CAPICCHIONI as Substitute Teacher for the 2019-2020 school year, per attachment.
- E-16.** Approve a change in degree status for TARA MADIGAN, Teacher of Health and Wellness, from MA to MA+30, effective February 1, 2020.
- E-17.** Approve a change in degree status for TONY LAROCCA, Teacher of Mathematics, from MA+30 to MA+60 with a 1,000 stipend (pro-rated) for an in-field doctorate degree, effective February 1, 2020.
- E-18.** Approve the following field trips/overnight field trips for the 2019-2020 school year:
 1. Science League: Competition
 - Indian Hills High School, Oakland NJ: 1/9/20
 2. Quiz Bowl – Academic Team: Tournament
 - Ridgewood High School, Ridgewood NJ: 1/18/20
 3. Yearbook Club: Plan and Development Ideas and Strategies
 - Raritan Valley Community College, Branchburg NJ: 5/18/20
 4. CAD 2: Engineering Application and Study
 - Triangle Manufacturing, USR NJ: 2/5/20
- E-19.** Approve the following list of advisors/chaperones/school nurse, as listed below:

NAME	EVENT	DATE	AMOUNT TO BE PAID
RYAN FANELLI	Science League	1/9/20	No Cost to District
SHAWNA LAGAN	Science League	1/9/20	No Cost to District
NATASHA COLLOVA	Science League	1/9/20	No Cost to District
JOHN GORNELL	Quiz Bowl – Academic Team	1/18/20	No Cost to District
DOREEN ALBANO	Yearbook Club	5/18/20	No Cost to District
MARY LARDIERE	Yearbook Club	5/18/20	No Cost to District
AL MUGNO	CAD2	2/5/20	No Cost to District
STEVE SIMONETTI	CAD2	2/5/20	No Cost to District
KYLE KUBICKI	Music Department	2/21/20	No Cost to District
TBD	Music Department	2/21/20	No Cost to District

- E-20.** Approve the following Athletic/Co-Curricular assignments for the 2020-2021 school year.
 - JORDAN PATON as Head Field Hockey Coach (Group 3, \$9,208)

Roll Call:

10. BOARD PRESIDENT’S REPORT

11. OLD / NEW BUSINESS

12. OPEN TO THE PUBLIC

13. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

14. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____