

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**June 22, 2020**

**AGENDA**

**1. CALL TO ORDER:** The Board President will call the meeting to order.

**2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 10, 2020 in The Record and The Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Barbara Garand		
Mrs. Anne Goddard		
Mr. James Mulanaphy		
Mrs. Lisa Halperin		
Ms. Amy Langevin		
Mrs. Gail Trumbetti		
Mrs. Lisa Jill Webb		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Katie Corren (Student Representative)		<b>X</b>
Megan Cromie (Student Representative)		<b>X</b>
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin./Board Secretary		

**4. SPECIAL PRESENTATIONS:** Retirement Recognitions: Svea Barrett, Frank Gilli, Robert Merrilees, Dina Simonetti and Steve Simonetti  
Joe Occhino, Principal: HIB Self-Assessment Report

5. **STUDENT REPRESENTATIVE REPORTS: NONE**
6. **COMMITTEE & LIAISON REPORTS**
7. **PRINCIPAL'S REPORT**
8. **SUPERINTENDENT'S REPORT**
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR Business Agenda for June 22, 2020, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-32** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of transfers, per attachment.
- B-2.** Approval of the Board Secretary and Treasurer's reports for the month of May 2020.
- B-3.** Approval of current bills list (check register) from June 5, 2020 through June 18, 2020, per attachment.
- B-4.** Approval of minutes, June 8, 2020 Board of Education meeting and executive session, per attachments.
- B-5.** *Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).*

Who: Jaclyn Nelson  
What: NGSS Summer Institute  
Where: Virtual conference  
When: Monday, July 13 – Thursday, July 16, 2020  
Costs: Registration: \$75  
Mileage: as per NJ OMB Guidelines

Who: Laurie Ajalat  
What: AP US History Summer Institute  
Where: Online through Rutgers University  
When: Monday, July 27 – Thursday, July 30, 2020  
Costs: Registration: \$900  
Mileage: N/A

- B-6.** Approval of Regular and Extended school year tuition (2020-2021) for a student (ID 7580) for the period July 6, 2020 – June 30, 2021 at The CTC Academy, Inc. (Oakland), as described in their IEP, in the amount of \$ 84,972.94, per attachment.
- B-7.** Approval of Program Coordination for ABA Therapy Services facilitated by Above & Beyond Learning Group, LLC for the period July 1, 2020 through June 30, 2021 for a student (ID 21357), as described in their IEP, in the approximate amount of \$ 8,750 plus mileage, per attachment.
- B-8.** Approval of Program Coordination and ABA Therapy Services facilitated by Above & Beyond Learning Group, LLC for the period July 1, 2020 through June 30, 2021 for a student (ID 7580), as described in their IEP, in the approximate amount of \$ 45,500, per attachment.
- B-9.** Approval of home-bound instruction services for the 2020 - 2021 extended school year for a student (ID 20092), up to 10 hours/week at the rate of \$60/hour, up to a maximum of \$31,200 plus mileage, as described in their IEP, per attachment.
- B-10.** Approval of AMY LEDLOW as homebound instructor for the 2020-2021 school year for a student (ID 20034), as described in their IEP, for approximately 10 hours/week at the rate of \$60/hour, per attachment.
- B-11.** Approval of Invo HealthCare Associates to provide as-needed occupational therapy services to a student (ID 21357) for the period July 1, 2020 through June 30, 2021, as described in their IEP, totaling approximately \$ 9,672, per attachment.
- B-12.** Approval of the Northern Highlands Sports Association donating monies, equipment, supplies etc. under the approval and supervision of the Athletic Director for the 2020-2021 school year.
- B-13.** Approval of the substitute certified athletic trainer's agreement with SD Gameday, LLC for the 2020-2021 school year, per attachment.
- B-14.** Approval of agreement with Valley Health Medical Group to provide DOT testing services for the period July 1, 2020 through July 1, 2022, per attachment.
- B-15. Construction Project Change Order**  
WHEREAS, on March 16, 2020 the Northern Highlands Board of Education awarded Picerno Giordano Construction, LLC the original bid for the Tennis Court Replacement Project in the total bid amount of \$ 624,316; and  
WHEREAS, changes are necessary in order for the project to be completed;  
NOW, THEREFORE BE IT RESOLVED, that the Northern Highlands Board of Education approves the following change order to Picerno Giordano Construction, LLC. in the amount of \$47,200:  
#1 Amendment to bid specifications per attachment \$ 47,200.00 (ADD)
- B-16. Construction Project Change Order**  
WHEREAS, on April 13, 2020 the Northern Highlands Board of Education awarded Jersey Architectural Door & Supply, Inc. the original bid for the New Door Locksets (Phase 3) Project with a base bid of \$ 88,817; and

WHEREAS, changes are necessary in order for the project to be completed;  
 NOW, THEREFORE BE IT RESOLVED, that the Northern Highlands Board of Education approves the following change order to Jersey Architectural Door & Supply, Inc. in the amount of \$ 7,564:

#1 Amendment to bid specifications per attachment \$ 7,564.00 (ADD)

**B-17.** RESOLVED, that the Board of Education approves the rescission of the appointment of Centric Benefits Consulting, New Providence, N.J. as Benefit Consultant for the 2020 - 2021 school year.

**B-18.** RESOLVED, that the Board of Education approves the appointment of Brown & Brown Benefit Advisors, Lambertville, NJ as Benefit Consultant for the 2020-2021 school year, per attachment.

**B-19.** RESOLVED, that the Board of Education approves the submission of the ESEA Application and the allocation of funds as follows:

Acceptance of:

Title I Part A (Basic, Concentration, Targeted & EFIG)	\$ 55,233
Title II Part A (Teacher and Principal Training and Recruiting Fund)	\$ 13,066
Title IV	<u>\$ 10,000</u>
Total Funding:	\$ 78,299

Refusal of:

Title III (English Language Acquisition and Enhancement)	\$ 1,075
Title III (Immigrant)	\$ 1,377

AND FURTHERMORE, the Board of Education approves the transfers of the Title II and Title IV funds to Title I.

**B-20.** RESOLVED, that the Northern Highlands Board of Education authorize the following FY 2020 purchase from Shi International Corp. in the total amount of \$ 71,931.50:

- Fifty (50) HP Inc SBUY-HP EBx3 Devices and cases \$ 71,931.50

This purchase is made through NJSBA E-8801-ACESCPS / State of NJ NASPO #87720.

**B-21.** RESOLVED, that the Northern Highlands Board of Education authorize a Tech Office and Classroom wiring project by Extel Communications at a cost of \$ 19,925.00 through NJ State Contract T2989-88737.

**B-22.** RESOLVED, that the Northern Highlands Board of Education authorize the following FY2021 purchases and subscription renewals from Shi International Corp. in the total amount of \$ 533,787.34:

- Microsoft Desktop Education – License and Software assurance \$ 9,771.70
- VMware support and subscription production \$ 1,106.48
- Veritas Backup renewal \$ 708.16
- KnowBe4 Online Safety Monitor \$ 2,706.00
- Adobe Creative Cloud renewal \$ 8,806.00
- Three hundred fifty (350) HP Inc SBUY-HP EBx3 Devices & cases \$ 503,466.50
- Lightspeed Relay for all Operating Systems subscription \$ 7,222.50

These purchases are made through NJSBA E-8801-ACESCPS / State of NJ NASPO #87720.

- B-23.** RESOLVED, that the Northern Highlands Board of Education authorize the following FY 2021 purchases from Keyboard Consultants Inc. in the total amount of \$ 50,630.00
- NewTek TriCasterSystem \$ 27,067.00
  - SAC Office Upgrade \$ 2,580.00
  - Classroom Rewiring Project \$ 11,260.00
  - Baseball Field speakers/Rack Upgrade \$ 9,723.00
- These purchases are made through HCESC-CAT-19-06. HCESC #34HUNCCP
- B-24.** RESOLVED, that the Northern Highlands Board of Education authorize renewal of annual Shortel Phone System Maintenance, Emergency Notification System Maintenance and Paging System Maintenance for 2020-2021 through Eastern DataComm. Inc. at a total cost of \$18,449.00 through NJ State Contract # 88132.
- B-25.** RESOLVED, that the Northern Highlands Board of Education authorize renewal and upgrade for Cisco SmartNet for 2020-2021 through Aspire Technology Partners, LLC at a cost of \$ 39,939.25 through State of NJ NASPO #87720.
- B-26.** RESOLVED, that the Northern Highlands Board of Education authorize renewal for Absolute GPS PC Tracking for 2020-2021 through HP Inc. at a cost of \$ 30,150.00 through State of NJ NASPO MNNVP-133-MO483-89974.
- B-27.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of HP 1 year Absolute Control for Education Carepack from HP Inc. in the total amount of \$ 30,150.00 through State of NJ NASPO MNNVP-133-M0483-89974.
- B-28.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of computers and monitors to upgrade office equipment from Dell EMC Corporation. in the total amount of \$ 23,530.42 through State of NJ NASPO MNWNC-109.
- B-29.** RESOLVED, that the Northern Highlands Board of Education authorize the following FY2021 subscription renewals for 2020-2021 from various sole source providers as noted in the list below:
- Blackboard renewal \$ 7,961.78
  - Canvas cloud subscription through Instructure \$ 12,400.00
  - Fortinet Maintenance renewal through Atrion Communication Resources, Inc. \$ 8,055.00
  - LinkIt Software License Agreement \$15,639.00
- B-30.** WHEREAS, the Northern Highlands Regional High School District Board of Education (the “Board”) is responsible for providing transportation for nonpublic school students who reside within the District; and  
 WHEREAS, in lieu of providing nonpublic school transportation, the Board pays the nonpublic school students’ parents and/or guardians up to the maximum allowed expenditure for the 2019-2020 school year (\$1,000); and  
 WHEREAS, due to COVID-19, and the closure of all school districts for the remainder of the 2019-2020 school year, transportation of these nonpublic school students was no longer necessary; and

WHEREAS, the New Jersey Department of Education issued guidance that as a result of schools closing, the maximum expenditure for aide in lieu of nonpublic school transportation was reduced to \$667, with the school districts paying \$167 for the second half of the 2019-2020 school year.

NOW THEREFORE, BE IT RESOLVED that the aid in lieu of nonpublic school transportation shall be reduced to \$667, and the Board shall remit a total of \$167 for the second half of the 2019-2020 school year.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to issue payment to those nonpublic school students' parents/guardians in the above amount.

**B-31. Transfer of Current Year Surplus to Capital Reserve:**

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Northern Highlands Regional High School Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Northern Highlands Regional High School Board of Education has determined that up to \$1,500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Northern Highlands Regional High School Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**B-32. Approve the following Year-end Resolutions:**

- The Business Administrator be authorized to process invoices for payment for the current fiscal year with Board Confirmation at the next regular meeting
- The Business Administrator be authorized to make account transfers that may be needed to close out the fiscal year with Board confirmation at the next meeting
- Move that all outstanding warrants in all accounts as of December 31, 2019 be cancelled

Roll Call:

**11. ACTION ITEMS FOR the Education Agenda for June 22, 2020 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-20**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.

- 
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Accept and affirm the Monthly School Security Drill report and Statement of Assurance, for the 2019-2020 school year, as per NJ Department of Education guidelines, per attachment.
- E-4.** Approve the NJ Department of Education Equivalency Application for revisions to the Marshall Evaluation system, per attachment.
- E-5.** Approve the Revised School Calendar for the 2020 -2021 school year, per attachment.
- E-6.** Approve the rescission of MICHELE ALPHE, Teacher of World Languages (French), for the 2020-2021 school year, effective September 1, 2020 to June 30, 2021, at a total salary of \$82,390 (MA, Step 14), per attachment.
- E-7.** Approve a Leave of Absence for KIMBERLY KENDER, Teacher of Special Education, effective September 1, 2020 to March 11, 2021 in which a Family Leave of Absence will take effect, per attachment.
- E-8.** Approve one sixth assignment, for Teacher of Special Education, with the following faculty members: THOMAS VISCARDI, at a daily rate of \$64.17, MARY MCKINLEY at a daily rate of \$64.17, JENNIFER MONAHAN at a daily rate of \$64.17, JESSICA MENZELLA at a daily rate of \$64.17, and STACEY LAMOTTA at a daily rate of \$64.17, for the 2020-2021 school year, effective September 2, 2020 to March 11, 2021.
- E-9.** Approve TARA WEISS for Summer Secretarial assignments, up to a maximum of 6 hours, at a rate of \$21 per hour, not to exceed \$126.
- E-10.** Approve HALLIE HAMMEL, Student Database Coordinator, for Summer Genesis Rollover assignments, up to a maximum of 180 hours, at a rate of \$45 per hour, not to exceed \$8,100.
- E-11.** Approve RICHARD SMITH to train new Student Database Coordinator, for Summer Genesis Rollover assignments, up to a maximum of 40 hours, at a rate of \$45 per hour, not to exceed \$1,800.
- E-12.** Approve Virtual and Hybrid Learning 101 Summer Curriculum writing for the 2020-2021 school year, for an estimated cost not to exceed \$720, as follows: JENNIFER LEDERMAN and LAUREN ZUCKER.
- E-13.** Approve Quad District Diversity work that includes identifying mentors and resources across the district for the 2020-2021 school year, for an estimated cost not to exceed \$225, as follows: CHRISTINE RABADAN.
- E-14.** Approve Northern Highlands' sponsorship of athletic competition in the following sports: cross country, field hockey, football, soccer, tennis, volleyball, basketball, cheering, bowling, fencing, ice hockey, swimming, winter track, wrestling, baseball, softball, lacrosse, golf and outdoor track for the 2020-2021 school year.

- E-15. Approve the Summer Athletic Facility Usage /Team Workout and the Master NHRHS Athletic Schedule for the 2020-2021 school year, per attachment. Starting dates to be determined, pending Governors executive orders.
- E-16. Approve the Master List Calendar of Events for the 2020-2021 school year, per attachment.
- E-17. Approve the following Athletic Assignments for the 2020-2021 school year, per attachment.
- E-18. Approve new and returning Substitute Teachers, Nurses and Homebound Instructors/Tutors for the 2020-2021 school year, per attachment.
- E-19. Approve the receipt of the out of district Tuition Student List for the 2020-2021 school year, per attachment.
- E-20. Authorize Dr. Scot Beckerman, Superintendent, to make personnel decisions on new hires and offer contracts for the 2020-2021 school year in consultation with the Board President, during the summer months.

Roll Call:

- 12. **BOARD PRESIDENT’S REPORT**
- 13. **OLD BUSINESS**
- 14. **NEW BUSINESS**
- 15. **OPEN TO THE PUBLIC**
- 16. **EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- Personnel (CSA Evaluation)

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.



TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_