

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION**

**Regular Meeting**

**June 21, 2021**

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**AGENDA**

**1. CALL TO ORDER:** The Board President will call the meeting to order.

**2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**

The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 8, 2021 in The Record and The Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a three to five minute time period.

**3. ROLL CALL**

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mr. Matthew Hernandez		
Ms. Amy Langevin		
Mrs. Rachel Milston		
Mr. James Mulanaphy		
Dr. Andrew Prince		
Mrs. Gail Trumbetti		
Mr. Robert C. Wei		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Michelle Bechtel (Student Representative)		
Christina Hughes (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

**4. SPECIAL PRESENTATIONS:**

Joseph Occhino: Retirement Recognition, Albert Albanese  
Robin Knutelsky: Safe Reopening of School Plan and Plan for Stakeholder feedback  
Dr. Scot Beckerman: Bus Safety Drills

5. **STUDENT REPRESENTATIVE REPORTS**
6. **COMMITTEE & LIAISON REPORTS**
7. **PRINCIPAL'S REPORT**
8. **SUPERINTENDENT'S REPORT**
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR Business Agenda for June 21, 2021, BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-27** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of transfers, per attachment.
- B-2.** Approval of the Board Secretary and Treasurer's reports for the month of May 2021.
- B-3.** Approval of current bills list (check register) from June 4, 2021 through June 17, 2021, per attachment.
- B-4.** Approval of minutes, June 7, 2021 Board of Education meeting and executive session, per attachments.
- B-5.** Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Mary Lardiere	American Graphics Institute Photoshop Class Training - virtual	7/14 – 7/15/21	Registration	\$595.00
Team Members (TBD)	Central Jersey Consortium for Excellence & Equity – virtual workshops	9/20/21, 10/15/21, 12/13/21, 1/24/22, 3/7/22	Registration for team	\$2,000

- B-6.** Approval of Regular and extended school year tuition (2021-2022) for a student, (ID 21052) at ECLC of New Jersey for the period July 6, 2021 through June 30, 2022, as described in their IEP, in the amount of \$ 63,978, per attachment.
- B-7.** Approval of Regular and Extended school year tuition (2021-2022) for a student, (ID 22874) at the New Road School of Somerset for the period July 1, 2021 through June 30, 2022, as described in their IEP, in the amount of \$ 70,753.20, per attachment.

- B-8.** Approval of summer tutoring for a student (ID 23226) at The Craig School, 6 hours over the summer at the rate of \$50/hour totalling approximately \$300, as described in their IEP, per attachment.
- B-9.** Approval of reimbursement to the parent of a student (ID 21122) for 2021-2022 tuition at Bridgton Academy in the total amount of \$36,135, payable in ten equal installments beginning September 1, 2021, per attachment.
- B-10.** Approval of AMY LEDLOW as homebound instructor for the 2020-2021 school year for a student (ID 20034), as described in their IEP, for approximately 10 hours/week at the rate of \$60/hour, per attachment.
- B-11.** RESOLVED, that the Northern Highlands Board of Education authorize the renewal of an annual contract for the period July 2, 2021 through July 1, 2022 with Naviance by PowerSchool in the amount of \$12,816.92, per attachment.
- B-12.** Approval of the Northern Highlands Sports Association donating monies, equipment, supplies etc. under the approval and supervision of the Vice Principal for Athletics for the 2021-2022 school year.
- B-13.** Approval of the substitute certified athletic trainer's agreement with SD Gameday, LLC for the 2021-2022 school year, per attachment.
- B-14.** Approval of annual membership in the NJSIAA (New Jersey State Interscholastic Athletic Association) and the Big North Athletic Conference for the 2021-2022 school year. Northern Highlands agrees to be governed by the Constitution, bylaws and Rules and Regulations of the NJSIAA, including all rules governing student-athlete eligibility.
- B-15.** RESOLVED, that the Northern Highlands Board of Education accepts the reports of the mandatory Bus Evacuation Drills performed during the month of June and organized and conducted by the Vice-Principal, Mr. Michael Koth, with the assistance of the following staff members, Mr. Paul Albarella, Ms. Cathy Berberian and school bus drivers. Allendale and Upper Saddle River Police departments were made aware of the drill and invited to observe. Drills were conducted during each physical education class on June 8 and 9, 2021 in the student parking lot and also before school at bus drop off on the west service road on June 10, 2021.
- B-16.** RESOLVED, that the Northern Highlands Board of Education hereby approves the submission of the fiscal year 2021-2022 IDEA grant application, and accepts the allocation of the IDEA Basic amount of \$ 243,534.
- B-17.** RESOLVED, that the Northern Highlands Board of Education authorize the submission of the American Rescue Plan/Elementary and Secondary School Emergency Relief III (ARP/ESSER III) Fund application and the acceptance of \$406,589 in funds of which at least 20% must be allocated to learning loss.
- B-18. Resolution Authorizing Disposal of Surplus Property**

WHEREAS, the Northern Highlands Regional High School Board of Education ("Board") is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Northern Highlands Board of Education in Allendale NJ, County of Bergen, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of Sourcewell Award 041316-GDI. (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) The surplus property to be sold is as follows:  
2007 Chevrolet Express G3500 vin # 1GBJG31U461244292
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Board reserves the right to accept or reject any bid submitted.

### **B-19-. Resolution Authorizing Disposal of Surplus Property**

WHEREAS, the Northern Highlands Regional High School Board of Education (“Board”) is the owner of certain surplus textbooks which are no longer needed for public use in the educational program; and

WHEREAS, the Board is desirous of disposing of said surplus property by posting on the NJ DOE textbook sharing site as per code and then selling, donating or otherwise disposing of unwanted books in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Northern Highlands Board of Education in Allendale NJ, County of Bergen, that the “Board” sells, donates or discards as applicable the textbooks listed on the attachment.

- B-20.** RESOLVED, that the Northern Highlands Board of Education authorize the following FY2022 purchases and subscription renewals from Shi International Corp. in the total amount of \$ 52,659.96:

• Microsoft Desktop Education – License and Software assurance	\$ 10,544.34
• Veritas Backup renewal	\$ 726.98
• KnowBe4 Online Safety Monitor	\$ 3,837.76
• Adobe Creative Cloud renewal	\$ 13,256.00
• Lightspeed Web Filter subscription	\$ 9,759.42
• Zoom renewal	\$ 14,535.46

These purchases are made through NJSBA E-8801-ACESCPS / State of NJ NASPO #87720.

- B-21.** RESOLVED, that the Northern Highlands Board of Education authorize the following FY 2022 purchases from Keyboard Consultants Inc. in the total amount of \$ 20,570.00

• Classroom projectors (10)	\$ 6,110.00
• Science Classroom rewire	\$ 14,460.00

These purchases are being made through HCESC-CAT-19-06. HCESC #34HUNCCP

- B-22.** RESOLVED, that the Northern Highlands Board of Education authorize renewal of annual ShoreTel Phone System Maintenance, Emergency Notification System Maintenance and Paging System Maintenance for 2021-2022 through Eastern DataComm. Inc. at a total cost of \$18,449.00 through NJ State Contract # 88132.

- B-23.** RESOLVED, that the Northern Highlands Board of Education authorize renewal for Cisco SmartNet for 2021-2022 through Aspire Technology Partners, LLC at a cost of \$ 10,944.27 through State of NJ NASPO #87720.
- B-24.** RESOLVED, that the Northern Highlands Board of Education authorize renewal for Absolute GPS PC Tracking for 2021-2022 through HP Inc. at a cost of \$ 30,150.00 through State of NJ NASPO MNNVP-133-MO483-89974.
- B-25.** RESOLVED, that the Northern Highlands Board of Education authorize the following FY2022 subscription renewals for 2021-2022 from various sole source providers as noted in the list below:
- Blackboard renewal \$ 8,439.49
  - Canvas cloud subscription through Instructure \$ 12,400.00
  - Fortinet Maintenance renewal through Atrion Communication Resources, Inc. \$ 15,300.00

**B-26. Transfer of Current Year Surplus to Capital Reserve:**

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Northern Highlands Regional High School Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Northern Highlands Regional High School Board of Education has determined that up to \$1,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Northern Highlands Regional High School Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**B-27. Approve the following Year-end Resolutions:**

- The Business Administrator be authorized to process invoices for payment for the current fiscal year with Board Confirmation at the next regular meeting
- The Business Administrator be authorized to make account transfers that may be needed to close out the fiscal year with Board confirmation at the next meeting
- Move that all outstanding warrants in all accounts as of December 31, 2020 be cancelled

Roll Call:

**11. ACTION ITEMS FOR the Education Agenda for June 21, 2021 BOARD OF EDUCATION MEETING:**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-29**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Accept and affirm the Monthly School Security Drill report and Statement of Assurance, for the 2020-2021 school year, as per NJ Department of Education guidelines, per attachment.
- E-4.** Approve the Safe Return to In-Person Instruction and Continuity of Services School Plan, for the New Jersey Department of Education, per attachment.
- E-5.** Approve the District Professional Development Plan from July 1, 2021 to June 30, 2022, per attachment.
- E-6.** Accept and affirm the Statement of Assurance certifying compliance with the District Professional Development Plan requirements, for the 2021-2022 school year, to be filed electronically through the NJ Department of Education.
- E-7.** Approve the revised Permission to Attend an Overnight Field Trip Form, effective July 1, 2021, per attachment.
- E-8.** Accept with regret, the resignation of RICHARD MICALLEF, Teacher of Physical Education (.5), effective June 30, 2021, per attachment.
- E-9.** Approve the appointment of DOUGLAS SCHEMLY, Teacher of Mathematics, for the 2021-2022 school year, effective September 1, 2021 to June 30, 2022, at a total salary of \$91,650 (MA+30, Step 16), per attachment.
- E-10.** Approve the appointment of LISA MCNERNEY, Athletic Trainer (.5), for the 2021-2022 school year, effective September 1, 2021 to June 30, 2022, at a total salary of \$69,750 (MA, Step 6) prorated to \$34,875, per attachment.
- E-11.** Approve the appointment of AMY PIERRET, Teacher of English, (2 class periods) and MICHAEL MCCABE, Teacher of Social Studies, (1 class period) as Instructional Coaches, for the 2021-2022 school year, at no additional cost to the district.
- E-12.** Approve HALLIE HAMMEL, Student Database Coordinator, for Summer Genesis Rollover assignments, up to a maximum of 180 hours, at a rate of \$45 per hour, not to exceed \$8,100.
- E-13.** Approve MELISSA DIBARTOLO, for the preparing and writing of grant for the No Child Left Behind Application/ESEA for the 2021-2022 school year, at a rate of \$45 per hour not to exceed \$1,000.
- E-14.** Approve TARA WEISS for Summer Secretarial assignments, up to a maximum of 6 hours, at a rate of \$21 per hour, not to exceed \$126.

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- E-15.** Approve the appointment of LAURIE SUMMER (HHK), CHRISTINE RABADAN (NH), ERIKA ZECCARDI (USR) and KATHERINE BAKER (USR), as QUAD Mini-Course presenters at the Summer Quad Administrators Institute on July 14, 2021 at a rate of \$300 per presenter, to be divided equally among the Quad district.
- E-16.** Approve the appointment of PHIL LIEB and JOHN WODNICK for curriculum writing for English, for the 2021-2022 school year, at a rate of \$45 per hour, not to exceed \$225 each.
- E-17.** Approve the appointment of KRISTEN SCHUMACHER for curriculum writing for the Welcome Back Wellness Program, for the 2021-2022 school year, at a rate of \$45 per hour, not to exceed \$450.
- E-18.** Approve the appointment VINCENZA SARDELLA for curriculum writing for World Languages, for the 2021-2022 school year, at a rate of \$45 per hour, not to exceed \$225.
- E-19.** Approve one sixth assignment, for Teacher of Mathematics, with the following faculty members: CAITLIN SHURMINSKY at a rate of \$48.66 per day, JOHN QUINN at a rate of \$64.17 per day, CARYN SCHANSTINE at a rate of \$64.17 per day, ADAM RUSCH at a rate of \$54.32 per day, and LYNSEY BRADLEY at a rate of \$61.63 per day, for the 2021-2022 school year, effective September 1, 2021 to December 23, 2021.
- E-20.** Approve Northern Highlands' sponsorship of athletic competition in the following sports: cross country, field hockey, football, soccer, tennis, volleyball, basketball, cheering, bowling, fencing, ice hockey, swimming, winter track, wrestling, baseball, softball, lacrosse, golf and spring track for the 2021-2022 school year.
- E-21.** Approve the Summer Athletic Facility Usage /Team Workout and the Master NHRHS Athletic Schedule for the 2021-2022 school year, per attachment.
- E-22.** Approve the Master List Calendar of Events for the 2021-2022 school year, per attachment.
- E-23.** Approve the following Athletic Assignments for the 2021-2022 school year, per attachment.
- E-24.** Approve new and returning Substitute Teachers, Nurses and Homebound Instructors/Tutors for the 2021-2022 school year, per attachment.
- E-25.** Approve the receipt of three (3) out of district Tuition Students for the 2021-2022 school year, per attachment.
- E-26.** Approve the receipt of the out of district Tuition Student List for the 2021-2022 school year, per attachment.
- E-27.** Approve the following field trips/overnight field trips for the 2021-2022 school year.
- a.) Boys Soccer Team: Training (Overnight Field Trip)
    - Golden Goal, Lake George NY: 8/19/21 - 8/22/21

**E-28.** Approve the following list of advisors/chaperones/school nurse, as listed below:

<b>NAME</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT TO BE PAID</b>
THOMAS ORBACZ	Boys Soccer Team	8/19/21 - 8/22/21	No cost to district
JOHN WALLACE	Boys Soccer Team	8/19/21 - 8/22/21	No cost to district
RAY HASAN	Boys Soccer Team	8/19/21 - 8/22/21	No cost to district
RAFFAELE LAURETTA	Boys Soccer Team	8/19/21 - 8/22/21	No cost to district
JOE TORRES	Boys Soccer Team	8/19/21 - 8/22/21	No cost to district
NICK FIORE	Boys Soccer Team	8/19/21 - 8/22/21	No cost to district

**E-29.** Authorize Dr. Scot Beckerman, Superintendent, to make personnel decisions on new hires and offer contracts for the 2021-2022 school year in consultation with the Board President, during the summer months.

Roll Call:

- 12. BOARD PRESIDENT’S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**
- 16. EXECUTIVE SESSION**

**IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- No Executive Session Scheduled

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board move into executive session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the Board moves into public session.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**17. ADJOURNMENT**

\_\_\_\_\_ moved, and \_\_\_\_\_ seconded that the meeting be adjourned.

TIME: All in Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_