

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

December 13, 2021

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.

2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
The Board Secretary will read the following: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting by having the date, time and place sent to the North Jersey Media Group (Ridgewood News, The Record), the Boroughs of Allendale and Upper Saddle River, published on January 8, 2021 in The Record and The Ridgewood News and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to under five minutes.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mr. Matthew Hernandez		
Ms. Amy Langevin		
Mrs. Rachel Milston		
Mr. James Mulanaphy		
Mr. James Mulvey		
Dr. Andrew Prince		
Mrs. Gail Trumbetti		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Clare O'Connor (Student Representative)		
Ryan Monagle (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin./Board Secretary		

4. **SPECIAL PRESENTATION:** Robin Knutelsky, District Director of Curriculum, Instruction and Assessment: Start Strong State Testing Results

5. **STUDENT REPRESENTATIVE REPORTS**

6. **COMMITTEE & LIAISON REPORTS**
7. **PRINCIPAL’S REPORT**
8. **SUPERINTENDENT’S REPORT**
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR Business Agenda for December 13, 2021, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-10** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of transfers, per attachment.
- B-2.** Approval of the Board Secretary and Treasurer’s Report for the month of October 2021.
- B-3.** Approval of current bills list (check register) from November 13, 2021 through December 10, 2021, per attachment.
- B-4.** Approval of minutes, November 15, 2021, Board of Education meeting, per attachment.
- B-5.** Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Sue Anne Mather Erkan Gumustekin	NJASBO workshop: “Open Public Records Act & Records Management” @ Whippany, NJ	12/21/21	Registration	\$100/each
Paul Emporellis, Jose Madhavasseril	NJASA Techspo ’22 @ Harrah’s Resort, Atlantic City, NJ	1/26/22 to 1/28/22	<ul style="list-style-type: none"> • Registration • Mileage • Hotel (has DOE waiver) 	<ul style="list-style-type: none"> • \$490 each, total \$980 • 292 miles RT • \$97/night, for 2 nights each, totaling \$388 plus fees
Robin Knutelsky	NJASA Techspo ’22 @ Harrah’s Resort, Atlantic City, NJ	1/26/22 to 1/28/22	<ul style="list-style-type: none"> • Registration • Mileage • Hotel (has DOE waiver) 	No cost – presenter 292 miles RT No cost - presenter

Jessica Verdicchio	PESI online seminar “Treating Anxiety Disorders in Children & Adolescents”	2/17/22 to 2/18/22	Registration	\$439.99
Michael Koth	DAANJ Annual Workshop for Athletic Directors @ Golden Nugget, Atlantic City, NJ	3/15/22 to 3/18/22	Registration Mileage Hotel (pending DOE waiver)	\$880 280 miles RT \$99/night for 3 nights, totaling \$297 plus fees

- B-6.** Approval of contract for a student (ID 25370) to receive additional services (counseling) from Cresskill School District every other week from September 9, 2021 through June 22, 2022 at the rate of \$60/hour, not to exceed \$1,200, per attachment.
- B-7.** Approval of agreement for the 2021-2022 school year with Four Winds Hospital to provide On-Site Education Instruction Services at a tutorial rate not to exceed \$60.00 per hour, 10 hours per week, per attachment.
- B-8.** BE IT RESOLVED that the Northern Highlands Regional High School Board of Education hereby accepts the award of \$ 88,661 in funds for the School Security Grant, number 20E00434, which was submitted in November 2020.
- B-9.** Approval of YOVANA MACEDO as part-time 12-month Custodian for the 2021-2022 school year at \$20.00 per hour, maximum 24 ½ hours per week, pending completion of criminal history background check, per attachment.
- B-10.** Resolution Authorizing Disposal of Surplus Property WHEREAS, the Northern Highlands Regional High School Board of Education (“Board”) is the owner of certain surplus books and textbooks which are no longer needed for public use in the educational program; and WHEREAS, the Board is desirous of disposing of said surplus property by one or more of the following:
 - Posting on the NJ DOE textbook sharing site
 - Selling or donating books in an “as is” condition without express or implied warranties.
 - Disposal of books which are outdated or beyond their useful life
 NOW THEREFORE, be it RESOLVED by the Northern Highlands Board of Education in Allendale NJ, County of Bergen, that the “Board” sells, donates or discards as applicable the textbooks listed on the attachment.

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for December 13, 2021 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-27**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.

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- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Accept and affirm the Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff, for the 2021-2022 school year, per attachment.
- E-4.** Approve the School Calendar, for the 2022-2023 school year, per attachment.
- E-5.** Approve the Gifted and Talented Report, to be electronically submitted and certified, as per NJDOE guidelines, per attachment.
- E-6.** Approve the Annual School Planning System Report (ASPS), to be electronically submitted and certified, as per NJDOE guidelines.
- E-7.** Approve ROBIN KNUTELSKY as Coordinator for the School Climate Transformation Project (SCTP) through Rutgers University, effective for the 2021-2022 school year.
- E-8.** Approve to pilot the New Jersey School Climate Improvement Platform and Survey, through Rutgers University, effective for the 2021-2022 school year, per attachment.
- E-9.** Accept and affirm the Title I Performance Report for the 2020-2021 school year, per attachment.
- E-10.** Approve and adopt the Curriculum Guide for the 2022-2023 school year, per attachment.
- E-11.** Approve CHRISTINE SHIREY, Administrative Assistant, from a non-tenured contract to a tenured contract, effective January 3, 2022.
- E-12.** Approve a Leave of Absence for KIMBERLY KENDER, Teacher of Special Education, with an anticipated date of March 14, 2022 to April 1, 2022 in which 15 sick days will be used. Then effective April 4, 2022 to January 11, 2023 in which a Family Leave of Absence will take effect, per attachment.
- E-13.** Approve a Leave of Absence for ALEXANDRA CHICHERCHIA, Teacher of Science, with an anticipated date of May 2, 2022 to June 22, 2022, in which 20 sick days before and 13 sick days after will be used. Then effective, September 1, 2022 to June 30, 2023 in which a Family Leave of Absence will take effect, per attachment.
- E-14.** Approve the rescission of one sixth assignment, for Teacher of Mathematics, with the following faculty members: CAITLIN SHURMINSKY at a rate of \$48.66 per day, JOHN QUINN at a rate of \$64.17 per day, CARYN SCHANSTINE at a rate of \$64.17 per day, ADAM RUSCH at a rate of \$54.32 per day, and LYNSEY BRADLEY at a rate of \$61.63 per day, for the 2021-2022 school year, effective September 1, 2021 to December 23, 2021.
- E-15.** Approve one sixth assignment, for Teacher of Mathematics, with the following faculty members: CAITLIN SHURMINSKY compensated at \$9,099, JOHN QUINN compensated at \$12,000, CARYN SCHANSTINE compensated at \$12,000 and ADAM RUSCH compensated at \$10,158, for the 2021-2022 school year, from September 1, 2021 to June 30, 2022.

- E-16.** Approve one sixth assignment, for Teacher of Mathematics, with the following faculty member: LYNSEY BRADLEY at a rate of \$61.63 per day, for the 2021-2022 school year, from September 1, 2021 to January 21, 2022.
- E-17.** Approve one sixth assignment, for Teacher of Mathematics, with the following faculty member: JOSHUA KIM at a rate of \$54.32 per day, for the 2021-2022 school year, from January 24, 2022 to June 22, 2022.
- E-18.** Approve one sixth assignment, for Teacher of Special Education, with the following faculty member: SAMANTHA JUDGE at a rate of \$55.83 per day, for the 2021-2022 school year, from January 3, 2022 to June 22, 2022.
- E-19.** Approve the appointment of CATHERINE DEVINCENTIS, Teacher of Special Education (Leave Replacement), for the 2021-2022 school year, effective March 14, 2022 to January 12, 2023 at a salary of \$76,235 prorated (MA+30, Step 9), per attachment.
- E-20.** Approve the appointment of MICHELLE WALDORF, Secretary, for the 2021-2022 school year, effective January 3, 2022 to June 30, 2022 at a salary of \$44,424 prorated (Secretary Guide, Step 2), per attachment.
- E-21.** Approve the rescission of the following Athletic/Co-Curricular assignments, for the 2021-2022 school year.
1. JESSICA HUMMEL as Cheerleading Coach -Winter Competition (Group 5, \$1,673)
 2. MELANIE AGNIC as Cheerleading Coach -Winter Competition (Group 5, \$1,673)
 3. JUSTIN TRALANGO as Assistant Spring Track Coach (1/2 Group 2a, \$7,204 or \$3,602 each)
 4. THOMAS WALSH as Assistant Spring Track Coach (1/2 Group 2a, \$7,204 or \$3,602 each)
 5. ANGELINA HAMADA as Musical/Assistant - Orchestra/Support (Group 4, \$2,861)
 6. KAYLA CONSALVO as Musical Support - Crew (Group 5, \$1,673)
 7. CHRIS VIOLE as Volunteer Ice Hockey Coach
- E-22.** Approve the following Athletic/Co-Curricular assignments, for the 2021-2022 school year.
1. JESSICA HUMMEL as Cheerleading Coach -Winter Competition (1/2 Group 3, \$3,797 or \$1,898.50 each)
 2. MELANIE AGNIC as Cheerleading Coach -Winter Competition (1/2 Group 3, \$3,797 or \$1,898.50 each)
 3. DORSEY WILLIAMS as Assistant Spring Track Coach (1/2 Group 2a, \$7,204 or \$3,602 each)
 4. JOSEPH TORRES as Assistant Spring Track Coach (1/2 Group 2a, \$7,204 or \$3,602 each)
 5. THOMAS WALSH as Volunteer Assistant Spring Track Coach
 6. TROY BIANCHI as Assistant Softball Coach (Group 3a, \$6,259)
- E-23.** Approve the following field trips/overnight field trips for the 2021-2022 school year.
- a.) Student Council: Tomorrows Children's Fund
 - Hackensack University Hospital, Hackensack NJ: 12/16/21
 - b.) Spanish Club: Animation Movie based on Colombian Culture
 - AMC Garden State 16, Paramus NJ: 12/8/21
 - c.) Concert Choir: Masterclass and Holiday Concert Rehearsal
 - Auditorium: 12/8/21
 - d.) Baseball Team: Team Training (Overnight Trip)

- Disney Wide World of Sports Complex /Caribbean Beach Resort, Orlando FL: 3/25/22 - 3/30/22
- e.) Highlands Heroes Club: Outreach program
- Virtual/Zoom: December - date to be decided

E-24. Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
TOM WITKOWSKI	Student Council	12/16/21	No cost to district
LAURA AZEVEDO	Spanish Club	12/8/21	No cost to district
THOMAS PASTER	Concert Choir	12/8/21	No cost to district
PAUL ALBARELLA	Baseball Team	3/25/22 - 3/30/22	No cost to district
ROBERT MERRILEES	Baseball Team	3/25/22 - 3/30/22	No cost to district
MIKE HEALY	Baseball Team	3/25/22 - 3/30/22	No cost to district
BRANDON ELDRIDGE	Baseball Team	3/25/22 - 3/30/22	No cost to district
JENNIFER FERENTZ	Highlands Heroes Club Virtual/Zoom	TBD	No cost to district

- E-25.** Approve the appointment of SARAH DUNLAVY and JENNIFER WINKLER as Substitute Teachers for the 2021-2022 school year, per attachment.
- E-26.** Approve AMY PIERRET, SARA BELGIOVINE-CAPONE and KARLA IDUNATE to facilitate a Narrative 4 Story Exchange workshop, for the 2021-2022 school year, at a rate of \$60, not to exceed a total of \$180.
- E-27.** Approve MICHAEL MCCABE to facilitate a Diversity workshop, for the 2021-2022 school year, at a rate of \$60, not to exceed a total of \$180.

Roll Call:

- 12. BOARD PRESIDENT'S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**
- 16. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session for the purposes of discussing:

- **Personnel Matters**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____