

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

March 14, 2022

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.

2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting on January 7, 2022 by having the date, time and place sent to the North Jersey Media Group, the Boroughs of Allendale and Upper Saddle River and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a five-minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mr. Matthew Hernandez		
Mr. Tyler Kearl		
Mrs. Maggie Liljegren		
Mrs. Rachel Milston		
Mr. James Mulvey		
Dr. Andrew Prince		
Mrs. Gail Trumbetti		X
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Clare O'Connor (Student Representative)		
Ryan Monagle (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

4. **SPECIAL PRESENTATION:**

Mr. Joseph Occhino: Teacher of the Year Recognition - Mrs. Cathy Berberian

5. **STUDENT REPRESENTATIVE REPORTS**

6. **COMMITTEE & LIAISON REPORTS**

7. SUPERINTENDENT’S REPORT**8. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS****9. ACTION ITEMS FOR Business Agenda for March 14, 2022, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-14** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of current bills list (check register) from 3/1/22 to 3/11/22, per attachment.

B-2. Approval of minutes, February 28, 2022, Board of Education meeting and executive session, per attachment.

B-3. Approval of the revised treasurer reports for December 2021 and January 2022.

B-4. Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Sue Anne Mather Erkan Gumustekin	NJASBO Workshop “Purchasing” – Whippany, NJ	3/17/22	Registration Mileage	\$100 TBD
Sue Anne Mather Erkan Gumustekin	NJASBO Workshop “Audit Review” – Whippany, NJ	4/21/22	Registration Mileage	\$100 TBD
Teri Powers	NJASBO Workshop “Administrative Assistant Program” – Whippany, NJ	5/17/22	Registration Mileage	\$100 TBD
Kelly Peterfriend	NJPSA-Legal One Virtual Workshop “Developing the Comprehensive Equity Plan”	3/28/22	Registration	\$125
Kristen Schumacher	FLENJ Annual Conference 2022 – Virtual	4/29/22	Registration	\$65
Sidonie King	FLENJ Annual Conference 2022 – Virtual	4/29/22	Registration	\$65
Denise Talotta	Pace University’s Annual Counselor Event, NYC Campus	4/8/22	Mileage, parking & tolls	\$21.70 plus parking and tolls

B-5. Accept the 2020 – 2021 Audit for the year ended June 30, 2021 and the submission of the CAFR (Comprehensive Annual Financial Report) and the AMR by the firm of PKF O’Connor Davies, LLP with no recommendations pertaining to the annual audit. Therefore, no Corrective Action Plan (CAP) is required.

- B-6.** Approval of service agreement for dedicated internet with Cablevision Lightpath, LLC, for three (3) years commencing July 1, 2023, in the amount of \$2,532.94 per month through ESCNJ, per attachment.
- B-7.** Approval of submission of the Lead Testing Program Statement of Assurance for the 2021-2022 school year as per N.J.A.C. 6A:26-12.4, per attachment.
- B-8.** BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education hereby approves a preliminary budget for the 2022-2023 school year as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$ 32,981,458	\$ 23,961,205
Special Revenue Fund	\$ 1,707,109	0
Debt Service Fund	\$ 1,216,386	\$ 1,092,316
Totals	\$ 35,904,953	\$ 25,053,521

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects is \$ 578,000 for other capital costs related to Site Improvements including concrete replacement (\$30,000), converting HVAC controls (\$65,000), sidewalk, retaining wall and signage (\$80,000), floor replacement in trainer’s office (\$20,000), scoreboard (\$300,000), recaulk library windows (\$20,000), reconfigure woodshop (\$63,000). The total cost of these projects is \$578,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey student learning standards.

BE IT FURTHER RESOLVED that the Board Secretary is hereby authorized to advertise said budget, in accordance with state regulation and prior to the annual public hearing on the budget which will be held on April 25, 2022.

- B-9.** Approval of Regular school year tuition (2021-2022) for a student (ID 25418), for the period March 9, 2022 – June 30, 2022 at Celebrate the Children as described in the student’s IEP, in the amount of \$39,902, per attachment.
- B-10.** Approval of Regular school year tuition (2021-2022) for a student (ID 23130), for the period March 1, 2022 – June 30, 2022 at The Calais School as described in the student’s IEP, in the amount of \$28,337.76, per attachment.
- B-11.** Approval of bedside instruction for a student (ID 25133) for approximately 14 days at a rate of \$255/day, per attachment.
- B-12.** Approval of agreement with Thomas B. Fallon to provide risk management consultant services as required for the period July 1, 2022 through June 30, 2025, per attachment.
- B-13.** Approval of the Business Associate Agreement with Brown & Brown at no charge to the district, per attachment.
- B-14.** Approval of the agreement with the parent of a student (ID 25418) to transport his/her minor child to and from Celebrate the Children in Denville, NJ from March 14, to April 15, 2022, and is not to exceed \$2,500.00.

Roll Call:

10. ACTION ITEMS FOR the Education Agenda for March 14, 2022 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-20**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Approve the second reading of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.
P5541 Anti-Hazing (M) (New)
- E-4.** Approve the first reading of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.
P 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M)
P & R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
R 2460.30 Additional/Compensatory Special Education and Related Services (M) (New)
P 2622 Student Assessment (M)
R 2622 Student Assessment (M) (New)
P 3233 Political Activities
P 5460 High School Graduation (M)
P 7540 Joint Use of Facilities
P & R 8465 Bias Crimes and Bias-Related Acts (M)
P 9560 Administration of School Surveys (M)
- E-5.** Approve the revised School Calendar, for the 2021-2022 school year, per attachment.
- E-6.** Approve the implementation of the Northern Highlands Summer Academy, for the 2022-2023 school year, from Monday, June 27, 2022 through Thursday, July 28, 2022, for enrollment of district students only.
- E-7.** Approve the following positions associated with the Northern Highlands Summer Academy, for the 2022-2023 school year, as follows.
- Summer Academy Coordinator (Group 1 Stipend, \$6,335)
 - Summer Academy Genesis Coordinator (not to exceed 30 hours, \$1,350)
 - Summer Academy Onsite School Nurse (\$5,400 full session)
 - 4 Summer Academy Teachers (not to exceed 120 hours, \$6,000 for each 5 credit course)
 - 4 Summer Academy Teachers (not to exceed 60 hours, \$3,000 for each 2.5 credit course)
- E-8.** Approve fees and tuition to be collected for the Northern Highlands Summer Academy, for the 2022-2023 school year, as follows.
- \$50 registration fee

- \$900 per 5 credit course
 - \$450 per 2.5 credit course
- E-9.** Approve SUSAN SPENCER as Northern Highlands Summer Academy Coordinator, for the 2022-2023 school year, from June 27, 2022 to July 28, 2022 at a Group 1, Co-Curricular Stipend of \$6,335. Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.
- E-10.** Approve HALLIE HAMMEL as Northern Highlands Summer Academy Genesis Coordinator, for the 2022-2023 school year, from June 27, 2022 to July 28, 2022, not to exceed 30 hours, \$1,350.
- E-11.** Approve the appointment of JENNIFER WINKLER, Teacher of English, for the 2022-2023 school year, effective September 1, 2022 to June 30, 2023, at a salary of \$75,835 (MA+60, Step 3), per attachment. Salary may be adjusted upon the approval of a new Master Agreement between the Board of Education and the NHEA.
- E-12.** Accept with regret, the retirement of PHILIP LEIB, Teacher of English, effective June 30, 2022, per attachment.
- E-13.** Accept with regret, the resignation of JEFFREY KRAPELS, PreK-12 Regional Curriculum Coordinator/QUAD, effective end of day March 14, 2022, per attachment.
- E-14.** Approve a revised Leave of Absence for KIMBERLY KENDER, Teacher of Special Education, from a leave date of March 14, 2022 to a leave date of March 7, 2022 in which 20 sick days will be used. (Revised from 15 sick days to be used).
- E-15.** Approve the revised Co-Curricular assignments, for the 2021-2022 school year.
1. KIMBERLY KENDER as Leos Club Advisor with a rescission date of March 11, 2022 to a rescission date of March 7, 2022.
 2. JENNIFER SIMONE as Leos Club Advisor with an effective date of March 12, 2022 to an effective date of March 7, 2022.
- E-16.** Approve the rescission of the following Athletic assignments, for the 2021-2022 school year.
1. JUSTIN GERSTL as Volunteer Boys Tennis Coach
 2. ANA ORDONEZ as Volunteer Spring Track Coach
- E-17.** Approve the appointment of the following Athletic assignments, for the 2021-2022 school year.
1. JUSTIN TRALONGO as Assistant Boys Lacrosse Coach (Group 3a, \$6,259)
- E-18.** Approve the following field trips/overnight field trips for the 2021-2022 school year.
- a.) Highlands Heroes Club: Outreach program
 - Brookside School, Allendale: April 6, 2022
 - b.) Jazz Ensemble: Live performance showcasing historical development of jazz in America
 - Jazz at Lincoln Center, NYC: March 18, 2022

E-19. Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
JENNIFER FERENTZ	Highlands Heroes	4/6/22	No cost to district
ANGELINA HAMADA	Jazz Ensemble	3/18/22	Substitute cost

E-20. Approve the submission of the ESSER (Year 2) Performance Report, to be certified, as per NJDOE guidelines.

Roll Call:

- 11. **BOARD PRESIDENT’S REPORT**
- 12. **OLD BUSINESS**
- 13. **NEW BUSINESS**
- 14. **OPEN TO THE PUBLIC**
- 15. **EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

- 16. **ADJOURNMENT**

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____