

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

June 20, 2022

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.
2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting on January 7, 2022, by having the date, time and place sent to the North Jersey Media Group, the Boroughs of Allendale and Upper Saddle River and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a five-minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mr. Matthew Hernandez		
Mr. Tyler Kearn		
Mrs. Maggie Liljegren		
Mrs. Rachel Milston		
Mr. James Mulvey		
Dr. Andrew Prince		
Mrs. Gail Trumbetti		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Clare O'Connor (Student Representative)		X
Ryan Monagle (Student Representative)		X
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

4. **SPECIAL PRESENTATION**
5. **STUDENT REPRESENTATIVE REPORTS**
6. **COMMITTEE & LIAISON REPORTS**
7. **SUPERINTENDENT'S REPORT**

8. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**9. ACTION ITEMS FOR Business Agenda for June 20, 2022, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-28** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from June 7, 2022 through June 17, 2022, per attachment.
- B-2.** Approval of Minutes, June 6, 2022, Board of Education meeting, per attachment.
- B-3.** Approval of the May 2022 Board Secretary, Treasurer and Transfer Reports
- B-4.** Approval of the following staff travel (accommodations note room rate only; occupancy taxes & Fees associated therein and other costs on trips presently unknown, meals for overnight trips and Mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Jamie Atchison	“NJ Electric School Bus Experience,” sponsored by New Jersey Clean Cities Coalition	6/8/22	Mileage	\$34.79
Mary Lardiere	“Photoshop CC for the Digital Photographer,” sponsored by Bergen Community College - virtual	8/17/22-9/28/22	Registration	\$120.00
Lisa Chiang	“Strengthening Students’ Writing Skills While Significantly Decreasing Grading Time,” sponsored by the Bureau of Education Research – virtual	7/27/22	Registration	\$279.00

- B-5.** Approval of the following student placements for the 2022-2023 school year, per attachment(s).

Contract	Student ID	Provider	Type	Duration	Cost
a.	21406	Bergen County Special Services – Springboard Program, Paramus, NJ	Tuition	7/5/22-7/29/22	\$5,550.00
b.	26398	CTC Academy, Oakland, NJ	Tuition	7/1/22-6/30/23	\$94,966.00
c.	26055	Garden Academy, West Orange, NJ	Tuition	7/1/22-6/30/23	\$117,913.32
d.	20452	The Forum School, Waldwick, NJ	Tuition	9/6/22-6/30/22	\$79,020.00

- B-6.** *Rescind* the appointment of the following Board Officials, for the 2022 - 2023 school year, effective August 5, 2022 as follows:

Affirmative Action Officer (Staff)	Kelly Peterfriend
Title IX Coordinator	Kelly Peterfriend
Working Papers: Issuing Officer	Kelly Peterfriend

- B-7.** Approve the appointment of the following Board Officials, for the 2022 - 2023 school year, effective August 8, 2022 as follows:

Affirmative Action Officer (Staff)	Robin Knutelsky
Title IX Coordinator	Christine Wegert
Working Papers: Issuing Officer	Christine Wegert

- B-8.** *Rescind* the appointment of BEN RODRIQUEZ as an on-call bus driver for the 2022-2023 school year.
- B-9.** *Rescind* the appointment of JADEN LLEWELLYN as a summer custodian for the 2022-2023 school year.
- B-10.** RESOLVED, that the Northern Highlands Board of Education approves the submission of the ESEA Application and authorize the refusal of Title III funds (\$1,567) and the transfer of Title II-A (\$12,294) and Title IV-A (\$10,000) funds to Title I-A. Total Title I-A allocation is \$62,075.
- B-11.** RESOLVED, that the Board of Education approves the submission of the FY23 IDEA Basic Grant Application and accepts the allocation of \$246,893 to be used for special education tuition for out of district students.
- B-12.** Approval of the agreement with the parent of a student (ID 25418) to transport his/her minor child to and from the Limitless Summer Program at Celebrate the Children in Denville, NJ, from July 6, 2022, to August 5, 2022, not to exceed \$4,025.00.
- B-13. Resolution Authorizing Disposal of Surplus Property**
 WHEREAS, the Northern Highlands Regional High School Board of Education (“Board”) is the owner of certain surplus books and textbooks which are no longer needed for public use in the educational program; and WHEREAS, the Board is desirous of disposing of said surplus property by one or more of the following:
- Posting on the NJ DOE textbook sharing site
 - Selling or donating books in an “as is” condition without express or implied warranties.
 - Disposal of books which are outdated or beyond their useful life

NOW THEREFORE, be it RESOLVED by the Northern Highlands Board of Education in Allendale NJ, County of Bergen, that the “Board” sells, donates or discards as applicable the textbooks listed on the attachment.

- B-14.** Approval of the Northern Highlands Sports Association donating monies, equipment, supplies etc. under the approval and supervision of the Assistant Principal of Athletics for the 2022-2023 school year.
- B-15.** Approval of annual membership in the NJSIAA (New Jersey State Interscholastic Athletic Association) and the Big North Athletic Conference for the 2022-2023 school year. Northern Highlands agrees to be governed by the Constitution, bylaws and Rules and Regulations of the NJSIAA, including all rules governing student-athlete eligibility.
- B-16.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of a Portable A Capella Sound System from 90 Degree Productions in the total amount of \$21,320.14, utilizing FY2022 funds.
- B-17.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase of a Portable PA System from Keyboard Consultants Inc., in the total amount of \$ 8,398.00 through state contract HCESC-CAT-19-06, HCESC Cooperative Purchasing #34HUNCCP, utilizing FY2022 funds.
- B-18.** RESOLVED, that the Northern Highlands Board of Education authorize the Non-Friable Abatement in classrooms 121,122,123 and 124 by Spes Contracting, LLC at a total cost of \$18,720.00, through ED DATA Cooperative Purchasing AWARD #10971, utilizing FY2022 funds.
- B-19.** RESOLVED, that the Northern Highlands Board of Education authorize the Abatement Monitoring in classrooms 121,122,123 and 124 by RK Environmental at a total cost of \$4,610.00, utilizing FY2022 funds.
- B-20.** RESOLVED, that the Northern Highlands Board of Education authorize the purchase and installation of Herculean IG Flooring in classrooms 121,122,123 and 124 by Mathusek, Inc., at a total cost of \$39,510.00, through HCESC Cooperative Purchasing AWARD #208, utilizing FY2022 funds.
- B-21.** RESOLVED, that the Northern Highlands Board of Education authorize the following FY2023 purchases and subscription renewals from Shi International Corp. in the total amount of \$ 54,722.57:
- Microsoft Desktop Education – License and Software assurance \$ 10,408.38
 - Veritas Backup renewal \$ 726.98
 - KnowBe4 Online Safety Monitor \$ 3,837.76
 - Adobe Creative Cloud with Adobe Sign \$ 16,906.00
 - Lightspeed Web Filter subscription \$ 10,262.50
 - Zoom renewal \$ 12,580.95
- These purchases are made through E-8801- NJSBA ACES-CPS.
- B-22.** RESOLVED, that the Northern Highlands Board of Education authorize renewal of annual Shoretel Phone System Maintenance, Emergency Notification System Maintenance and Paging System Maintenance for FY2023 through Eastern DataComm, Inc. at a total cost of \$21,963.00 through NJ State Contract #89980.

B-23. RESOLVED, that the Northern Highlands Board of Education authorize the following FY 2023 purchases through Aspire Technology Partners, LLC in the total amount of \$109,174.87:

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|---|--------------|
| • Cisco SmartNet Switch Support Renewal | \$ 12,049.08 |
| • Science Wing IDF Switch Upgrade | \$ 25,178.12 |
| • Tech Office IDF Swith Upgrade | \$ 71,947.67 |

These purchases are being made through NVP #AR3227 New Jersey PA #21-TELE-01506

B-24. RESOLVED, that the Northern Highlands Board of Education authorize renewal for Absolute GPS PC Tracking for FY2023 through HP Inc. at a cost of \$ 30,150.00, through State of NJ NASPO MNNVP-133-MO483-89974.

B-25. RESOLVED, that the Northern Highlands Board of Education authorize the following FY2023 subscription renewals from various sole source providers as noted below:

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|--|--------------|
| • Blackboard renewal | \$ 11,274.36 |
| • Canvas cloud subscription through Instructure | \$ 13,640.00 |
| • Fortinet Maintenance renewal
through Atrion Communication Resources, Inc. | \$ 24,625.00 |
| • Genesis renewal | \$ 13,980.00 |

B-26. Transfer of Current Year Surplus to Capital Reserve:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Northern Highlands Regional High School Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Northern Highlands Regional High School Board of Education has determined that up to \$1,500,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Northern Highlands Regional High School Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

B-27. Approve the following Year-end Resolutions:

- The Business Administrator be authorized to process invoices for payment for the current fiscal year with Board Confirmation at the next regular meeting
- The Business Administrator be authorized to make account transfers that may be needed to close out the fiscal year with Board confirmation at the next meeting
- Move that all outstanding warrants in all accounts as of December 31, 2021 be cancelled

- B-28.** Approval to accept the donation of a Precor Elliptical Fitness Machine for our fitness center from Mr. Tom Fallon with an approximate value of \$1,000.

Roll Call:

10. ACTION ITEMS FOR the Education Agenda for June 20, 2022 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-28**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Accept and affirm the Monthly School Security Drill report and Statement of Assurance, for the 2021-2022 school year, as per NJ Department of Education guidelines, per attachment.
- E-4.** Approve the McKinney-Vento Education of Homeless Children and Youth Program, LEA General Intent to Collaborate for the 2022-2023 school year.
- E-5.** Approve the Marshall Summative Evaluation System for the 2022-2023 school year, including individual rubrics for teacher, principal, supervisor, counselor, nurse, librarian, and child study team staff.
- E-6.** Approve the District Professional Development Plan from July 1, 2022 to June 30, 2023, per attachment.
- E-7.** Accept and affirm the Statement of Assurance certifying compliance with the District Professional Development Plan requirements, for the 2022-2023 school year, to be filed electronically through the NJ Department of Education.
- E-8.** Approve the Annual District Mentoring Plan for the 2022-2023 school year, per attachment.
- E-9.** Accept and affirm the Statement of Assurance certifying compliance with the Annual District Mentoring Plan requirements, for the 2022-2023 school year, to be filed electronically through the NJ Department of Education.
- E-10.** Approve the second reading of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.
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| P 1648.15 | Recordkeeping for Healthcare Settings in School Buildings - COVID-19 (M) (New) |
| P 2415.04 | Title I - District - Wide Parent and Family Engagement (M) |
| P 2415.50 | Title I - School Parent and Family Engagement (M) (New) |
| P 2416.01 | Postnatal Accommodations for Students (New) |
| P 2417 | Student Intervention and Referral Services (M) |

- P 3161 Examination for Cause
P 4161 Examination for Cause
P 5512 Harassment, Intimidation, and Bullying (M)
P& R 7410 Maintenance and Repair (M)
R 7410.01 Facilities Maintenance, Repair Scheduling, and Accounting (M)
P 8420 Emergency and Crisis Situations (M)
P & R 9320 Cooperation with Law Enforcement Agencies (M)
- E-11.** Approve the rescission of the following Job Description, effective for the 2022-2023 school year.
1. Title 1 Afterschool Homework Support - Language Arts, Mathematics, Science, World Language, and Social Studies
- E-12.** Approve the following Job Description, effective for the 2022-2023 school year, per attachment.
1. Title 1 Tutor(s) for Homework and Skill Support
- E-13.** Approve MELISSA DIBARTOLO, for the preparing and writing of the grant for the Elementary and Secondary Education Act (ESEA/Consolidated Sub Grant Application), for the 2022-2023 school year, at a rate of \$45 per hour not to exceed \$1,000.
- E-14.** Approve the appointment of TAYLOR REHE, Teacher of Music, for the 2022-2023 school year, effective September 1, 2022 to June 30, 2023, at a salary of \$67,364 (MA, Step 4), per attachment.
- E-15.** Approve the appointment of ARON ARVAI, Teacher of Social Studies (Leave Replacement) for the 2022-2023 school year, effective September 12, 2022 to December 12, 2022, at a salary of \$74,514 (MA, Step 9), per attachment.
- E-16.** Approve the appointment of AMY PIERRET, Teacher of English, (2 class periods) and MICHAEL MCCABE, Teacher of Social Studies, (2 class periods) as Instructional Coaches, for the 2022-2023 school year, at no additional cost to the district.
- E-17.** Approve one sixth assignment, for Teacher of Social Studies, with the following faculty member: JOHN GORNELL compensated at \$12,250, for the 2022-2023 school year, effective September 6, 2022 to June 22, 2023. (To be paid through ARP/ESSER III funds)
- E-18.** Approve one sixth assignment, for Teacher of Special Education, with the following faculty members: SAMANTHA JUDGE at a rate of \$58.14 per day, JENNIFER MONAHAN at a rate of \$65.51 per day, JESSICA MENZELLA at a rate of \$65.51 per day, CHRISTOPHER BROKING at a rate of \$65.51 per day, and COLTON BELLAVANCE at a rate of \$54.64 per day, for the 2022-2023 school year, effective September 1, 2022 to January 11, 2023.
- E-19.** Approve the appointment of CRAIG SHEPPARD, as Northern Highlands Summer Academy Onsite School Nurse, for the 2022-2023 school year, from June 27, 2022 to July 28, 2022, not to exceed a total of 71.5 hours, compensated at \$3,575.
- E-20.** Approve the appointment of ANTOINETTE MARTIN, as Northern Highlands Summer Academy Onsite School Nurse, for the 2022-2023 school year, for July 6, 2022 and July 7, 2022, not to exceed a total of 7 hours, compensated at \$350.

- E-21.** Approve the rescission of the following staff member to work on curriculum, professional development, and special projects at the maximum anticipated number of hours listed, beginning July 1, 2022, through August 30, 2022.

Music	Guitar Academy	20	New Course	Angelina Hamada	\$900
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- E-22.** Approve staff members to work on curriculum, professional development, and special projects at the maximum anticipated number of hours listed, beginning July 1, 2022, through August 30, 2022, per attachment.
- E-23.** Approve the following Athletic/Co-Curricular assignments for the 2022-2023 school year.
1. TAYLOR REHE as Marching Band Director (Group 3, \$9,208)
 2. BRANDON RAJKOVICH as Volunteer Boys Soccer Coach
- E-24.** Approve the Summer Athletic Facility Usage/Team Workout and the Master NHRHS Athletic Schedule for the 2022-2023 school year, per attachment.
- E-25.** Approve new and returning Substitute Teachers, Nurses and Homebound Instructors/Tutors for the 2022-2023 school year, per attachment.
- E-26.** Approve the following field trips for the 2022-2023 school year.
- a.) DECA: State Career Development Conference (Overnight trip)
 - Harrah's Conference Center, Atlantic City, NJ: 2/27/23-3/1/23
 - b.) DECA: International Career Development Conference (Overnight trip)
 - Conference Center and Hotel TBD, Orlando, Florida: 4/21/23 - 4/26/23
- E-27.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
ZACH LISELLA	DECA	2/27/23-3/1/23 4/21/23- 4/26/23 22-23 school year	No cost to district
JENNIFER LEDERMAN	DECA	2/27/23-3/1/23 4/21/23- 4/26/23 22-23 school year	Substitute cost
DIANE DEVOE	DECA	2/27/23-3/1/23 4/21/23- 4/26/23 22-23 school year	Substitute cost
ANTHONY SAGLIOCCA	DECA	2/27/23-3/1/23 4/21/23- 4/26/23 22-23 school year	Substitute cost
MELISSA DECARLO	DECA	2/27/23-3/1/23 4/21/23- 4/26/23 22-23 school year	Substitute cost
GEORGE CARBONE	DECA	2/27/23-3/1/23 4/21/23- 4/26/23 22-23 school year	Substitute cost
DONNA SCRIVANICH	DECA	2/27/23-3/1/23 22-23 school year	Substitute cost

LOIS FARESE	DECA	2/27/23-3/1/23 22-23 school year	Substitute cost
ANTOINETTE MARTIN Nurse	DECA	2/27/23-3/1/23 4/21/23- 4/26/23 22-23 school year	\$825 \$1,650

E-28. Approve the receipt of one (1) out of district Tuition Student for the 2022-2023 school year, per attachment.

Roll Call:

- 11. BOARD PRESIDENT’S REPORT**
- 12. OLD BUSINESS**
- 13. NEW BUSINESS**
- 14. OPEN TO THE PUBLIC**
- 15. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **CSA Evaluation**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

16. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____