

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

February 6, 2023

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.

2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting on January 6, 2023, by having the date, time and place sent to the North Jersey Media Group, the Boroughs of Allendale and Upper Saddle River and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a five-minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mr. Matthew Hernandez		
Mr. Tyler Kearl		
Mrs. Maggie Liljegren		
Mrs. Rachel Milston		
Mr. James Mulvey		
Dr. Andrew Prince		
Mrs. Gail Trumbetti		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Joy Navarro (Student Representative)		
Madeline Norian (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

4. **SPECIAL PRESENTATION**

5. **STUDENT REPRESENTATIVE REPORTS**

6. **COMMITTEE & LIAISON REPORTS**

7. **SUPERINTENDENT'S REPORT**

8. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**9. ACTION ITEMS FOR Business Agenda for February 6, 2023, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-9** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from January 23, 2023, through February 3, 2023, per attachment.
- B-2.** Approval of Minutes, Executive and Regular Session, January 23, 2023, Board of Education meeting, per attachment.
- B-3.** Approval of the following staff travel (accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Sue Anne Mather	“Capital Projects A-Z,” sponsored by NJASBO, Whippany, NJ	2/14/23	Registration Mileage	\$125 \$16.36
Erkan Gumustekin	“Capital Projects A-Z,” sponsored by NJASBO, Whippany, NJ	2/14/23	Registration	\$125
Alexandra Howe	“AP Statistics Roundtable,” sponsored by Mahwah High School, Mahwah, NJ	2/10/23	Mileage	\$3.29
Lisa Whalen	“SUPA Spanish Spring Seminar,” sponsored by Syracuse University, New York, NY	3/3/23	Pub. Trans. Sub Cost	\$26.20 \$150
David Cord	“Lauren’s First and Goal Football Clinic,” sponsored by Lauren’s First and Goal, <i>Virtual</i>	3/3/23	Sub Cost	\$150

- B-4.** Approval of a sidebar agreement between the Northern Highlands Regional High School District Board of Education and the Northern Highlands Education Association, per attachment.
- B-5.** Approval of the agreement with the parent of a student (ID 25418) to transport his/her minor child to and from Reed Academy in Oakland, NJ, from January 3, 2023 to June 20, 2023, to be compensated at \$125 per day, not to exceed \$13,875.
- B-6.** WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for the 2023-2024 school year, and

WHEREAS, the Northern Highlands Regional High School Board of Education desires to apply for this waiver due to the fact that it is projected to have less than the minimum threshold of forty

(40) Special Education Medicaid eligible students, and is therefore not eligible to or required to participate in SEMI.

NOW THEREFORE BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2023-2024 school year.

B-7. Resolution Authorizing Disposal of Surplus Property

WHEREAS, the Northern Highlands Regional High School Board of Education (“Board”) is the owner of certain surplus books and textbooks which are no longer needed for public use in the educational program; and

WHEREAS, the Board is desirous of disposing of said surplus property by one or more of the following:

- Posting on the NJDOE textbook-sharing site.
- Selling or donating books in “as is” condition without express or implied warranties.
- Disposal of books which are outdated or beyond their useful life

NOW THEREFORE, be it RESOLVED by the Northern Highlands Board of Education in Allendale NJ, County of Bergen, that the “Board” sells, donates or discards as applicable the textbooks listed, per attachment.

B-8. BE IT RESOLVED that the Northern Highlands Regional High School Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2023/2024 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT FURTHER RESOLVED, that the Northern Highlands Regional High School Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education, per attachment.

B-9. Resolution Authorizing Disposal of Surplus Property

WHEREAS, the Northern Highlands Regional High School Board of Education (“Board”) is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board are desirous of selling said surplus property in “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Northern Highlands Board of Education in Allendale NJ, County of Bergen, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of Sourcewell Award 041316-GDI.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) The surplus property to be sold is as follows:

- Qty. 1 – Chop Saw

(5) The surplus property as identified shall be sold in “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Board reserves the right to accept or reject any bid submitted.

Roll Call:

10. ACTION ITEMS FOR the Education Agenda for February 6, 2023 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-19**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

E-1. Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.

E-2. Accept and affirm the Monthly Student Suspension report, per attachment.

E-3. Approve the second reading of the following Board of Education Policies, Regulations and Bylaw updates, per attachment.

Bylaw 0152	Board Officers
Bylaw 0161	Call, Adjournment, and Cancellation
Bylaw 0162	Notice of Board Meetings
P & R 2423	Bilingual and ESL Education
P 2425	Emergency Virtual or Remote Instruction Program
R 2425	Emergency Virtual or Remote Instruction Program
P & R 5200	Attendance
P 8140	Student Enrollments
R 8140	Enrollment Accounting
P & R 8330	Student Records
R 8420.2	Bomb Threats
R 8420.7	Lockdown Procedures
R 8420.10	Active Shooter

E-4. Approve the revised School Calendar, for the 2022-2023 school year, per attachment.

E-5. Approve the Northern Highlands Summer Academy, for the 2023-2024 school year, from Monday, June 26, 2023 through Thursday, July 27, 2023, for enrollment of district students only.

E-6. Approve tuition to be collected for the Northern Highlands Summer Academy, for the 2023-2024 school year, as follows:

- \$950 per 5 credit course
- \$450 per 2.5 credit course
- \$250 per micro-session course

- E-7.** Approve SUSAN SPENCER as Northern Highlands Summer Academy Coordinator, for the 2023-2024 school year, from June 26, 2023 to July 27, 2023, compensated at \$6,335. (Group 1, Co-Curricular Stipend)
- E-8.** Approve PHYLLIS KREY as Northern Highlands Summer Academy School Nurse, for the 2023-2024 school year, from June 26, 2023 to July 27, 2023, compensated at \$6,000.
- E-9.** Approve one additional assignment, for Teacher of Mathematics, with the following faculty members: JOHN QUINN at a rate of \$65.51 per day, JILLIAN SCHESCHUK at a rate of \$61.78 per day, CAITLIN SHURMINSKY at a rate of \$53.43 per day, ADAM RUSCH at a rate of \$56.24 per day, and CARYN SCHANSTINE at a rate of \$65.51 per day, for the 2022-2023 school year, effective May 25, 2023 to June 22, 2023.
- E-10.** Approve ELYSSA TOOMEY, Registered Dietician, to present “Healthy Eating Habits” during an assembly program on March 14, 2023 for students at a cost of \$300, to be paid through ESSER funds.
- E-11.** Approve ELYSSA TOOMEY, Registered Dietician, to facilitate “Language and Strategies for Addressing Healthy Eating and Habits with Teens” during a lunch-and-learn on February 24, 2023 for school counselors at a cost of \$300, to be paid through ESSER funds.
- E-12.** Approve ASHLEY MEROLLA to present “Youth Mental Health 101” during an assembly program on March 15, 2023 for students at no cost to the district.
- E-13.** Approve a Leave of Absence for MELISSA MONTEGARI, School Psychologist, with a leave date of June 1, 2023 to June 22, 2023 in which 16 sick days will be used. Then effective September 1, 2023 to December 1, 2023 in which a Family Leave of Absence will take effect, per attachment.
- E-14.** Approve the following field trips/overnight field trips for the 2022-2023 school year.
- a.) Highlands Belles: Competition
 - Cherry Hill High School East, Cherry Hill, NJ: 2/4/23
 - b.) Highlands Voices: Competition
 - Bayonne High School, Bayonne, NJ: 2/25/23
 - c.) CAD 2 Class: Engineering Application and Study
 - Triangle Manufacturing, Upper Saddle River, NJ: 02/14/23
 - d.) Global Citizens Club: Live Performance
 - Ramsey Free Public Library, Ramsey, NJ: 5/7/23
 - e.) DECA: Conference (Overnight trip)
 - Harrah’s Waterfront Conference Center, Atlantic City, NJ: 2/27/23-3/1/23
- E-15.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
THOMAS PASTER	Highlands Belles	2/4/23	Substitute cost
IRENE LAHR	Highlands Belles	2/4/23	No cost to district
THOMAS PASTER	Highlands Voices	2/25/23	No cost to district

PURVIK PATEL	CAD 2 Class	2/14/23	Substitute cost
LAURA AZEVEDO	Global Citizens Club	5/7/23	No cost to district
ZACH LISELLA	DECA	2/27/23-3/1/23	No cost to district
JENNIFER LEDERMAN	DECA	2/27/23-3/1/23	No cost to district
DIANE DEVOE	DECA	2/27/23-3/1/23	No cost to district
ANTHONY SAGLIOCCA	DECA	2/27/23-3/1/23	No cost to district
MELISSA DECARLO	DECA	2/27/23-3/1/23	No cost to district
DONNA SCRIVANICH	DECA	2/27/23-3/1/23	\$300 plus Substitute cost
GEORGE CARBONE	DECA	2/27/23-3/1/23	\$300 plus Substitute cost
AL MUGNO	DECA	2/27/23-3/1/23	\$300 plus Substitute cost
GARY BACH	DECA	2/27/23-3/1/23	\$300 plus Substitute cost
TROY BIANCHI	DECA	2/27/23-3/1/23	\$300 plus Substitute cost
SIDONIE KING	DECA	2/27/23-3/1/23	\$300 plus Substitute cost
AXELLE SANDT	DECA	2/27/23-3/1/23	\$300 plus Substitute cost
MERYL PERLMAN	DECA	2/27/23-3/1/23	\$300 plus Substitute cost
ANTOINETTE MARTIN	DECA	2/27/23-3/1/23	\$825
CRAIG SHEPARD	Boomerang Project	1/22/23	\$550

E-16. Rescind the following Athletic/Co-Curricular assignments for the 2022-2023 school year.

- JOHN QUINN as Assistant Spring Track Coach (Group 2a, \$7,204)
- JOSEPH TORRES as Assistant Spring Track Coach (1/2 Group 2a, \$3,602)

E-17. Approve the following Athletic/Co-Curricular assignments for the 2022-2023 school year.

- PURVIK PATEL as Assistant Boys Tennis Coach (Group 5a, \$5,486)
- JUSTIN NADAL as Assistant Softball Coach (Group 3a, \$6,259)
- DAN MONCHECK JR., as Assistant Spring Track Coach (Group 2a, \$7,204)
- AMANDA POOK as Assistant Spring Track Coach (1/2 Group 2a, \$3,602)

E-18. Approve CASSANDRA POULIS for St. Joseph's University placement for Field Experience, for the 2022-2023 school year, effective Spring Semester, per attachment.

E-19. Approve the receipt of two out of district Tuition Students for the 2023-2024 school year, per attachment.

Roll Call:

11. BOARD PRESIDENT'S REPORT

12. OLD BUSINESS

13. NEW BUSINESS

14. OPEN TO THE PUBLIC

15. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

• No Executive Session Scheduled

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

16. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____